NEW PROGRAM APPROVAL PROCESS FOR GRADUATE/ UNDERGRADUATE PROGRAMS

PROVOST GARY KULECK

OREGON TECH

NEW PROGRAM APPROVAL PROCESS

MINIMUM OF A 2 YEAR PROCESS
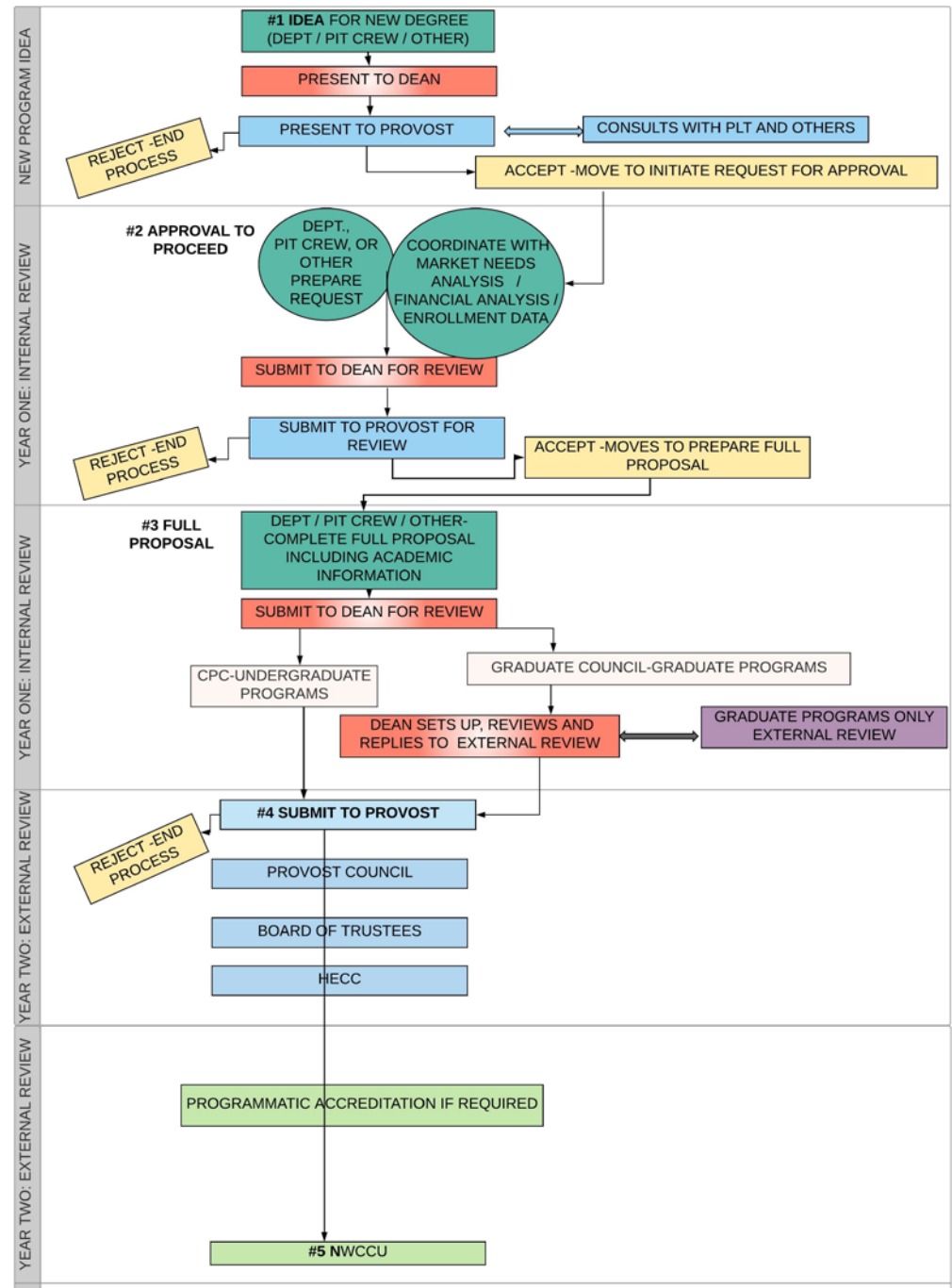YEAR ONE- INTERNAL REVIEW
YEAR TWO-EXTERNAL REVIEW

NEW PROGRAMS

- Unique Oregon Tech Branding
- Market-driven
- Revenue generating
- Reputation Enhancing

