

As a general rule, if you wish to be admitted to Oregon Institute of Technology and have OIT issue an I-20 form which is used to secure an F-1 visa, you must complete the following steps below. It is recommended that you complete these steps at least nine months prior to the term you wish to begin at OIT.

1. Submit an International Student Undergraduate Application for Admission, with the \$50 (US) application fee.
2. Provide OIT with evidence of your ability to meet your educational expenses at OIT. You will need to have the Statement of Financial Responsibility form completed and submit it with documentation such as official bank statements and tax returns. The US Bureau of Citizenship and Immigration Services requires OIT to have evidence that you can afford to pay for your entire education, including living expenses, before an I-20 form and F-1 student visa can be issued.
3. Have official academic transcripts of all of your high school and university course work sent to OIT. Schools in some countries call transcripts “mark sheets” or “grade reports.” We are referring to a comprehensive listing of all courses and results you have completed, provided directly by the institution(s) you attended.
4. For university course work done outside the USA, you will need to have your transcripts reviewed by an evaluation service. Please use a company that is a member of the National Association of Credential Evaluation Services (www.naces.org), such as World Education Services (www.wes.org). We will need to receive a “course-by-course evaluation” or a “detail report.”
5. Provide proof of your proficiency in the English language. OIT requires that international undergraduate students score at least 520 on the Test of English as a Foreign Language (TOEFL). This is equivalent to a 68 on the new Internet-based TOEFL (iBT) or 190 on the computer-based TOEFL. This requirement may be waived for some students whose primary language is English.

**Admissions Office
Oregon Institute of Technology
3201 Campus Drive
Klamath Falls OR 97601-8801 USA**

**Phone: 1-541-885-1150
Fax: 1-541-885-1024
E-mail: oit@oit.edu**

Students with Disabilities: Oregon Institute of Technology is committed to accommodating the needs of students with disabilities whenever possible. Students with disabilities who anticipate needing accommodations should contact the Office of Disability Services, LRC 235, as early as possible in advance of enrollment to ensure timely provision of services. Questions may be directed to: Counselor for Students with Disabilities, OIT, 3201 Campus Drive, Klamath Falls OR 97601. Email: access@oit.edu.
Web: www.oit.edu/ssd

Alternate Format: This publication is available in alternate format for persons with disabilities. Please contact the Office of Disability Services at (541) 851-5225 or TTY (541) 885-1072. Fax: (541) 885-1520. Email: access@oit.edu.

Oregon Institute of Technology does not discriminate on the basis of race, color, national origin, gender, mental or physical disability, age, religion, marital status or sexual orientation. The following office is designated to handle inquiries regarding this non-discrimination policy: Office of Disability Services, OIT, 3201 Campus Drive, Klamath Falls OR 97601-8801. (541) 885-1031 or TTY (541) 885-1072. Fax: (541) 885-1520. Email: access@oit.edu.

Note: This form is to be completed by undergraduate applicants for admission who are not US citizens or US Permanent Resident Aliens. Print clearly or type in English.

1. I intend to enroll in: Klamath Falls Portland Online Only Other _____

Note: OIT recommends that international students attend the main campus in Klamath Falls unless their academic major is only offered elsewhere.

2. Application for 20_____ Fall (September) Winter (January) Spring (March) Summer (June)

3. Academic Major at OIT _____

4. Name (as on passport) _____
Last (family name) First Middle

Other name(s) that may appear on your academic records _____

5. Current Address _____
Street/Post Office Box/Building/Route/Etc.

City/Region State/Province Postal/Zip Code Country

6. Permanent Address (if different) _____
Street/Post Office Box/Building/Route/Etc.

City/Region State/Province Postal/Zip Code Country

7. In the following box, please neatly print or type your name and mailing address as it should appear on a mailing label addressed to you at this time:

8. E-mail _____

9. Telephone _____
Country Code City or Area Code Phone

City _____ State/Province _____ Country _____

10. Name of a Friend or Relative in the USA we may contact concerning your application.

(Leave blank if not applicable.)

Last (family name)

First

Middle

Street Address or Post Office Box

City

State

Zip

E-mail Address

Phone (include area code)

11. Social Security Number (if you have one) _____-_____-_____

(Read disclosure statement in the Certification and Authorization section later in this form.)

12. Gender (Optional) Female Male

13. Date of Birth (Month-Day-Year) _____

14. Ethnic Identity (Optional)

The Oregon University System must seek to identify the ethnic background of applicants in compliance with Federal reporting requirements. You are encouraged to supply this information but you may decline without in any way prejudicing your application. This voluntary information is to ensure equal opportunity under the Affirmative Action program.

White, Non-Hispanic

Asian

American Indian or Alaskan Native

Black, Non-Hispanic

Pacific Islander

Hispanic

None of the above – Note Ethnic/Racial designation used: _____

Decline to respond

15. If you are currently in the USA, what is your current visa status? (F-1, H-1, etc.) _____

Include a copy of your US visa if available.

If you are currently on an F-1 or J-1 visa, which institution issued your current I-20?

16. Country of Citizenship _____

17. Country of Birth _____

18. What language is spoken in your home? _____

19. Secondary/High School Name _____

City _____ State/Province _____ Country _____

Graduation Year _____

20. List every college or university you have attended or are currently attending or from which you will receive credit (including OIT). Have official academic transcripts from each school sent directly to the OIT Admissions Office. **(Failure to list all institutions attended may result in denial of admission or in disciplinary action.)** List them in the order they were attended.

