

Executive Committee Agenda

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1. Call to Order/Roll/Declaration of a Quorum (10:30am) <i>Chair Lisa Graham</i>	
2. Consent Agenda <i>Chair Lisa Graham</i>	
2.1 Approve Minutes of the May 30, 2019 Meeting	1
3. Action Items (10:35am)	
3.1 Recommendation to the Full Board to Appoint New Trustee London to a Committee (5 min) <i>Chair Lisa Graham</i>	4
3.2 Chair and Vice-Chair Positions (15 min) <i>Chair Lisa Graham</i>	5
4. Discussion Items (10:55am)	
4.1 Review of Board Agenda (5 min) <i>Chair Lisa Graham</i>	
5. Other Business/New Business (11:00am) (5 min)	
6. Adjournment to Executive Session (11:05am)	

EXECUTIVE SESSION OF THE EXECUTIVE COMMITTEE

Room 402 (11:10am – Noon)

The Executive Committee of the Board will meet in Executive Session per ORS 192.660(2)(f) and ORS 40.225 Rule 503 to consider information or records that are exempt by law from public inspection and to have confidential communication subject to attorney-client privilege.

WORKING LUNCH - EXECUTIVE SESSION OF THE FULL BOARD

Room 402 (12:15pm – 1:30pm)

The Board will meet in Executive Session per ORS 192.660(2)(f) and ORS 40.225 Rule 503 to consider information or records that are exempt by law from public inspection and to have confidential communication subject to attorney-client privilege.



**Meeting of the
Oregon Tech Board of Trustees
Executive Committee
Sunset Room, Klamath Falls Campus
May 30, 2019
11:15am – 12:15pm**

**Executive Committee
DRAFT MINUTES**

Trustees Present:

Lisa Graham, Chair
Jeremy Brown

Jessica Gomez, Vice Chair
Nagi Naganathan, President

Paul Stewart
Fred Ziari

Other Trustees Present:

Kathleen Hill
Jill Mason

Rose McClure
Kelley Minty Morris

Grace Rusth
Mike Starr

University Staff and Faculty Present:

Connie Atchley, Incoming CIO/ITS
Dave Groff, Legal Counsel
Erin Foley, VP Student Affairs
Adria Paschal, Senior Executive Assistant to the President
Dan Peterson, Interim Associate Dean

1. Call to Order/Roll/Declaration of a Quorum

Chair Graham called the meeting to order at 11:35am. The Secretary called roll and a quorum was declared.

2. Consent Agenda

2.1 Approve Minutes of the March 21, 2019 Meeting
With no amendments, the minutes stand as published.

3. Action Items

3.1 Recommendation to the Full Board to Approve a Resolution Amending the University Mission Statement and Forward it to the Higher Education Coordinating Commission (HECC)

President Naganathan explained the purpose of the mission statement revisions: to strengthen our identity as a university by providing a clear message as to who we are. He stated the changes to the mission statement have been discussed in multiple campus forums including executive staff and the faculty senate; there is overall support for the changes. The HECC has tentatively agreed to discuss the proposed changes at its August meeting.

Trustee Ziari moved to recommend to the full board to approve a resolution amending the university mission statement and forward it to the HECC. Trustee Gomez seconded the motion.

Trustee Stewart arrived at 11:48am.

Discussion regarding the differences between technology and engineering, the addition of ‘other’ before ‘national and international constituents’, amending ‘technologies’ to ‘technology’, whether the term graduate covers a doctoral-level degree, whether to include a reference to Northwest, and the addition of ‘scholarship’ to innovation and applied research. **Trustee Stewart** recommended moving forward with the mission amendments and prior to accreditation of the Doctorate in Physical Therapy (DPT) program to provide the accreditors with proof that the DPT program is supported by the mission statement.

