

## MINUTES

**Trustees Present:**

Chair Brown  
Nicole Galster

Kathleen Hill  
Jill Mason

Celia Núñez  
Dan Peterson

**University Staff and Faculty Present:**

Nicole Briggs, Title IX Coordinator  
Barb Conner, Director of Retention  
Erin Foley, VP Student Affairs/Dean of Students  
MariaLynn Kessler, Humanities and Social Sciences Professor  
Laura McKinney, VP Wilsonville  
LeAnn Maupin, Interim Provost/Dean of the College of HAS  
Steve Neiheisel, VP Strategic Enrollment Management  
Hallie Neupert, Interim Dean of the College of ETM/Department Chair of Management  
Mark Neupert, Department Chair of Humanities and Social Sciences  
Farooq Sultan, Institutional Research Analyst Programmer  
Erika Veth, Dean of Distance Education

**Others Present:**

Holly Dillemoth, Herald and News

**1. Call to Order/Roll/Declaration of a Quorum**

Chair Brown called the meeting to order at 9:35am. The Secretary called roll and a quorum was declared.

**2. Consent Agenda**

2.1 Approve Minutes of the June 29, 2016 Meeting

2.2 Approve Minutes of the November 15, 2016 Meeting

Trustee Peterson moved to approve the minutes of the June 29, 2016 meeting. Trustee Núñez seconded the motion. With all Trustees present voting aye, the motion passed unanimously.

Trustee Mason moved to approve the minutes of the November 15, 2016 meeting. Trustee Núñez seconded the motion. With all Trustees present voting aye, the motion passed unanimously.

### 3. Action Items

#### 3.1 Recommendation to the full Board to Recommend the HECC Approve a New Program: BS in Professional Writing

**Interim Provost/Dean Maupin** addressed the request from the Board to take the proposal back to the Communication Department to address mission centrality and the offering the degree as a Bachelor of Science versus a Bachelor of Arts. The proposal was also taken to the Provost's Council for consideration and comment on February 2, 2017; the Council unanimously agreed to support the degree proposal. The intent is to start the program in Fall 2017. Discussion regarding cohort size and overview of the difference in BS and BA labeling, and the requirement for a 3<sup>rd</sup> year paper to ensure students are proficient in writing. **Trustee Brown** suggested having a writing requirement to determine entrance into the program. **Interim Provost/Dean Maupin** stated there is no accreditation for this program.

**Trustee Hill** moved to recommend the full board recommend the HECC approve a new program: BS in Professional Writing. **Trustee Mason** seconded the motion. With all Trustees present voting aye, the motion passed unanimously

#### 3.2 Recommendation to the full Board to Recommend the HECC Approve a New Program: Masters in Applied Behavior Analysis and Authorize Staff to Forward the Proposed Program to the Provost's Council

**Interim Provost/Dean Maupin** acknowledged that the complete proposal was not included in the agenda packet but it will be sent to committee members. **Professor Kessler** explained the program stating it is related to experimental analysis and psychology, and is growing in the field of autism. The intent is to meet the accreditation requirements. The program would be the first master's degree in the field in the state. And is not expected to impact the existing certification program. **Interim Provost/Dean Maupin** explained the timeline for approval at the Provost's Council and HECC.

**Trustee Núñez** moved to table the item to the next meeting and request the full Board defer approval authority to the Committee. **Trustee Galster** seconded the motion. With all Trustees present voting aye the motion passed unanimously.

### 4. Discussion Items

#### 4.1 Update on Title IX Training

**Coordinator Briggs** stated the completion rates for faculty and staff is 91% and 71% for students. The Title IX Committee is looking at ways to increase completion.

#### 4.2 Update on Proposed Doctorate in Physical Therapy Program

**Interim Provost/Dean Maupin** stated a consultant was hired to write the curriculum and create a budget. She is waiting for some input and will then forward the proposal to the Graduate Council and ultimately bring it to the AQ&SS Committee. A Program Director will need to be hired within six months. A Clinical Coordinator is another position that is required. Candidacy for accreditation is required before students can be accepted into the program; anticipate February 2018 to apply for accreditation. SLMC signed a letter of

support and will contribute \$100,000 to start the program. OHSU would be our partner in the clinical facilities/experiences.

#### 4.3 Update on Academic Strategic Planning

**Interim Provost/Dean Maupin** explained academic strategic planning started approximately a year ago; a template was created for departments to use to determine the cost of operation and enrollment figures. This is building a process to make decisions based on good data; the process will continue to be revised. **Trustee Núñez requested a copy of the draft planning template.**

#### 4.4 Update on Provost Search

**Trustee Peterson**, search committee chair, stated that over 40 candidates applied for the Provost position and the search committee narrowed the pool down to 10 who will be invited to an airport interview. Finalists will be invited to campus in March.

#### 4.5 Graduation/Completion Presentation

**Director Sultan** walked the committee through the data included in the agenda. On page 51 of the agenda materials the Graduation Rates by Gender figures for male and female students were transposed. **Interim Provost/Dean Maupin** explained the professional licensure and credential registry rate table and gave examples of the types of exams offered and required. **Director Sultan** explained that the employment and salary figures are representative of students who completed a survey. Discussion on cost of programs, state funding, graduate/student return on investment. **Dean Veth** discussed online student success rates. She stated there is some data she doesn't have but is working on obtaining: time to degree, ability to take classes, number of times a student needs to take a class to successful complete, evaluation standardization. **Director Conner** stated students are using Career Services more and more.

### 5. Other Business/New Business - None

### 6. Adjournment

**Chair Brown adjourned the meeting at noon.**

Respectfully submitted,



Sandra Fox  
Board Secretary