

Executive Committee Agenda

	<u>Page</u>
1. Call to Order/Roll/Declaration of a Quorum (11:15am) <i>Chair Lisa Graham</i>	
2. Consent Agenda <i>Chair Lisa Graham</i>	
2.1 Approve Minutes of the March 21, 2019 Meeting	1
3. Action Items (11:20am)	
3.1 Recommendation to the Full Board to Approve a Resolution Amending the University Mission Statement and Forward it to the HECC (25 min) <i>President Naganathan</i>	3
4. Discussion Items (11:45am)	
4.1 July Meeting Agenda and Location (10min) <i>Chair Graham</i>	6
4.2 Meeting Times/Dates (11:55am) (10 min) <i>Chair Graham</i>	7
4.3 Review of Board Agenda (12:05pm) (5 min) <i>Chair Graham</i>	
5. Other Business/New Business (12:10pm) <i>Chair Graham</i>	
6. Adjournment (12:15pm)	

GROUP AND INDIVIDUAL TRUSTEE PHOTOS (12:15-pm – 12:30pm)

WORKING LUNCH - EXECUTIVE SESSION OF THE FULL BOARD

Mt. Thielsen Room (12:30pm – 1:00pm)

The Board will meet in Executive Session per ORS 192.660(2)(f) and ORS 40.225 Rule 503 to consider information or records that are exempt by law from public inspection and to have confidential communication subject to attorney-client privilege.



**Meeting of the
Oregon Tech Board of Trustees
Executive Committee
Sunset Room, Klamath Falls Campus
March 21, 2019
10:45am – 11:35am**

**Executive Committee
DRAFT MINUTES**

Trustees Present:

Jessica Gomez, Vice Chair
Vince Jones

Nagi Naganathan, President
Paul Stewart

Fred Ziari (via phone)

Other Trustees Present:

Jill Mason

Rose McClure

Grace Rusth

University Staff and Faculty Present:

Thom Darrah, Director of Facilities
Erin Foley, VP Student Affairs
Brian Fox, VP Finance and Administration
Brittany Miles, AVP Government Relations
Stephanie Pope, AVP of Budget and Planning
John VanDyke, Athletics Director
Erika Veth, AVP Strategic Enrollment Management

Others Present:

Lee Ayers-Preboski, HECC Commissioner/SOU Professor

7. Call to Order/Roll/Declaration of a Quorum

Vice Chair Gomez called the meeting to order at 10:45am. The Secretary called roll and a quorum was declared.

8. Consent Agenda

**2.1 Approve Minutes of the January 24, 2019 Meeting
With no amendments, the minutes stand as published.**

9. Action Items

3.1 Recommendation to the Governor:

President Naganathan stated current Trustee Perry will be graduating in June and our recommended candidate to be appointed to the student seat is Dana Londen. **Trustee Stewart** pointed out a clerical error in the agenda report, third paragraph, last sentence should read “Dana Londen” rather than John Davis. **Vice Chair Gomez** explained the

appointment process for the recommendation of John Davis to the board's at large position is ongoing

Trustee Stewart moved to recommend to the Governor appointment of Dana Londen as the student trustee. **Trustee Jones** seconded the motion. With all trustees present voting aye, the motion passed unanimously.

10. Discussion Items

4.1 Mission Statement

Vice Chair Gomez reviewed the history of the mission statement. **President Naganathan** explained the current proposal to amend the mission statement and the importance for it to reflect what the university currently offers and is approved to do. He suggested an additional amendment to include the description of the university as Oregon's polytechnic university. **Trustee Stewart** recognized the need to continue to educate people that we are a university; he noted other institutions have 'university' in the name. He asked if the official name change could be considered in the strategic plan process. **Trustee Ziari** stated the board has discussed branding and educating people about the university but not much headway has been made. He supports a name change to Oregon Polytechnic University. **President Naganathan** clarified that the proposed use of 'Oregon's Polytechnic University' is not intended as a name change, simply a clarifying statement in the Mission Statement. **Trustee Stewart** stated there is a misperception about what the university is and is not and while a name change is a significant process to undertake, the end result may well be worth it. He would like further discussion on the topic. **Trustee McClure** requested the mission statement be amended to permit new programs under review and additional innovative programs. **Trustee Gomez** will bring up the proposed changes to the mission statement with the full board at today's meeting and recommend addressing the topic at the May meeting after others comment on it.

