

Relative ratings of the applicant: Please use your knowledge of the applicant to rate the items listed and mark the circle that most nearly expresses your judgment of each criterion. N = Not observed (you are unable to judge on this characteristic), 1 = Unacceptable, 2 = Some improvement needed, 3 = Acceptable, 4 = Shows much potential, 5 = Exceptional.

N 1 2 3 4 5

COMMUNICATION

- Communicates written ideas in an effective, organized, grammatically correct manner.
- Communicates verbal ideas in an effective, organized, grammatically correct manner.
- Communication is organized and direct. Listens actively and clarifies misunderstandings.
- Communicates needs and desires in an appropriate and timely manner.

APPLICATION OF KNOWLEDGE

- Retains new and complex information and displays comprehension by discussion, questions or problem solving.
- Employs sound deductive reasoning in application of knowledge in new situations.
- Critically evaluates the work and reaches valid conclusions.

ORGANIZATION & WORK HABITS

- Recognizes and establishes priorities to meet deadlines. Comes prepared to do assigned tasks.
- Plans course of action and completes all assigned tasks.
- Uses time efficiently - does not waste time.
- Maintains orderly work area.
- Uses and maintains equipment/instruments properly.
- Uses materials and supplies economically.

INTEREST & MOTIVATION

- Self-motivated, demonstrates intellectual curiosity, volunteers assistance.

ACCOUNTABILITY

- Recognizes and admits to errors: follows through with corrective action.
- Arrives when expected and begins assigned tasks promptly.
- Follows instruction carefully
- Demonstrates perseverance by voluntarily repeating work if indicated and applying them self to problems until resolved.
- Rarely has unplanned, unexplainable absences or tardiness.

ADJUSTMENT TO STRESSFUL SITUATIONS

- Is able to adjust to working in changing or adverse situations.
- Able to multitask.
- Accepts constructive criticism, is able to ask for help.
- Maintains friendly relationships and sense of humor with others when under stress.

DECISION MAKING

- Recognizes problems, formulates plan of action, follows through to solution.
- Accepts consequences of decisions.

INTERPERSONAL SKILLS WITH PEERS & INSTRUCTORS (SUPERVISORS)

- Is a good team worker.
- Makes suggestions for change in positive manner through proper channels.
- Generally supports policies and accepts things that cannot be changed.
- Gives validity to the opinions and rights of others - sensitive and supportive of the needs of others.
- Able to organize and lead group activities.

MANUAL DEXTERITY

OVERALL IMPRESSION (Please check the statement that most nearly expresses your opinion of the applicant)

- EXCEPTIONAL INDIVIDUAL: Highest caliber; Recommended enthusiastically
- SHOWS MUCH POTENTIAL: Recommended with confidence
- ACCEPTABLE: Should be able to complete professional studies satisfactorily,
- MARGINAL: May have difficulty with the program. Recommended with reservation
- UNACCEPTABLE: Not recommended

Evaluators Signature

_____/_____/_____
Date