

Academic Quality and Student Success Committee Agenda

	<u>Page</u>
1. Call to Order/Roll/Declaration of a Quorum (10:15am) <i>Chair Jeremy Brown</i>	
2. Consent Agenda <i>Chair Jeremy Brown</i>	
2.1 Approve Minutes of the January 27, 2022 Meeting	1
3. Reports	
3.1 Provost's Report (10:20am) (15 min) <i>Provost and VP for Academic Affairs and Strategic Enrollment Joanna Mott</i>	4
3.2 Student Affairs (10:35am) (15 min) <i>VP Erin Foley</i>	13
4. Action Items	
4.1 None	
5. Discussion Items	
5.1 InventOR Student Presentation (10:50am) (20 min) <i>Hanna Wolf & Mario Segura</i>	20
5.2 Review Academic Master Plan Mission & Vision (11:10am) (10 min) <i>Provost and VP for Academic Affairs and Strategic Enrollment Joanna Mott & Dean Dan Peterson</i>	21
5.3 Development of Annual Review of Academic Metrics (11:20am) (20 min) <i>Provost and VP for Academic Affairs and Strategic Enrollment Joanna Mott</i>	22
5.4 Faculty & Staff Vacancies (11:40am) (10 min) (verbal only) <i>Provost and VP for Academic Affairs and Strategic Enrollment Joanna Mott & VP John Harman</i>	
6. Other Business/New Business (11:50am) (5min) <i>Chair Jeremy Brown</i>	
7. Adjournment (11:55pm)	

Board tour of CEET 12:00-12:30

Academic Quality and Student Success Committee
DRAFT MINUTES

Trustees Present:

Jeremy Brown, Chair
Tim Hasty
Kathleen Hill

Rose McClure
Dr. Nagi Naganathan
Fred Ziari

Kelley Minty-Morris
Jill Mason

Trustees Unable to Attend:

None

University Staff and Faculty Present in person:

Abdy Afjeh, Vice Provost-Research & Academic Affairs
Carl Agrifoglio, Operations Manager & Systems Administrator-Information Technology Services
Carleen Drago, Director-Educational Partnerships & Outreach
Erin Foley, Vice President & Dean of Students
Ken Fincher, Vice President-Institutional Advancement
David Groff, University General Counsel & Interim Board Secretary
Pam Grove, Assistant to University General Counsel & Interim Board Secretary
John Harman, Vice President Finance & Administration
Tom Keyser, Dean College of Engineering, Technology & Management
Kelsey McCauley, Government Relations
Joanna Mott, Provost and VP for Academic Affairs and Strategic Enrollment
Adria Paschal, Senior Executive Assistant to the President
Dan Peterson, Dean College of Health, Arts & Sciences
Bryan Wada, Consultant 2-Information Technology Services
Jack Zoucha, ASOIT President, Portland-Metro

1. Call to Order/Roll/Declaration of a Quorum

Chair Brown called the meeting to order at 10:00am. The Board Secretary called roll and a quorum was declared.

2. Consent Agenda

2.1 Approve Minutes from November 18, 2021 Meeting

Trustee Kelley Minty-Morris moved to approve the minutes from the November 18, 2022 meeting. Trustee Rose McClure seconded the motion. With all trustees present voting aye, **the motion passed unanimously.**

3. Reports

3.1 Academic Affairs, Admissions and Strategic Enrollment Management

Dr. Mott reviewed her PowerPoint presentation included in the agenda report which addressed the priority of the development of an Academic Master Plan, which will provide a roadmap for academic affairs. The allocation of \$5.5 million from the state which is providing resources to institute a new Center for Applied Computing as well as expand rural health initiatives. She shared that a new University Research Committee was initiated this year and is discussing increasing applied research and support. Dr. Mott shared data on Oregon Tech faculty and staff and applicant diversity, as well as retention, turnover rates and the efforts underway to fill vacancies. She also shared information about student headcount by program at each campus for the previous five years, annual student FTE credit hours generated by department for the previous five years, a ten-year history of degrees awarded by major and degree type, and that 90% of first year students were retained for winter term.

3.2 Student Affairs

Dr. Foley announced the position of Associate Dean of Students and Director of Career Services has been filled by Taylor Burke. She acknowledged the outstanding job that Student Government is doing. She shared that Oregon Tech athletes are performing in spite of Covid, and that Oregon Tech is number one in the Learfield Puff Status. Dr. Foley advised that a new student employee position was created for Campus Safety, and Winter Wings is returning February 18-20, 2022 on a reduced program. Dr. Foley shared that last fall, ACES served 106 students through 442 various accommodation requests, and as of January 7, 2022 has served 77 students through 328 accommodation requests. Dr. Foley noted that the TOP (TRiO) program reported that Fall 2020 to Winter 2021 a persistence/graduation rate of 83%, and the Fall 2021 to Winter 2022 rate was 90%.

4. Action Items

4.1 None

5. Discussion Items

5.1 Educational Partnerships Presentation (10:40am) (20 min) *Carleen Drago, Director Educational Partnerships & Outreach*

Director Drago shared the goals for the MESA & Oregon Tech Rural Implementation Hub, which are 1) to understand the MESA model; 2) learn more about Oregon Tech's role as MESA's Rural Implementation Hub; and envisioning the future of the partnership. She advised that the MESA/Oregon Tech partnership began in 2014, and Oregon Tech became the first Regional Center for MESA serving the south Metro-Salem region. Director Drago shared that the mission of MESA is to provide students underrepresented in the fields of mathematics, engineering, science and technology with skills, knowledge and opportunities to develop their talents, enter college and compete successfully in the workforce, with a vision of closing the opportunity in achievement gaps in STEM for underrepresented students in Oregon.

5.2 Development of Annual Review of Academic Metrics (11:00am) (20 min)
Provost Joanna Mott
Tabled until April 7, 2022 meeting

5.3 Faculty & Staff Vacancies (11:40am) (30 min) *Provost Joanna Mott*
Tabled until April 7, 2022 meeting

6. Other Business/New Business – None.

7. Adjournment

Meeting adjourned at 11:49 am.

Respectfully submitted,



David P. Groff

University General Counsel & Interim Board Secretary



OFFICE OF THE PROVOST

AQ&SS Committee January 27, 2022

Academic Affairs and Strategic Enrollment Management Update

The following report outlines updates in both Academic Affairs and Strategic Enrollment Management.

ACADEMIC AFFAIRS

Staffing

The Dean of Online Education and Global Engagement search is at interview stage. The external department chair for Natural Sciences is close to completion. A new Instructional Designer for the College of HAS, Rachel Hanan has been hired. Multiple faculty searches are at interview, offer or filled stages including the required faculty for accreditation of the Doctor in Physical Therapy program.

