# Standing Councils, Commissions, and Committees 2022-23 

Revised 10/4/22

## Preamble

Education requires the oversight and management of a multitude of tasks and assignments. Standing committees are an important part of shared governance at Oregon Tech and offer the opportunity for faculty, staff, and students to assist administrators with those tasks by providing input, recommending outcomes, and participating in operational decisions. In addition to committees appointed directly by the Faculty Senate and ad hoc committees created for special purposes, the Oregon Institute of Technology recognizes a number of standing committees, commissions, and councils that provide continuous support for institutional or academic leadership. Each assembly reports to one of the University's Vice Presidents or to the President. These administrators recommend membership and service on the committees reporting to them to the President for approval. Recommendations for membership and service on the committees reporting to Faculty Senate are made to the President of the Faculty Senate for approval. Oregon Tech is committed to diversity, equity, and inclusion in committee representation.

Two types of committee appointments are recognized:

- Appointment to a committee because of job title or position (e.g., Vice Provost on President's Council).
- Appointment for a rotating term.

The term of service varies according to appointment type:

- Committee members appointed because of job title or position typically serve while holding the position, dependent on the purpose for the position to serve on the committee.
- Student appointments serve for one-year renewable terms.
- Committee members appointed for rotating terms typically serve three years, unless otherwise specified within the committee description.
- Committee members appointed for rotating terms in elected positions (e.g., Faculty Senate) serve according to their elected term within the assembly.
- Members may be reappointed for an additional three-year term (six years total), but it is the intention of this process to encourage broad participation and to allow faculty and staff to bring fresh perspectives and skills to their committee assignments. Members can be reappointed after a term off the committee.
- Appointed members have staggered terms to ensure some membership continuity.

Individuals can request consideration for membership on a particular committee at any time by petitioning the Provost or President of the Faculty Senate, for the committees reporting to administrators and Faculty Senate, respectively. The Office of the Provost will affirm membership and notify appointees for the succeeding academic year before the start of the fall term.

The academic community recognizes the importance of committee assignments and the role it plays in shared governance. Committee members are expected to represent their constituency and keep them informed, solicit feedback, and provide that to the committee as appropriate. Members who
are regularly absent can be removed from a committee, at the request of the committee Chair, to the appropriate reporting Vice President. Likewise, a Chair who is deemed inefficient and unable to organize committee business can be removed at the request of committee members, to the appropriate reporting Vice President. Assignment to a committee should be regarded as a privilege and responsibility.

Council, commission, and committee chairs/co-chairs are required to submit a brief summary report at the end of spring term to provostoffice@oit.edu. The Provost's Office will collect and distribute the reports to the President and appropriate division leaders.
Contents
PRESIDENT'S DIVISION ..... 4
Oregon Tech President's Council ..... 4
DICE Steering Committee ..... 5
Facilities Planning Commission ..... 7
Fiscal Operations Advisory Council ..... 8
Student Awards Commission ..... 9
Sustainability Committee ..... 10
Title IX Steering Committee ..... 11
Tuition Recommendation Committee ..... 13
Wellbeing Committee ..... 14
ACADEMIC AFFAIRS DIVISION ..... 15
Academic Council ..... 15
Academic Progress and Petitions Committee ..... 16
Accreditation Committee ..... 18
Oregon Tech Assessment Committee ..... 19
Commission on College Teaching ..... 21
Curriculum Planning Commission ..... 22
Faculty Advisory Committee on Emeritus Status ..... 23
General Education Advisory Council ..... 24
Graduate Council ..... 25
Institutional Review Board for Use of Human and Animal Subjects in Research ..... 26
International Committee ..... 27
Library Resources Commission ..... 28
Online Learning and Advisory Council ..... 29
Promotion Advisory Committee ..... 30
Resource Budget Commission ..... 31
University Research Committee ..... 32
STRATEGIC ENROLLMENT MANAGEMENT DIVISION ..... 33
Admissions Committee ..... 33
Financial Aid Committee ..... 34
Retention Committee ..... 35
STUDENT AFFAIRS DIVISION ..... 36
Americans with Disabilities Act Commission. ..... 36
College Union Commission ..... 37
Radiation Safety Committee ..... 38
Safety Commission. ..... 39
Student Hearing Commission ..... 41
Substance Abuse Commission ..... 42
Traffic Commission ..... 43
Veterans Action Committee ..... 44

## PRESIDENT'S DIVISION

## Oregon Tech President's Council

To assist in the formulation, drafting, revision, recommendation, and maintenance of the Board's and University's policies, the Board directs the President to establish and maintain a policy council. The Oregon Tech President's Council (Council) will be convened by the President or President's designee on at least an annual basis.

The Council is a consultative, multi-functional group designed to provide valuable input and advice to the President on the categories of authority described in Board Policy. The Council has the following supplementary responsibilities:

- Identify and seek solutions to problems crossing college jurisdictions.
- Maximize the planning efforts of the institution.
- Enhance the communication processes within the institution.

With the approval of the President, potential members of the Council may consist of, but are not limited to, the Provost; Vice Provost; Vice Presidents; Associate Vice Presidents; College Deans; University General Counsel; Presidents of Faculty Senate and Associated Students of Oregon Institute of Technology (or designee); and the Chair of the Administrative Council. The Academic Affairs division will serve as Secretary and provide administrative support.

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Chair, Provost/AVP SEM | $2022-23$ | Joanna Mott | Academic Affairs |
| Vice President | $2022-23$ | John Harman | Finance and Administration |
| Vice President | $2022-23$ | Erin Foley | Student Affairs |
| Vice President | $2022-23$ | Ken Fincher | University Advancement |
| Vice Provost | $2022-23$ | Abdy Afjeh | Research/Academic Affairs |
| AVP/CIO | $2022-23$ | Connie Atchley | Information Technology |
| Assoc. Vice President | $2022-23$ | Sandi Hanan | Human Resources |
| Dean of ETM | $2022-23$ | Tom Keyser | Academic Affairs |
| Dean of HAS | $2022-23$ | Dan Peterson | Academic Affairs |
| Senate President | $2022-23$ | Terri Torres | Faculty Senate |
| Admin. Council Rep. | $2022-23$ | Becky Burkeen | University Development |
| ASOIT President, KF des. | $2022-23$ | Finn Anders |  |
| ASOIT President, PM | $2022-23$ | Billy Kimmel |  |
| Senior Exec. Asst., ex officio | $2022-23$ | Adria Paschal | President |
| Legal Counsel, ex officio | $2022-23$ | David Groff | University General Counsel |
| Secretary, ex officio | $2022-23$ | Dierdre Harlan | Academic Affairs |

## DICE Steering Committee

Each public institution of higher education shall establish a process for recommending and providing oversight for the implementation of cultural competency standards for the public institution of higher education and the institution's employees. The process established under this subsection must:

- Include a broad range of institutional perspectives.
- Give equal weight to the perspectives of administrators, faculty members, staff, and students.
- Require that the institution provide continuing training and development opportunities that foster the ability of the institution's faculty, staff, and administration to meet cultural competency standards.
- Propose institution-wide goals that seek to improve the cultural inclusion climate for students, faculty, staff, and administration from diverse backgrounds.
- Require preparation of a biennial report that is presented to the appropriate board regarding the institution's progress toward achieving the goals set forth in this subsection.
- Recommend mechanisms for assessing how well the institution meets cultural competency standards.
- Ensure that the institution clearly communicates to new faculty, staff, and administrators the institution's commitment to including meeting cultural competency standards in professional development.

This committee is comprised of the following membership. The chair is appointed by the President.

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Chair, Exec. Director | $2022-23$ | Jennifer Wilson | DICE |
| Co-Chair | $2021-24$ | Franny Howes | Communication |
| Vice President, ex officio | $2022-23$ | Erin Foley | Student Affairs |
| Provost | $2022-23$ | Joanna Mott | Academic Affairs |
| Assoc. Vice Provost | $2022-23$ | Dina Battaglia | Academic Excellence |
| Assoc. Vice President | $2022-23$ | Sandi Hanan | Human Resources |
| Dean of ETM | $2022-23$ | Tom Keyser | Academic Affairs |
| Director | $2022-23$ | Thomas Arce | Student Involvement/Belonging |
| Director | $2022-23$ | TBD | Disability Services |
| Assistant Director | $2022-23$ | Shawni Cayetano Ramos | Student Support/Belonging |
| Chief Technology Officer | $2020-23$ | Tony Richey | Information Technology |
| University Librarian | $2022-23$ | John Schoppert | Library |
| Admissions Rep. | $2021-24$ | Josephine Ness | Admissions |
| Career Services Rep. | $2021-24$ | Desire Wooten | Student Affairs |
| Classified Staff Rep. | $2022-25$ | Stacey McCauley | College of ETM |
| OMIC Rep. | $2021-24$ | Josh Koch | OMIC Operations |
| Retention Rep. | $2022-25$ | Robert Evory | Advising \& Retention |
| Senate Rep. | $2022-23$ | Chitra Venugopal | Faculty Senate |
| ETM Faculty 1 | $2021-24$ | Cristina Crespo Veiga | Elec. Eng./Renewable Energy |
| ETM Faculty 2 | $2022-25$ | Steve Lemery | Manuf./Mech. Eng. Tech. |
| HAS Faculty 1 | $2021-24$ | Abigail Rollins | Dental Hygiene |
| HAS Faculty 2 | $2020-23$ | Jamie Kennel | Emergency Medical Services |
| Student 1, KF | $2021-22$ | TBD |  |

Oregon Tech
Standing Councils, Commissions, and Committees 2022-23

| Student 2, KF | $2021-22$ | TBD |
| :--- | :--- | :--- |
| Student 1, PM | $2021-22$ | TBD |
| Student 2, PM | $2021-22$ | TBD |
| Graduate Student | $2021-22$ | TBD |

## Facilities Planning Commission

The responsibilities of the Facilities Planning Commission include the following:

- Recommend to the President the priority for building construction, remodeling, and optimal building utilization during master planning efforts.
- Advise on major changes in the use of space.
- Review requests for additional space and equipment, which would become a part of the building inventory.

The Commission is comprised of the Vice Presidents for Finance and Administration, and Student Affairs; the Provost and Vice President for Strategic Enrollment Management; the Vice Provost for Research and Academic Affairs (or designee); the College Deans; University Registrar (or designee); the Associate Vice President for Information Technology Services and Chief Information Officer; the Directors of Athletics, and Facilities Management Services; the University Librarian; three faculty members; a member of the Faculty Senate Executive Committee; a Portland-Metro representative; and two students. The Vice President for Finance and Administration serves as the chair.

