Oregon TECH

**Meeting of the
Oregon Tech Board of Trustees
Academic Quality and Student Success Committee**
**Sunset Room, Klamath Falls Campus
And virtually via Microsoft Teams
November 12, 2020
8:00am – 9:45am**

Academic Quality and Student Success Committee Agenda

Oregon TECH

Meeting of the
Oregon Tech Board of Trustees
Academic Quality and Student Success Committee
Room 225, Portland-Metro Campus
January 23, 2020
8:40am – 11:15am

Academic Quality and Student Success Committee
DRAFT MINUTES

Trustees Present:

Jeremy Brown, Chair (via Skype)

Dana Londen

Rose McClure

Jill Mason

Trustees Unable to Attend:

Kathleen Hill

Kelley Minty Morris

University Staff and Faculty Present:

Erin Foley, VP of Student Services/Dean of Student Affairs
Michal Kawka, TOP Program Director
Tracey Lehman, Director of Financial Aid (via Skype)
Joanna Mott, Provost/Vice President of Academic Affairs
Adria Paschal, Senior Executive Assistant to the President
Dan Peterson, Interim Dean, College of HAS

Others Present:

Juliana Bateman, student
Patrick Cornwall, student
Davia Fleming, student
Carter Knutson, student
Justin Ringle, student
Laura Sanchez, student

1. **Call to Order/Roll/Declaration of a Quorum**
   Trustee Mason, at the request of Chair Brown, called the meeting to order at 8:40am. The President's Senior Executive Assistant called roll and a quorum was declared.

2. **Consent Agenda**
   2.1 **Approve Minutes from the November 21, 2019 Meeting**
   Trustee McClure moved to approve the minutes of the November 21, 2019 meeting. Trustee Londen seconded the motion. With all Trustees present voting aye, the motion passed unanimously.

3. **Action Items - none**

4. **Discussion Items**
    4.1 **Provost Update**
    Provost Mott reviewed a PowerPoint presentation. She noted the university is in compliance with the Open Education Resource requirement to have a searchable database of courses with OER. There was a change in bookstore vendors and in the transition the OER requirement was not met. She gave an update on personnel searches. She explained the Lake Washington Institute of Technology proposal was submitted to the Washington Student Achievement Council and to NWCCU for approval but tuition rates are still being discussed; the Data Science program will start in the fall and is awaiting approval from NWCCU; the DPT program is also under consideration by NWCCU. She reviewed enrollment figures for the newer programs. She noted Strategic Enrollment Management is now fully integrated with the Provost's office. She explained the various ways faculty and staff are working on increasing the efficiency of teaching including cancelling sections with low enrollment for Winter term; creating a two-year schedule of courses to assist students in planning; and reviewing the Stipend-Release model for department chairs. Discussion regarding student deposits for fall term and the impact on scheduling general education courses.

    4.2 **Retention Presentation**
    Interim Dean Peterson presented a PowerPoint explaining the importance of focusing on retention so students can complete their degrees. He explained the holistic approach to advising and a project that is underway through NWCCU to identify, implement, and assess retention challenges we face at Oregon Tech. He suggested the board continue to track retention and completion, learn about the student experience, and encourage strategic investments in retention and completion. **Provost Mott** stated the interim director of retention and advising is looking at having advising for first year and undeclared students in the ROCK and having an advisor in both colleges to work with the faculty in each program to provide more focused and specific advising. Discussion regarding the return on investment of adding another employee in retention. **Trustee McClure** noted that one thing that helps professors advise is having photos of students in FAST so they can associate names with faces quickly.

    4.3 **Financial Aid Presentation**
    Director Lehman shared a PowerPoint presentation explaining the makeup of the financial aid department including a veteran's certifying official on each campus. She stated approximately 67% of degree seeking students received aid in Fall 2019 with $33.6 million dollars of aid being dispersed from various sources. She noted approximately 32% of Oregon Tech students are PELL eligible and over $900,000 in scholarships were given out from the Foundation. She shared that remissions are roughly 32% and 44% of our students take out loans. She compared Oregon Tech figures with national and state averages of student debt for graduates, and noted default rates. Discussion regarding financial literacy of students and assistance given including the Owls Worth program.

