

OREGON INSTITUTE OF TECHNOLOGY & CHEMEKETA COMMUNITY COLLEGE Dual Enrollment Process Guide		
Benefits	<ul style="list-style-type: none"> • BS Dental Hygiene, CCC Salem campus • Traditional benefits for transfer students • Optimize credit transfer • Advising at both institutions • Seamless pathway • Institutional record sharing 	Partnership Information at OIT: www.oit.edu/dual-enrollment Admission Requirements: www.oit.edu/admissions Partnership Information at Chemeketa: https://www.chemeketa.edu/admission/process/
Application Process	Online application only. Steps for dual enrollment: 1. Students must be currently admitted at either college. 2. Fill out the OIT dual application (www.oit.edu/apply). Students can be dually enrolled with multiple colleges at a time, but can only use credits from OIT and one dual partner to count toward enrollment for financial aid.	
Re-enrolling Process	Students who have not attended OIT in 4 or more terms must fill out OIT's re-enrolling form (https://www.oit.edu/admissions/returning-student). Submit transcripts for other colleges attended after leaving OIT. Chemeketa Community College transcripts will automatically be sent to OIT.	
Deadlines & App. Fee	Completed applications are due 3 weeks before the term starts. Cost is \$50, payable to OIT. No cost if student is already admitted to OIT.	
Financial Aid	<ul style="list-style-type: none"> • OFAX will be used for transmission of enrollment and grade information. • Students cannot have financial aid that pays out from more than one institution. • The "home" institution (the college that pays the financial aid) shall be determined by the student's immediate degree objective. For example, if the student's immediate degree objective is a bachelor's degree, then OIT will be designated as the home institution. Should the student be pursuing either an Associate of Arts or Science degree prior to completing a bachelor's degree, Chemeketa will be designated as the home institution. Once a student has earned an AAS or AAO, then OIT will become the home institution. • Students must take at least 6 credits from their home institution to qualify for or receive financial aid. 	
Disability Services	<ul style="list-style-type: none"> • Register with disability services at either institution where accommodations are needed. Each institution is responsible for providing accommodations in courses for its campus. • Chemeketa DS will process the Dental Hygiene students, and consult with OIT on appropriate accommodations. Students must sign a release to OIT. Chemeketa will arrange all accommodations and bill OIT for accommodations provided in OIT classes. Through one process, students will be registered for DS at both schools. 	
Articulations	1. Apprenticeship Statewide Consortium Programs - BAS in Technology & Management 2. Apprenticeship Statewide Consortium Programs—Operations Management 3. Engineering Transfer Program to Civil Engineering For updated articulations: www.oit.edu/articulations	

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