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Chair, Vice President | $2022-23$ | John Harman | Finance and Administration |
| Provost/Vice Pres. SEM | $2022-23$ | Joanna Mott | Academic Affairs |
| Vice President | $2022-23$ | Erin Foley | Student Affairs |
| Vice Provost | $2022-23$ | Abdy Afjeh | Research/Academic Affairs |
| AVP/CIO | $2022-23$ | Connie Atchley | Information Technology |
| Dean of ETM | $2022-23$ | Tom Keyser | Academic Affairs |
| Dean of HAS | $2022-23$ | Dan Peterson | Academic Affairs |
| Director | $2022-23$ | Josephine Ness | Admissions |
| Director | $2022-23$ | John VanDyke | Athletics |
| Director | $2022-23$ | Thom Darrah | Facilities Management Services |
| University Librarian | $2022-23$ | John Schoppert | Library |
| University Registrar | $2022-23$ | Wendy Ivie | Registrar |
| PM Rep. | $2020-23$ | Lara Pracht | Academic Affairs |
| Senate Executive Rep. | $2022-23$ | Ashton Greer | Faculty Senate |
| Faculty 1 | $2022-25$ | Ken Davis | Applied Mathematics |
| Faculty 2 | $2022-25$ | Gary Lomprey | Business Management |
| Faculty 3 | $2021-24$ | Sharon Beaudry | Business Management |
| Student, KF | $2022-23$ | TBD |  |
| Student, PM | $2022-23$ | TBD |  |

## Fiscal Operations Advisory Council

The Fiscal Operations Advisory Council (FOAC) is a joint council of faculty, administrative staff, and students for the purpose of advising the President on budget and financial matters. FOAC will participate in the general operating fund budget planning process; review the call for budget development from the President; and recommend fiscal management priorities to align with the strategic goals of Oregon Tech considering both the long-range fiscal priorities and budget planning as well as immediate fiscal and budgetary issues. FOAC will review the institution's annual budget and advise the President on the development of new budget initiatives. As needed, FOAC will review and advise on the format for reporting the annual budget to the campus community. The Council will function as an integral group in strategic planning activities, with a university-wide perspective.

Members of FOAC include the Provost; the Vice Presidents for Finance and Administration, and Student Affairs; the Vice Provost for Research and Academic Affairs; three committee members selected from the University staff and administration appointed by the President; a member of the Faculty Senate Executive Committee appointed by the Faculty Senate President; a representative of Administrative Council appointed by the president of Administrative Council; a representative of the Budget and Resource Planning office appointed by the Vice President for Finance and Administration; the ASOIT President(s) (or designees); and four senior faculty members appointed jointly by the President and the Faculty Senate President. The Faculty Senate President will advance at least six names annually to the President for consideration. The chair is appointed by the President.

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Chair | $2021-24$ | Don DaSaro | Business Management |
| Provost | $2022-23$ | Joanna Mott | Academic Affairs |
| Vice President | $2022-23$ | John Harman | Finance and Administration |
| Vice President | $2022-23$ | Erin Foley | Student Affairs |
| Vice Provost | $2022-23$ | Abdy Afjeh | Research/Academic Affairs |
| Admin. Council Rep. | $2022-23$ | Becky Burkeen | Alumni Relations |
| Asst. Vice Pres. Fin. Oper. | $2022-23$ | Alicia Dillon | Finance and Administration |
| Senate Executive Rep. | $2022-23$ | Yuehai Yang | Faculty Senate |
| Univ. Admin./Staff Rep. | $2022-25$ | Ken Fincher | University Advancement |
| Univ. Admin./Staff Rep.2 | $2020-23$ | Ken Sartain | Academic Affairs |
| Univ. Admin./Staff Rep.3 | $2021-24$ | Mandi Clark | Housing and Residence Life |
| Faculty 1 | $2022-25$ | Rose McClure | Natural Sciences |
| Faculty 2 | $2022-25$ | Mark Neupert | Humanities/Social Sciences |
| Faculty 3 | $2022-25$ | David Hammond | Applied Mathematics |
| Faculty 4 | $2021-24$ | Dibyajyoti Deb | Applied Mathematics |
| ASOIT President, KF des. | $2022-23$ | Diana Escamilla |  |
| ASOIT President, PM | $2022-23$ | Billy Kimmel |  |

## Student Awards Commission

The Student Awards Commission determines the criteria for each student award and the nomination process. The Commission considers any new student awards (and the criteria) and whether it will be awarded annually. The Commission reviews all applications and selects the recipient for each award. The Outstanding Scholar for each major is solicited from the faculty and the Commission verifies eligibility. The Commission recommends the top students from each college (from the Outstanding Scholar nominees) to the Oregon Tech President to receive the President's Cup.

The Klamath Falls Commission is comprised of seven faculty members; Student Involvement and Belonging representatives; and the Vice President for Student Affairs (Chair). The Portland-Metro Commission is comprised of four faculty members; the Associate Dean of Students (or designee); the Student Involvement and Belonging coordinator; and the Vice President for Student Affairs (Chair).

## Klamath Falls Commission

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Chair, Vice President | $2022-23$ | Erin Foley | Student Affairs |
| Coordinator | $2022-23$ | Zoe Smiley | Student Involvement/Belonging |
| Assistant Director | $2022-23$ | Shawni Cayetano Ramos | Student Involvement/Belonging |
| Faculty 1 | $2022-25$ | Sean St Clair | Civil Engineering |
| Faculty 2 | $2020-23$ | Dibyajyoti Deb | Applied Mathematics |
| Faculty 3 | $2022-25$ | Kamal Gandhi | Natural Sciences |
| Faculty 4 | $2022-25$ | Hui-Yun Li | Natural Sciences |
| Faculty 5 | $2022-25$ | Rose McClure | Natural Sciences |
| Faculty 6 | $2021-24$ | Troy Scevers | Computer Systems Eng. Tech. |
| Faculty 7 | $2021-24$ | Calvin Caldwell | Computer Systems Eng. Tech. |

Portland-Metro Commission

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Vice President | $2022-23$ | Erin Foley | Student Affairs |
| Assoc. Dean of Stud. (Int.) | $2022-23$ | Josie Hudspeth | Student Affairs |
| Coordinator | $2022-23$ | Kim Faks | Student Involvement/Belonging |
| Faculty 1 | $2022-25$ | David Johnston | Natural Sciences |
| Faculty 2 | $2020-23$ | James Eastham | Elec. Eng./Renewable Energy |
| Faculty 3 | $2021-24$ | Hugh Jarrard | Emergency Medical Services |
| Faculty 4 | $2020-23$ | Dawn Taylor | Medical Laboratory Science |

## Sustainability Committee

The mission of the Sustainability Committee is to serve as the coordinating body for the University's activities relating to sustainability. The committee will address methods to imbue the theme of sustainability throughout Oregon Tech in meaningful and visible ways.

The committee consists of faculty and administrative staff with expressed interest and commitment to sustainability. The Sustainability Committee will operate with members from and in support of both the Klamath Falls and Portland-Metro campuses. Other members include student representatives (general and ASOIT); the Director of Facilities Management Services; a PortlandMetro operations representative; and the Provost as an ex officio member. A community member will also be identified in each location as appropriate. The President will appoint the chair of the committee.

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Chair, Faculty, KF | $2020-23$ | Lloyd Parratt | Natural Sciences |
| Co-Chair, Faculty, KF | $2020-23$ | Michael Healy | Computer Systems Eng. Tech. |
| ETM Faculty 1 | $2021-24$ | Sean St. Clair | Civil Engineering |
| ETM Faculty 2 | $2021-24$ | David Culler | Manuf./Mech. Eng. Tech. |
| HAS Faculty 1 | $2022-25$ | Vanessa Bennett | Medical Imaging Technology |
| HAS Faculty 2 | $2020-23$ | Christy VanRooyen | Natural Sciences |
| Faculty, PM | $2021-24$ | Slobodan Petrovic | Elec. Eng./Renewable Energy |
| Director | $2022-23$ | Thom Darrah | Facilities Management Services |
| Admin. Staff Rep. | $2020-23$ | Mira Wonderwheel | University Development |
| PM Operations Rep. | $2021-24$ | Maria Depuy | Business Affairs |
| ASOIT Rep. 1, KF | $2022-23$ | TBD |  |
| ASOIT Rep. 2, KF | $2022-23$ | TBD |  |
| ASOIT Rep. 1, PM | $2022-23$ | TBD |  |
| ASOIT Rep. 2, PM | $2022-23$ | TBD |  |
| Student Rep. 1, KF | $2022-23$ | TBD |  |
| Student Rep. 2, KF | $2022-23$ | TBD |  |
| Student Rep. 3, KF | $2022-23$ | TBD |  |
| Student Rep. 4, KF | $2022-23$ | TBD |  |
| Student Rep. 1, PM | $2022-23$ | TBD |  |
| Student Rep. 2, PM | $2022-23$ | TBD | Academic Affairs |
| Community Member, KF | $2022-25$ | Jessie Wilkie |  |
| Community Member, PM | $2022-25$ | TBD |  |
| Provost, ex officio | $2022-23$ | Joanna Mott |  |

## Title IX Steering Committee

The Title IX Steering Committee (Committee) is a collaborative and multi-disciplinary team charged with advancing a culture of respect, responsibility, and safety at Oregon Tech. The Committee provides the Title IX Coordinator with recommendations on promoting a positive campus culture and in identifying and deploying effective measures to prevent and address sexual misconduct, including sexual assault, sexual harassment, domestic violence, intimate partner violence, dating violence, and stalking. The Committee offers recommendations and guidance to the Title IX Coordinator to inform policy and procedures, identify services, and ensure positive compliance with Title IX and other laws, regulations, and policies related to sexual and gender-based issues. The full Committee meets at least quarterly and when needed. The subcommittees meet monthly, except on months when the full Committee meets.

## Core Committee Responsibilities

The Committee will:

- Discuss ways to advance systemic change and overall improvements to the campus climate relating to Title IX protections, rights, and responsibilities.
- Assist in the development and implementation of an overarching compliance plan consistent with both the legal obligations of Title IX and Oregon Tech's strategic plan and initiatives.
- Assist the Title IX Coordinator and Deputy Coordinators in monitoring changes in Title IX laws and regulations and benchmarking with other institutions on the most effective and efficient ways to assure Oregon Tech implements sound Title IX practices, provides effective education and training, and adopts effective outreach and prevention efforts.
- Collaborate with other committees and institutional partners in coordinating Title IX efforts and related efforts (e.g., Clery Act, the Campus SaVE Act, and Oregon House Bill 3415 compliance).
- Create subcommittees focusing on the following core components of Oregon Tech's overall Title IX Compliance Program: (a) compliance plan; (b) related policies and procedures; (c) effective education and training; and (d) proactive outreach and prevention efforts and initiatives.
- Develop a consistent and effective reporting system to the Title IX Coordinator, the President, other members of Oregon Tech's senior leadership, and, when requested or appropriate, the Board.