    4.4 **RockSat-C Presentation**

Students, **Davia Fleming, Juliana Bateman, Patrick Cornwall, Davia Fleming, Carter Knutson, Justin Ringle, Laura Sanchez,** presented a PowerPoint covering the history of the program, their current experiment, and the financing for the project. RockSat-C is part of a nationwide program that allows students to build experiments and share the data with NASA.

4.5 TOP: TRiO Program Presentation
Director Kawka shared a PowerPoint presentation explaining the TRiO program's origin and mission of providing access to university for disadvantaged students; providing social equity. The program provides opportunity, support, and resources to help students persist and graduate. Oregon Tech's TRiO program is called TOP which stands for Tech Opportunities Program. He addressed student characteristics; requirements for joining the program; funding sources; the objectives of retention, academic standing, and graduation; and success stories. Discussion regarding factors of attrition and the need for lobbying to continue funding.

5. Other Business/New Business - none

6. Adjournment
The meeting was adjourned at 10:59 am.

Respectfully submitted,

Sandra Fox
Board Secretary

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Student Affairs Update
AQSS Committee, November 2020

The following report provides information about the Student Affairs division and highlights from individual offices for the KF and PM locations.

A Student Needs Survey was sent to all students during week 2 of fall term. The survey asked to what extent students were concerned about housing, food, internet/computer hardware, childcare, employment, finances and mental health. The number of students responding was 1,126 and the top 3 areas of concern were: 1) mental health concerns/stressors (55%); 2) COVID-19 financial stressors (47%); and 3) finding employment (33%). Other concerns included: internet access (29%); access to programs for coursework (26%); impact of wildfires (22%); food insecurity (20%); stable housing (15%) and childcare (9%). In response to the survey results, staff called students that requested follow up (~40); staff provided bi-weekly intervention posts put on the Oregon Tech app; ASOIT is making a greater effort to increase student engagement, and both campus food pantries increased offerings. [Although not through Student Affairs, funds for students impacted by COVID and wildfires were made available.]

Klamath Falls
Housing and Residence Life
- With a record number of residents (630), Housing is still doing well! Upholding the COVID-19 expectations, putting students in isolation when needed, helping them connect with the outside world, and delivering meals to them. So far no positive cases in housing! Everyone remains in good spirits as we come together as a residential and Oregon Tech community to stop the spread!
- Student staff have hosted around 75 programs to provide residential students safe and effective ways to connect and make new friends while staying safe. Several have been on Zoom as well as passive programs to engage students. Those in-person activities were limited in attendance at any given time, and are offered over a longer period of time in order to allow as many to participate as possible, while also ensuring physical distancing and sanitizing during and after the event.
- Student and full time staff work hard every day to keep their own morale and that of their teammates up. Smiling with our eyes is how we best share we care and all are working hard to show how much they care about each other and our students with their eyes since we can't see their faces.
- Midterms are ending, and students are preparing for the extended Thanksgiving/winter break. Housing will remain open for students to be on campus through the end of the term, and over both breaks, with limited services during the breaks. We anticipate most of our residents will head home in November and not return to campus until January for the winter term, but staff members are here and happy to support those who need to be on campus for the end of the term as well as over the breaks.

1

College Union
This year has been hard on all of us. We weathered snow storms, pandemic, furloughs and last-minute decisions based on the unknown. When hiring students, one question they are asked is to describe the College Union as if I have never been in it. Often times, the answer includes that the College Union is the students' living room, central hub of campus.   This past year proved this to be true and then some. I could add that the CU is also the kitchen, rec room, safe zone, mail center, main switchboard, storage and temporary home to some offices. When the campus shuts down for a snow storm or pandemic, the CU remains open.   The CU has had to cut costs like everyone else has. Income from off-campus customers are non-existent and it doesn't look like that will change for at least a year. At this point, we've lost approximately $40,000 in revenue from paying customers this fiscal year.   The CU staff has continued to come in and provide the best service and cleanest accommodations possible.   It's been difficult, but at the same time, we're still standing!