Academic Master Plan

The committee work is progressing well. Dean Peterson will present the mission and vision statements as a separate agenda item.

Academic Programs

The two requests to offer degrees currently at Klamath Falls at a new location (Portland Metro) are pending approval by the HECC. (BS in Business Management, BS in HealthCare Management).

Programs in development:

- MS Bio-Health (Natural Sciences Department)
- BS Cloud Computing (Computer Software Engineering Technology Department)
- Several certificates (various departments)

Program Accreditation:

The Commission on Accreditation for Respiratory Care (CoARC) voted in March 2022 to reaffirm Continuing Accreditation to the BS Degree Entry into Respiratory Care Professional Practice Program. This is a ten year accreditation.

Sabbaticals

Four sabbatical requests have been approved for next year:

Faculty Member	Time Period	Abbreviated Purpose
Kari Birrer-Lundgren	2 terms - W, S 1/9/23- 6/16/23	Research the rhetoric of health and medicine (RHM) and how language/writing affects patient outcomes and provider-patient relationships. Collaborate with Cascades East Rural Residency to apply research to real-world contexts that directly affect the immediate community and respond directly to the needs of the local medical community.
Charles "CJ" Riley	3 terms - F, W, S 9/16/22- 6/16/23	Develop professionally, particularly in the areas of scholarship and research related to bridge dynamics and engineering education. Broaden experience in civil engineering and in the world through travel to Germany to observe and study the conditions at Bauhaus University, Weimar, an institution like Oregon Tech in many ways (relatively rural, small, structures laboratory more advanced than ours), but unlike Oregon Tech in its composition. Conduct research and draft publications as well as develop ideas for future research, scholarship, and industry connection.
Yasha Rohwer	3 terms - F, W, S 9/16/22- 6/16/23	Write a book-length, cross-cultural critical evaluation of the foundational values in conservation biology and examination of whether emerging technologies in the field either support or oppose those values. building on previous research and will result in several article publications. To develop a global perspective for the book, spend a year at Institut d'Histoire et de Philosophie des Science et des Techniques in Paris, France.
David Culler	2 terms - W, S 1/1/23- 6/16/23	MMET programs need modernization to serve as OPI; gained experience and knowledge will help MMET students and efforts underway in CO and CEET to modernize facilities, laboratories, and programs; create new elective course

Equipment funds

Funds have been awarded to each college from the Provost Office, based on department requests prioritized by the Deans. Additional equipment will be purchased through the 5.5 million dollar legislative item for applied computing and rural health initiatives.

Student and Faculty Innovation Grants (courtesy of the Oregon Tech Foundation funding) were awarded to three groups of faculty:

Faculty	Project Title	Funding Awarded
Terri Torres Christy VanRooyen	Phenological Study of <i>Apis mellifera</i> Pollen Collection with Shifting Climate and Fire Regimes	\$11,000
Arief Budiman Eklas Hossain Derrick Speaks	Enabling Low-Cost Renewable Energy Systems for Localized, Self-Sufficient Power Production - Battery Charging Optimization using Machine Learning	\$49,520
Lindy Stewart Dan Carrere Gary Lomprey Kapil Gangwar	OWL Exchange – design and develop a electronic health information exchange for potential Klamath Falls community health partners and rural health providers (independent clinics, specialist, behavior health, social services).	\$28,406

Academic Excellence (led by AVPAE Battaglia)

The ***Equity in Education Research Team***, consists of two faculty colleagues, the Director for Student Involvement and Belonging, an undergraduate student from the Klamath Falls campus, and a graduate student from the Portland-Metro campus, will begin collectively reading & discussing the book titled, *What Inclusive Instructors Do: Principles and Practices for Excellence in College Teaching*, in the weeks ahead. Following the book discussions, an empirical study will be developed to identify strategies for improving the equitable educational experience for *all* learners at OT.

The Assessment Executive Committee provided an assessment training at Academic Council on March 8, 2022. The Assessment Executive Committee is also in the process of reading and scoring all Program Assessment Reports that have been submitted for the 2020-21 academic year. Committee members will be providing feedback to each department chair via the scored rubric in addition to qualitative comments early in the spring term. The Assessment Executive Committee is discussing revising the program assessment report template and corresponding rubric for next year.

CCT will be facilitating their second *Teaching Circle* program of the academic year early in the spring term. Faculty across the institution will be invited to attend either in-person on the

Klamath Falls and Portland-Metro campuses, or remotely if in-person attendance is not an option for them. CCT faculty members will serve as facilitators for this program.

YuJa, our new classroom capture and video teaching and learning tool platform, has been very well received by early adopters. One such early faculty adopter will be conducting a webinar during the spring term to help other faculty understand the benefits this recording platform provides for both faculty and students, especially underrepresented students.

All Simple Syllabus, an institutional-wide syllabus repository integrated within Canvas, vendor demonstrations have been completed. An adoption decision will be made soon. COVID funds would be used for this purchase.

The NSSE (National Survey of Student Engagement) will be administered at Oregon Tech beginning April 4th. The FSSE (Faculty Survey of Student Engagement) will begin on April 5, 2022 for faculty.

The AVPAE is working with faculty senate representatives on the implementation and assessment of the PCC's for Academic Affairs. They have already had their first meeting with more to follow during early spring term.

The AVPAE is attending a national conference focused on increasing diversity, inclusion, and equity at Oregon Tech during the week of March 14, 2022 (National Association for Diversity Officers in Higher Education Annual Conference)

Updates from the Colleges:

Engineering Technology and Management

New initiatives:

Working with Rogue Community College to offer a dual/co-enrolled degree programs in Mechanical Engineering and Manufacturing Engineering Technology. Students would take their first 90 credits at RCC and the remaining 90 credits at RCC as Oregon Tech Students. Dean Keyser and Dr. Pasang (MMET Chair) is working with Juliet Long (RCC Provost) and Dusty Rittenhouse (RCC Pre-engineering coordinator) to get this initiative fully outlined and started.

Faculty Presentations and Conferences:

Four faculty will be attending and presenting papers at the ASEE Zone IV conference. Three faculty will be attending and presenting papers at the National ASEE conference in Minneapolis.

Events / Student Competitions:

Student / Faculty Project Symposium (*IdeaFest*) will take place on Campus on May 18 (Portland Metro) and May 20 (Klamath Falls)

Five student teams will be competing in Catalyze Klamath this May.

The following student teams will be competing in their discipline specific competitions this spring/summer: SAE Baja, SAE Formula, ASCE Steel Bridge, ASCE Concrete Canoe

Health, Arts and Sciences

New initiatives:

Working with the Dean and faculty from the Applied Math Department and Natural Sciences Department a potential collaboration is being developed with KCC and SOU on a KCC sponsored Noyce grant to provide an increase in STEM teachers in the Klamath Basin. The students will learn for two years at KCC, then pick up their subject matter expertise in either math or science by graduating from Oregon Tech, and then progress toward a final two years of a Masters in Teaching from SOU. This collaboration is still in development, but effectively supports the SOHEC initiative.