## Committee Members

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Chair, Title IX Coordinator | $2022-23$ | Jennifer Wilson | DICE |
| Deputy Title IX Coord. 1 | $2022-25$ | TBD |  |
| Deputy Title IX Coord. 2 | $2022-25$ | TBD |  |
| Deputy Title IX Coord. 3 | $2020-23$ | John VanDyke | Athletics |
| Deputy Title IX Coord. 4 | $2021-24$ | Beverly McCreary | Faculty Labor Relations |
| Deputy Title IX Coord. 5 | $2020-23$ | Mandi Clark | Housing and Residence Life |
| Deputy Title IX Coord. 6 | $2022-25$ | TBD |  |
| Deputy Title IX Coord. 7 | $2020-23$ | Ed Daniels | Campus Security |
| Deputy Title IX Coord. 8 | $2021-24$ | Thomas Arce | Student Involvement/Belonging |
| Deputy Title IX Coord. 9 | $2020-23$ | Gaylyn Maurer | Integrated Student Health Ctr |


| Deputy Title IX Coord. 10 | $2021-24$ | Dan Guthrie | Admissions |
| :--- | :--- | :--- | :--- |
| Deputy Title IX Coord. 11 | $2020-23$ | Alla Powers | Library |
| Deputy Title IX Coord. 12 | $2021-24$ | TBD |  |
| Faculty 1 | $2020-23$ | Vanessa Bennett | Medical Imaging Technology |
| Faculty 2 | $2020-23$ | Robyn Cole | Medical Imaging Technology |
| Faculty 3 | $2020-23$ | Alishia Huntoon | Humanities and Social Sciences |
| Faculty 4 | $2020-23$ | Robert Melendy | Elec. Eng./Renewable Energy |
| Faculty 5 | $2020-23$ | Cliff Stover | Manuf./Mech. Eng. Tech. |
| Student 1 | $2022-23$ | TBD |  |
| Student 2 | $2022-23$ | TBD |  |
| Student 3 | $2022-23$ | TBD |  |
| Student 4 | $2022-23$ | TBD |  |
| Student 5 | $2022-23$ | TBD |  |
| Legal Counsel, ex officio | $2022-23$ | David Groff | University General Counsel |

## Standing Subcommittees

The following are the standing subcommittees of the Committee. Additional ad hoc and working committees may be needed from time to time and will consist of volunteers from the Committee and external stakeholders, when appropriate or necessary.

Compliance Plan: Charged with assisting the Title IX Coordinator in the drafting and adoption of a written annual or multi-year compliance plan detailing goals and objectives, self-auditing, benchmarking, etc.

Policies and Procedures: Charged with reviewing or updating written policies and procedures, as needed. For procedures that end up embedded in collective bargaining agreements, the chair would serve as a resource for the union negotiating team, when negotiations are active.

Education and Training: Charged with developing, updating, and assisting in the scheduling and delivering of training and education, including online resources, live, and, as applicable, online training, for faculty, staff, and students.

Outreach and Prevention: Charged with developing, updating, and assisting in the delivery of outreach and prevention efforts for faculty, staff, and students.

## Tuition Recommendation Committee

The Tuition Recommendation Committee (TRC) is responsible for recommending the tuition and mandatory fee rates to the President, who must in turn report and recommend mandatory tuition and fee rates to the Board of Trustees in accordance with ORS 352.102. The Board of Trustees shall request that the President transmit to the Board the joint tuition recommendation of the President and the recognized student government.

The TRC is comprised of seven students representing both campuses and appointed by the ASOIT president(s), two of which represent ASOIT, two of which represent historically underserved students of the University, as defined by the University, and one which represents graduate students; the Fiscal Operations Advisory Council (FOAC) chair; and at least two administrators. Any changes to the TRC structure required by ORS 352.102, subsequent controlling statutes or Board Policy may be made without notification. The President shall designate one member to chair the TRC.

Before making any recommendation to increase tuition and mandatory fees, but especially when the proposed increase is more than five percent annually, the TRC must document its consideration of the impact on students and the necessity of the increase in achieving the mission of the University. The TRC shall provide meaningful opportunities for members of the student government and students at large to participate in the process and deliberations.

The TRC will meet at least twice during January - February. Its meetings shall be open to the public and broad notification of the meetings shall be made to the University community. The TRC will consider the guidelines provided by the Board, information provided by the Administration, and such other matters as deemed appropriate.

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Chair, Vice President | $2022-23$ | John Harman | Finance and Administration |
| Vice President, ex officio | $2022-23$ | Erin Foley | Student Affairs |
| Administrator 1 | $2022-23$ | Joanna Mott | Academic Affairs |
| Administrator 2 | $2022-23$ | Josephine Ness | Admissions |
| University Registrar des. | $2022-23$ | Kendal Marks | Registrar/Financial Aid |
| FOAC Chair | $2021-24$ | Don DaSaro | Business Management |
| Faculty Rep. | $2021-24$ | Feng Shi | Elec. Eng./Renewable Energy |
| ASOIT President, KF | $2022-23$ | Sasha Rabich |  |
| ASOIT President., PM | $2022-23$ | Billy Kimmel |  |
| Student 1, KF | $2022-23$ | TBD |  |
| Student 2, KF | $2022-23$ | TBD |  |
| Student 1, PM | $2022-23$ | TBD |  |
| Student 2, PM | $2022-23$ | TBD |  |
| Graduate Student | $2022-23$ | TBD |  |

## Wellbeing Committee

The new Wellbeing Committee will identify new goals and priorities as a broad university-wide effort.

The Wellbeing Committee is tasked with:

- Identifying strategies that will improve the well-being and total comprehensive fitness (physical, mental, social, and spiritual) of Oregon Tech employees.
- Establishing, monitoring, and reporting wellness outcomes.
- Improving awareness of available wellness resources.
- Removing barriers to wellness in the workplace while creating an atmosphere that is supportive of employee health and wellness.

The committee is comprised of classified and unclassified staff members; student representatives; and at least four faculty with representation from both colleges.

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Chair | $2021-24$ | Sarah Henderson-Wong | Human Resources |
| Co-Chair, HAS Faculty 1 | $2022-25$ | Kari Birrer-Lundgren | Communication |
| ETM Faculty 1 | $2021-24$ | Kapil Gangwar | Manuf./Mech. Eng. Tech. |
| ETM Faculty 2 | $2022-25$ | Dan Carrere | Business Management |
| HAS Faculty 2 | $2022-25$ | Holly Edwins | Emergency Medical Services |
| Unclassified Staff Rep. 1 | $2022-25$ | RaShell Carvalho | University Advancement |
| Unclassified Staff Rep. 2 | $2022-25$ | Lori Harris | Business Affairs Office |
| Classified Staff Rep. 1 | $2021-24$ | Doug Halvorsen | MarCoPa |
| Classified Staff Rep. 2 | $2022-25$ | Kelsey Petznick | Strategic Enrollment Mgmt |
| Student 1 | $2022-23$ | Sam Thatch |  |
| Student 2 | $2022-23$ | TBD |  |

## ACADEMIC AFFAIRS DIVISION

## Academic Council

The Academic Council is the advisory body to the Provost. The Council reports to the Provost and the Provost serves as Chair. The focus of much of the activity of the Council centers on bringing issues that impact Chairs, Directors and other supervisory leadership to the larger group for discussion, deliberation and ultimately recommendations on action, to the Provost. These supervisory duties are summarized in the Department Chair Roles and Responsibilities Guidelines. At the request of the Provost, the Council may be asked to provide recommendations on policies, procedures, and guidelines affecting academic affairs.

The Council is comprised of the Provost and Vice President for Strategic Enrollment Management; Vice Provost for Research and Academic Affairs; Associate Vice Provost for Academic Excellence; Assistant Vice Provost for Faculty Labor Relations; College Deans; the University Registrar; University Librarian; Directors of Institutional Research (or designee), and Online Learning; Vice President of the Faculty Senate; and academic department chairs. Department Chairs serve four-year terms.

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Chair, Provost/AVP SEM | $2022-23$ | Joanna Mott | Academic Affairs |
| Vice Provost | $2022-23$ | Abdy Afjeh | Research/Academic Affairs |
| Assoc. Vice Provost | $2022-23$ | Dina Battaglia | Academic Excellence |
| Asst. Vice Provost | $2022-23$ | Beverly McCreary | Faculty Labor Relations |
| Dean of ETM | $2022-23$ | Tom Keyser | Academic Affairs |
| Dean of HAS | $2022-23$ | Dan Peterson | Academic Affairs |
| Director | $2022-23$ | Farooq Sultan | Institutional Research |
| Director | $2022-23$ | Carrie Dickson | Online Learning |
| University Librarian | $2022-23$ | John Schoppert | Library |
| University Registrar | $2022-23$ | Wendy Ivie | Registrar |
| Senate Vice President | $2022-23$ | Yuehai Yang | Faculty Senate |
| Department Chair 1 | $2019-23$ | Roger Lindgren | Civil Engineering |
| Department Chair 2 | $2022-26$ | Franny Howes | Communication |
| Department Chair 3 | $2022-23$ | Tom Keyser (Int.) | Computer Systems Eng. Tech. |
| Department Chair 4 | $2020-24$ | Paula Russell | Dental Hygiene |
| Department Chair 5 | $2020-24$ | Scott Prahl | Elec. Eng./Renewable Energy |
| Department Chair 6 | $2021-25$ | Jamie Kennel | Emergency Medical Services |
| Department Chair 7 | $2019-23$ | Jack Walker | Geomatics |
| Department Chair 8 | $2020-24$ | MariaLynn Kessler | Humanities and Social Sciences |
| Department Chair 9 | $2021-25$ | Hallie Neupert | Business Management |
| Department Chair 10 | $2020-24$ | Tim Pasang | Manuf./Mech. Eng. Tech. |
| Department Chair 11 | $2019-23$ | Tiernan Fogarty | Applied Mathematics |
| Department Chair 12 | $2021-25$ | Rich Carson | Medical Imaging Technology |
| Department Chair 13 | $2022-26$ | Caroline Doty | Medical Laboratory Science |
| Department Chair 14 | $2022-26$ | Nate Bickford | Natural Sciences |
| Acting Chair, Dept 15 | $2022-23$ | Marc Campolo | Health Sciences |
| Secretary, ex-officio | $2022-23$ | Dierdre Harlan | Academic Affairs |

## Academic Progress and Petitions Committee

The Academic Progress and Petitions Committee (AP\&P) reports to the Provost. The responsibilities of AP\&P include the following:

- Review grades and academic records of students placed on probation or academic suspension. Determine the status of these students for the following term.
- Receive and act upon student appeals concerning academic suspension.
- Review student requests for special academic consideration.
- Act as an advisory group to the Registrar on academic irregularities.

