



Class Registration

1. Review Class Schedule

Select potential classes using the following scheduling tools:

Course Search

www.oit.edu/course-search

Annual Planning Schedule

www.oit.edu/online/courses/annual-planning-schedule

2. Contact Your Advisor

Provide a list of potential classes and your student ID number. Your advisor will:

- Help you choose appropriate classes
- Provide an advisor PIN for registration
- Help ensure you complete any prerequisite classes in a timely manner
- Help track your progress through the program

If you don't know who your advisor is, just ask. Or check your registration information in Web for Student's registration menu.

3. Register for Classes

Log in to **TECHweb** (techweb.oit.edu), then follow the link to **Web for Student**.

From the main menu in **Web for Student**, go to:

- Student Menu
- Student Registration
- Select Term
 - Select and submit the desired term.
- Register, Add or Drop Classes
 - Enter and submit your Advisor PIN.
 - Enter the 5-digit CRN for each desired class.
- Submit Changes