Working together with Oregon Tech's Educational Partnerships and Outreach and Student Affairs, a grant from the state of Oregon was provided to develop bridge programming to help ease the transition of first year students to Oregon Tech. The programming focuses on developing academic confidence, interpersonal relationships, and student success.

ARP grant funds were approved for the ABA clinic (HSS Department) and Respiratory Care and Polysomnography program.

Faculty Presentations and Conferences:

Faculty preparing to present papers at the following conferences:

- American Dental Hygienist Association
- International Symposium for Dental Hygiene
- Association of Professional Behavior Analysis
- International Society for Environmental Ethics
- Association of Psychological Science

Events / Student Competitions:

- Students and faculty will be presenting papers at the Northwest Communication Association.
- A cohort of Dental Hygiene students who completed their degrees participated in a pinning ceremony, recognizing their accomplishment

Online Education

An ad-hoc committee formed of adjuncts and faculty has been created to review proctoring services and vendors this upcoming spring term.

The Online Learning Advisory Council (OLAC) met last month to discuss an inclusion naming convention for the term 'Master' courses. Master courses are used as a template for importing into the learning management system, Canvas. The consensus from OLAC was to involve the Diversity, Inclusion, and Cultural Engagement (DICE) Steering Committee for an initiative and recommendation. Spring term goals include examining all service contracts that integrate within the learning management system, Canvas. This will aid in estimating costs for next year.

Library

The Oregon Tech Library has received a \$5,000 grant from the Oregon state library to enhance collections. The funds will be used to purchase textbooks to put on reserve in the library to increase accessibility for marginalized students. The main collection is being enhanced by valuing a range of coverage in perspectives, authorship, audience, and subject matter to better reflect our diverse students.

- Through a company audit of our Integrated Library System (ILS), the library's Tech Services team has streamlined processes and improved efficiencies - e.g., collection development, cataloging, and data analytics. These processes have vastly improved.
- The Oregon Tech Library has been working on strengthening our knowledge base and practices relating to Diversity, Equity, and Inclusion:
 - Three Librarians are participating in a Orbis Cascade Library Alliance-sponsored cohort of the OSU Search Advocate training program. This cohort will be trained on effective Diversity, Equity, and Inclusion practices during candidate searches.
 - Three other librarians are participating in a three-week course to improve equity within OER based courses. This will not only improve library instruction but also provide a framework in helping faculty when adopting OER practices.
 - Library staff and faculty attended the robust NW Regional Equity Conference sponsored by Clark College. Fantastic sessions of in-depth discussions, reflections, and emerging practices were presented.

Registrar's Office

It is catalog update season and this is the first year the institution is using Curriculog to manage the curriculum process. A new institutional reporting tool, Edify is being validated by the office.

In person commencement planning is in progress

- Klamath Falls HAS June 10th 2 pm
- Klamath Falls ETM June 11th 10 am
- Portland-Metro June 12th 2 pm

STRATEGIC ENROLLMENT MANAGEMENT (Admissions, Financial Aid, Advising and Retention, Educational Partnerships and Outreach - EPO)

Staffing

Several positions are at various stages of the search/hire process including two Assistant Director positions. The Portland campus advisor has been renamed as Academic and Retention Coordinator due to expanded responsibilities.

Financial aid

- Financial Aid has started awarding for the 22-23 academic year. Personalized videos will go out to new students in the next few weeks, with follow up phone calls.
- \$3,276,430 in the ARP (HEERF 3) funds have been disbursed. With the extension of the deadline for spending the funds those remaining will be reserved for fall 2022.

Academic Advising and Retention

- The new software for advising - Civitas/Advisor Dashboard status: Data validation to begin the end of March-4-to-6-week process, should have the Advisor dashboard (called Inspire) up and running for internal usage by May. Improved Schedule Planner: Civitas meeting with tech staff on a test install by end of April and for all staff by fall.
- Coordinating outreach (one-on-one meetings) for college academic advisors to meet with department chairs. Established communication plans for each academic advisor. Timeline outlines student engagement, project, etc.
- Externship program: Psychology students completing senior project. Counseling background – meet with students placed on probation.
- Participating in New Wings planning with Admissions and Registrar and coordinating transfer student process with Admissions
- Completed new faculty advisor training last week.
- New positions (HAS/ETM/Portland advisors) in place since fall term. They have been instrumental in student outreach, registration, faculty relations, etc. This year focus on building foundation and implementing processes and communications.

Admissions

Enrollment data is included in the full board packet and will be discussed in more detail in the enrollment report.

Freshman deposits are holding flat, transfers are down at both campuses likely due to decrease in community college enrollment, and inability to effectively recruit during Covid.

We are working to get transfer numbers back up by holding two Tech events through EPO, adding PTK name buys (70k new names across WUE states and OR), holding an PM Open House (tentatively scheduled for May 10th).

Last year's summer melt is being addressed by streamlining the Admissions and Advising handoff.

An EAB online programs communications plan launched mid-February

- Includes prospect & inquiry nurture campaign, with call to action of applying
- Phase 2 will include prospect and inquiry procurement and digital advertising

Spring events are progressing well

- Largest event since Covid on February 21st with 79 students
- Admitted Students Day, scheduled for April 9th, has 98 students registered. We have a goal of 150
- We had a much smaller, but very engaging, event on 3/12. Only 17 families, but students were very engaged, interested, and many looking to deposit

EAB Deposit IQ Launched

- This is a communications flow that will help us determine who is likely to deposit, so we can contact them and work to get them deposited
- Efforts to get students to deposit will change based on the students survey response. Students can indicate why they have not deposited and we can contact them with more information and counseling related to their reasoning.

Getting excellent engagement with our ZeeMee app for prospective and admitted students - engaged 272 students over the last month, who sent 888 messages, and spent 11,722 minutes in the app.

Education Partnerships and Outreach (EPO)

Dual Credit – EPO has continued to support dual credit teachers and winter enrollment returned to pre-pandemic offerings. Students have been in classrooms all year and we are engaging with teachers that opted out last year due to COVID and difficult high school schedules that could not meet the demands of dual credit programming. This winter, we enrolled 1523 students which was up significantly from 964 last winter. Our faculty are continuing to meet the needs of high school teachers with after school virtual workshops and alignment meetings. We are looking out toward spring enrollment and will see another increase in enrollment from last year.