The Klamath Falls committee is comprised of five faculty members; the University Registrar (or designee); Vice President for Student Affairs; Representatives from Business Affairs, and Retention; Directors of Financial Aid, Admissions (or designees), Housing and Residence Life, Disability and Testing Services, and the Tech Opportunities Program; and the Financial Aid Committee chair.

The Portland-Metro committee shall include the University Registrar (or designee); Vice President for Student Affairs; representatives from Educational Partnerships and Outreach, and Advising \& Retention; Associate Dean of Students (or designee); and two faculty members.

## Klamath Falls Campus

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Chair, Asst. Registrar | $2022-23$ | Ashlie Pence | Academic Affairs |
| Vice President | $2022-23$ | Erin Foley | Student Affairs |
| Director/Assoc. Director | $2022-23$ | Josephine Ness | Admissions |
| Director | $2022-23$ | Tracey Lehman | Financial Aid |
| Director | $2022-23$ | Mandi Clark | Housing and Residence Life |
| Director | $2022-23$ | TBD | Disability/Testing Services |
| Director | $2022-23$ | TBD | TOP |
| Business Affairs Rep. | $2020-23$ | Karissa Sultan | Business Affairs |
| Retention Rep. | $2022-25$ | Robert Evory | Advising \& Retention |
| Faculty 1 | $2022-25$ | Bobbi Kowash | Medical Imaging Technology |
| Faculty 2/Fin. Aid. Chair | $2022-25$ | Todd Breedlove | Computer Systems Eng. Tech. |
| Faculty 3 | $2020-23$ | Troy Scevers | Computer Systems Eng. Tech. |
| Faculty 4 | $2021-24$ | Vicki Crooks | Communication |
| Faculty 5 | $2021-24$ | Sean Sloan | Manuf./Mech. Eng Tech. |

## Portland-Metro Campus

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Chair, University Registrar | $2022-23$ | Kendal Marks | Registrar/Financial Aid |
| Vice President | $2022-23$ | Erin Foley | Student Affairs |
| Assoc. Dean of Stud. (Int.) | $2022-23$ | Josie Hudspeth | Student Affairs |
| Retention Rep. | $2021-24$ | Kelly Sullivan | Advising \& Retention |
| EPO Rep. | $2022-25$ | Bob Reynolds | Educational Part./Outreach |
| Faculty 1 | $2021-24$ | Aaron Scher | Elec. Eng./Renewable Energy |
| Faculty 2 | $2022-25$ | David Hammond | Applied Mathematics |

## Accreditation Committee

The Accreditation Committee is an advisory body to the Provost. The committee reports to the Provost. The Accreditation Liaison Officer (ALO), selected by the President, serves as its Chair. The primary roles of the committee include providing guidance on university accreditation issues and assisting as needed with programmatic accreditation. The committees represents faculty and the administration in accreditation activities and guiding the development and implementation of the University's institutional effectiveness planning as required by the Northwest Commission on Colleges and Universities' (NWCCU) Accreditation Standards.

The committee will achieve its objectives through working with campus stakeholders to identify and use ongoing measures of institutional effectiveness and student achievement, the development and implementation of improvement plans, and the documentation of these processes as required for NWCCU accreditation.

Members are selected from faculty and staff for their experience and ability to influence and provide input into creating processes and procedures by which these measures and their outcomes can contribute to institutional decision-making. As such, the committee includes executive-level staff (or their designees) in areas that impact student achievement, as well as representation of perspectives from both academic leadership and faculty. Per se, membership is selected with a strong preference for experience in leadership, assessment, or accreditation. If the ALO is "double-listed" in the committee membership below, the Provost may appoint a designee in their stead. College faculty are selected by the College Deans; at-large faculty are jointly appointed by the Provost and ALO.

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Chair, Accred. Liaison Off. | $2022-23$ | Abdy Afjeh | Research/Academic Affairs |
| Provost | $2022-23$ | Joanna Mott | Academic Affairs |
| Vice President | $2022-23$ | John Harman | Finance and Administration |
| Vice President | $2022-23$ | Erin Foley | Student Affairs |
| Assoc. Vice Provost | $2022-23$ | Dina Battaglia | Academic Excellence |
| Dean of ETM | $2022-23$ | Tom Keyser | Academic Affairs |
| Dean of HAS | $2022-23$ | Dan Peterson | Academic Affairs |
| Director | $2022-23$ | Farooq Sultan | Institutional Research |
| University Librarian | $2022-23$ | John Schoppert | Library |
| Faculty 1 | $2022-25$ | Rob Paxton | Manuf./Mech. Eng. Tech. |
| Faculty 2 | $2022-25$ | Travis Lund | Natural Sciences |
| Faculty 3, at-large | $2022-25$ | Janette Isaacson | Health Sciences |

## Assessment Committee

The Assessment Committee is responsible for developing, reviewing, and implementing an institutional assessment plan, as well as recommending and overseeing program assessment. The committee reports to the Provost.

The Assessment Committee is comprised of the Chair; Vice Provost (ex officio); Associate Vice Provost of Academic Excellence; at least one faculty member from each college and campus; and at least one faculty member from Online Learning. Other membership includes the ISLO subcommittees, department chairs, and/or faculty designated by each academic department for a specified term to assist with assessment. The Provost shall appoint one faculty member to serve as Chair of the Assessment Committee for a three-year term; the Provost may reappoint the Chair. The Provost may appoint additional faculty members upon the recommendation of the Chair and Associate Vice Provost for Academic Excellence.

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Chair | $2022-25$ | Rachelle Barrett | Medical Laboratory Science |
| Vice Provost, ex officio | $2022-23$ | Abdy Afjeh | Research/Academic Affairs |
| Assoc. Vice Provost | $2022-23$ | Dina Battaglia | Academic Excellence |
| ETM Faculty | $2022-25$ | Cliff Stover | Manuf./Mech. Eng. Tech. |
| HAS Faculty | $2021-24$ | Christy VanRooyen | Natural Sciences |
| Online Faculty | $2021-24$ | Cristina Crespo Veiga | Elec. Eng./Renewable Energy |
| PM Faculty | $2021-24$ | Gary Lomprey | Business Management |
| General Education Rep. | $2022-25$ | Andria Fultz | Communication |

## ISLO Subcommittees

The ISLO subcommittees report to the Associate Vice Provost for Academic Excellence and OTAC. Subcommittee chairs are responsible for:

- Scheduling monthly meetings.
- Serving as committee liaisons to OTAC.
- Attending OTAC meetings when requested by the Associate Vice Provost for Academic Excellence or OTAC.


## Communication, Teamwork, Ethical Reasoning (CTER)

The CTER subcommittee is charged with:

- Reviewing programmatic data for trends and gaps.
- Developing a plan to implement University-wide actions suggested by faculty and staff.
- Documenting actions taken by programs and at the University level.

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Faculty 1, Chair | $2022-25$ | Krista Beaty | Dental Hygiene |
| Faculty 2 | $2022-24$ | Matt Schnackenberg | Communication |
| Faculty 3 | $2022-24$ | Wangping Sun | Manuf./Mech. Eng. Tech. |

Diverse Perspectives/Cultural Sensitivity \& Global Awareness (DP)
The DP subcommittee is charged with:

- Working with CCT and DICE to provide guidance on curriculum and classroom design for individual programs to collect assessment data.
- Documenting participation in training on this subject.
- Updating University definitions of ISLO to incorporate cultural competency elements and publish to the ISLO website.

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Faculty 1, Chair | $2022-25$ | Trevor Petersen | Humanities/Social Sciences |
| Faculty 2 | $2022-24$ | Sean Sloan | Manuf./Mech. Eng. Tech. |
| Faculty 3 | $2022-24$ | Martha Chamberlin | Computer Systems Eng. Tech. |

## Quantitative Literacy, Inquiry \& Analysis (QLIA)

The QLIA subcommittee is charged with:

- Aiming to better represent students across all degree programs through data collection in general education curriculum.
- Developing a method for comparing previous data to data that will be collected during 202324.

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Faculty 1, Chair | $2022-25$ | Joe Reid | Applied Mathematics |
| Faculty 2 | $2022-24$ | Cecily Heiner | Computer Systems Eng. Tech. |
| Faculty 3 | $2022-24$ | Jessica Luebbers | Dental Hygiene |

## Commission on College Teaching

The Commission on College Teaching (CCT) will promote effective and innovative instructional practices, and will provide leadership and serve as a resource to faculty members in the improvement of student learning. CCT is a faculty-led committee that reports to the Provost via the Associate Vice Provost for Academic Excellence.

When possible, the commission should be composed of faculty members representing both colleges; at least one faculty member representing the Portland-Metro campus; at least one faculty member who teaches online; faculty from each of the three Institutional Student Learning Outcome (ISLO) faculty learning committees; the Associate Vice Provost for Academic Excellence; University Librarian (or designee); Online Learning representative; and two students representing the Klamath Falls and Portland-Metro campuses. The Provost and Faculty Senate President jointly appoint ten faculty members to the committee. CCT members shall appoint student representatives.

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Chair, Faculty 6 | $2021-24$ | Dawn Taylor | Medical Laboratory Science |
| Faculty 1 | $2020-23$ | Jesse Kinder | Natural Sciences |
| Faculty 2 | $2022-25$ | TBD |  |
| Faculty 3 | $2021-24$ | Cecily Heiner | Computer Systems Eng. Tech. |
| Faculty 4 | $2021-24$ | Sophie Nathenson | Humanities and Social Sciences |
| Faculty 5 | $2021-24$ | Ashton Greer | Civil Engineering |
| Faculty 7 | $2020-23$ | Kevin Brown | Communication |
| Faculty 8 | $2021-24$ | David Johnston | Natural Sciences |
| Faculty 9 | $2021-24$ | Yuehai Yang | Natural Sciences |
| Faculty 10, PM | $2022-25$ | Derrick Speaks | Manuf./Mech. Eng. Tech. |
| Faculty, Online Learning | $2021-24$ | Alishia Huntoon | Humanities and Social Sciences |
| Assoc. Vice Provost | $2022-23$ | Dina Battaglia | Academic Excellence |
| Library Representative | $2021-24$ | Tracy Scharn | Library |
| Online Learning Rep. | $2020-23$ | Carrie Dickson | Online Learning |
| Student, KF | $2022-23$ | Natalie Arnot |  |
| Student, PM | $2022-23$ | Chris Keith |  |

## Curriculum Planning Commission

The Curriculum Planning Commission (CPC) reports to the Provost. The CPC has the following responsibilities:

- Review and make recommendations regarding curricular changes at the undergraduate level.
- Review the documentation of proposed curricular changes for impact on the curricula of other academic units.
- Review proposals for new degrees, minors, and certificates to ensure they follow Oregon Tech guidelines.