Integrated Student Health Center
- Prior to the start of term, ISHC reviewed and processed 636 individual COVID screenings (having follow-up conversations with about half of them due to elevated risk factors).
- Since 9/21 we have processed, handled, cleared, and resolved 239 COVID issues for students (177 of those were Red Health Passes and the remainder (62) called in outside of the Red Health pass system with symptoms or possible exposure issues.
- There are currently (as of 11/4) 13 students who are isolated due to exposure or symptoms and are thus pending.
- ISHC helped to facilitate securing the MOU with Sky Lakes to enable testing on campus for students (results come directly to ISHC) – 135 tested on-campus to date (11/3.)
- We have verbally notified 152 students of their COVID test results (all negative but one).
- We have administered flu shots to 145 students and 51 employees (we have close to 200 vaccines left).
- In terms of counseling, since 9/1: We have completed 52 tele-counseling sessions & 170 in-person appointments – in a time when most universities across Oregon are NOT offering in-person counseling services.
- In terms of medical, since 9/1: We have completed close to the same number of in-person appointments as this same time period last year (273 as compared to 331, not counting flu shot appointments) - again, in a time when many facilities are still only conducting telehealth.
- We have completed 15 telehealth appointments.

Student Success Center
- TOP (TRiO Program) received a new grant for 2020-2025 in the amount of $294,380 for this academic year.
- Regarding the TOP DOE metrics, the 2019-20 data includes:
  - Graduation rate for the 2014 cohort at 56.86% (tied for the highest rate in the 2015-2020 grant cycle)
  - Persistence rate of 89.37% (second highest rate attained in the 2015-2020 grant cycle)
  - Good academic standing rate of 97.50% (highest rate attained in the 2015-2020 grant cycle)
- Looking to the future, TOP staff anticipate between 70-75 percent of the 2015 cohort will graduate by the end of the academic year. This rate of success has not been achieved since AY 2012-2013.
- Disability Services is serving a record number of students this term at 230 compared to 218 last Fall for all campuses.

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- Disability Services is still receiving new applications and is conducting ongoing intakes for students with qualifying conditions/diagnosis. It is anticipated that the number of students registered with Disability Services will continue to increase by the end of fall term.
- Disability Services has been seeing an increase in students with qualifying disabilities receiving accommodations for the last few years, the Pandemic has dramatically effected this increase and impacted Disability Services ability to effectively service students.
- During the Pandemic we are seeing trends for accommodations due to the following:
    - Barriers to remote learning
    - Pandemic-related health conditions/concerns
    - Mental Health increase due to the Pandemic
- Peer Consulting Services (PCS) has a total of 476 appointments this term (as of 11/4). Of those 476 appointments:
    - 81 are from TOP students
    - 386 are students on the K-Falls campus
    - 73 are students on the PM campus
    - 17 are online students
- The courses that are bringing in the most traffic to PCS are: MATH 111, MATH 112, MATH 252, and PHY 221.
- Supplemental Instruction (SI) has been integrated into the following courses this term: MATH 111, MATH 112, MATH 243, MATH 361, PHY 221, PHY 307, EE 221, BIO 231, CHE 101, and CHE 331. We are looking to expand SI in the MATH and EE departments next term and are currently working with faculty to determine courses that would benefit from SI.
- Faculty are excited to partner with PCS and SI and have already begun reaching out to potential students to fill SI positions.
- Testing Services is only providing proctoring services to students with approved accommodations through Disability Services who are taking in-person courses on the Klamath Campus. Students with testing accommodations who are taking fully online courses will continue to take their exams in a remote environment. To date, Testing Services has proctored 43 exams for students with testing accommodations.

Campus Safety
- Officers continue to provide trainings for campus on the following topics:
    - Active Shooter: Unfortunately, it is a little different with COVID protocols –no "hands-on" training until further notice. A presentation of the ALICE model is provided and then participants have the opportunity to practice real -life scenarios that allows them to think through survival. Participants usually feel empowered after the presentation and the scenario training is concluded.
    - Self-Defense training: The officer will provide basic self-defense training that is also interactive and fun for all participants. Again-different look with COVID protocols in place.
    - Wintery weather defensive driving. Another presentation that provides basic defensive driving in winter weather (snow and ice).
- Currently working to complete the 2019 Annual Security Report (ASR) by the new deadline of December 31, 2020.

