

## Executive Committee MINUTES

### Trustees Present:

Lisa Graham, Chair  
Jeremy Brown

Nagi Naganathan, President  
Dan Peterson

Paul Stewart

### Other Trustees Present:

Vince Jones

Liam Perry

### University Staff and Faculty Present:

Brian Fox, VP Finance and Administration

Jim Jones, CIO/AVP IT

Gary Kuleck, Provost/VP Academic Affairs

Adria Paschal, Senior Executive Assistant to the President

Tracy Ricketts, AVP Development and Alumni Relations

Di Saunders, AVP Communication and Public Affairs

Erika Veth, Dean of Online Learning

### 1. Call to Order/Roll/Declaration of a Quorum

Chair Graham called the meeting to order at 10:51am. The Board Secretary called roll and a quorum was declared.

### 2. Consent Agenda

2.1 Approve Minutes of the October 26, 2017 and December 7, 2017 Meetings  
With no amendments, the minutes stand as published.

### 3. Action Items

#### 3.2 Trustee Appointment and Reappointment Recommendation to Governor

President Naganathan explained the university process to obtain faculty, staff, and student applications for the respective board positions. He recommended appointment of Rosalind 'Rose' McClure as the faculty trustee, and Grace Rusth as the staff trustee. He also recommended the reappointment of William 'Liam' Perry as the student trustee, and all other at-large trustees. Discussion regarding faculty and staff applicants. Trustees expressed appreciation for outgoing faculty trustee Dr. Peterson. Discussion regarding the pros and cons of at-large reappointments with staggered terms versus full four-year terms.

Consensus to allow each board member to determine the length of reappointment term. **Chair Graham** accepted the president's recommendations and consulted with the Executive Committee. She explained the Board Secretary will forward all complete application packets to the Governor's office for consideration.

**Trustee Stewart** moved to recommend faculty member, **Rosalind "Rose" McClure**, and staff member, **Grace Rusth** to the Governor for appointment to the Board of Trustees, and the reappointment of student, **William "Liam" Perry**, and all at-large trustees currently serving. **Trustee Brown** seconded the motion. With all trustees present voting aye, the motion passed unanimously.

#### 4. Discussion Items

##### 4.1 President's Investiture

**Chair Graham** explained the investiture is a board requested and sponsored event to mark the change of leadership, and an opportunity to support a new era of the institution; investitures have occurred in various forms at Oregon Tech over the years. She requested all trustees participate in the ceremony as the event has the support of the community and Foundation. Foundation Board President, **Dee Thompson**, will share the progress of fundraising with the Board at breakfast the morning of the investiture. **Trustee Brown** shared his experiences with investitures, referencing official language for the Chair to inaugurate the 7<sup>th</sup> president; suggesting staff look for sponsors to decrease the cost of the event to the university; and recommending student involvement in the ceremony. **AVP Ricketts** announced the Foundation is purchasing the chain of office and gifting it to the university to establish an investiture tradition. **Secretary Fox** outlined other events occurring on campus to celebrate the university during this time.

##### 4.2 Review of Board Agenda

**Chair Graham** reviewed the Board agenda for the meeting this afternoon. **Trustee Brown** expressed his concern that the board will not see a proposal for a new program approval process for quite some time. He would like to see a new process before the board is asked to review a new program. **Chair Graham** requested **Trustee Brown** report out on this at the AQSS committee.

#### 5. Other Business/New Business

**Chair Graham** reminded Trustees of the presidential evaluation policy and the need to evaluate President **Naganathan** this year. She suggested holding an executive session at the May 17<sup>th</sup> meeting to discuss the assessment; the President would then have the opportunity to reflect over summer and respond to the formal process in the fall with his self-assessment. **Trustee Stewart** would like to make sure that the assessment considers whether the president is getting the support and direction he needs from the Board to accomplish his goals. **Trustee Brown** suggested the president create and present, at every board meeting, a university dashboard with key indicators to show progress on strategic or presidential goals. He also suggested a subcommittee write the assessment and present it to the board and suggested an intense review every 3 years. **Trustee Peterson** emphasized the necessity for stakeholder feedback in the evaluation process.

#### 6. Adjournment

Meeting adjourned at 11:48am

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'S. Fox', with a stylized flourish at the end.

Sandra Fox  
Board Secretary