CPC is comprised of the University Registrar; the Associate Vice Provost of Academic Excellence; Online Learning Representative; nine faculty members; and two students. At least one faculty member is selected from a non-Klamath Falls campus; and at least two faculty members are selected from each college. The Provost appoints the Chair of CPC. The Provost and Faculty Senate President jointly appoint faculty members. Limited administrative support will be provided dependent upon personnel availability.

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Chair, Faculty 1 | $2022-25$ | TBD |  |
| Assoc. Vice Provost | $2022-23$ | Dina Battaglia | Academic Excellence |
| Online Learning Rep. | $2022-23$ | Carrie Dickson | Online Learning |
| University Registrar | $2022-23$ | Wendy Ivie | Registrar |
| Faculty 2 | $2020-23$ | Tanya McVay | Natural Sciences |
| Faculty 3 | $2022-25$ | Tara Guthrie | Medical Imaging Technology |
| Faculty 4 | $2021-24$ | Paula Hendrix | Dental Hygiene |
| Faculty 5 | $2020-23$ | Phil Howard | Computer Systems Eng. Tech. |
| Faculty 6, Non-KF | $2020-23$ | Chitra Venugopal | Elec. Eng./Renewable Energy |
| Faculty 7 | $2021-24$ | Yanqing Gao | Manuf./Mech. Eng. Tech. |
| Faculty 8 | $2020-23$ | Caroline Doty | Medical Laboratory Science |
| Faculty 9 | $2022-25$ | Alishia Huntoon | Humanities/Social Sciences |
| Student, KF | $2022-23$ | Natalie Arnot |  |
| Student, PM | $2022-23$ | TBD |  |
| Administrative Support | $2022-23$ | Connor Backlund |  |

## Faculty Advisory Committee on Emeritus Status

The Faculty Advisory Committee on Emeritus Status reports to the Provost. OIT-21-090 governs the faculty emeritus selection process. The committee receives nominations and recommends to the Faculty Senate persons for emeritus faculty status. The committee consists of five members appointed jointly by the Provost and the President of the Faculty Senate. At least one member is an emeritus faculty and at least two are members of the Faculty Senate when appointed. The Provost appoints the Chair.

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Chair, Faculty 1 | $2020-23$ | Robyn Wilde | Natural Sciences |
| Senate Member 1 | $2022-23$ | Krista Beaty | Dental Hygiene |
| Senate Member 2 | $2022-23$ | Ken Davis | Applied Mathematics |
| Faculty 2 | $2022-25$ | Randy Shih | Manuf./Mech. Eng. Tech. |
| Senate President | $2021-23$ | Terri Torres | Faculty Senate |
| Faculty Emeritus | $2022-23$ | Bud Hart |  |

## General Education Advisory Council

The General Education Advisory Council (GEAC) reports to the Provost to make recommendations concerning the structure of the bachelor's degree general education program. In doing so, they will consult with department chairs to frame that structure to support student success in achieving Oregon Tech's Institutional Student Learning Outcomes (ISLOs). The Provost will support the committee's work and provide appropriate resources in achieving these ends.

Membership of GEAC is determined by the Provost, based on recommendations of the Associate Vice Provost for Academic Excellence. GEAC is composed of representatives of each ISLO committee; the Associate Vice Provost for Academic Excellence; a representative from the Faculty Senate Academic Standards Committee; and other members as needed to ensure adequate representation. GEAC shall include representation from all Oregon Tech colleges and primary campuses, including the General Education Coordinator (GEC) for the Portland-Metro campus. The provost shall appoint one faculty member to serve as chair for a two-year term (may be reappointed). A vice chair may be appointed from the membership of GEAC to support continuity of leadership, particularly during the last year of a chair's term.

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Faculty 1, Co-Chair | $2020-23$ | Randall Paul | Applied Mathematics |
| Faculty 9, PM, Co-Chair | $2022-25$ | Andria Fultz | Communication |
| Faculty 2 | $2020-23$ | Phil Howard | Computer Systems Eng. Tech. |
| Faculty 3 | $2022-25$ | Riley Richards | Communication |
| Faculty 4 | $2020-23$ | Trevor Petersen | Humanities and Social Sciences |
| Faculty 5 | $2021-24$ | David Culler | Manuf./Mech. Eng. Tech. |
| Faculty 6, Honors Rep. | $2022-25$ | Jesse Kinder | Natural Sciences |
| Faculty 7 | $2022-25$ | Ed Clint | Humanities/Social Sciences |
| Faculty 8 | $2021-24$ | Mateo Aboy | Elec. Eng./Renewable Energy |
| Assoc. Vice Provost | $2022-23$ | Dina Battaglia | Academic Excellence |
| Dean of HAS | $2022-23$ | Dan Peterson | Academic Affairs |
| Academic Standards Rep. | $2022-23$ | TBD | Faculty Senate |
| CTER ISLO Rep. | $2022-25$ | Krista Beaty | Dental Hygiene |
| DP ISLO Rep. | $2022-25$ | Trevor Petersen | Humanities/Social Sciences |
| QLIA ISLO Rep. | $2022-25$ | Joe Reid | Applied Mathematics |

## Graduate Council

The Graduate Council reports to the Provost. Responsibilities of the Graduate Council include the following:

- Act as the principal curriculum reviewing and recommending body for graduate programs.
- Propose, recommend, and review admission policies for graduate programs.
- Propose, recommend, and review policies relating to the efficient academic administration of graduate programs and the well-being of graduate students.
- Consider student petitions for program exceptions, extensions, and reinstatement.
- Conduct periodic and systematic program reviews.

The Graduate Council consists of at least eleven members including the College Deans; Chair of the Curriculum Planning Commission (CPC); Program Directors or representative faculty members from each graduate program (minimum of five faculty members, at least two from departments without graduate programs); University Registrar; University Librarian; Vice Provost for Research and Academic Affairs; the Physical Therapy Program; and a graduate student. The Provost and the Vice Provost for Research jointly appoint the chair of the Graduate Council. The Provost, Vice Provost for Research, and Faculty Senate President jointly appoint the faculty members.

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Co-Chair, Fac. 1, Non-Gra. | $2020-23$ | Matt Schnackenberg | Communication |
| Co-chair, Fac. 3, MSMFT Rep. | $2021-24$ | Kevin Garrett | Humanities and Social Sciences |
| Faculty 2, Non-Gra. | $2020-23$ | Dibyajyoti Deb | Applied Mathematics |
| Faculty 4, MSCE Rep. | $2022-23$ | Roger Lindgren | Civil Engineering |
| Faculty 5, MSE Rep. | $2021-24$ | Cristina Crespo Veiga | Elec. Eng./Renewable Energy |
| Faculty 6, MSABA Rep. | $2020-23$ | MariaLynn Kessler | Humanities and Social Sciences |
| Faculty 7, MSREE Rep. | $2022-25$ | TBD | Elec. Eng./Renewable Energy |
| Faculty 8, MSAH Rep. | $2022-25$ | Sophie Nathenson | Humanities/Social Sciences |
| Faculty 9, MSMET Rep. | $2021-24$ | Wahab Abrous | Manuf./Mech. Eng. Tech. |
| DPT Rep. | $2021-24$ | Marc Campolo | Health Sciences |
| Vice Provost | $2022-23$ | Abdy Afjeh | Research/Academic Affairs |
| Dean of ETM | $2022-23$ | Tom Keyser | Academic Affairs |
| Dean of HAS | $2022-23$ | Dan Peterson | Academic Affairs |
| University Librarian | $2022-23$ | John Schoppert | Library |
| University Registrar | $2022-23$ | Wendy Ivie | Registrar |
| CPC Chair | $2022-25$ | TBD |  |
| Graduate Student | $2022-23$ | Jennifer Jones Sala |  |
| Graduate Student Alt. | $2022-23$ | TBD |  |

## Institutional Review Board for Use of Human and Animal Subjects in Research

THIS COMMITTEE IS CURRENTLY SUSPENDED.
PROJECTS WILL BE REVIEWED THROUGH AN EXTERNAL CONSULTING COMPANY.
Please contact the Vice Provost for Research and Academic Affairs, Abdy Afjeh, with any questions.

## International Committee

The International Committee is an advisory body and reports to the Provost. The committee has the following responsibilities:

- Assist in developing goals and objectives for international student and faculty programs.
- Consider issues related to the admission of international students, including TOEFL requirements, scholarships, and immigration.
- Ensure hospitality mechanisms are in place, including host family programs for students.
- Work with the International Students Club to assist with appropriate activities.
- Consider and review opportunities for faculty exchanges.
- Review and makes recommendations regarding student exchange programs.
- Maintain an inventory of international activities and areas of expertise within Oregon Tech.

The committee is comprised of the University Registrar and the Director of Admissions or their respective designees; two Student Affairs staff members supporting international students; at least five faculty members including one from a non-Klamath Falls campus; one student from Klamath Falls; and one student from Portland-Metro. Faculty members should have an active interest in international activities. The Provost appoints the Chair. The Provost and Faculty Senate President appoint the faculty.

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Chair, Faculty 1, Non-KF | $2021-24$ | Greg Pak | Natural Sciences |
| Faculty 2 | $2020-23$ | Brian Moravec | Manuf./Mech. Eng. Tech. |
| Faculty 3 | $2022-25$ | Hui-Yun Li | Natural Sciences |
| Faculty 4 | $2022-25$ | Jintai Wang | Civil Engineering |
| Faculty 5 | $2021-24$ | Mark Neupert | Humanities and Social Sciences |
| Director or des. | $2022-23$ | Josephine Ness | Admissions |
| Student Affairs Rep. 1 | $2020-23$ | TBD |  |
| Student Affairs Rep. 2 | $2022-25$ | Josie Hudspeth | Student Affairs |
| Univ. Registrar or des. | $2022-23$ | Wendy Ivie | Registrar |
| Student, KF | $2022-23$ | TBD |  |
| Student, PM | $2022-23$ | TBD |  |

## Library Resources Commission

The Library Resources Commission reports to the Provost. The responsibilities of the Commission include the following:

- Recommend the funds required for establishing desirable acquisition levels and a discerning allocation of budgeted funds to support the need for books, periodicals, and other educational materials.
- Develop, implement, and revise policies that govern the use of library resources within and outside the library proper.

