

# FY 2019 F&F Committee Work Plan

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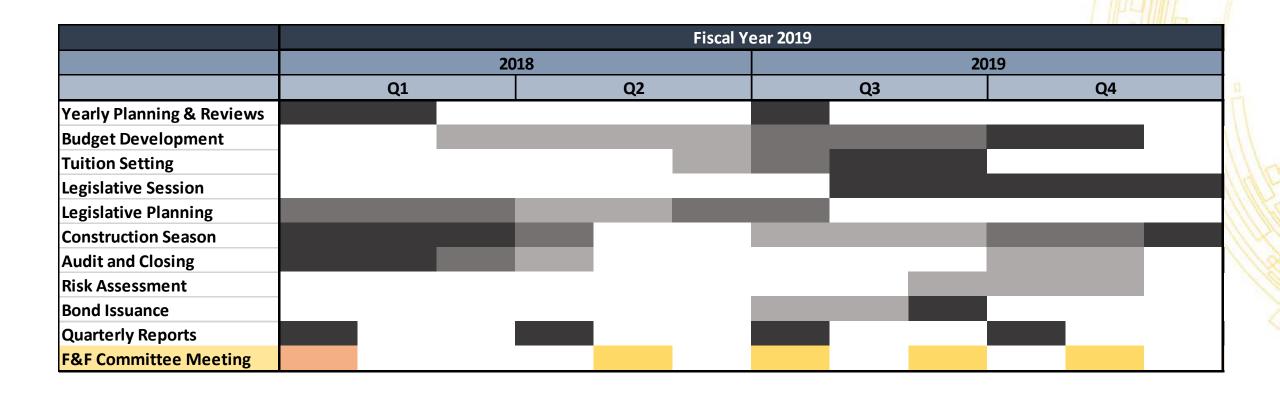
#### Overview



#### **Goals:**

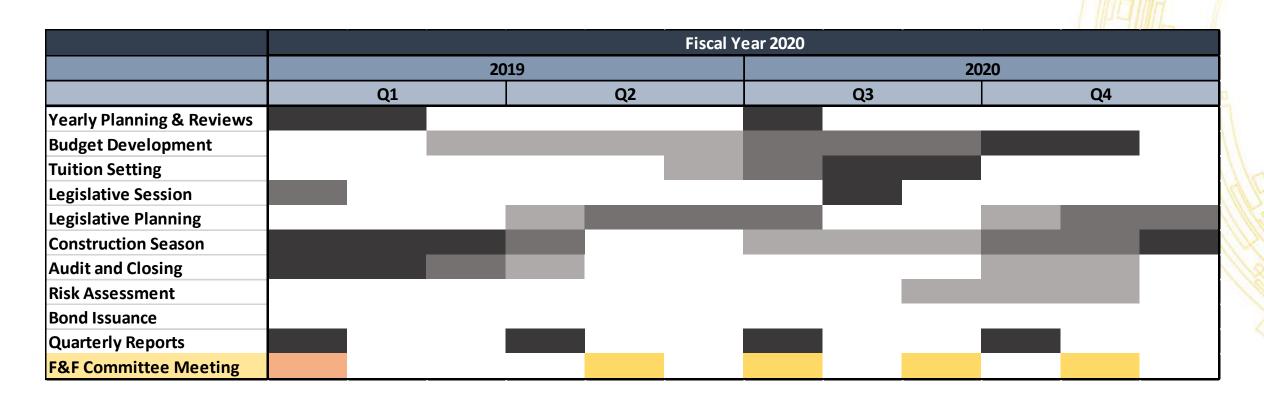
- Plan major Committee actions and information topics for the upcoming fiscal year, and prospective multi-year Committee calendar
- Ensure F&F Committee has timely and accurate information to ensure proper oversight and control
- Support F&F Committee understanding of institutional financial and operational activity to support BOT decision making
- Facilitate goal setting and deliverables for the VPFA and Finance and Administration Division over the coming fiscal year

## F&A Division Recurring Major Projects FY 2019 Oregon TECH



## F&A Division Recurring Major Projects FY 2020





### **Agenda Structure**



#### Major Topics

 Items with significant strategic importance for discussion, deliberation or information to the Committee or are major decisions reserved for the Board or its Committees. This includes items such as budget and tuition setting as well as major capital projects and bond issuance authorizations..

#### Minor Topics

• Items which are either decisions which must reach the Board, but are unlikely to require significant discussion or informational topics which provide background and prepare the Committee for decisions that will be seen in subsequent meetings of the Committee.

## Fall F&F Agenda



#### November 15, 2018

#### **Major Topics:**

- Capital Projects Report
- Long-Term Financial Planning
- Annual Internal Audit Risk Report and FY 2019 Work Plan [Action]

- FY 2018 Q4 Quarterly Dashboard (Unaudited FYE)
- FY 2019 Q1 Quarterly Dashboard
- Cash Balances & Cash Flow Forecast Update
- OMIC Annual Update
- Fall Enrollment Update

## Winter F&F Agenda



#### January 24, 2019

#### **Major Topics:**

- Financial Statement Audit Presentation [Action]
- Budget Development Principles [Action]
- Financial Ratio Analysis

- FY 2019 Q2 Quarterly Dashboard\*
- State Budget Forecast
- Strategic Enrollment Management Update
- Bond Issuance Resolution [Action]

<sup>\*</sup> Due to timing of January month end close the FY 2019 Q2 Dashboard may be pushed to the March 21 meeting.

## **Early Spring F&F Agenda**



#### March 21, 2019

#### **Major Topics:**

- Tuition Adoption [Action]
- Capital Asset Condition Analysis & Master Planning Update

- Legislative Update
- Internal Audit Update

### Late Spring F&F Agenda



#### May 30, 2019

#### **Major Topics:**

- Budget Adoption [Action]
- Legislative Session Update
- Internal Audit Risk Assessment and Annual FY 2020 Work Plan [Action]

- FY 2019 Q3 Quarterly Dashboard
- Capital Projects Summer Plan
- FY 2020 Committee Work Plan [Action]

### **Prospective FY 2020 Calendar**

## Oregon TECH

#### Fall

**Capital Projects Update** 

**Enrollment Update** 

Long-Term Financial Forecast

**OMIC Annual Update** 

Legislative Session Review (Long-Session)

FY 2019 Q4 Quarterly Dashboard

FY 2020 Q1 Quarterly Dashboard

#### Winter

Financial Statement Audit Presentation [Action]

Financial Ratio Analysis

FY20 Q2 Quarterly Dashboard

**Budget Development Principles [Action]** 

#### **Early Spring**

**Tuition Setting [Action]** 

**Internal Audit Update** 

Legislative Session Review (Short-Session)

#### **Late Spring**

**Budget Setting [Action]** 

Internal Audit Risk Assessment and Annual Work Plan [Action]

2021 Legislative Planning

FY20 Q3 Quarterly Dashboard



## Questions

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