

Executive Committee
Agenda

Docket Page

1. Call to Order/Roll/Declaration of a Quorum (4:45)
2. Consent – none
3. Action Items
 - 3.1 [Creation of Committee Charter and Recommendation to Board to Approve Committee Charter](#) *Provost Burda* 1
 - 3.2 [Recommendation to Board to Approve a Resolution Authorizing the Chair to Approve the President’s Oregon University Employment Agreement](#) *Chair Graham* 3
4. Discussion Items
 - 4.1 **Board Evaluation Process – verbal update on process with HECC**
Provost Burda
 - 4.2 [Mission Alignment – verbal update on process with HECC](#) *Provost Burda* 6
5. Adjournment

ACTION ITEM

Agenda Item No. 3.1

Create Committee Charter and Recommend to Board for Approval

Summary

The Executive Committee is a standing committee of the Oregon Tech Board of Trustees. Each committee must develop a charter for approval by the Board.

Background

Section one of the Board Policy on Board Committees states that the Executive Committee is one of three standing committees of the Board. Each committee must develop a charter defining the duties, membership, and reporting requirements, for approval by the Board.

Staff Recommendation

- Review and discuss proposed charter.
- Move to recommend approval of the Executive Committee Charter to the board as proposed (or amended).

Attachments

- Proposed charter

EXECUTIVE COMMITTEE

PROPOSED CHARTER

The Executive Committee is established to represent and act for the Board between regular Board meetings, assist the Board in its oversight of teaching, research, and public service programs of the University. The Committee consists of the Chair and Vice Chair of The Board, the chairs of the Finance and Facilities Committee and the Academic Quality and Student Success Committee, and additional trustees appointed by the Board Chair to ensure a minimum of six total members. The President is an ex officio and non-voting member of the Committee. The Provost and the VP of Finance and Administration are staff to the Committee.

It is the expectation of the Board that the full Board will consider and make decisions regarding all significant matters before the Board. Nonetheless, the Board recognizes that certain matters may be appropriately handled by the Committee between regular Board meetings, either at the specific direction of the Board or because time is of the essence. The Committee is empowered to act for the Board between regular Board meetings on all matters except for the hiring or removal of the President of the University. The committee makes recommendations to the full board for the following:

1. Board and committee officer election,
2. Changes in the mission and purposes of the University, and
3. Amendments to the bylaws.

The Committee has the authority, through its chair or a majority vote of its regular voting members, to ask management to address specific issues within the mandate of the committee, as well as the authority to engage independent legal counsel and other professional advisers to carry out its duties.

The Committee is responsible for:

1. Identifying expertise needed by the Board and communicating with the Governor's office about the nomination of future trustees;
2. Recommending Board Officers for Board approval;
3. Evaluating the performance of the President and Board Secretary; and
4. Assessing the performance of the Board and member trustees.

The Board Secretary is responsible for providing staff support to the Committee.

ACTION ITEM

Agenda Item No. 3.2

Recommendation to the Board to Approve a Resolution Authorizing the Board Chair to Approve the President's Oregon University System Employment Agreement

Summary

The University President's employment agreement with the Oregon University System expires June 30, 2015. It is proposed that the Oregon Tech Board of Trustees authorize the Chair to participate in discussions and countersign an employment agreement between OUS and the President, extending the President's appointment until June 30, 2016.

Background

The current University President, Dr. Christopher Maples, is employed by the State of Oregon through the Oregon University System (OUS). The president's employment contract with OUS expires June 30, 2015, the day before the governance of the University and all incurred rights and obligations, including employment contracts, are transferred from OUS to the Oregon Tech Board of Trustees.

The Board has the option to negotiate a new employment agreement with the President to take effect on July 1, 2015 or participate in discussions with OUS and Dr. Maples and countersign an employment agreement between the parties, prior to June 30, to extend Dr. Maples' employment agreement for an additional year, to June 30, 2016. The latter option allows the Board time to create and implement an evaluation process for the president position, and develop a new employment agreement for consideration in 2016, while still ensuring the terms of the contract to be transferred are deemed appropriate, in the Chair's reasonable discretion.

Staff Recommendation

- Move to recommend the Board approve the Resolution Authorizing the Board Chair to Approve the President's Oregon University System Employment Agreement.