The Commission is comprised of eight members: the University Librarian; the College Deans; representatives from Information Technology Services, and Online Learning; the Portland-Metro campus librarian; one student from Klamath Falls; and one student from Portland-Metro. The University Librarian serves as chair of the Commission. The Commission will meet at least once each quarter during the academic year. The College Deans will be responsible for assessing material needs for new or expanding programs. Programmatic liaisons (departmental faculty) will provide continuous input to librarian counterparts about ongoing needs.

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Chair, Univ. Librarian | $2022-23$ | John Schoppert | Library |
| Dean of ETM | $2022-23$ | Tom Keyser | Academic Affairs |
| Dean of HAS | $2022-23$ | Dan Peterson | Academic Affairs |
| ITS Rep. | $2022-25$ | Tony Richey | Information Technology |
| Librarian, PM | $2022-25$ | Kristin Whitman | Library |
| Online Learning Rep. | $2022-25$ | Carrie Dickson | Online Learning |
| Student, KF | $2022-23$ | Sasha Rabich |  |
| Student, PM | $2022-23$ | Griff Brandt |  |

## Online Learning and Advisory Council

The Online Learning and Advisory Council (OLAC) reports to the Provost. The responsibilities of OLAC include the following:

- Provide advice and consultation to the Provost.
- Make recommendations to the Provost regarding online learning policies and guidelines.
- Assist in resolving online learning problems, issues, and concerns.

OLAC is comprised of the Director of Online Learning; the Technology Manager; seven faculty members including three from each college; and one from a non-Klamath Falls campus. Ex officio members include the Associate Vice President and Chief Information Officer; College Deans; and CCT representation. Faculty members are appointed jointly by the Provost and the President of the Faculty Senate, and represent departments involved in online learning.

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Chair, Director | $2022-23$ | Carrie Dickson | Online Learning |
| Technology Manager | $2022-23$ | Tony Richey | Information Technology |
| Associate Vice Provost | $2022-23$ | Dina Battaglia | Academic Affairs |
| ETM Faculty 1 | $2022-25$ | Pat Schaeffer | Business Management |
| ETM Faculty 2 | $2020-23$ | Maureen Sevigny | Business Management |
| ETM Faculty 3 | $2021-24$ | Wangping Sun | Manuf./Mech. Eng. Tech. |
| HAS Faculty 1 | $2021-24$ | Ryan Madden | Humanities and Social Sciences |
| HAS Faculty 2 | $2021-24$ | Debbie McCollam | Medical Imaging Technology |
| HAS Faculty 3 | $2021-24$ | Christy VanRooyen | Natural Sciences |
| Faculty, Non-KF | $2020-23$ | Andrea McCracken | Communication |
| Dean of ETM, ex officio | $2022-23$ | Tom Keyser | Academic Affairs |
| Dean of HAS, ex officio | $2022-23$ | Dan Peterson | Academic Affairs |
| AVP/CIO, ex officio | $2022-23$ | Connie Atchley | Information Technology |
| CCT Rep., ex oficio | $2021-24$ | Tracy Scharn | Library |

## Promotion Advisory Committee

The Promotion Advisory Committee (PAC) reports to the Provost. OIT-20-040 and 20-041, respectively, cover promotion for instructional faculty and librarians. PAC reviews nominations from College Promotion Committees and from the library for faculty promotions and makes recommendations to the Provost. The Provost makes final promotion decisions.

Membership consists of seven teaching faculty at the full professor rank. At least three faculty members from each college are jointly appointed by the Provost (three members) and the President of the Faculty Senate (four members), and the Associate Vice President of Human Resources who serves ex officio. There shall be no more than three new members on this committee in any given year. If a member is unable to serve a portion of the assigned term, the original appointing officer will appoint the alternate. The Provost appoints a faculty Chair who has served on PAC for at least two years. The Chair may be reappointed at the discretion of the Provost. The intention of appointment to PAC is for faculty members to represent the entire institution, not to represent their respective departments, disciplines, or colleges.

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Chair, Faculty | $2020-23$ | Rick Hoylman | Medical Imaging Technology |
| ETM Faculty 1 | $2022-25$ | TBD |  |
| ETM Faculty 2 | $2021-24$ | Slobodan Petrovic | Elec. Eng./Renewable Energy |
| ETM Faculty 3 | $2021-24$ | Brian Moravec | Manuf./Mech. Eng. Tech. |
| HAS Faculty 1 | $2022-25$ | TBD |  |
| HAS Faculty 2 | $2020-23$ | Jim Fischer | Applied Mathematics |
| HAS Faculty 3 | $2021-24$ | Robyn Wilde | Natural Sciences |
| Assoc. VP, ex officio | $2022-23$ | Sandi Hanan | Human Resources |

## Resource Budget Commission

The Resource Budget Commission (RBC) reports to the Provost. The RBC was established to meet unique needs within academic and non-academic departments at Oregon Tech. The Commission has the following responsibilities:

- Consider budget proposals and provide for overlooked needs at the University, specifically student projects and other curricular activities.
- Allocate the resource budget every year.

The Vice President for Student Affairs chairs the RBC. The Chair does not vote on proposals unless there is a tie.

The commission is comprised of the Vice President of Student Affairs; Vice President for Finance and Administration; the College Deans; Associate Vice President and Chief Information Officer; the ASOIT President(s); and student representatives from each campus. The commission is chaired by the Vice President for Student Affairs and Dean of Students.

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Chair, Vice President | $2022-23$ | Erin Foley | Student Affairs |
| Vice President | $2022-23$ | John Harman | Finance and Administration |
| AVP/CIO | $2022-23$ | Connie Atchley | Information Technology |
| Dean of ETM | $2022-23$ | Tom Keyser | Academic Affairs |
| Dean of HAS | $2022-23$ | Dan Peterson | Academic Affairs |
| ASOIT President, KF | $2022-23$ | Sasha Rabich |  |
| ASOIT President, PM | $2022-23$ | Billy Kimmel |  |
| Student 1, KF | $2022-23$ | TBD |  |
| Student 2, PM | $2022-23$ | TBD |  |

## University Research Committee

The University Research Committee (URC) reports to the Provost and in its annual report will make recommendations to the Provost regarding the advancement of research at Oregon Tech.

The purpose of the URC is to promote a culture of research and creative works among faculty members and students at Oregon Tech. Specifically, the commission will support and encourage faculty to advance their research programs or other creative works, particularly working with students, via mentorship, funding, and various platforms and events that will facilitate research opportunities at Oregon Tech. Responsibilities may include organizing events to train faculty members and students on the research process; inform faculty members and student about researchrelated resources at Oregon Tech (e.g. IRB and Sponsored Projects); organizing and facilitating an internal and external speaker series; and representation on various internal grant selection committees. The committee will work with departments to integrate research mentorship programs or research group initiatives.

Membership consists of the chair (or two co-chairs); five faculty including one from a non-Klamath Falls campus; one department chair from each college; the Vice Provost for Research and Academic Affairs; a library representative; and a College Dean.

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Co-Chair | $2021-24$ | Kyle Chapman | Humanities and Social Sciences |
| Co-Chair, Faculty 5 | $2021-24$ | Darlene Swigart | Dental Hygiene |
| Vice Provost, Research | $2022-23$ | Abdy Afjeh | Research/Academic Affairs |
| Dean of HAS | $2022-23$ | Dan Peterson | Academic Affairs |
| Department Chair, ETM | $2021-24$ | Tim Pasang | Manuf./Mech. Eng. Tech. |
| Department Chair, HAS | $2021-24$ | Jamie Kennel | Emergency Medical Services |
| Faculty 1, Non-KF Rep. | $2021-24$ | Aaron Scher | Elec. Eng./Renewable Energy |
| Faculty 2 | $2022-25$ | Riley Richards | Communication |
| Faculty 3 | $2021-24$ | Mostafa Saber | Manuf./Mech. Eng. Tech. |
| Faculty 4 | $2021-24$ | Yuehai Yang | Natural Sciences |
| Library Representative | $2021-24$ | John Schoppert | Library |

## STRATEGIC ENROLLMENT MANAGEMENT DIVISION

## Admissions Committee

The purpose of the Admissions Committee includes the following:

- Provide counsel concerning admission decisions, particularly those related to applicants who are not clearly admissible.
- Help evaluate current and proposed admission policies and procedures.
- Give input regarding new student enrollment goals.

The committee consists of the Director, and Assistant Directors, of Admissions; the Directors of Athletics (or designee), Educational Partnerships and Outreach, Financial Aid, and Tech Opportunities Program (or designee); University Registrar (or designee); representatives from Advising \& Retention, and Institutional Research; the Chair of the Mathematics department; the Academic Standards committee Chair; at least two faculty members, one from each college; and an academic dean. The committee is chaired by the Director of Admissions and reports to the Provost and Vice President for Strategic Enrollment Management.

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Chair, Director | $2022-23$ | Josephine Ness | Admissions |
| Director | $2022-23$ | John VanDyke | Athletics |
| Director | $2022-23$ | Carleen Drago Starr | Educational Part./Outreach |
| Director | $2022-23$ | Tracey Lehman | Financial Aid |
| Asst. Director, KF | $2022-23$ | TBD | Admissions |
| Asst. Director, PM | $2022-23$ | TBD | Admissions |
| Director | $2022-23$ | TBD | TOP |
| University Registrar | $2022-23$ | Wendy Ivie | Registrar |
| Institutional Research Rep. | $2022-23$ | Farooq Sultan | Institutional Research |
| Retention Rep. | $2022-25$ | Robert Evory | Advising \& Retention |
| AS Comm. Chair | $2022-23$ | TBD | Faculty Senate |
| Department Chair | $2019-23$ | Tiernan Fogarty | Applied Mathematics |
| ETM Faculty | $2021-24$ | Dan Carrere | Business Management |
| HAS Faculty | $2021-24$ | Lloyd Parratt | Natural Sciences |
| Academic Dean | $2022-23$ | Tom Keyser | ETM/Academic Affairs |

## Financial Aid Committee

The responsibilities of the Financial Aid Committee include the following:

- Hear financial aid appeals.
- Determine the recipients of some scholarships.