One large change for our program will be the merger of [Willamette Promise](#) and [NW Promise](#). These two accelerated credit programs are led by metro-area Educational Service Districts. Oregon Tech has partnered with each program to offer several dual credit courses. These two programs will merge under Willamette Promise. Oregon Tech will continue to offer the same credit and intends that service levels will stay consistent into the 2022-2023 academic year.

MESA – Mathematics, Engineering, Science Achievement (MESA) is a national after school program supporting early STEM experiences for middle and high school students. Oregon Tech expanded to Klamath Falls this fall and hosted our first DEMO Day at Oregon Tech on Feb. 25th. The event brought over 130 students and family members to campus for students to present their MESA inventions. The event was a wonderful success and teams from Klamath Falls will be traveling to Portland State University for our annual MESA Day which convenes chapters all over the state. EPO is still waiting to see if we will be awarded any of the NSF fall proposals that were submitted. MESA [DEMO Day](#) article.

Personnel Updates (EPO) – EPO welcomed Lesly Rodriguez as our Portland Metro MESA Coordinator in early January. Her time will be split between MESA and South Metro-Salem STEM Hub (SMSP). We lost our part-time Klamath Falls MESA coordinator this March. We are hopeful that EPO personnel can finish out our grant activities for MESA and look toward hiring another coordinator via grant funds this summer.

Pre-College Programming – EPO is working diligently to plan summer programming at the Klamath Falls campus. We plan to offer two weeks of LEGO Camps and are hoping to partner again with ODOT to plan our residential GIS camp. In Wilsonville, we are partnering with the SMSP to coordinate site visits for the Ignite Healthcare summer camps. We will work with Medical Lab Science and our Paramedic program for students to explore some degree program options at Oregon Tech.

Transfer – EPO has been hosting [virtual transfer advising hours](#) for our prospective transfer students and continuing to provide support by completing unofficial transcript evaluations for students to better understand their credit transferability. We are working with willing CCs to offer on-campus advising. We hosted “Tech to Transfer” Days at Rogue Community College during the middle of March and plan to start bi-monthly campus advising sessions at Chemeketa. This spring we are planning an Owls Champions event for community college advisors at the Portland Metro campus.



Student Affairs Update

AQSS Committee, March 21, 2022

The following report provides information about the Student Affairs division and highlights from individual offices for the KF and PM locations.

Athletics

Winter Sports

- Women's Basketball: 19-11 overall; 12-10 conference; 5th in CCC
- Men's Basketball: 22-11 overall; 18-4 conference; 2nd in conference; made the National Tournament - won round 1 vs. Hope International and lost round 2 vs. William Jessup

Spring Sports (as of 3/21)

- Track and Field: first meet of the year March 18-19 at Chico St. Invitational
- Men's and Women's Golf: OIT hosted a tournament in Medford (Centennial Golf Course); both men and women took first place in Oregon Tech Invitational
- Baseball: currently 19-9; 2-0 conference
- Softball: currently 26-4; 12-0 conference; Ranked #1 in the NAIA

Campus Safety

- Number of medical calls for Campus Safety on the rise (January through March, 2022) - Students and employees given the assistance needed; some persons transported to Sky Lakes Medical Center for further evaluation
- Recent uptick in transients/petty thieves passing through/probing the Oregon Tech campus for opportunities; attempted theft of vehicle stereo equipment removed through a broken window of student's vehicle parked just off of campus boundaries; attempted fuel theft; KFPD aware of this issue and a notice to the campus community was released on Thursday March 17th re: this recent upswing in activity
- Upcoming Special events being planned for a security detail:
 - Grand Opening for the CEET building, June 1st
 - Commencement exercises both days (Friday and Saturday June 11th and 12th)
 - 75th anniversary celebration
- Traffic Commission Notes:
 - A student member of TC spoke with other students about changes in the main parking lots to begin the academic year. The change focused on a distinction between student and employee parking areas. Some students do not seem happy about these parking changes.

- Issues with this change were brought to the TC to consider during the winter term. TC actually had a second meeting in winter term to tackle these parking issues students wanted to discuss further.

Career Services

Upcoming Events:

- Engineering and Tech Career Fair, PM on April 7, with 26 employers scheduled
- Business, Non-Profit, and Government Career Fair , Virtual for all campuses, April 13, with 5 employers scheduled
- Engineering and Tech Career Fair, KF on April 14, with 38 employers scheduled
- Etiquette Dinner, KF on May 4 (estimated to serve 100 students)

CARES

Staffing:

- Still very short staffed. Have been recruiting for the Coordinator of Peer Consulting/Supplemental Instruction final interviews were the week of March 14th. In the recruitment process for the PM SIS Coordinator; offer made for the CARES APA position and for the ACES Testing Center Coordinator but both were declined.

ACES

- Winter term saw 361 requests from 251 students, covering alternative testing, equipment management, notetaking services, among others
- Spring term, 78 requests received so far, with more expected at the start of the new term
- Received several new applications for the 2022-2023 academic year, and intakes/interviews are underway
- Started to renew ESA and other Housing requests for the 2022-2023 academic year, to facilitate continuity in housing for students with qualifying condition(s)
- ACES Coordinator continues to streamline communication between students, faculty, and administrators, to clarify ACES policies and expectations, in order to resolve questions in a timely manner, especially for new students and employees
- ACES Coordinator has contacted ASL interpreters for Klamath Fall's Commencement Ceremony, for deaf/hard of hearing attendees

TOP

- Current active students in TOP: **160**
- **96% of active TOP students are registered for spring term**, are on internship for MECOP/CECOP, or have graduated
- Of the **29 students** from 2020-2021 active student list that did not enroll in classes for fall 2021, **6 (20%)** returned for winter term 2022; **4 of those students** are currently registered for spring term 2022
- **24 students** received TOP G grant aid totaling **\$23,000**
- **4 students** received funding from the Oregon TRIO Association's inaugural **Last Mile scholarship** fund totaling **\$22,261** in order to fund their final term(s) at Oregon Tech
- **1 TOP student** was featured in the **Oregon TRIO Association's 2022 TRIO Factbook** (Link: <https://oregontrio.org/wp-content/uploads/sites/6/2022/03/Factbook-2022.pdf>)
- **1 TOP student** was recently admitted into **Penn State's competitive Electrical Engineering Master's program** for fall 2022

- In February, we welcomed **Claire Peterson as our new TOP Advisor**; currently looking to fill our second advisor position

Peer Consulting (PC)/Supplemental Instruction (SI)

- Currently have 17 Peer Consultants
- Currently have 11 SI's for A&P, 11 SI's for physics, math, chemistry, and accounting and 6 SI's for BIO Series, RDSC, and MIT 231 & 232
- PC/SI student positions total 45 which is where we were last year but still down from the 60-65 student staff prior to COVID