Athletics is presenting during AQSS so no report included here.

Portland-Metro

Student Services

- Supplemental Instruction (SI) – staff met with natural science faculty and EE/REE faculty to talk about the initial steps of a pilot SI program starting winter term at PM. Courses currently being considered are A&P, physics, and possibly some EE courses as part of the pilot program.
- Peer Consulting continues via Zoom mostly, with Anatomy & Physiology sessions held on-campus weekly.
- Monday Meditations online, 12-12:30 pm, facilitated by Leanne Reed, LMHC.
- Student Transition Support Team (staff and one faculty member) meet weekly to proactively support new students.
- CSET "Freshmen BBQ" (boxed lunches) on the PM outdoor patio during a Saturday lab session.
- PM participated in the Week of Welcome via online activities.
- Creation of the PM Veteran Resource Center and participation in the VA work study program with 3 student employees.

Services Across both KF and PM

- Director of Veteran Services, Jay Headley joins Oregon Tech in January (from Virginia Tech) and will be based in KF.
- Jeff Smith secured an ODVA grant and submitted an application for federal grant to sustain Veteran Student Services.
- Grab-n-go programs, a curated collection of items that educate and celebrate, available for all students to celebrate Pride Week, 1st Generation Students, Native November, and Dead Week; "thank you" boxes for veterans in celebration of Veterans Day (Student Involvement & Belonging (SIB) office).
- Providing take-home meals during holiday breaks for students especially in need (SIB).
- Reorganization to provide greater attention to international students (KF/PM) and PM veteran students.
- Four Virtual Career Fairs – dental hygiene, engineering, business, and health.
- Alignment of department/division mission and goals with the new University strategic plan.
- Surviving COVID . . . While navigating new logistical needs for in-person and virtual activities/ offerings during fall term:
  - SIB department has directly led 54 events (all with virtual options)
  - Registered Student Organizations (clubs and student programs) have led 78 approved events
  - Week of Welcome in-person events attracted over 300 students in Klamath Falls
  - Week of Welcome Information Booths offered daily Oregon Tech giveaways for 2000 students (picked up in person or mailed to student)
  - 45 Oregon Tech App informational posts showcasing university resources and news on KF, PM, and Online campus experiences.
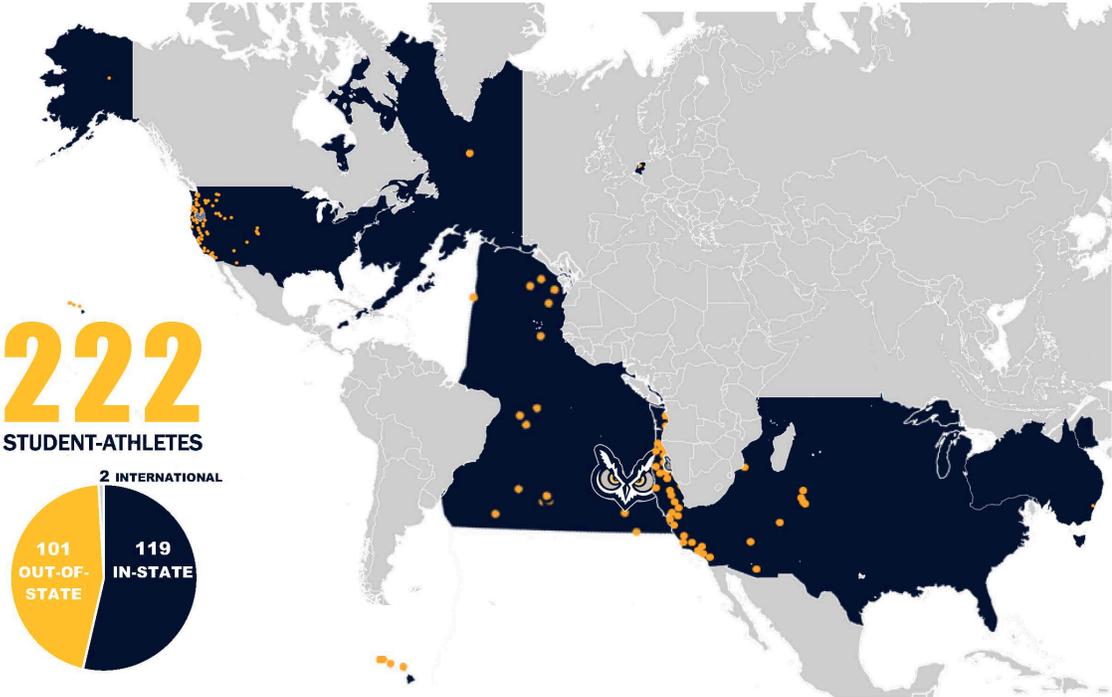
4

