

<b>OREGON INSTITUTE OF TECHNOLOGY &amp; CLACKAMAS COMMUNITY COLLEGE</b> <b>Dual Enrollment Process Guide</b>		
Benefits	<ul style="list-style-type: none"> <li>• Shared campus location in Portland</li> <li>• Traditional benefits for transfer students</li> <li>• Optimize credit transfer</li> <li>• Advising at both institutions</li> <li>• Seamless pathway</li> <li>• Coordinated Financial Aid &amp; Scholarships</li> </ul>	Partnership Information at OIT: <a href="http://www.oit.edu/dual-enrollment">www.oit.edu/dual-enrollment</a> Admission Requirements: <a href="http://www.oit.edu/admissions">www.oit.edu/admissions</a> Partnership Information at Clackamas: <a href="#">Degree Partnerships</a>
Application Process	Online application only. Steps for dual enrollment: 1. Students must be currently admitted at either college. 2. Fill out the OIT dual application ( <a href="http://www.oit.edu/apply">www.oit.edu/apply</a> ). Students can be dually enrolled with multiple colleges at a time, but can only use credits from OIT and one dual partner to count toward enrollment for financial aid.	
Re-enrolling Process	Students who have not attended OIT in 4 or more terms must fill out OIT’s re-enrolling form ( <a href="https://www.oit.edu/admissions/returning-student">https://www.oit.edu/admissions/returning-student</a> ). Submit transcripts for other colleges attended after leaving OIT. Clackamas Community College transcripts will automatically be sent to OIT.	
Deadlines & App. Fee	Completed applications are due 3 weeks before the term starts. Cost is \$50, payable to OIT. No cost if student is already admitted to OIT.	
Financial Aid	<ul style="list-style-type: none"> <li>• OFAX will be used for transmission of enrollment and grade information.</li> <li>• Students cannot have financial aid that pays out from more than one institution.</li> <li>• The “home” institution (the college that pays the financial aid) shall be determined by the student’s immediate degree objective. For example, if the student’s immediate degree objective is a bachelor’s degree, then OIT will be designated as the home institution. Should the student be pursuing either an Associate of Arts or Science degree prior to completing a bachelor’s degree, Clackamas will be designated as the home institution. Once a student has earned an AAS or AAOT, then OIT will become the home institution.</li> <li>• Students must take at least 6 credits from their home institution to qualify for or receive financial aid.</li> </ul>	
Disability Services	<ul style="list-style-type: none"> <li>• Register with disability services at either institution where accommodations are needed. Each institution is responsible for providing accommodations in courses for its campus.</li> <li>• Clackamas and OIT will consult on appropriate accommodations. Students must sign a release to OIT.</li> </ul>	
Articulations	1. Electronics Syst. Tech. or Microelec. --Electronics Engineering Technology 2. ASOT Business (PGE) -- Operations Management 3. Computer Applications -- Operations Management 4. Computer Applications Specialist --Information Technology/Health Informatics 5. Electronics Syst. Tech. or Microelec. -- Electronics Engineering Technology	

- 6. Web Design -- Operations Management
  - 7. AGS -- Information Technology/Health Informatics
  - 8. Computer Support Specialist -- Information Technology/Health Informatics
  - 9. Networking Technology -- Information Technology/Health Informatics
  - 10. Web Design -- Information Technology/Health Informatics
  - 11. Computer Science -- Software Engineering Technology
  - 12. Manufacturing Engineering Technology -- Mechanical Engineering Technology
- For updated articulations: [www.oit.edu/articulations](http://www.oit.edu/articulations)

## CONTACTS

### Oregon Institute of Technology, General and Klamath Falls

Carleen Drago Starr	Director, Educational Partnerships	<a href="mailto:carleen.drago@oit.edu">carleen.drago@oit.edu</a>	541.821.1297
Carl Thomas	Assistant Director, EPO	<a href="mailto:carl.thomas@oit.edu">carl.thomas@oit.edu</a>	541.885.1034
Tracey Lehman	Director, Financial Aid	<a href="mailto:tracey.lehman@oit.edu">tracey.lehman@oit.edu</a>	541.885.1291
Julie Daniels	FA Counselor	<a href="mailto:julie.daniels@oit.edu">julie.daniels@oit.edu</a>	541.885.1294
Erik Johnson	Director, Admissions	<a href="mailto:erik.johnson3@oit.edu">erik.johnson3@oit.edu</a>	541.885.1151
Tanya Coty	Disability Services	<a href="mailto:access@oit.edu">access@oit.edu</a>	541.851.5227
Main Phone Line	General Inquiries	<a href="mailto:oit@oit.edu">oit@oit.edu</a>	541.885.1000
Financial Aid	General Inquiries	<a href="mailto:dollars@oit.edu">dollars@oit.edu</a>	541.885.1280

### Oregon Institute of Technology, Portland-Metro

Carleen Drago Starr	Director, Educational Partnerships	<a href="mailto:carleen.drago@oit.edu">carleen.drago@oit.edu</a>	503.821.1297
Tanya Coty	Disability Services	<a href="mailto:access@oit.edu">access@oit.edu</a>	503.821.1305
Main Phone Line	General Inquiries	<a href="mailto:portland@oit.edu">portland@oit.edu</a>	503.821.1250

### Clackamas Community College

Admissions	General Inquiries	<a href="mailto:welcome@clackamas.edu">welcome@clackamas.edu</a>	503.594.3284
Advising	Wilsonville Campus	<a href="mailto:advisingwilsonville@clackamas.edu">advisingwilsonville@clackamas.edu</a>	503.594.0959
Disability Resource Center	General Inquiries	<a href="mailto:drc@clackamas.edu">drc@clackamas.edu</a>	503.594.3181
Enrollment Services Center	General Inquiries	<a href="mailto:registrar@clackamas.edu">registrar@clackamas.edu</a>	503.594.6100
Financial Aid	General Inquiries	<a href="mailto:finaid@clackamas.edu">finaid@clackamas.edu</a>	503.594.6100
Transcripts	Academic Support	<a href="mailto:transcript@clackamas.edu">transcript@clackamas.edu</a>	503.594.6074