

# Application & Admission Process

## Bachelor of Science in Renewable Energy Engineering

### Portland Campus

#### 2011-12

### SUMMARY

The application process for the Bachelor of Science in Renewable Energy Engineering (BSREE) is divided into two steps: 1) Application for Admission to OIT to the Pre-REE major, and 2) Application for Admission to the BSREE program. Once admitted to OIT, Pre-REE students are eligible to register in lower-division courses and a selected number of upper-division courses.

### APPLICATION PROCESS

The steps below outline the admission process for the BSREE program at OIT.

#### Step 1 - Application for Admission to OIT

- 1) Criteria: OIT General Admission Criteria (<http://www.oit.edu/admissions>)
- 2) Major: Bachelor of Science in Renewable Energy Engineering (BSREE)
- 3) Status: Pre-Renewable Energy Engineering (Pre-BSREE, a.k.a. PREE)

Once admitted to OIT, PREE students are eligible to register for courses in Mathematics, Physics, Mechanical, Engineering, Electrical Engineering (Lower Division Courses & EE321), and Renewable Energy Engineering (Lower Division Courses). Unrestricted registration in upper division courses in the REE Program is limited to students who are formally admitted to the BSREE Program.

#### Step 2 – Application for Admission to BSREE Program

- 1) Eligibility: Students are eligible to apply for admission to the BSREE program once they have completed 45 university credits counting towards the BSREE degree (at OIT or other accredited institutions); and have completed at least 9 engineering credits required for the BSREE at OIT. The minimum recommended GPA is 3.0.
- 2) Important Dates:

	Fall	Winter	Spring
Application Due Date	December 15 <sup>th</sup> , 2011	March 28 <sup>th</sup> , 2012	June 20 <sup>th</sup> , 2012
Application Decision & Notification	January 2 <sup>nd</sup> , 2012	April 13 <sup>th</sup> , 2012	July 2 <sup>nd</sup> , 2012

- 3) Application Submission: Electronic (e-mail to [frank.rytkonen@oit.edu](mailto:frank.rytkonen@oit.edu))
- 4) Admission Committee: Formed by faculty members from the EERE Department
- 5) Application Parts & Content - Single PDF document containing:
  - a) Application Cover Letter (Suggested length: 2 pages).  
“Topic: Why are you interested in the BSREE program at OIT and what will make you a successful BSREE student and eventually a successful energy engineer.”
  - b) Student Portfolio
    - i) Portfolio introduction (Suggested Length: 1-2 pages)
    - ii) Resume (optional)
    - iii) Selected sample engineering coursework (e.g., student select one representative example of their best coursework such as an outstanding homework assignment or an engineering project report with the material written by the student clearly identified)
    - iv) Academic transcripts (unofficial transcripts and transfer credit evaluations from Web for Student are fine)
- 6) Admission Criteria
  - a) Quality of writing, professionalism, and potential demonstrated in the Cover Letter and Student Portfolio
  - b) Recent academic performance in math, science, and engineering courses.