4.2 Review of Board Agenda

Vice Chair Gomez reviewed the agenda for the full Board meeting this afternoon, including the need for an executive session prior to the lunch hour.

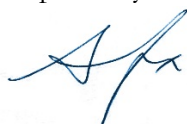
11. Other Business/New Business - none

12. Adjournment

The meeting adjourned at 11:10am.

Vice Chair Gomez stated the Board would convene for executive session from 11:45am to 12:15pm under ORS 192.660(2)(f) and (i), and 40.225 Rule 503.

Respectfully submitted,



Sandra Fox
Board Secretary

ACTION ITEM

Agenda Item No. 3.1

Recommendation to the Board to Approve a Resolution Amending the University Mission Statement and Forward it to the HECC

Background

The State Board of Higher Education (SBHE) approved a mission statement for Oregon Tech on January 7, 2011. Governance of Oregon Tech transferred from the SBHE to the University's Board of Trustees on July 1, 2015. Many of the SBHE's tasks were taken on by the Higher Education Coordinating Commission (HECC); review of the University's mission statement was one of those tasks.

Oregon Revised Statute 392.089(2) requires the Board to adopt a mission statement for the University and forward that statement to the HECC for its review. On July 9, 2015 the Board approved Resolution 15-5 adopting Oregon Tech's mission statement. The HECC met in April 2016 to review the adopted mission statement and recommended amending "Oregon's citizens" to "Oregonians." On June 8, 2016 the Executive Committee of the Board met, and acting on behalf of the Board, approved a revised resolution adopting the recommended change.

Upon recent review of the mission statement amendments were suggested to reflect current program offerings, the university's commitment to diversity and leadership development for faculty, staff, and students, and an explanation of how we fulfill the mission. The proposed amendments were shared with, and comments incorporated from, Executive Staff, Faculty Senate, ASOIT, and the Strategic Planning Steering Committee.

Staff proposes the following amendments (~~deletions~~, **additions**):

Oregon Institute of Technology ("**Oregon Tech**"), an Oregon's public **polytechnic** university, offers innovative, **professionally-focused undergraduate and graduate** and ~~rigorous applied~~ degree programs in the areas of engineering, ~~engineering technologies,~~ health, **business**, technologies, ~~management,~~ and the **applied** arts and sciences. To foster student and graduate success, the university provides an intimate **a hands-on, project-based** learning environment **and emphasizes innovation and applied research**, ~~focusing on application of theory to practice.~~ **With a commitment to diversity and leadership development**, Oregon Tech offers statewide educational opportunities ~~for the~~ **and technical expertise to meet current and** emerging needs of Oregonians ~~and provides information and technical expertise to state,~~ **as well as** national and international constituents.

Recommendation

Move to recommend the full board approve the resolution amending Oregon Tech's mission statement and forward it to the HECC.

Attachment

Proposed resolution

PROPOSED RESOLUTION NO. 19-1

BOARD OF TRUSTEES OF OREGON INSTITUTE OF TECHNOLOGY

**A RESOLUTION AMENDING AND ADOPTING OREGON INSTITUTE OF TECHNOLOGY'S MISSION
AND RESCINDING RESOLUTION NO. 15-5**

WHEREAS, effective July 1, 2015, Oregon Institute of Technology is an independent public body governed by its Board of Trustees; and

WHEREAS, a mission statement and core themes for the University were approved by the State Board of Higher Education on January 7, 2011; and