College Union

- Successful Winter Wings conference held February 18 – 20
- Budget for 2022-23 approved by the CU Commission and then by the Incidental Fee Commission
- Spring break plans include conference room technology upgrades (completion date of March 31), cleaning, and maintenance projects

Housing & Residence Life

Updates:

- Fall 2022 housing contract numbers continue to exceed numbers from last year (same date comparisons); 514 contracts as of 3/21/2022 up from 419 last year, with 1 new students and 94 returning students.
- Continue to respond to COVID-19 in conjunction with Student Health to isolate students as needed.
- Offering more activities for our student to join in on as long as they uphold current COVID-19 expectations, such as Grocery Bingo, Word Searches, Craft Nights, Movie Nights, Game Nights, and some activities where food is offered in ways that are COVID-19 safe.
- Hosted Tech Con this year after a one-year hiatus; only invited the campus community, so we had a smaller turn out on MLK weekend, but for the 130 or so students who participated over the two day event, they had fun, won prizes, tried out new games, and we hope made better connection to Oregon Tech!
- Full-time staff searches continue to be challenging – still searching for an Assistant Director of Residence Life, and a Residence Life Coordinator to join the team. The full-time custodial search has had some success, with one employee joining us and we hope will continue after probation, and the 5th custodian position hosting interviews at the end of winter term. As we continue to search for full-time employees, we are moving forward with some student positions to bolster our support team for next year.
- Plan to host one or two ACUHO-I interns this summer which is a small way to give back to the housing professional community and encourage more graduate students to look at Housing a career.
- Exterior roof lights on the Res Hall have all been replaced and are functioning well (and are no longer on timers to reset throughout the year).
- The Village exterior painting project from last summer will finish up this spring as the red building needed some additional work on the side facing the arboretum (north side of this building takes the brunt of the north winds and weather and was not able to be completed last summer as planned).
- The Village internet hardware upgrade will wrap up over spring break to offer more reliable and faster internet for students living in the Village. This project brings the Village up to speed with the bandwidth and hardware updates completed in the Residence Hall last summer.

Spring term activities:

- “Choose My Room” for all current students living on campus begins next month; expect even more Village spaces to fill and may again see first year students not get a chance to live in the Village as it may fill before they can choose a space.
- Spring Fling is the week of May 16-20 with plans for some larger scale events in the hopes that COVID-19 will allow us to bring back some traditions including some sort of outdoor food options.
- Student staff selection part 2 for the 2022-2023 Student Res Life team kicks off; the first part of our student selection process was completed at end of winter term with 45 candidates continuing into this process.

Summer projects:

- Replacing all lobby windows in the Res Hall to include aluminum frames and screens due to the current frames rotting out and many screens cut out.
- Renovation of 3rd floor continues with asbestos abatement and new carpet going into 3BN along with the 3B lobby.
- Continue the desk replacement program and hope to replace all 1st floor desks, leaving the FYE community completely remodeled with the installation of new desks.

Integrated Student Health Center

In terms of Counseling, comparing only winter terms:

Winter Term of Academic Year:	Intakes	Crises	Follow-ups	Misc (couples, ADHD screening)	Total Appts
2019-2020	61	26	410	19	516
2020-2021	10	11	392	6	419
2021-2022	51	11	421	0	483

General Trends:

- Winter of 2019-2020 was just prior to the outbreak of the COVID-19 pandemic, so the numbers in that row are pretty typical of pre-COVID functioning
- Appointments during winter 2021 were almost exclusively virtual. We saw fewer new clients, but increased the number of follow-up visits for those who were already established. Also, fewer crises, but the ones we had were increased in intensity (psychotic breaks, suicidality).
- This winter (2022) we saw more of a return to normalcy in terms of appointments – we are now exceeding pre-COVID follow-up rates. We have moved ADHD screening to the Psychiatric Advanced Practice Nurse, so those are no longer included in counseling appointments as they were before. If we were to include those, our total appointments would exceed those of academic year 2019-2020.
- Now seeing an increase in students who are disclosing severe trauma with lingering effects, which has resulted in their meeting criteria for Borderline Personality Disorder (BPD). This disorder is characterized by pervasive issues that significantly impact functioning (poor sense of self, black/white thinking, extreme “acting out” behaviors to include self-harm, suicidality, disassociation, substance abuse, risky sexual activity, and so on). Compared to academic year 2019-2020, we are working with 3 times as many students with BPD.
- This academic year, specifically, the severity of mental health issues has been particularly notable. Anecdotal evidence indicates that students are enrolling at Oregon Tech who would

not have attempted college in the past due to their extensive physical and emotional challenges. Statewide, higher education counseling center directors have discussed the potential explanation that following two years of remote instruction due to COVID-19, lower functioning high school students are attempting college who historically may not have elected to do so.

In terms of Medical, comparing only winter terms:

Winter Term of Academic Year:	Women's Health	Immunizations	Blood Draws	Medical Appts	Telemedicine	Total Appts
2019-2020	46	47	93	427	0	613
2020-2021	31	61	75	134	26	327
2021-2022	24	34	33	251	5	347

General Trends:

- Winter 2020 was just prior to the outbreak of the COVID-19 pandemic, so the numbers in that row are pretty typical of pre-COVID functioning.
- Starting winter 2021, medical staff had appointments with students only after they have tested negative for COVID – this resulted in significantly fewer “sick” appointments, which has lowered the total appointment numbers overall.
- Medical staff speak with all students who report potentially COVID-related symptoms, and then advise as to whether they should be tested (most fall into that category). For winter 2021, medical staff triaged 43 students who reported symptoms at that time. In comparison, during winter 2022 (this term), medical staff triaged 264 students who reported symptoms.
- COVID numbers are reported in the COVID report to the Board.

International Student Services

- Winter 2022 – 26 F1 students (15 KF; 11 PM but one withdrew); OPT – 16 alumni currently on OPT (10 standard OPT and 6 STEM extension).
- Spring 2022– 13 F1 students at KF with one not yet registered and 1 will either join spring or defer to fall term; 10 F1 students at PM confirmed for spring, 1 trying to return for spring.

Portland Metro

- Student Services has continued operation of the CIC (Campus Information Center), giving campus tours, and supporting PC, SI, testing, and ISS areas.
- Participated in the Grad Fair and held employer recruiting events and workshops through Career Services.
- Preparing for Week of Welcome, Student Awards, Idea Fest, and the various commencement activities.

Resilience, Emergency Management and Safety (REMS)

- Emergency Management | Environmental Health and Safety was rebranded as Resilience, Emergency Management and Safety (REMS) to better reflect the department’s focus on building organizational resilience through integrated business continuity, emergency management and environmental health and safety strategies.
- In partnership with the Oregon Department of Administrative Services, coordinated the distribution of nearly 40,000 masks to the Oregon Tech community as an added COVID-19

health and safety measure. Masks are currently available to all employees and students regardless of campus location.