13 VARSITY SPORTS

222
STUDENT-ATHLETES

2 INTERNATIONAL

101 OUT-OF-STATE

119 IN-STATE

2019-20 NATIONAL FINISHES

Team	Overall Record	Conference Record/Finish	National Finish
Baseball*	4-20	0-8 / 5TH	-
Basketball			
Men*	24-7	14-6 / 3RD	7TH
Women	19-12	13-7 / 4TH	-
Cross Country			
Men	-	3RD	15TH
Women	-	4TH	15TH
Golf*			
Men*	-	4TH	-
Women*	-	2ND	7TH
Soccer			
Men	10-5-4	7-5-1 / 5TH	-
Women	13-4-3	10-0-2 / 1ST	-
Softball*	12-9	5-4	RV
Track & Field*			
Men*	-	-	-
Women*	-	-	-
Volleyball	15-15	8-12 / 8TH	-

*** INDICATES INCOMPLETE SEASON DUE TO COVID-19**
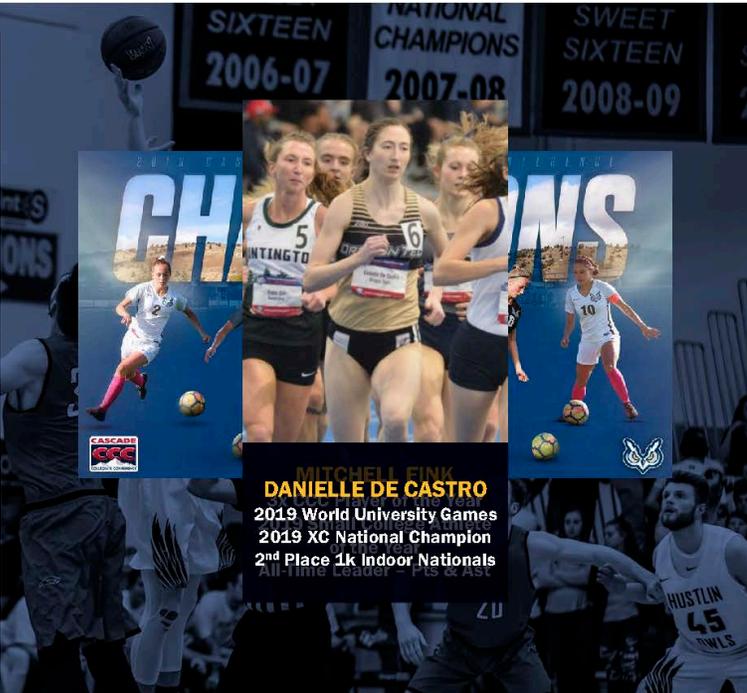
DANIELLE DE CASTRO
2019 World University Games
2019 XC National Champion
2nd Place 1k Indoor Nationals

