Undergrad Application Checklist

Applications are processed after each required item is received. Contact online@oit.edu or 866-497-0008 with questions.

All materials should be mailed directly from the issuing school, board, or other organization to:

Oregon Tech Online
3201 Campus Dr
Klamath Falls, OR 97601

Each applicant must submit:

- Eligibility Verification Form ([http://bit.ly/1a3EOud](http://bit.ly/1a3EOud))
- Application for Admission ([www.oit.edu/apply](http://www.oit.edu/apply))
- $50 non-refundable application fee (to be submitted electronically along with the application)
- Official transcript from each regionally accredited college/university attended or from which credit was received
- Official high school transcript or GED test results (required unless you graduated from high school prior to 1997 AND you have earned at least 36 quarter (24 semester) college-level credits from regionally accredited institutions)

Dental Hygiene applicants must have NBDHE scores emailed to online@oit.edu directly from the JCNDE.

NBDHE - National Board Dental Hygiene Examination
Joint Commission on National Dental Examination
211 East Chicago Avenue
Chicago, IL 60611
Contact: 800-232-1694 or nbexams@ada.org

Health Care Management applicants must have an official credential verification letter mailed directly to Oregon Tech Online from the issuing board or professional organization.

International applicants must submit:

- An official transcript from each international school
- An official course-by-course evaluation of each international transcript. Transcripts must be translated into English and U.S. standards by an approved transcript evaluation service. Transcripts must be translated into U.S. standards even if the original transcript language is English. A list of approved services is available online at [www.oit.edu/international](http://www.oit.edu/international).
- A photocopy of the front and back of your permanent resident card (Green Card). This is required of all U.S. permanent residents.
- Proof of English language proficiency (TOEFL or other accepted scores). See [www.oit.edu/international](http://www.oit.edu/international) for more information.