Name of Institution	Location	Dates Attended (From) (To)		Program of Study	Degree Received
		Mo. Yr.	Mo. Yr.		
		Mo. Yr.	Mo. Yr.		
		Mo. Yr.	Mo. Yr.		
		Mo. Yr.	Mo. Yr.		

(Attach additional pages if necessary.)

21. Have you taken the Test of English as a Foreign Language (TOEFL)? Yes No
If yes, please have official test results sent to OIT.

Test Date _____ Total Score _____

Paper-based Internet-based Computer-based

22. Do you intend to live on campus? Yes No Undecided

23. How did you first learn about OIT? _____

Certification and Authorization

IMPORTANT: Your signature is required below. Your application is incomplete without your signature and will not be processed.

SSN Disclosure and Consent Statement. OIT is required to obtain your Social Security Number (SSN) in order to file certain returns with the Internal Revenue Service (IRS) and to furnish a statement to you. The returns that OIT must file contain information about qualified tuition and related expenses. Privacy Act Notice: Section 6109 of the Internal Revenue Code requires you to give your correct SSN to persons who must file information returns with the IRS to report certain information. The IRS uses the SSN for identification purposes and to help verify the accuracy of your tax return. For more information, refer to IRS code 6050S.

My signature at the end of this form authorizes OIT and the Oregon University System (OUS) to use my SSN for tracking and statistical purposes as outlined in the OUS Disclosure and Consent Statement appearing in OIT’s class schedule and on the OIT web site.

OIT and its representatives on occasion take photographs for the College’s use in print and electronic publications. This serves as public notice of the College’s intent to do so and as a release to OIT of permission to use such images as it deems fit.

Your signature will certify the accuracy and completeness of the information provided and must be provided before this form can be processed.

I certify that I have provided complete and accurate statements on this application. I understand that if it is found to be otherwise, this is sufficient cause for rejection or dismissal. I authorize the release of any information submitted by me in connection with this application to any person, corporation, association or government agency but only to verify or explain this information.

Signature _____ Date _____

Return to:

Admissions Office
Oregon Institute of Technology
3201 Campus Drive
Klamath Falls ,OR 97601 USA

Fax: 1-541-885-1024
E-mail: oit@oit.edu

The United States Bureau of Citizenship and Immigration Services and OIT require international students to provide documentation of adequate financial support. Students are expected to pay tuition and fees at the beginning of each quarter. (Some students may receive teaching or research assistantships from the university. Only those funds that are guaranteed prior to enrollment may be counted toward the total that must be documented.) Living expenses vary depending upon the student's individual arrangements. Cost estimates can be found by contacting the Admissions Office. Additional costs include books, transportation, health insurance and personal expenses.

Important: **Give all monetary figures in United States dollars.** All documents must be officially translated into English, if necessary.

1. Applicant's Full Name _____

2. Will you be accompanied by your spouse while attending OIT? Yes No *If yes, provide the following information:*

Spouse's name: _____ Country of Birth _____ Birth date _____
Month/Day/Year

3. Will you be accompanied by any children or other dependents? Yes No *If yes, provide the following information:*

Name: _____ Country of Birth _____ Birth date _____
Month/Day/Year

Name: _____ Country of Birth _____ Birth date _____
Month/Day/Year

Name: _____ Country of Birth _____ Birth date _____
Month/Day/Year

Note that additional financial resources of \$4000 per year for a spouse and \$3000 for each child may be required.

4. List the amount of money you will have available for your use each year in the United States from the following sources.

Student's Sources of Funds	Assured Support First Year	Projected Support Second Year
A. Personal Savings Name of Bank(s): _____ Amount on Deposit Currently: US\$ _____ <i>Enclose a certified copy of your current bank statement(s)</i>		
B. Scholarship(s) from sources other than OIT <i>Enclose a copy of your scholarship award letter(s)</i>		

Continued on next page

Continued from previous page

Student's Sources of Funds	Assured Support First Year	Projected Support Second Year
C. Funds from Parents Money available from family savings Name of Bank(s): _____ Amount on Deposit Currently: US\$ _____ <i>Enclose a certified copy of your parent's current bank statement(s)</i>		
Money available from parents from sources others than savings. Enclose documentation showing the source of available funds, such as annual tax forms or letters of employment showing income.		
Parent's Certification: I certify that I have read the information on this form, that it is true and accurate to the best of my knowledge, and that the funds are available and will be provided for the student's educational expenses as indicated. Parent _____ Signature of Parent _____ Date _____ Parent's Address:		
D. Funds from Sponsor Other than Parent Name of Bank(s): _____ Money available from family savings: US \$ _____ <i>Enclose a certified copy of your sponsor's current bank statement(s)</i>		
Sponsor's Certification: I certify that I have read the information on this form, that it is true and accurate to the best of my knowledge, and that the funds are available and will be provided for the student's educational expenses as indicated. Sponsor _____ Signature of Sponsor _____ Date _____ Sponsor's Address:		

5. Does your government currently impose restrictions on exchange and release funds for study in the US?

Yes No *If yes, please describe the restrictions on an additional piece of paper.*

6. I certify that the statements on this form are accurate and complete. I understand that any misrepresentation may be cause for refusing or revoking admission to OIT.

Signature of applicant _____ Date _____

**Please mail completed form to: Admissions Office
 Oregon Institute of Technology
 3201 Campus Drive
 Klamath Falls, OR 97601 USA**