OWLS IN THE CLASSROOM

49 ACADEMIC ALL-AMERICAN HONOREES

116 ACADEMIC ALL-CCC HONOREES

3.30 ATHLETIC DEPARTMENT CUMULATIVE GPA

HUSTLIN' OWL GAMEDAY

- Attendance for basketball events was a 10 year high at Danny Miles Court

- 33% year over year increase in online season ticket sales

- 60% year over year increase in online single game ticket sales

- Growing participation in our "Hooties Hooligans" student section

- Growing interest from sponsors for in-game events, such as the $5,000 Full-Court Putt, and $2,500 Half-Court Shot

ATHLETIC DEVELOPMENT

LITHIA GOLF **CHALLENGE**

BLUE & GOLD **AUCTION**

HUSTLIN' OWLS **BOOSTER CLUB**

SCHOLARSHIP **DONATIONS**

FACILITY **DONATIONS**

HUSTLIN' OWLS GIVE BACK

- Partnered with local YMCA to have youth leag[ue]
  play at Hustlin' Owl home games 'Future Owl[s'

- Hosted a free camp over Christmas break for over
  90 local kids

- Coaching staff and players dropped in on local
  schools, participated in clinics and Q&A sessions

- Partnered with local charity groups such as
  Klamath Falls Toys for Tots, Special Olympics,
  Friends of the Children, and Klamath Food Bank

- Hosted a community basketball kick-off event at
  the Running Y

- Donate 100 Summer Youth Camp scholarships to
  local charity groups

DEPARTMENT CHALLENGES

COVID-19

BASEBALL

**SERVICES &
SUPPLIES
BUDGET**

OUTLOOK MOVING FORWARD
PERSONNEL

WELCOME
DR. KEN MURCZEK
VOLLEYBALL HC

WELCOME
CASEY TATE
SOCCER HC

WELCOME
JACOB GARSEZ
BASEBALL HC

OUTLOOK MOVING FORWARD
FACILITIES

TECHREC
FITNESS & RECREATION CENTER

HOWARD MORRIS
HALL OF FAME – LOBBY REMODEL

STILWELL STADIUM
"LIGHT IT UP" PROJECT

Thank You.

DISCUSSION ITEM
Agenda Item No. 4.5

House Bill 2864 Presentation

Summary

House Bill 2864, relating to cultural competence at post-secondary institutions of education, was approved in 2017. As a result, Oregon Tech is required to establish a process for recommending, and providing oversight for the implementation of, cultural competency standards for the university and its employees. The Diversity, Equity, and Inclusion (DEI) Committee is overseeing this project.

One part of this requirement is the preparation and presentation of a biennial report to the Board of Trustees. The report is to address the university's progress toward achieving the goals outlined in the Bill. The first report is due to the Board by December 31, 2020. While the report is not yet complete, the Board will not meet again until after the due date. The DEI committee co-chairs want to inform the Board of the requirements and let each Trustee know a report will be submitted to them prior to the end of the year.

Staff Recommendation

No action required. Informational only.

Attachments

- House Bill 2864
- PowerPoint Presentation

79th OREGON LEGISLATIVE ASSEMBLY--2017 Regular Session

Enrolled

House Bill 2864

Sponsored by Representatives ALONSO LEON, GORSEK; Representatives EVANS, HERNANDEZ, LININGER, MCLAIN, NOSSE, RAYFIELD, SANCHEZ, SOLLMAN, Senators DEMBROW, GELSER, MANNING JR, TAYLOR

CHAPTER ....

AN ACT

Relating to cultural competence at post-secondary institutions of education.

Be It Enacted by the People of the State of Oregon:

SECTION 1. (1) As used in this section:
(a) "Board" means:
(A) For a public university listed in ORS 352.002, the governing board of the university; or
(B) For a community college, the board of education of a community college district.
(b) "Community college district" has the meaning given that term in ORS 341.005.
(c) "Cultural competency" means an understanding of how institutions and individuals can respond respectfully and effectively to people from all cultures, economic statuses, language backgrounds, races, ethnic backgrounds, disabilities, religions, genders, gender identifications, sexual orientations, veteran statuses and other characteristics in a manner that recognizes, affirms and values the worth, and preserves the dignity, of individuals, families and communities.
(d) "Governing board" has the meaning given that term in ORS 352.029.
(e) "Public institution of higher education" has the meaning given that term in ORS 350.350.
(2) Each public institution of higher education shall establish a process for recommending, and providing oversight for the implementation of, cultural competency standards for the public institution of higher education and the institution's employees. The process established under this subsection must:
(a) Include a broad range of institutional perspectives;
(b) Give equal weight to the perspectives of administrators, faculty members, staff and students;
(c) Require that the institution provide continuing training and development opportunities that foster the ability of the institution's faculty, staff and administration to meet cultural competency standards;
(d) Propose institution-wide goals that seek to improve the cultural inclusion climate for students, faculty, staff and administration from diverse backgrounds;
(e) Require preparation of a biennial report that is presented to the appropriate board regarding the institution's progress toward achieving the goals set forth in this subsection;

