

OREGON INSTITUTE OF TECHNOLOGY & CHEMEKETA COMMUNITY COLLEGE Dual Enrollment Process Guide		
Benefits	<ul style="list-style-type: none"> • BS Dental Hygiene, CCC Salem campus • Traditional benefits for transfer students • Optimize credit transfer • Advising at both institutions • Seamless pathway • Institutional record sharing 	Partnership Information at OIT: www.oit.edu/dual-enrollment Admission Requirements: www.oit.edu/admissions Partnership Information at Chemeketa: https://www.chemeketa.edu/admission/process/
Application Process	Online application only. Steps for dual enrollment: 1. Students must be currently admitted at either college. 2. Fill out the OIT dual application (www.oit.edu/apply). Students can be dually enrolled with multiple colleges at a time, but can only use credits from OIT and one dual partner to count toward enrollment for financial aid.	
Re-enrolling Process	Students who have not attended OIT in 4 or more terms must fill out OIT's re-enrolling form (https://www.oit.edu/admissions/returning-student). Submit transcripts for other colleges attended after leaving OIT. Chemeketa Community College transcripts will automatically be sent to OIT.	
Deadlines & App. Fee	Completed applications are due 3 weeks before the term starts. We require a \$50 application fee at the time the application is submitted unless the student has an application fee waiver. We also require a confirmation of attendance and \$100 enrollment deposit, which goes towards their tuition and fees when they take classes and is non-refundable after certain dates, depending on the term. Also, if a student applies to OIT and does not take classes in the term they are admitted, they must re-apply.	
Financial Aid	<ul style="list-style-type: none"> • OFAX will be used for transmission of enrollment and grade information. • Students cannot have financial aid that pays out from more than one institution. • The "home" institution (the college that pays the financial aid) shall be determined by the student's immediate degree objective. For example, if the student's immediate degree objective is a bachelor's degree, then OIT will be designated as the home institution. Should the student be pursuing either an Associate of Arts or Science degree prior to completing a bachelor's degree, Chemeketa will be designated as the home institution. Once a student has earned an AAS or AAOT, then OIT will become the home institution. • Students must take at least 6 credits from their home institution to qualify for or receive financial aid. 	
Disability Services	<ul style="list-style-type: none"> • Register with disability services at either institution where accommodations are needed. Each institution is responsible for providing accommodations in courses for its campus. • Chemeketa DS will process the Dental Hygiene students, and consult with OIT on appropriate accommodations. Students must sign a release to OIT. Chemeketa will arrange all 	

	accommodations and bill OIT for accommodations provided in OIT classes. Through one process, students will be registered for DS at both schools.
Articulations	<ol style="list-style-type: none"> 1. Apprenticeship Statewide Consortium Programs - BAS in Technology & Management 2. Apprenticeship Statewide Consortium Programs—Operations Management 3. Engineering Transfer Program to Civil Engineering For updated articulations: www.oit.edu/articulations

CONTACTS

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Chemeketa Community College

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