

SUBMIT APPLICATION MATERIALS DIRECTLY TO:

Admissions Office
Oregon Institute of Technology
3201 Campus Dr.
Klamath Falls OR 97601
Ph: 1-541-885-1150 | Toll free: 1-800-422-2017 ext. 1
Fax: 1-541-885-1024
E-mail: oit@oit.edu

SUPPLEMENTAL DOCUMENTS FOR UNDERGRADUATE ADMISSION TO OREGON INSTITUTE OF TECHNOLOGY

As a general rule, if you wish to be admitted to Oregon Institute of Technology and have Oregon Tech issue an I-20 form which is used to secure an F-1 visa, you must complete the following steps. It is recommended that you complete these steps at least nine months prior to the term you wish to begin at Oregon Tech.

- Provide Oregon Tech with evidence of your ability to meet your educational expenses at Oregon Tech. You will need to have the Statement of Financial Responsibility form completed and submitted with official bank statements or an official bank letter stating available funds. Bank documents must be originals. The U.S. Bureau of Citizenship and Immigration Services requires Oregon Tech to have evidence that you can afford to pay for one academic year, including living expenses, before an I-20 form and F-1 student visa can be issued.
- Have official academic transcripts of all of your university course work submitted to Oregon Tech by the originating institution in the original language. Schools in some countries call transcripts “mark sheets” or “grade reports”. Certificates of complete are not required and do not substitute for official transcripts.
- For university course work completed outside the U.S., Oregon Tech also requires a translation of your official transcripts into English and into U.S. standards on a course-by-course evaluation or a detailed report. A list of translation services approved for use by Oregon Tech applications is listed online at www.oit.edu/international.
- Proof of English language proficiency is required, since Oregon Tech is required to certify adequate English language skills on INS Form I-20. Official test scores on the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System exam (IELTS) are acceptable. A minimum score of 520 paper-based TOEFL, 190 computer-based TOEFL, 68 Internet-based TOEFL, or 6 IELTS is required for consideration.
- To process your I-20 correctly, please submit a copy of your passport.

STATEMENT OF FINANCIAL RESPONSIBILITY

The United States Bureau of Citizenship and Immigration Services and Oregon Tech require international students to provide documentation of adequate financial support. Students are expected to pay tuition and fees at the beginning of each quarter. (Some students may receive teaching or research assistantships from the university. Only those funds that are guaranteed prior to enrollment may be counted toward the total that must be documented.) Living expenses vary depending upon the student's individual arrangements. Cost estimates can be found by contacting the Admissions Office. Additional costs include books, transportation, health insurance and personal expenses.

IMPORTANT: Give all monetary figures in US dollars. All documents must be officially translated into English, if necessary. Please print legibly.

1. **Applicant's Full Name:** _____

2. **Will you be accompanied by your spouse while attending Oregon Tech?** Yes No

If yes, provide the following information:

Spouse's name: _____

Country of Birth: _____

Date of birth (mo-day-yr): _____/_____/_____

3. **Will you be accompanied by any children or other dependents?** Yes No

If yes, provide the following information:

Name: _____ Country of birth: _____ Birth date: _____

Name: _____ Country of birth: _____ Birth date: _____

Name: _____ Country of birth: _____ Birth date: _____

Note: Additional financial resources of \$4,000 per year for a spouse and \$3,000 for each child may be required.

4. List the amount of money you will have available for your use each year in the United States from the following sources.

Student's Sources of Funding	Assured Sources	Projected Support
	First Year	Second year
A. Personal Savings Name of Bank(s): _____ Amount on Deposit Currently: US \$ _____ <i>Enclose your current bank statement(s) or official letter from bank. Originals only.</i>		
B. Scholarship(s) from sources other than OREGON TECH <i>Enclose a copy of your scholarship award letter(s)</i>		
C. Funds from Parents Money available from family savings		

Name of Bank(s): _____ Amount on Deposit Currently: US \$ _____ <i>Enclose your parent's current bank statement(s) or official letter from bank. Originals only.</i>		
D. Money available from parents from sources other than savings. <i>Enclose documentation showing the source of available funds, such as annual tax forms or letters of employment showing income.</i>		

PARENT CERTIFICATION

I certify that I have read the information on this form, that it is true and accurate to the best of my knowledge, and that the funds are available and will be provided for the student's educational expenses as indicated.

Parent's printed name: _____

Signature: _____ Date: _____

Parent's address:

E. Funds from Sponsor other than parent

Name of Bank(s): _____

Money available from family savings: US \$ _____

Enclose your sponsor's current bank statement(s) or official letter from bank. Originals only.

SPONSOR CERTIFICATION

I certify that I have read the information on this form, that it is true and accurate to the best of my knowledge, and that the funds are available and will be provided for the student's educational expenses as indicated.

Sponsor's printed name: _____

Signature: _____ Date: _____

Sponsor's address:

5. Does your government currently impose restrictions on exchange and release of funds for study in the US?

Yes No *If yes, please describe the restrictions on an additional sheet of paper.*

APPLICANT CERTIFICATION

I certify that the statements on this form are accurate and complete. I understand that any misrepresentation may be cause for refusing or revoking admission to Oregon Tech.

Signature of applicant: _____ Date: _____