Attachments

- Proposed Resolution

PROPOSED RESOLUTION NO. 15-___

BOARD OF TRUSTEES OF OREGON INSTITUTE OF TECHNOLOGY

A RESOLUTION AUTHORIZING BOARD CHAIR TO APPROVE PRESIDENT’S OREGON UNIVERSITY SYSTEM EMPLOYMENT AGREEMENT

The Board of Trustees of the Oregon Institute of Technology adopted the following resolutions at a duly held meeting:

WHEREAS, effective July 1, 2015, Oregon Institute of Technology will be established as an independent public body and will be governed by its Board of Trustees; and

WHEREAS, Oregon University System (OUS) entered into an Employment Agreement and Notice of Appointment with Dr. Christopher Maples, the current President of the University, and this agreement expires on June 30, 2015; and

WHEREAS, OUS will continue to have jurisdiction over the operations of the University through June 30, 2015, and OUS intends to enter into a new employment agreement between OUS and Dr. Maples, which among other things, will extend the employment term for Dr. Maples through June 30, 2016; and

WHEREAS, all lawfully incurred rights and obligations of OUS that pertain to the University, including any employment contract with Dr. Maples, will be transferred and vested in the Board of Trustees on July 1, 2015; and

WHEREAS, the Board of Trustees deems it to be in the best interest of the University for Dr. Maples's employment contract to continue through June 30, 2016;

Now, therefore, the Board of Trustees resolves as follows:

Section 1

The Oregon Tech Board of Trustees’s Chair is authorized to participate in discussions with the Oregon University System and Dr. Christopher Maples regarding Dr. Maples's employment contract and to approve, on behalf of the Board of Trustees, a new employment contract between Dr. Maples and the Oregon University System, on terms the Board Chair deems appropriate, in her reasonable discretion.

Section 2

This Resolution shall take effect immediately upon adoption by the Board.

Moved by _____

Seconded by _____

Trustee	Yes	No
Jeremy Brown		
Melissa Ceron		
Jessica Gomez		
Lisa Graham		
Dana Henry		
Kathleen Hill		
Gary Johnston		
Chris Maples		
Kelley Minty Morris		
Celia Núñez		
Dan Peterson		
Steve Sliwa		
Paul Stewart		
Fred Ziari		

Approved and dated this 07th day of April, 2015.

 Lisa Graham
 Board Chair

ATTEST:

 Sandra Fox
 Board Secretary

I, _____, Secretary of the Board, do hereby certify that the foregoing is a true and correct copy of a Resolution duly adopted by the Oregon Institute of Technology Board of Trustees at the meeting held on the 07th day of April, 2015, and thereafter approved and signed by the Chair and attested by the Secretary of the Board.

 Secretary of the Board

DISCUSSION ITEM

Agenda Item No. 4.2

Mission Alignment Update

Staff Recommendation

No action required. Item is for discussion only.

Attachments

- Transition Analysis
- Outcome Based Funding Student Success and Completion Model

Transition Analysis

This document presents an analysis of a tentative weighting scheme proposed by HECC staff and estimates its impact on institution allocations relative to FY15 RAM funding levels. Separate analyses are made, first using the GRB and then using the Co-Chairs’ Budget Framework. Parameters of each analysis include:

- Two scenarios are presented: Raw and Modified, demonstrating the effect of fully implementing the model with no transition planning and the impact of Stop-Loss and Stop-Gain provisions as well as the graduated shift from the RAM model to higher proportions of OBF allocations.
- The Modified scenario is a phased-in approach and demonstrates the intended path of the Weighting Recommendation. The Raw scenario assumes immediate, full OBF implementation and is provided to demonstrate the impact of the phased-in Modified approach. The Scenarios are summarized below:

Scenario		2016	2017	2018	2019+
Raw	SCH	40%	40%	40%	40%
	OBF	60%	60%	60%	60%
Modified	SCH	80%	60%	40%	40%
	OBF	20%	40%	60%	60%

Scenario		2016	2017	2018	2019	2020
Raw	Stop-Loss	N/A	N/A	N/A	N/A	N/A
	Stop-Gain	N/A	N/A	N/A	N/A	N/A
Modified	Stop-Loss	3%	2%	1%	0%	N/A
	Stop-Gain	10.1%*	20%	30%	40%	N/A

* FY16 Stop-Gain is 1.5 times FY15 to FY16 percent change in PUSF funding level. The figure presented assumes GRB for FY16.