Trustee Ziari modified his motion to recommend to the full board to approve a resolution amending the proposed university mission statement with the following amendments (deletions, additions):

Oregon Institute of Technology (“Oregon Tech”), Oregon’s public polytechnic university, offers innovative, professionally-focused undergraduate and graduate degree programs in the areas of engineering, health, business, ~~technology technologies~~, and applied arts and sciences. To foster student and graduate success, the university provides a hands-on, project-based learning environment and emphasizes innovation, *scholarship*, and applied research. With a commitment to diversity and leadership development, Oregon Tech offers statewide educational opportunities and technical expertise to meet current and emerging needs of Oregonians as well as *other* national and international constituents. **Trustee Gomez seconded the modified motion. With all trustees present voting aye, the motion passed unanimously.**

4. Discussion Items

4.1 July Meeting Agenda and Location

Chair Graham explained staff proposes to hold the meeting in Portland to accommodate a tour of OMIC in Scappoose. **President Naganathan** suggested the board meet with industry partners at OMIC. **Trustee Brown** recommended including a goal-setting session for the president; he would like to focus on the national trends in higher education, also.

4.2 Meeting Times/Dates

Chair Graham explained the desire of some trustees and staff to attend the other committee meetings and the pros and cons of holding meetings over one and two days. **Trustee Stewart** suggested alternating one day and 1.5 day meetings or on a case-by-case basis. It was suggested the committee chairs meet and figure out which topics might overlap to determine how the meetings are held.

4.3 Review of Board Agenda

Chair Graham reviewed the agenda for the board meeting. **Trustee Brown** suggested pulling the DPT program from consent to acknowledge the significance of the program. **Chair Graham** suggested leaving the program on consent and allow Trustee Brown and others to comment on the importance after consent approval.

5. Other Business/New Business

Chair Graham reminded trustees that the annual evaluation/survey was emailed and responses are requested by July 10, 2019.

6. Adjournment

The meeting was adjourned at 12:22pm.

Chair Graham noted the Board will meet at 12:30 in the Mt. Thielsen Room for an Executive Session per ORS 192.660(2)(f) and ORS 40.225 Rule 503 to consider information or records that are exempt by law from public inspection and to have confidential communication subject to attorney-client privilege.

ACTION

Agenda Item 3.1

Recommendation to the Full Board to Appoint New Trustee, Londen, to a Committee

Background

Londen was appointed to the Board of Trustees in September 2019. The Board Policy on Board Committees authorizes the Board to establish standing committees. The Policy identifies the Executive Committee, Finance and Facilities Committee, and Academic Quality and Student Success Committee as the three standing committees. These committees are to be made up of trustees.

Recommendation

- Discuss possible committees on which Trustee Londen might serve
- Make a motion to recommend the full board appoint Trustee Londen to the identified committee.

Attachments

None

ACTION

Agenda Item 3.2

Chair and Vice-Chair Positions

Background

At the January 2019 Board meeting Trustee Jessica Gomez was elected to serve as the Vice-Chair after Trustee Steve Sliwa's resignation created the vacancy. Chair Graham reviewed the details of Board Officers.

The Board shall select one of its members as Chair and another as Vice Chair, who shall be the Board Officers. Thereafter, a vacancy in the position of Chair shall be filled by the Vice Chair, unless the position of Vice Chair is vacant in which case the Board shall appoint the Chair. A vacancy in the position of Vice Chair shall be filled by the Board. The Chair and Vice Chair shall hold office for two years, or until a successor shall have been duly appointed and qualified or until death, resignation, expiration of the appointment as a Trustee, or removal. The Chair and Vice Chair may be appointed to consecutive terms. The Chair and Vice Chair shall not be employees or students of the University and shall not, as Chair and Vice Chair, be authorized to bind the University. The Board may appoint such other Board Officers with such duties as the Board determines necessary or appropriate.

Recommendation

- Discuss possible Trustees to serve in the role of Chair and Vice-Chair
- Make a motion to recommend the full board appoint a specific Trustee as Chair and another for Vice-Chair of the Board of Trustees.

Attachments

None