NEW PROGRAM APPROVAL PROCESS

New Program Approval Process
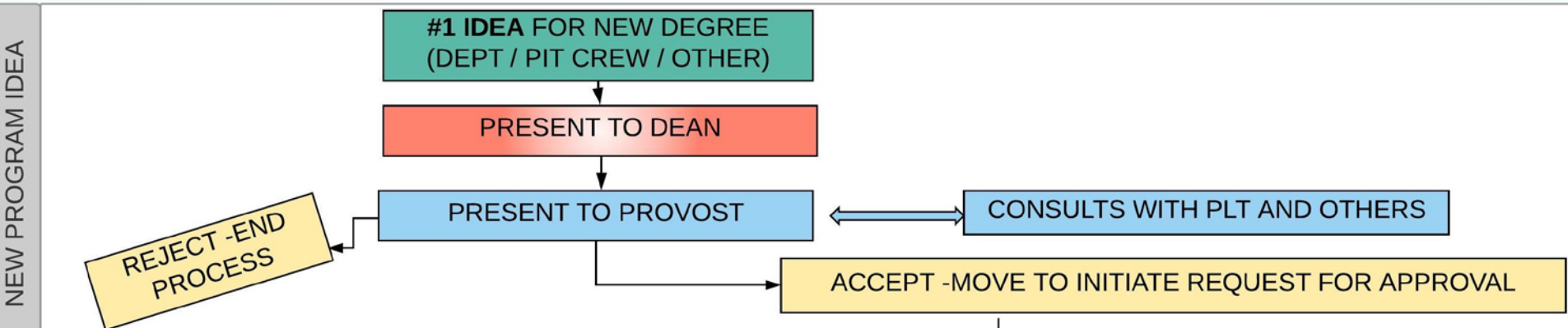-1.5-2 years

GRADUATE AND UNDERGRADUATE NEW PROGRAM APPROVAL PROCESS FLOW CHART

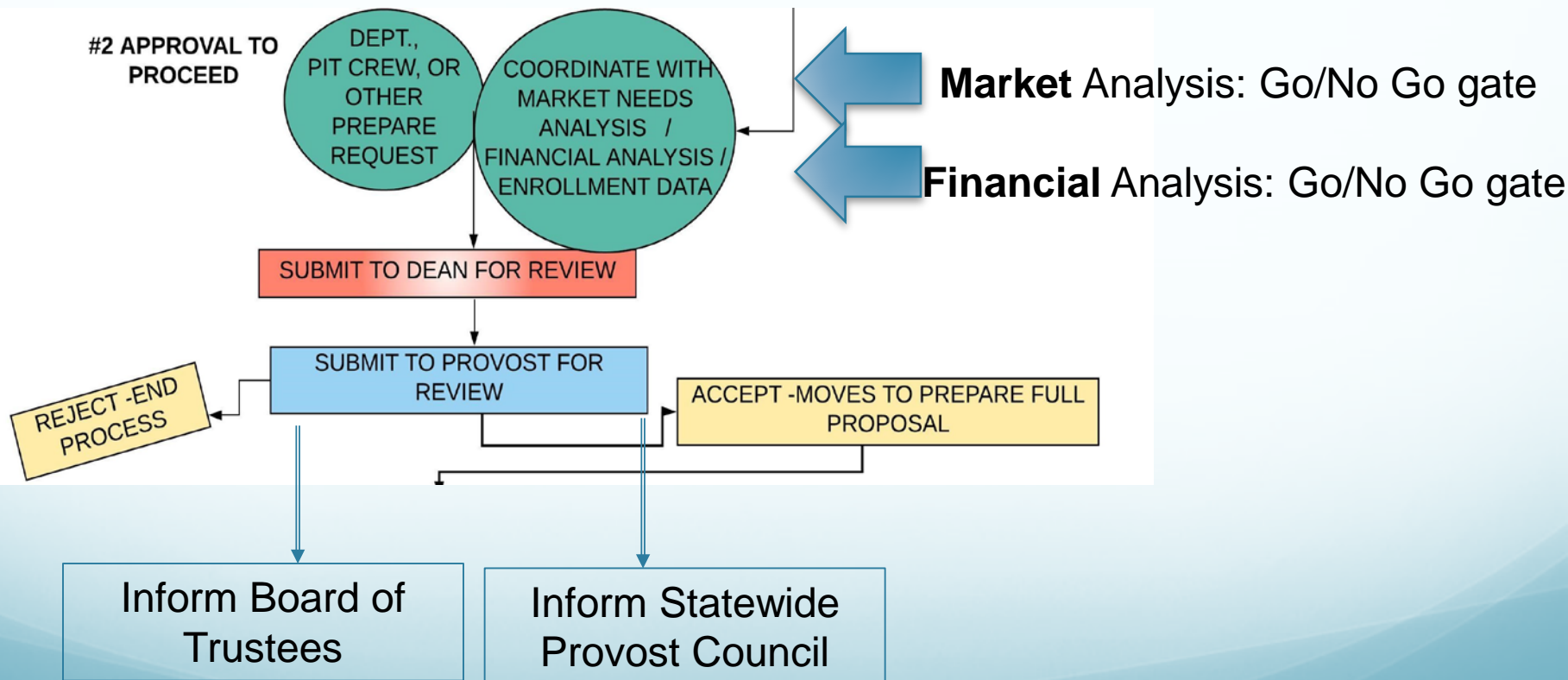# NEW PROGRAM APPROVAL PROCESS
Step 1. Idea incubator (<1 month)