Membership consists of the Assistant Vice President of Financial Operations (or designee); the Directors of Financial Aid, Admissions, and Advising \& Retention (or designee), and Tech Opportunities Program; the University Registrar (or designee); and five faculty members. The chair is a faculty member appointed by the Provost.

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Chair, Faculty 1 | $2022-25$ | Todd Breedlove | Computer Systems Eng. Tech. |
| Faculty 2 | $2022-25$ | Jim Fischer | Applied Mathematics |
| Faculty 3 | $2022-25$ | Leah Jolly | Medical Imaging Technology |
| Faculty 4 | $2021-24$ | Tricia Elliott | Natural Sciences |
| Faculty 5 | $2021-24$ | Douglas Lynn | Computer Systems Eng. Tech. |
| Asst. VPFO des. | $2022-23$ | TBD | Business Affairs |
| Director | $2022-23$ | Josephine Ness | Admissions |
| Director | $2022-23$ | Tracey Lehman | Financial Aid |
| Director or des. | $2022-23$ | Robert Evory | Advising \& Retention |
| Director | $2022-23$ | TBD | TOP |
| University Registrar des. | $2022-23$ | Ashlie Pence | Registrar |

## Retention Committee

The Retention Committee provides the point of contact for information about students at risk; gathers and assesses data on retention trends (aggregate as well as specific student groups); maintains, updates, and oversees retention policies and practices; coordinates retention efforts university-wide; and maintains metrics for retention goals. Monitors/assesses goals and steps to be taken in the future.

The committee includes staff from the offices of Advising \& Retention; Admissions; College Deans; Diversity and Inclusion; Financial Aid; Institutional Research; Student Affairs; Student Involvement \& Belonging; University Registrar; faculty representing ETM and HAS; and department chair representatives from ETM and HAS. The committee reports to the Provost.

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Chair, Director | $2022-23$ | Pandozzi, Deanne | Advising \& Retention |
| Assistant Director | $2022-25$ | Robert Evory | Advising \& Retention |
| Academic Advisor | $2021-24$ | Kelly Sullivan | Advising \& Retention |
| Advising Coord., ETM | $2021-24$ | Sam McCormick | Advising \& Retention |
| Advising Coord., HAS | $2022-25$ | Cintya Garcia | Advising \& Retention |
| Dean of ETM | $2022-23$ | Tom Keyser, ex officio | Academic Affairs |
| Dean of HAS | $2022-23$ | Dan Peterson, ex officio | Academic Affairs |
| Department Chair, ETM | $2021-24$ | Tim Pasang | Manuf./Mech. Eng. Tech. |
| Department Chair, HAS | $2022-26$ | Franny Howes | Communication |
| ETM Faculty 1 | $2021-24$ | Wangping Sun | Manuf./Mech. Eng. Tech. |
| ETM Faculty 2 | $2021-24$ | Kristy Weidman | Business Management |
| HAS Faculty 1 | $2022-25$ | Jason Smith | Applied Mathematics |
| HAS Faculty 2 | $2021-24$ | Tara Guthrie | Medical Imaging Technology |
| Admissions Rep. | $2021-24$ | Josephine Ness | Admissions |
| Director | $2021-24$ | Thomas Arce | Student Involvement/Belonging |
| DICE Rep. | $2021-24$ | Jennifer Wilson | DICE |
| Financial Aid Rep. | $2021-24$ | Tracey Lehman | Financial Aid |
| Institutional Research Rep. | $2021-24$ | Farooq Sultan | Institutional Research |
| Student Affairs Rep. | $2022-25$ | Jennifer James | Student Affairs |
| University Registrar | $2022-23$ | Wendy Ivie | Registrar |

## STUDENT AFFAIRS DIVISION

## Americans with Disabilities Act Commission

The American with Disabilities Act Commission is charged with reviewing potential barriers to equal access to the programs, services, and activities of Oregon Tech, including on-campus and online, and recommending solutions. The Commission is to prepare an annual prioritization of the most pressing needs and review progress made in the past year on resolving access barriers.

The Americans with Disabilities Act Commission is composed of two students (one from PortlandMetro); two community members (one from Portland-Metro); two faculty members and two staff members; the Associate Vice President of Human Resources; the Directors of Housing and Residence Life, Integrated Student Health Center, Facilities Management Services, and Campus Security; and representatives from Information Technology Services, the Portland-Metro campus, and OPEU-SEIU. The commission is chaired by the Director of Disability \& Testing Services and reports to the Vice President of Student Affairs.

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Chair, Director | $2022-23$ | TBD | Disability/Testing Services |
| Assoc. Vice President | $2022-23$ | Sandi Hanan | Human Resources |
| Director | $2022-23$ | Ed Daniels | Campus Security |
| Director | $2022-23$ | Thom Darrah | Facilities Management Services |
| Director | $2022-23$ | Mandi Clark | Housing and Residence Life |
| Director | $2022-23$ | Gaylyn Maurer | Integrated Student Health Ctr |
| Disability Services Rep. | $2021-24$ | TBD | ACES |
| Info. Technology Rep. | $2022-25$ | TBD | Information Technology |
| OPEU-SEIU Rep. | $2022-23$ | TBD |  |
| PM Rep. | $2022-25$ | Jamie Irish | ACES |
| Staff Rep. 1 | $2022-25$ | TBD |  |
| Staff Rep. 2, PM | $2020-23$ | Kim Faks | Student Services |
| Faculty 1 | $2022-25$ | Amanda Petty | Health Sciences |
| Faculty 2 | $2022-25$ | Joey Parnell | Medical Imaging Technology |
| Student, KF | $2022-23$ | TBD |  |
| Student, PM | $2022-23$ | TBD |  |
| Community Member, KF | $2022-23$ | TBD |  |
| Community Member, PM | $2022-23$ | TBD |  |

## College Union Commission

The purpose of the College Union Commission (CUC) shall include the following:

- Review and approve all proposals and/or recommendations pertaining to remodeling or additions to the College Union building before being presented to the Facilities Planning Commission.
- Review and recommend to the institutional President, policies for campus extra-curricular activities and programs conducted in the College Union building.
- Review and recommend to the Incidental Fees Commission the adoption of budgets for the College Union and Conference Committee charge.

Membership of CUC shall consist of the Klamath Falls ASOIT President; two ASOIT representatives appointed by the ASOIT President; three students at-large appointed by the CUC; the Assistant Vice President of Financial Operations (or designee); the Director of Student Involvement and Belonging (or designee); the manager of the College Union and Events; two faculty members (one from each college); one administrator at-large appointed by the Vice President for Finance and Administration; and the Vice President for Student Affairs (serves as Chair). This Commission reports directly to the Vice President for Student Affairs.

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Chair, Vice President | $2022-23$ | Erin Foley | Student Affairs |
| Asst. Vice President | $2022-23$ | Alicia Dillon | Financial Operations |
| Director | $2022-23$ | Thomas Arce | Student Involvement/Belonging |
| Manager | $2022-23$ | Josh Winter | College Union |
| Administrator at-large | $2022-23$ | Shawni Cayetano Ramos | Student Involvement/Belonging |
| ETM Faculty | $2020-23$ | Michael Healy | Computer Systems Eng. Tech. |
| HAS Faculty | $2020-23$ | Kari Birrer-Lundgren | Communication |
| Faculty Rep. | $2020-23$ | Alla Powers | Library |
| ASOIT President, KF | $2022-23$ | Sasha Rabich |  |
| ASOIT Rep. 1 | $2022-23$ | TBD |  |
| ASOIT Rep. 2 | $2022-23$ | TBD |  |
| ASOIT Alt. 1 | $2022-23$ | TBD |  |
| ASOIT Alt. 2 | $2022-23$ | TBD |  |
| Student at-large 1 | $2022-23$ | TBD |  |
| Student at-large 2 | $2022-23$ | TBD |  |
| Student at-large 3 | $2022-23$ | TBD |  |
| Secretary | $2022-23$ | Rachel Winters | Student Affairs |

## Radiation Safety Committee

The responsibility of the Radiation Safety Committee is to ensure that all users of radioisotopes on the Oregon Tech Klamath Falls campus establish and follow safe procedures when using radioisotopes. To meet these objectives, the committee will do the following:

- Review all applications for new uses of radioisotopes on campus.
- Review all proposed safety procedures.
- Recommend remedial action should approved safety procedures not be followed.

The Radiation Safety Committee consists of a Risk Management representative; the Radiation Safety Officer; Dean of HAS; two administrative staff; and four faculty members. Meetings may be called by the chair or by any two committee members. The chair is appointed by, and the committee reports directly to, the Vice President for Student Affairs.

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Chair, Faculty 1, RSO | $2022-25$ | Vanessa Bennett | Medical Imaging Technology |
| Faculty 2 | $2022-25$ | Jeannie Bopp | Dental Hygiene |
| Faculty 3 | $2021-24$ | Sean Sloan | Manuf./Mech. Eng. Tech. |
| Faculty 4 | $2020-23$ | Darlene Swigart | Dental Hygiene |
| Dean of HAS | $2022-23$ | Dan Peterson | Academic Affairs |
| Admin. Staff Rep. 1 | $2022-25$ | Doug Tripp | REMS |
| Admin. Staff Rep. 2 | $2022-25$ | Jason Roach | REMS |
| Risk Mgmt Rep. | $2021-24$ | Leticia Hill | Risk Management |

## Safety Commission

The purpose of the Safety Commission is to bring members of the campus community together in a cooperative effort to promote safety and health in the workplace. An effective safety commission assists the employer and helps identify recommendations for change. The goal is to reduce or eliminate on-the-job accidents by use of every reasonable precaution.

The Commission is mandated under OSHA rules to meet on a monthly basis. The Commission exists to receive and manage university-wide safety suggestions, reports of safety hazards, and workplace safety concerns. The Commission recommends safety policy and safety procedural improvements to the President through the Vice President for Student Affairs. The Vice President for Student Affairs is an ex officio, non-voting member of the Commission, who may attend meetings to facilitate receipt of safety recommendations. The Commission will conduct quarterly inspections of Klamath Falls, Portland-Metro, and extension campuses to review and document safety progress campus-wide.

