

Who to Contact?

Office of Human Resources Main Line: 541-885-1120 Email			
Associate Vice President/Diversity Title IX	Maureen De Armond	541-885-1108	SN108
Assistant Director	Sandi Hanan	541-885-1074	SN107
Payroll Manager	Karen Blevins	541-885-1210	SN109
Payroll Specialist	Mary Chivers	541-885-1211	SN109
Benefit Consultant	Sarah Henderson	541-885-1028	SN111
HR Consultant	Harmony Stobaugh	541-885-1278	SN110
HR Consultant	Desiré Wooten	541-885-1075	SN110

If You Need to Know About:	Contact:	
ADA / Reasonable Accommodation	Sarah Henderson	
Background Checks	Harmony Stobaugh	Sandi Hanan
Benefits (Medical, Retirement, Health)	Sarah Henderson	Sandi Hanan
Classification/Reclassification	Harmony Stobaugh	
Collective Bargaining Agreement	Sandi Hanan	
Compensation	Harmony Stobaugh	Sandi Hanan
Corrective Action/Disciplinary Action	Maureen De Armond	Sandi Hanan
Discrimination/Harassment	Maureen De Armond	
Employee Data Requests	Sandi Hanan	Institutional Research or 885-1609
Employee Files/Information	Desiré Wooten	Harmony Stobaugh
Employee Leave (Paid)	Sarah Henderson	Karen Blevins
Employee Recognition	Desiré Wooten	
Employment Contracts	Sandi Hanan	
Employment Verification	Desiré Wooten	Karen Blevins
Exiting Employees	Sarah Henderson	
Grievances	Sandi Hanan	
Medical/Disability Leave (FMLA/OFLA/ADA)	Sarah Henderson	
Onboarding Employees	Sandi Hanan	Harmony Stobaugh
Organizational Assessment/Development	Maureen De Armond	
Payroll Services	Karen Blevins	Mary Chivers
Performance Evaluations	Sandi Hanan	
Policies/Procedures	Sandi Hanan	
Position Descriptions	Harmony Stobaugh	
Sex-Based Discrimination/Sexual Harassment	Maureen De Armond	
Staff Fee Tuition Privilege	Sarah Henderson	
Student Employment: Recruitment	Career Services or 885-1020	
Student Employment: Hiring	Mary Chivers	Karen Blevins
Talent Acquisition	Harmony Stobaugh	Desiré Wooten
Time Reporting/Web Time Leave Entry	Karen Blevins	Mary Chivers
Temporary Employment (non-student)	Sandi Hanan	Harmony Stobaugh
Training/Professional Development	Desiré Wooten	
Wellness	Sarah Henderson	
Workplace Concerns	Sandi Hanan	
Workplace Incident/Accident Reporting (Workers' Compensation)	Sarah Henderson	