I. **IDEA GENERATION** BY FACULTY/DEPT/CHAIR(S)/EXECUTIVE STAFF
II. **FIRST VALIDATION OF POTENTIAL VIABILITY** AT OREGON TECH- EXECUTIVE STAFF, ACAD COUNCIL
III. **GO/NO GO DECISION**

NEW PROGRAM APPROVAL PROCESS
Step 2. Business case exploration (<3 months)

Approval to Proceed Process through Provost Office's

Market Analysis: Go/No Go gate
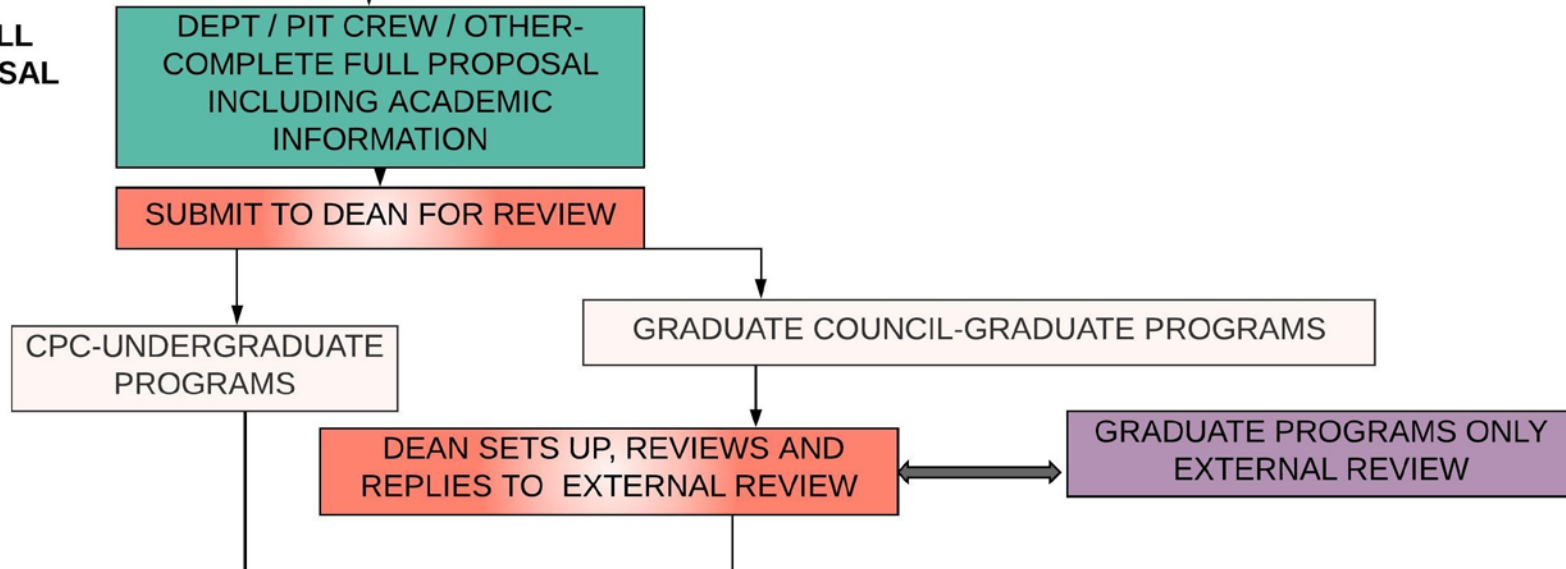
Financial Analysis: Go/No Go gate