WHEREAS, the mission statement addresses institutional purpose and the core themes comprise essential elements of that mission; and

WHEREAS, Oregon Revised Statute 352.089(2) requires the Board of Trustees adopt a mission statement for Oregon Institute of Technology and forward that statement to the Higher Education Coordinating Commission for the Commission's (HECC) review; and

WHEREAS, the Oregon Tech Board of Trustees approved Resolution 15-5 on July 9, 2015 replacing "a member of the Oregon University System" with "an Oregon public university"; and

WHEREAS, the HECC met on April 14, 2016 and recommended modifying the Mission further by replacing "Oregon's citizens" with "Oregonians;" and

WHEREAS, the Executive Committee of the Board of Trustees acting on behalf of the Board, approved an amended Resolution 15-5 on June 8, 2016, replacing "Oregon's citizens" with "Oregonians;" and

WHEREAS, the mission statement is silent on the university's commitment to diversity and leadership develop for faculty, staff, and students; current program offerings; and the means by which the mission is fulfilled;

Now, therefore, the Board of Trustees resolves that the Mission of Oregon Institute of Technology, as listed below, is adopted:

Mission:

Oregon Institute of Technology ("Oregon Tech"), Oregon's public polytechnic university, offers innovative, professionally-focused undergraduate and graduate degree programs in the areas of engineering, health, business, technologies, and applied arts and sciences. To foster student and graduate success, the university provides a hands-on, project-based learning environment and emphasizes innovation and applied research. With a commitment to diversity and leadership development, Oregon Tech offers statewide educational opportunities and technical expertise to meet current and emerging needs of Oregonians as well as national and international constituents.

This Resolution shall take effect immediately upon approval by the Board.

Moved by _____

Seconded by _____

Trustee	Yes	No
Jeremy Brown		
Jessica Gomez		
Lisa Graham		
Kathleen Hill		
Vince Jones		
Rose McClure		
Jill Mason		
Kelley Minty Morris		
Liam Perry		
Grace Rusth		
Mike Starr		
Paul Stewart		
Fred Ziari		

Approved and dated this _____ day of _____, 2019.

Lisa Graham
Board Chair

ATTEST:

Sandra Fox
Board Secretary

I, _____, Secretary of the Board, do hereby certify that the foregoing is a true and correct copy of a Resolution duly adopted by the Oregon Institute of Technology Board of Trustees at the meeting held on the _____ day of _____, 2019, and thereafter approved and signed by the Chair and attested by the Secretary of the Board.

Secretary of the Board

DISCUSSION ITEM

Agenda Item No. 4.1

July Meeting Agenda and Location

Background

The summer board meeting and retreat is scheduled for July 25 and 26, 2019. To accommodate a tour of the Oregon Manufacturing Innovation Center (OMIC) in Scappoose, staff proposes to hold the meeting in Portland.

Proposed items for the meeting agenda include:

- Adoption of board meeting dates for 2020
- Discussion on university name and branding (based on discussion at the March 21, 2019 meeting)
- Discussion on the standing committees (requested by Trustee Brown)
- Discussion on trustee survey assessment results

Proposed items for executive session include:

- President's self-evaluation
- Legal counsel update

Proposed items for the retreat include:

- Tour of OMIC
- Annual ethics training
- Title IX training

Recommendation

Staff requests Trustees discuss the proposed items for the board meeting and retreat and provide guidance to staff.

Attachment

None

DISCUSSION ITEM

Agenda Item No. 4.2

Meeting Times/Dates

Background

Trustees and staff have expressed interest in holding the Academic Quality and Student Success committee and Finance and Facility committee meetings consecutively rather than concurrently to allow trustees, faculty, staff, and students to attend both meetings. This change in scheduling would extend the board meetings from one day to 1.5 days.

Recommendation

Staff requests Trustees to discuss the pros and cons of amending the meeting schedule and determine how future meetings are to be scheduled.

Attachment

None