- In collaboration with multiple Oregon Tech partners, successfully completed the Office of the State Fire Marshal's annual Community Right to Know (CR2K) hazardous materials audit and related compliance reporting. Steps are being taken to dispose of three (3) Nitrogen cylinders that are no longer required.
- Conducting first quarter safety audits of all university facilities. As part of this responsibility, department staff visited the Portland-Metro Campus and Oregon Manufacturing and Innovation Center (OMIC) to complete safety audits, and provide safety training to employees.

Student Involvement & Belonging (SIB)

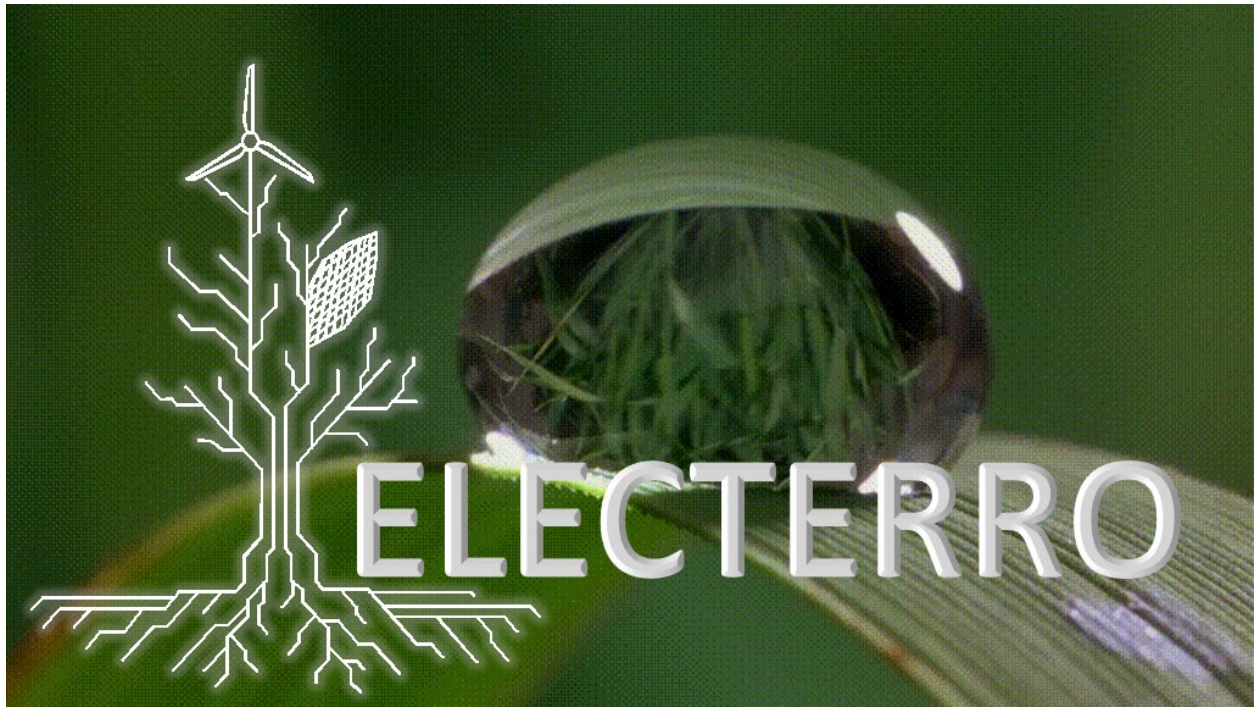
- **Athletics** collaborated with Registered Student Organizations (RSOs) to offer fundraising opportunities at men's and women's basketball game days (January & February). (KF)
- **Tau Beta Pi Engineering Honor Society** gathered and collaborated with engineering/ STEM-based student clubs and the College of Engineering, Technology, and Management leadership to offer calendar of events and activities for **Engineering Week** (February). (KF + PM)
- **ASOIT-KF Updates:**
 - FAC completed the RSO budget process; Incidental Fee Commission met to recommend IF for 2022-2023.
 - Held a tuition forum for KF students led by ASOIT VP.
 - Established election and selection timeline for 2022-2023 officers.
- **ASOIT-PM Updates:**
 - ASOIT PM hosted a student government conference on 3/12 and welcomed 40 student leaders to the Portland-Metro campus.
 - ASOIT PM funded a special consideration request on behalf of Tau Beta Pi for Fundamentals of Engineering exam preparation materials for all students. These will be made available through a partnership with the Library.
 - ASOIT PM invited all students to participate in tuition and fee conversations for the 2022-2023 academic year. They collected in-person comments and survey feedback.
- **Portland-Metro Student Club Updates:**
 - IEEE Club-PM is applying for official recognition by the national IEEE organization.
 - Inventors Club-PM is encouraged by the support of the Resource Budget Commission financial award and the possibility of having the Canyon Creek facility open more often.
- **Student Program Roundtable** created for all 10 Student Programs to meet monthly to engage in open conversation and future collaboration opportunities.
- **Oregon Tech Gaming** grand opening of Gaming Lounge (College Union Diamond Peak) on April 1st for dual usage as the varsity e-Sports practice/competition space, and the Oregon Tech Gaming Lounge open for all students to access. (KF)
- Campus Activities Board, KTEC Campus Radio Station, and The Treehouse collaborating to offer a return of the **Music Garden**. (KF)
- New Student Programs is underway with campus partners planning to offer a newly named orientation program in September 2022 called, **Orientation: S.O.A.R.-ing Into Success**. (KF + PM)
 - Find Support, Explore Opportunities, Achieve Academic Success, and Build Resiliency... Spread your wings and SOAR into success as a first-year and transfer student to the Oregon Tech Owl experience.
- **Wing Shops: Where Leaders Learn to Fly** - New SIB leadership and cultural competency development program offered 3 workshops in winter term, and plan to offer 3-5 workshops in

spring term, where sessions are presented by faculty, staff, and alumni to Oregon Tech students. (KF + PM)

- **Volunteer Owls** Program collaborated with Women's History Month (March) offering 2 community service day activities in Klamath Falls and Portland-Metro to benefit local women's shelters with the creation of hygiene making kits. (KF + PM)
- In collaboration with Financial Aid Office, our SIB Diversity & Belonging team provided individual 1:1 support and development programming to **Leadership and Diversity Scholars**. (KF + PM)
- SIB Diversity & Belonging coordinated and collaborated to offer 7 events celebrating **Women's History Month** (March) surrounding the theme: Providing Healing, Promoting Hope. (KF + PM)
 - PM Women's History Month Tea Time event attracted over 25 students.
- In collaboration with Integrated Student Health Center, Office of Diversity, Inclusion, and Cultural Engagement, and Title IX Steering Committee-- SIB Diversity & Belonging is offering awareness programs and events for **Sexual Assault Awareness Month** (April). (KF + PM)
- SIB introduces new-named functional area, **Community-Based Student Resources** after newly hired Community-Based Resources Coordinator per Oregon House Bill 2835. (KF + PM)
 - Student Resources: Connecting students with local, community-based support services in order to meet their basic needs with regards to financial instability, food-insecurity, housing needs locally, learning about navigating and applying to local, state, and federal need programs towards personal enrichment and student success.

