
Executive Committee Agenda

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1. Call to Order/Roll/Declaration of a Quorum (11:35am) <i>Chair Jessica Gomez</i>	
2. Consent Agenda <i>Chair Jessica Gomez</i>	
2.1 Approve Minutes of the November 21, 2019 Meeting	1
3. Action Items - none	
4. Discussion Items (11:40am)	
4.1 Review of Board Agenda (10 min) <i>Chair Jessica Gomez</i>	
5. Other Business/New Business (11:50am) (5 min)	
6. Adjournment (11:55am)	

WORKING LUNCH

EXECUTIVE SESSION OF THE FULL BOARD

Room 402 (Noon – 12:45pm)

The Board will meet in Executive Session per ORS 192.660(2)(f) and ORS 40.225 Rule 503 to consider information or records that are exempt by law from public inspection and to have confidential communication subject to attorney-client privilege.



**Meeting of the
Oregon Tech Board of Trustees
Executive Committee
Room 402, Portland-Metro Campus
November 21, 2019
10:30am – 11:05am**

**Executive Committee Agenda
DRAFT MINUTES**

Trustees Present:

Lisa Graham, Chair

Jeremy Brown

Jessica Gomez, Vice Chair

Vince Jones

Nagi Naganathan, President

Paul Stewart

Fred Ziari

Other Trustees Present:

Kathleen Hill

Dana Londen

Jill Mason

Rose McClure

Grace Rusth

University Staff and Faculty Present:

Dave Groff, Legal Counsel

Erin Foley, VP Student Affairs

Brian Fox, VP Finance and Administration

Tom Keyser, Dean College of ETM

Joanna Mott, Provost

Adria Paschal, Senior Executive Assistant to the President

Stephanie Pope, Assistant VP Financial Operations

Di Saunders, AVP Communication and Public Affairs

Others Present:

Jeremy Graham

1. Call to Order/Roll/Declaration of a Quorum

Chair Graham called the meeting to order at 10:34am. The Secretary called roll and a quorum was declared.

2. Consent Agenda

2.1 Approve Minutes of the May 30, 2019 Meeting

Trustee Gomez moved to approve the minutes of the May 30, 2019 meeting. Trustee Jones seconded the motion. With everyone present voting aye, the motion passed unanimously.

3. Action Items

3.1 Recommendation to the Full Board to Appoint New Trustee Londen to a Committee

Chair Lisa Graham stated Trustee Londen is the student trustee recently appointed to the Board.

Trustee Brown moved to recommend the board appoint Trustee Londen to the Academic Quality and Student Success Committee. **Trustee Stewart** seconded the motion. With all trustees present voting aye, the motion passed unanimously.

3.2 Chair and Vice-Chair Positions

Chair Graham stated she and her family are moving out of state at the end of the school year and she acknowledged the importance of the chair living in Oregon to attend meetings in Salem and represent the university at events. Vice Chair Gomez is willing to serve as the Chair and Trustee Jones is willing to serve as Vice Chair.

Trustee Stewart moved to recommend the full board appoint Vice Chair Gomez as Chair and Trustee Jones as the Vice Chair. **Trustee Ziari** seconded the motion. With all trustees present voting aye, the motion passed unanimously.

4. Discussion Items

4.1 Review of Board Agenda

Chair Lisa Graham reviewed the November 21, 2019 Full Board agenda.

Trustee Brown requested item 3.2 regarding Lake Washington Institute of Technology agenda item be pulled from the consent agenda for full discussion. **Chair Graham** requested item 3.5 regarding Chair and Vice Chair appointments be pulled from the consent agenda for full discussion.

5. Other Business/New Business - none

6. Adjournment to Executive Session

Meeting adjourned at 10:53am to a closed Executive Session of the Executive Committee per ORS 192.660(2)(f) and ORS 40.225 Rule 503 to consider information or records that are exempt by law from public inspection and to have confidential communication subject to attorney-client privilege.