Oregon TECH

Special Meeting of the
Oregon Tech Board of Trustees
Academic Quality and Student Success
Committee
Sunset Room, Klamath Falls Campus
April 6, 2015
1:00pm – 1:45pm

Academic Quality and Student Success Committee Minutes

Committee Trustees Present:

Jeremy Brown, Chair   Kelley Minty Morris
Melissa Ceron   Celia Núñez arrived at 1:17pm
Kathy Hill   Dan Peterson

Additional Board Members Present

Christopher Maples
Lisa Graham
Steve Sliwa
Dana Henry arrived at 1:33pm

University Staff and Faculty Present:

Mateo Aboy, Assoc. Provost, VP for Research
Brad Burda, Provost, VP for Academic Affairs
Lita Colligan, Assoc. VP for Strategic Partnerships and Government Relations
Erin Foley, VP for Student Affairs and Dean of Students
Sandra Fox, Board Secretary
Paul Rowan, Assoc. VP of Information Technology Services, Chief Information Officer
Mary Ann Zemke, VP for Finance and Administration
Rob Shaffer, Coordinator of Peer Consulting

Other Attendees:

1. **Call to Order/Roll/Declaration of a Quorum**
   Chair Brown called the meeting to order at 1:05pm. The secretary called roll and a quorum was declared.

2. **Consent Agenda**
   No items

3. **Action Items**
   3.1 Creation of Committee Charter and Recommendation to Board to Approve Committee Charter

Provost Burda walked the Committee members through the creation of the proposed charter.

Trustee Minty Morris motioned to recommend approval of the Academic Quality and Student Success Committee Charter to the full board as amended. Trustee Peterson seconded the motion.

There was discussion regarding each of the areas of responsibilities outlined in the proposed charter. **Provost Burda stated he would be willing to present the ways the University currently measures educational quality at a future date. Chair Brown requested a dashboard be created to monitor progress and academic performance; this could be quarterly or annually.** Discussion regarding the processed to create or close programs and the indicators considered for each. **Chair Brown requested a table showing the timeline of accreditation for each program and which agency accredits.** Clarification was made regarding the difference between oversight and approval of University policies; oversight is the strategic direction of the University rather than looking at individual policies. **Vice-Provost Aboy** discussed existing research and scholarship policies.

With all Trustees present voting aye, the motion passed unanimously.

4. **Discussion Items**
   4.1 **Future Agenda Items**
   The following topics were suggested: accreditation timelines for each program; academic quality – how it is being addressed; enrollment management goals and how we propose to meet those goals; retention of students, placement of students, and graduation rates; at-risk programs from a retention or graduation standpoint and those with potential for growth; outcome based funding and where there might be opportunities; role of residential education versus remote education (KF v. Wilsonville v. online), trends and implications; academic quality and how it's being addressed; and priorities from the student leadership perspective. **Chair Brown requested a calendar of Committee meetings and topics for the year.**

5. **Adjournment**
   With no further business proposed, the meeting was adjourned at 1:48p.m.

Respectfully submitted,

Sandra Fox
Board Secretary