Veteran Student Services

- VSS is happy to welcome Michele Monteith as the new VA School Certifying Official in Klamath Falls. Michelle will help process VA benefits paperwork to ensure students and Oregon Tech are paid correctly by Veterans Affairs.
- PM Veteran Resource Center is holding a veteran student community gathering at Big Al's, March 19th from 6:00pm to 9:00pm with bowling, games and food! Students and their families are welcome.
- KF Student Veteran Program will hold a spring term kick-off event at the Falls Tap House. This is great community gathering sponsored by the student organization.
- Veteran graduation events are planned for both PM (June 12th) and KF (June 9th) where graduating students will be presented a special OIT veteran graduation stole and they will celebrate with community, family, and friends.
- VSS is partnering with SIB to create specific programming for military-connected students during New Wings and Orientation. This will help get our new students up to speed with Veterans Affairs requirements, and all the nuances of being a non-traditional student.
- VSS is partnering with Career Services to hold a Veteran Resume Review coaching seminar in April.



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Academic Master Plan Values, Vision, and Mission

Values

The social and ethical principles, norms and attitudes that govern behavior and decisions of Academic Affairs are:

- Professional Ethics
- Inclusivity
- Transparency
- Accountability
- Forward-thinking
- Respect

Vision

Oregon Tech Academic Affairs will be the preferred polytechnic for innovative, multi-disciplinary education and applied research to learner across Oregon and the world.

Mission

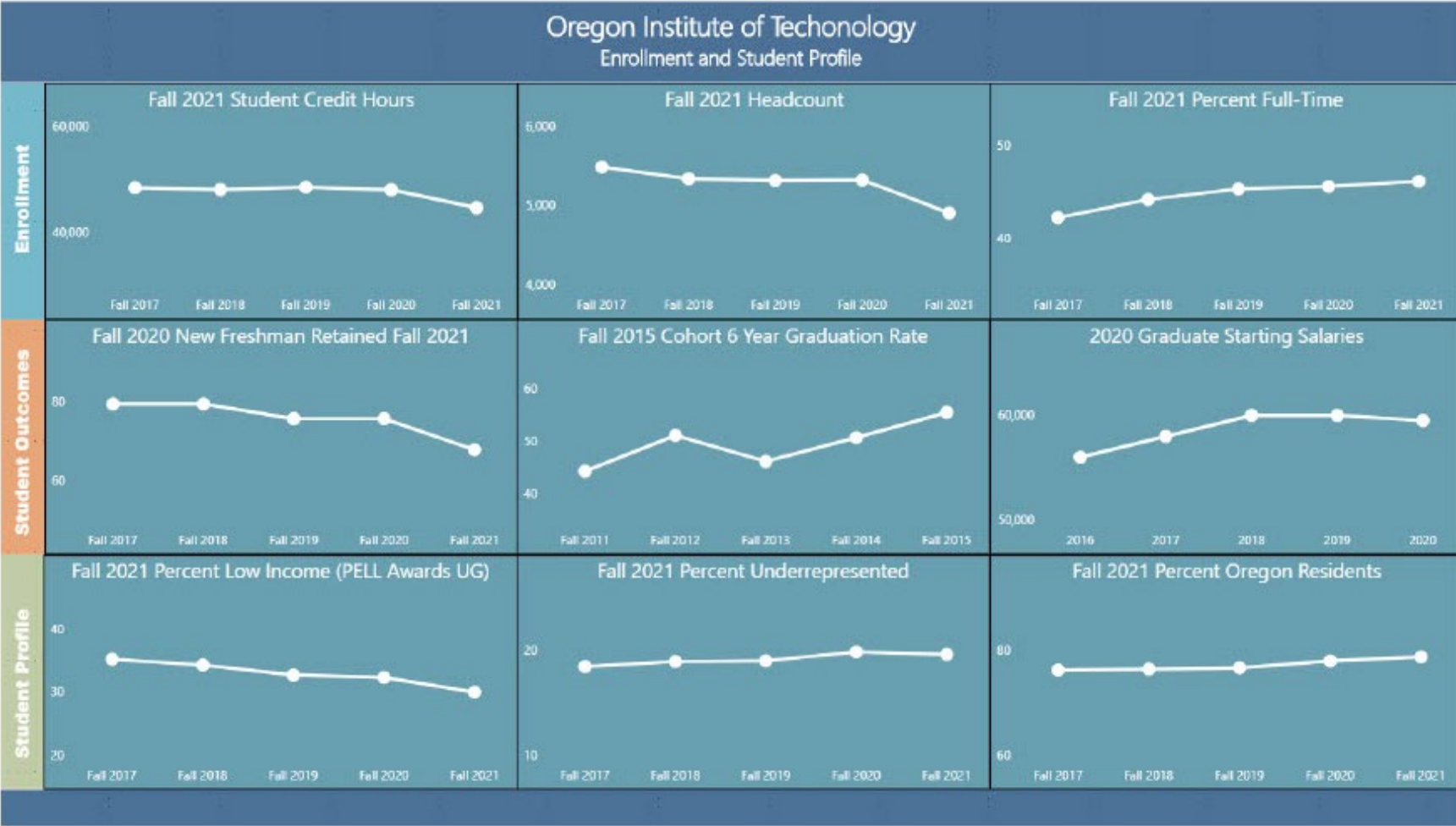
Through a sense of community, collaboration and innovative degree programs Oregon Tech Academic Affairs provides applied hands-on learning from teacher scholars who develop life-long learners and tomorrow's leaders.

