

---

**Finance and Facilities Committee  
also Sitting as the Audit Committee  
MINUTES**

**Trustees Present:**

Vince Jones, Chair	Nagi Naganathan, President	Mike Starr (via phone)
Jessica Gomez, Vice Chair	Grace Rusth	Paul Stewart

**University Faculty and Staff Present:**

Thom Darrah, Director of Facilities Services and Capital Planning  
Erin Foley, VP of Student Services/Dean of Student Affairs  
Brian Fox, VP of Finance and Administration  
Brittany Miles, AVP Government Relations  
Stephanie Pope, AVP of Budget and Resource Planning  
Di Saunders, AVP of Communication and Public Affairs  
John VanDyke, Athletic Director  
Erika Veth, AVP of Strategic Enrollment Management

**Others Present:**

Lee Ayers-Preboski, HECC Commissioner/SOU Professor  
Mandy Butler, TVA Architects  
Elisa Rocha, TVA Architects  
Tim Wybenga, TVA Architects  
Junmin Yee, Klamath Falls ASOIT President

**1. Call to Order/Roll/Declaration of a Quorum**

**Chair Jones called the meeting to order at 8:03am. The Secretary called roll and a quorum was declared.**

**2. Consent Agenda****2.1 Approval of Minutes of the January 24, 2019 Meeting**

**Trustee Stewart moved to approve the minutes. Trustee Rusth seconded the motion. With all trustees present voting aye, the motion passed unanimously.**

### 3. Reports

#### 3.1 Fiscal Operations Advisory Council - none

#### 3.2 Fiscal Year 2019 Second Quarter Dashboard

**AVP Pope** reviewed the details of the second quarter dashboard. Discussion regarding cash-on hand and the availability of information. **VP Fox** reviewed the status of the capital projects. He stated this year the auditors will look at OMIC and Athletics. He reviewed the fraud, waste, and abuse hotline cases and noted the audit contracts will be up for renewal soon.

#### 3.3 State Budget and Legislative Update

**AVP Brittany Miles** explained the unpredictability and timing of the state budget this biennium and the effect on the Public University Support Fund and the Engineering Technology Support Fund, Sports Lottery, and OREC. Discussion regarding PERS allocation; it is anticipated PERS increases will continue for at least a decade. Because the state budget cannot manage these increases, universities will need to either drive up efficiency, make cuts, or increase tuition. **Commissioner Ayers** stated the HECC has pushed back, questioning what portion of funding the universities is the obligation of the state given there were commitments made by the previous Oregon University System that each university has had to take on. There is hope that the state will value higher education and allow institutions to maintain the things that were put into place without putting the cost on the backs of the students. The imbalance of a broken system will mean that the seven universities and 17 community colleges will not be sustainable.

### 4. Action Items

#### 4.1 Recommendation to the Board to Approve Recreation Center Student Fee

**VP Fox** introduced ASOIT President Yee and Athletic Director VanDyke, and gave an overview of the student recreation center project timeline and participants. **Director Van Dyke** reviewed the project scope and existing conditions. **President Yee** explained the results of the student forum discussions and the ASOIT recommendation. **VP Fox** explained the recreation center is currently open to staff and faculty with a per term fee; it is anticipated to continue in this manner, which could defray the cost for the students. The student fee was calculated using 2,200 students. As enrollment grows the cost can be reduced or services can be added. **Director Van Dyke** stated a full-time employee would be in charge of programming, payroll, and event planning. Discussion regarding hours of operation.

**Trustee Stewart** moved to recommend the board approve a new Recreation Center Student Fee in the amount of \$69.00 for all students enrolled at the Klamath Falls campus, excluding Dual Credit and Advanced Credit Program students or similar such programs, beginning during the Fall Term of 2019 and approve expenditures as requested by the President and determined by ASOIT. **Trustee Rusth** seconded the motion. With all trustees present voting aye, the motion passed unanimously.

### 5. Discussion Items

#### 5.1 Tuition Development Process Update

**VP Fox** outlined the Tuition Recommendation Committee charter, guiding principles, membership, and the legislative requirements. He estimated the impact of reduced federal funding and the impact on students, and the need to look at our remissions plan. **Chair Jones** requested the committee look at how this might impact minority and low-income students, scholarships and remissions; how this might impact the education of the students in terms of them completing their degrees. **VP Foley** stated housing and dining fees are also estimated to increase and these fees are considered when reviewing tuition rates.

### 5.2 Operating Expense Analysis

**AVP Pope** explained the intent of the analysis is to review the comparisons on both the revenue and expense sides and to assist the decision making processes and strategic planning. She reviewed the data sources used, gave an institutional overview, noted the state and national comparators, and identified the university's revenue sources. Discussion regarding specific comparisons.

### 5.3 CEET Project Update

**Mandy Butler, Tim Wybenga** and **Elisa Rocha** gave a PowerPoint presentation reviewing the CEET visioning process and programming effort, site planning process, programmatic elements, plan diagrams, sustainability components, project goals, schematic designs, and the next steps of the process. **Chair Jones** requested another presentation as the project progresses.

*Trustee Gomez joined the meeting at 10:23am.*

## 6. Other Business/New Business - none

## 7. Adjournment

**The meeting was adjourned at 10:33am.**

Respectfully submitted,



Sandra Fox  
Board Secretary