Enrolled House Bill 2864 (HB 2864-A)   Page 1

(f) **Recommend mechanisms for assessing how well the institution meets cultural competency standards; and**

(g) **Ensure that the institution clearly communicates to new faculty, staff and administrators the institution's commitment to including meeting cultural competency standards in professional development.**

SECTION 2. **(1) As used in this section:**

(a) **"Cultural competency" has the meaning given that term in section 1 of this 2017 Act; and**

(b) **"Public institution of higher education" has the meaning given that term in section 1 of this 2017 Act.**

(2) **Each public institution of higher education shall:**

(a) **Not later than December 31, 2019, establish a committee or other entity, or establish a process, that complies with the requirements set forth in section 1 (2)(a) and (b) of this 2017 Act and that will enable the public institution of higher education to recommend, and provide oversight for the implementation of, cultural competency standards for the public institution of higher education and the institution's employees; and**

(b) **Not later than December 31, 2020, be in compliance with all of the requirements set forth in section 1 of this 2017 Act.**

Passed by House April 26, 2017

....
Timothy G. Sekerak, Chief Clerk of House

....
Tina Kotek, Speaker of House

Passed by Senate June 5, 2017

....
Peter Courtney, President of Senate

Received by Governor:

.......................M.,..., 2017

Approved:

.......................M.,..., 2017

....
Kate Brown, Governor

Filed in Office of Secretary of State:

.......................M.,..., 2017

....
Dennis Richardson, Secretary of State

HB 2864 Update

Dr. Franny Howes and Iona Musgnung
Co-Chairs, DEI Committee

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House Bill 2864- Overview

- Passed June 2017, enacted academic year 2018-2019.
- All public institutions of higher education in Oregon.
- Focus on cultural competency.
- Each institution shall:
  - "establish a process for recommending and providing oversight for the implementation of cultural competency standards for the public institution and the institution's employees."
  - Establish a committee no later than Dec. 31st, 2019.
  - Comply with all requirements no later than Dec. 31st, 2020.

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House Bill 2864- Overview

The process must:

- Include a broad range of perspectives.
- Give equal weight to perspectives of administrators, faculty, staff, and students.
- Require that the institution provide continuing training on cultural competency standards to faculty, staff, and administration.
- Propose institutional goals that seek to improve cultural inclusion climate for diverse community.
- Preparation of a biennial report on institutional progress.
- Mechanisms for assessment on meeting standards.
- Ensure institution clearly communicates to new faculty, staff, and administrators the institutional commitment to meeting standards.

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Biennial Report Outline

- Vision for DEI at Oregon Tech
- Oregon Tech's timeline
- How we are in compliance
- Future outlook and next steps

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Action Plan for report completion

- Currently in process of gathering information from all campus constituents about their DEI efforts over the past two years.

- Report completed and sent to the Board of Trustees and the Office of the President by Dec. 31st, 2020

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Where we are at

- Achieving compliance required more of a stretch for Oregon Tech than some other institutions
- We have more developed processes for some areas than others
- Compliance is not the end but the beginning: after December 31st, we transition to designing and implementing Oregon Tech Diversity Plan

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Wins and Areas of Strength

- Training and Development (Everfi, others)
- Assessment (CECE survey implemented in PM, being rolled out in KF)
- Active participation in DEI committee since beginning of process, with buy in from staff, students, faculty and administrators

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Questions?

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