OREGON TECH

NEW PROGRAM APPROVAL PROCESS
Step 3. Full Proposal Development & Submission (<6 months)

Full Proposal submission-
a.   CPC (Undergraduate)
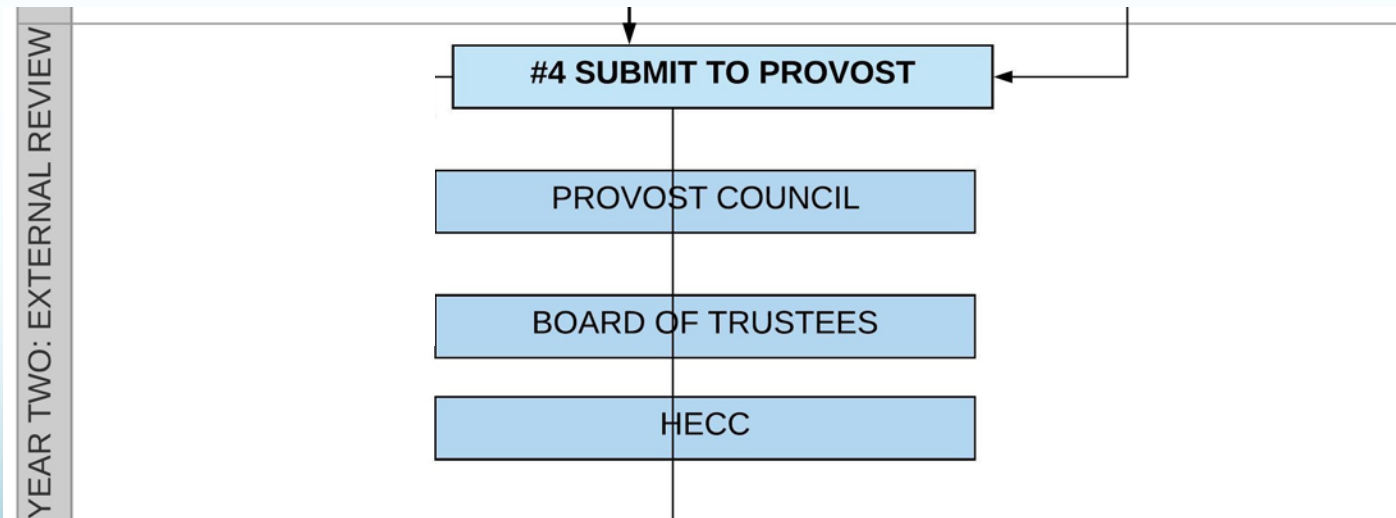b. **OR**   Graduate Council
(will seek External Review)

YEAR ONE: INTERNAL REVIEW

#3 FULL PROPOSAL

DEPT / PIT CREW / OTHER- COMPLETE FULL PROPOSAL INCLUDING ACADEMIC INFORMATION

SUBMIT TO DEAN FOR REVIEW

CPC-UNDERGRADUATE PROGRAMS

GRADUATE COUNCIL-GRADUATE PROGRAMS

DEAN SETS UP, REVIEWS AND REPLIES TO EXTERNAL REVIEW

GRADUATE PROGRAMS ONLY EXTERNAL REVIEW

OREGON TECH

NEW PROGRAM
APPROVAL PROCESS
Step 4. Submission to SPC, BOT, HECC (>6 months)

Provost sends Proposal -Provost Council, Board of Trustees and HECC

NEW PROGRAM
APPROVAL PROCESS
Step 5. Accrediting Body Reviews

NWCCU Liason Officer(LO) (LeAnn Maupin)
LO submits to NWCCU
Note: If Program Accreditation is required it must happen prior to submitting to NWCCU