The Commission is comprised of the Vice President for Student Affairs (or designee); Vice President of Finance and Administration; the Provost and Vice President for Strategic Enrollment Management; the Directors of Facilities Management Services, Campus Security, and the Integrated Student Health Center (or designees); the College Union manager (or designee); one faculty member from each college; and a student representative from each campus. Other members include one or more representatives from each of the following areas: trades, food services, custodial, support services staff, health services, environmental health and safety, security, Klamath Falls and PortlandMetro instrument technicians, computing services, risk management, OMIC, as well as general staff. The Portland-Metro members of this commission will serve as a site-specific subcommittee to the University Commission. This Commission reports directly to the Vice President for Student Affairs. The chair is elected by the Commission members.

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| FMS Director/des., Chair | $2022-25$ | Jim Lake | Facilities Management Services |
| Vice President, ex officio | $2022-23$ | Erin Foley | Student Affairs |
| Vice President | $2022-23$ | John Harman | Finance and Administration |
| Provost | $2022-23$ | Joanna Mott | Academic Affairs |
| AVP/CIO | $2022-23$ | Connie Atchley | Information Technology |
| Director | $2022-23$ | Ed Daniels | Campus Security |
| Director | $2022-23$ | Thom Darrah | Facilities Management Services |
| Director | $2022-23$ | Gaylyn Maurer | Integrated Student Health Ctr |
| Manager | $2022-23$ | Josh Winter | College Union |
| Manager, Machine Shop | $2022-23$ | Spencer Bradbrook | Manuf./Mech. Eng. Tech. |
| Custodial Serv. Rep. | $2022-25$ | Brandon Gillette | Facilities Management Services |
| Dining Serv. Rep., ex officio | $2021-24$ | Steve Kappler | Sodexo |
| Env. Health/Safety Rep. | $2022-25$ | Jason Roach | REMS |
| OMIC Rep. | $2022-25$ | Urmaze Natewalla | Oregon Manuf. Innov. Center |
| Procurement/Risk Rep. | $2022-25$ | Leticia Hill | Procurement and Contracts |
| Security/Compliance Rep. | $2021-24$ | Fred Kowalski | Information Technology |
| Trades Rep. | $2022-25$ | Mike Brooks | College Union, Maintenance |
| Instrument Technician, KF | $2021-24$ | Conrad Veen | Elec. Eng./Renewable Energy |
| Instrument Technician, PM | $2021-24$ | Richard Ellis | Elec. Eng./Renewable Energy |


| ETM Faculty | $2022-25$ | Phong Nguyen | Computer Systems Eng. Tech. |
| :--- | :--- | :--- | :--- |
| HAS Faculty | $2022-25$ | Ken Usher | Natural Sciences |
| Staff 1 | $2022-25$ | Sara Mansfield | PM Operations Manager |
| Staff 2 | $2022-25$ | Lacey Jarrell | MarCoPa |
| Staff 3 | $2022-25$ | TBD |  |
| Staff 4 | $2021-24$ | Tracey Lehman | Financial Aid |
| Staff 5 | $2022-25$ | Lara Pracht | Academic Affairs |
| Staff 6 | $2022-25$ | Lori Harris | Business Affairs |
| Student, KF | $2022-23$ | TBD |  |
| Student, PM | $2022-23$ | TBD |  |

## Student Hearing Commission

The functions of the Student Hearing Commission include the following:

- Provide an opportunity for communication between students and faculty members.
- Consider any university-wide problems of student-faculty relationships and make recommendations to the appropriate Dean.
- Conduct hearings for students whose conduct is not in keeping with the standards of the University as described in the Student Conduct Code.
- Conduct hearings for students as a result of unresolved academic grievances.

Membership of the Commission consists of a minimum of eight faculty, with at least three from each college two members of Graduate Council, one from each college; at least three students (including one from the Portland-Metro campus and one graduate student); and the Dean of Students who serves as an ex officio member. The President designates one of the faculty members to be the chair. A quorum (a majority of members, one of whom is a student) is needed to make recommendations.

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Chair, HAS Faculty 1 | $2021-24$ | Bobbi Kowash | Medical Imaging Technology |
| ETM Faculty 1 | $2022-25$ | Sandra Bailey | Business Management |
| ETM Faculty 2, GC Rep. | $2020-23$ | Wahab Abrous | Manuf./Mech. Eng. Tech. |
| ETM Faculty 3 | $2022-25$ | Rob Paxton | Manuf./Mech. Eng. Tech. |
| ETM Faculty 4 | $2020-23$ | Carmen Morgan | Business Management |
| HAS Faculty 2 | $2022-25$ | Travis Lund | Natural Sciences |
| HAS Faculty 3, GC Rep. | $2020-23$ | Matt Schnackenberg | Communication |
| HAS Faculty 4 | $2021-24$ | Rich Carson | Medical Imaging Technology |
| Vice President, ex officio | $2022-23$ | Erin Foley | Student Affairs |
| Student 1, KF | $2022-23$ | TBD |  |
| Student 2, PM | $2022-23$ | TBD |  |
| Student 3, GC Rep. | $2022-23$ | TBD |  |

## Substance Abuse Commission

The Commission is charged with making recommendations to Administration and departments regarding outreach and education toward a drug-free campus, including the following:

- Student awareness and education about the use and risks of alcohol, marijuana, tobacco, and other drugs.
- Developing and monitoring an implementation plan for a drug-free awareness program that informs employees about the dangers of drug abuse in the workplace, the institution's policy on a drug-free workplace, and any drug counseling, rehabilitation or employee assistance programs that are available for workplace drug-abuse violation.
- Generating a biennial report on the above efforts to the Department of Education.

Members include the Associate Vice President of Human Resources (or designee); the Directors of the Integrated Student Health Center, Housing and Residence Life, and Student Involvement and Belonging (or designee); an Athletic Representative; three faculty; two administrative/classified staff; and four students. The Chair is appointed by, and the committee reports to, the Vice President for Student Affairs.

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Chair, Director | $2022-23$ | Gaylyn Maurer | Integrated Student Health Ctr |
| Director | $2022-23$ | Mandi Clark | Housing and Residence Life |
| Director or des. | $2022-23$ | Thomas Arce | Student Involvement/Belonging |
| Athletics Rep. | $2022-25$ | TBD | Athletics |
| AVP HR | $2022-25$ | Sandi Hanan | Human Resources |
| Admin./Class. Staff Rep. 1 | $2022-25$ | RaShell Carvalho | University Development |
| Admin./Class. Staff Rep. 2 | $2022-25$ | TBD |  |
| Faculty 1 | $2020-23$ | Mark Neupert | Humanities and Social Sciences |
| Faculty 2 | $2022-25$ | Kevin Garrett | Humanities and Social Sciences |
| Faculty 3 | $2021-24$ | George Drouant | Computer Systems Eng. Tech. |
| Student 1 | $2022-23$ | TBD |  |
| Student 2 | $2022-23$ | TBD |  |
| Student 3 | $2022-23$ | TBD |  |
| Student 4 | $2022-23$ | TBD |  |

## Traffic Commission

The responsibilities of the Traffic Commission include the following:

- Establish equitable rules and regulations relative to traffic control on campus.
- Distribute regulations governing traffic control on campus.
- Establish means for enforcement and hear appeals of violations of traffic regulations.
- Recommend means of improving traffic control and safe driving on campus.
- Recommend maintenance and construction projects related to parking.
- Recommend to the Vice President for Finance and Administration parking fees and fines sufficient to support parking operations.

The Traffic Commission will designate members of its standing commission to act as Traffic Appeals Board members. Members are required to participate at least once on the Appeals Board during their Traffic Commission tenure. The Board renders decisions on the appealed citations based on State of Oregon statutes and the Oregon Tech vehicle regulations. The Board consists of one faculty member, one staff member, and one ASOIT officer.

The Vehicle Accident Review Committee is a subcommittee of the Traffic Commission. It is charged with reviewing all accidents involving state vehicles owned by Oregon Tech or driven by its employees. A determination is made as to the cause of each accident, whether it could have been avoided, and whether any further action should be taken. The Vehicle Accident Review Committee, when convened by the Director of Campus Security, will be composed of selected members of the Traffic Commission and anyone else necessary to complete the investigation.

The Commission is comprised of three faculty; three administrative/classified staff; four students including one ASOIT representative; representatives from the Budget and Planning Office; and Facilities Management Services. The Director of Campus Security will serve as the chair. This Commission reports directly to the Vice President for Student Affairs.

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Chair, Director | $2022-23$ | Ed Daniels | Campus Security |
| Director | $2022-23$ | Thom Darrah | Facilities Management Services |
| Budget/Planning Rep. | $2022-25$ | TBD |  |
| Faculty 1 | $2020-23$ | Dawn Bailey | Humanities and Social Sciences |
| Faculty 2 | $2022-25$ | Michael Gilinsky | Health Sciences |
| Faculty 3 | $2022-25$ | Don McDonnell | Medical Imaging Technology |
| Admin./Class. Staff 1 | $2022-25$ | Cindy Stripling | Admissions |
| Admin./Class. Staff 2 | $2021-24$ | Paul Titus | Academic Affairs |
| Admin./Class. Staff 3 | $2021-24$ | Tyler Conley | Facilities Management Services |
| ASOIT Rep. | $2022-23$ | TBD |  |
| Student 1 | $2022-23$ | TBD |  |
| Student 2 | $2022-23$ | TBD |  |
| Student 3 | $2022-23$ | TBD |  |

## Veterans Action Committee

The Veterans Action Committee supports military veteran and military-affiliated students at Oregon Tech. The responsibilities of the Veterans Action Committee include the following:

- Work with the Oregon Tech Veterans Resource Center to sustain a veteran-friendly and empowering organization.
- Work with the University to make all Oregon Tech services, programs, and resources known to and effective in their delivery to on-campus veterans and military-affiliated students.
- Be a resource for orientation, retention, academic success, and career opportunities for veterans and military-affiliated students at Oregon Tech.

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Director, Co-Chair | $2022-23$ | Don Stockton | Veterans Services |
| Member 1, Co-Chair | $2022-25$ | Stephen Schultz* | Medical Imaging Technology |
| Assoc. Dean of Stud. (Int.) | $2022-25$ | Josie Hudspeth | PM Student Affairs |
| VA Certifying Official | $2022-25$ | Michelle Monteith | Financial Aid |
| Student VRC Manager | $2022-23$ | Clinton Lytle | Veterans Services |
| Student VRC Rep. | $2022-23$ | Isaac Gilmer | Veterans Services |
| Student VRC Rep., PM | $2022-23$ | Will Sell | Veterans Services |
| Member 2 | $2021-24$ | Maureen Sevigny* | Business Management |
| Member 3 | $2022-25$ | TBD |  |
| Member 4 | $2022-25$ | Kristy Weidman | Business Management |
| *Currently-serving military or veteran status |  |  |  |