University Key Performance Indicators

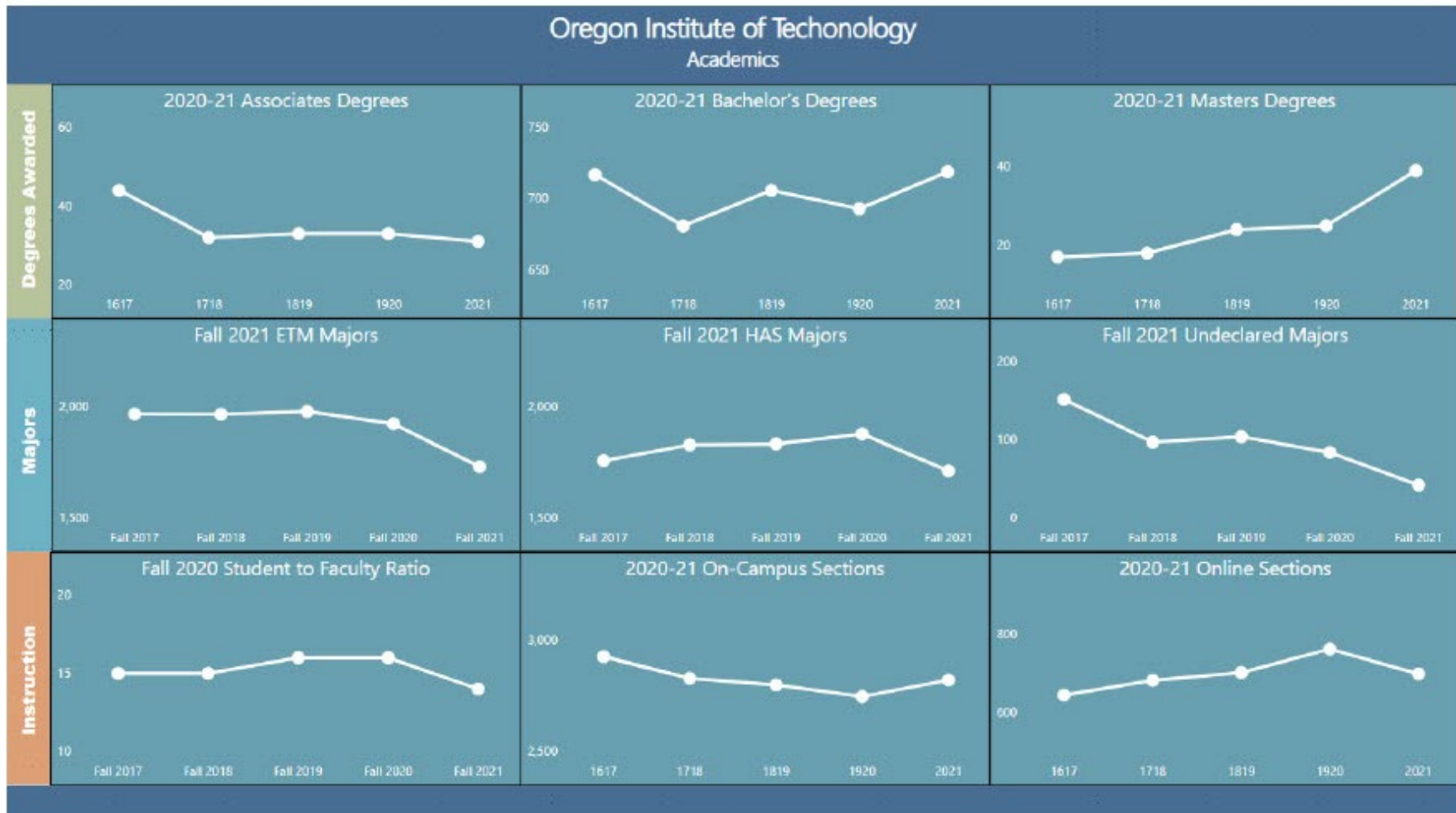
March 23, 2022

Indicator	Description
Fall 2021 Student Credit Hours	Student Credit Hours generated as of Fall 2021, 4 th Week (All campus locations)
Fall 2021 Headcount	Unduplicated headcount as of Fall 2021, 4 th Week (All campus locations)
Fall 2021 Percent Full-Time	Percent of students enrolled full time (UG >= 12 Credits, GR >= 9 Credits)
Fall 2020 New Freshman Retained Fall 2021	Percent Fall 2020 First-Time, Full-Time Freshmen cohort returning Fall 2021
Fall 2015 Cohort 6 Year Graduation Rate	Percent Fall 2015 First-Time, Full-Time Freshmen cohort that graduated within 6 years
2020 Graduate Starting Salaries	Average starting salaries of OIT graduates. (To be replaced by HECC KPI - 5 years after graduation)
Fall 2021 Percent Low Income (PELL Awards UG)	Percent of Fall 2021 degree seeking enrolled undergraduates that were awarded Pell Grant
Fall 2021 Percent Underrepresented	Percent of Underrepresented students. Excludes Whites, Asians, Unknown and International
Fall 2021 Percent Oregon Residents	Percent of Fall 2021 students that are Oregon residents
2020-21 Associates Degrees	2020-21 Associates degrees awarded (duplicated if students earned multiple degrees/majors)
2020-21 Bachelor's Degrees	2020-21 Bachelor's degrees awarded (duplicated if students earned multiple degrees/majors)
2020-21 Masters Degrees	2020-21 Master's degrees awarded (duplicated if students earned multiple degrees/majors)
Fall 2021 ETM Majors	Number of Fall 2021 students declaring ETM majors(duplicated for double majors Excludes ACP/HST)
Fall 2021 HAS Majors	Number of Fall 2021 students declaring HAS majors (duplicated for double majors Excludes ACP/HST)
Fall 2021 Undeclared Majors	Number of Fall 2021 students with undeclared majors (Unduplicated – Excludes ACP/HST).
Fall 2020 Student to Faculty Ratio	Student to Faculty Ratio using IPEDS methodology.
2020-21 On-Campus Sections	Number of course sections offered On-Campus in AY 2020-21 (excludes Online and Dual Credit)
2020-21 Online Sections	Number of course sections offered Online in AY 2020-21
FY21 Fund Balance	Fiscal year end Education and General fund balance divided by general fund revenues.
FY21 Primary Reserve Ratio	Unrestricted net assets excluding plant investments, divided by all operating and non-op. expenses.
FY21 Debt Burden	Current principle and interest divided by operating and non-operating expenses.
Fall 2021 Faculty	Number of faculty employed as of October 31, 2021 (IPEDS employee snapshot)
Fall 2021 Classified	Number of classified staff employed as of October 31, 2021 (IPEDS employee snapshot)
Fall 2021 Admin	Number of administrative staff as of October 31, 2021 (IPEDS employee snapshot)
Fall 2021 Tenured	Number of faculty with indefinite tenure as of October 31, 2021 (IPEDS employee snapshot)
Fall 2021 Tenure Track	Number of faculty on tenure track October 31, 2021 (IPEDS employee snapshot)
Fall 2021 Fixed Term	Number of faculty on annual contract as of October 31, 2021 (IPEDS employee snapshot)

Dashboard (1 of 3)



Dashboard (2 of 3)



Dashboard (3 of 3)

