

Executive Committee Agenda

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1. Call to Order/Roll/Declaration of a Quorum (11:15am)	
2. Consent	
2.1 Approve Minutes of May 25, 2017 Meeting	1
3. Action Items - None	
4. Discussion Items (11:20am)	
4.1 Trustee Terms (15 min) <i>Vice Chair Sliva and Chair Graham</i>	
4.2 Review of Board Agenda (11:35am) (5 min) <i>Chair Graham</i>	
5. Other Business/New Business (11:40am) <i>Chair Graham</i>	
6. Adjournment (11:45am)	



**Meeting of the
Oregon Tech Board of Trustees
Executive Committee
Room 402, Wilsonville Campus
May 25, 2017
11:45am-12:15pm**

DRAFT MINUTES

Trustees Present:

Lisa Graham, Chair
Steve Sliwa, Vice Chair

Jeremy Brown
Nagi Naganathan, President

Dan Peterson
Paul Stewart

Other Trustees Present:

Bill Goloski

Vince Jones

University Staff and Faculty Present:

Erin Foley, VP Student Affairs/Dean of Students
Brian Fox, VP Finance and Administration
Jim Jones, CIO/AVP ITS
Laura McKinney, VP Wilsonville
LeAnn Maupin, Interim Provost/Dean of College of HAS
Adria Paschal, Senior Executive Assistant to the President
Di Saunders, AVP of Marketing and Public Relations

1. Call to Order/Roll/Declaration of a Quorum

Chair Graham called the meeting to order at 11:52am. The Secretary called roll and a quorum was declared.

2. Consent

2.1 Approve Minutes of April 25, 2017 Special Meeting

Trustee Peterson moved to approve the consent agenda. Trustee Sliwa seconded the motion. With all Trustees of the Executive Committee present voting aye, the motion passed unanimously.

3. Action Items - none

4. Discussion Items

4.1 Verbal Update on the HECC Evaluation

Interim Provost/Dean Maupin stated that at the May 5, 2017 Provost Council meeting stated there is a proposed senate bill that would no longer require universities to report to the HECC on an annual basis but rather every other year. It is unknown how HECC is using the submitted information or what information might be requested in the future.

4.2 Review of Board Agenda

Chair Graham walked through the full board agenda. **Vice Chair Sliwa** stated the Finance and Facilities Committee is following staff's recommendation to request the Board adopt a large deficit budget and would like the board to take the time to discuss the rationale behind the proposal. **Chair Graham** mentioned that the HECC voted to approve the requested tuition increase. **Chair Graham suggested a possible topic for discussion at the board retreat: What are we not investing in yet because we are maintaining; how do we plan to build the fund balance up through non-state funding. Trustee Brown requested to see the financials of each program, placement figures, and average salary of graduates from the program – layout an example or two at the retreat to understand the type of input needed for that analysis. Dr. Nagi** stated a contribution margin analysis of programs will start. **Vice Chair Sliwa** stated the faculty compensation study is complete and well received by faculty. **Trustee Peterson** stated the faculty appreciated being heard and acknowledgement of pay disparities. Discussion regarding market studies negating previous merit pay. **Chair Graham asked administration to come back with thoughts about how merit pay and salary increases might be addressed over the next few years, and to identify what the salary levels were for the past 5 years.**

5. Adjournment

Chair Graham adjourned the meeting at 12:19pm.