- The Raw approach fully implements the SSCM without dampening the effect of a structured transition period. Under the Raw approach the SSCM is assumed to be implemented in FY16 without a transition period (60% of non-Base allocation pool will be distributed according to degree production (OBF), 40% according to Student Credit Hour (SCH) production). Neither the Stop-Loss nor Stop-Gain mechanisms are engaged, thus, no re-distributions will occur.
- Degree and SCH production of each institution is assumed to remain constant during the forecast period. Student Characteristic data also is unchanged during the forecast period.
- For each potential PUSF funding level (GRB and Co Chairs’), 49% is available in the first year of the biennia and 51% is available second.
- The transition analysis assumes Oregon Office of Economic Analysis General Fund revenue estimates and that the PUSF receive the same proportional share of general fund revenue as in 2015-17.

Total State Appropriations		\$311,150,000	
Base Funding Allocation		Amount Allocated: \$52,808,952	
SCH & Outcomes Funding Allocation		Amount Allocated: \$258,341,048	
SCH		Amount Allocated: \$206,673,479	
Outcomes		Amount Allocated: \$51,668,370	

Step Loss/Stop Gain	3.0%	op Loss/Gain Needs:	
		Yes	Yes
SL must be less than 13.6%		20,472	
SG must be Greater than 13.6%			Yes

Degree Level	Weight	number of Degrees To	Dollars Allocated	Average Value (Degree Allocation)	% of Total Appropriations
Master Degree	1.0	2,366	\$ 4,866,377	\$ 2,057	1.6%
Doctoral Degree	1.4	446	\$ 2,463,292	\$ 5,527	0.8%
Professional Degrees	1.0	175	\$ 463,376	\$ 2,648	0.1%
Graduate Certificates	0.2	1,374	\$ 517,468	\$ 377	0.2%
Transfer BA/BS degrees (% of Baccalaureate weight)	6%	3,929	\$ 8,063,746	\$ 2,050	2.6%

Resident Bachelor's Only	Weight	number of Students To	Dollars Allocated (All levels)	Dollars Allocated	% of Total Appropriations
2	1.0	1,630	\$ 1,329,280	\$ 816	0.4%
3	1.1	122	\$ 109,740	\$ 897	0.0%
4	1.2	5	\$ 4,404	\$ 979	0.0%
5	0.0	-	\$ -	\$ -	0.0%
6	0.0	-	\$ -	\$ -	0.0%
7	0.0	-	\$ -	\$ -	0.0%
8	0.0	-	\$ -	\$ -	0.0%
9	0.0	-	\$ -	\$ -	0.0%
10	0.0	-	\$ -	\$ -	0.0%

Area of Study (All Degrees)	Weight	number of Students To	Dollars Allocated	% of Total Appropriations	
STEM	1.2	2,897	\$ 2,342,893	\$ 1,067	0.8%
Bilingual Education	1.5	2	\$ 408	\$ 204	0.0%
Health	1.2	649	\$ 847,107	\$ 988	0.2%
Other1	1.0	-	\$ -	\$ -	0.0%
Other2	1.0	-	\$ -	\$ -	0.0%
Area of Study (All Degrees)	WSCH	Total SCH	Dollars Allocated	% of Total Appropriations	
Dual Credit	\$ 90,000	30,437	\$ 1,521,687	0.5%	

Student Success and Completion Model (SSCM) v50

Prior Year Total Allocation	New Funding Allocations										
	New Funding Level - Before Step Loss					New Funding Level - With Step Loss & Stop Gain					
FY15	Initial Base Allocation	State-Credit Base Allocation	Outcome Allocation	Total Budgeted Allocation	Percentage Difference in Funding from Prior Year	Total Base Allocation (Base-CG)	Adjusted State-Credit Allocation	Adjusted Outcome Allocation	Stop Gain Adjustment	Final Allocation	Percentage Difference in Funding from Prior Year
\$15,947,130	\$ 7,218,233	\$ 6,433,234	\$ 1,691,742	\$ 15,343,210	-3.8%	\$ 7,218,233	\$ 6,433,234	\$ 3,281,067	\$ 506,391	\$ 16,392,535	6.18%
\$19,917,041	\$ 10,463,388	\$ 8,619,310	\$ 2,053,141	\$ 21,137,039	6.1%	\$ 10,463,388	\$ 8,619,310	\$ 2,545,398	\$ 525,680	\$ 21,625,236	8.60%
\$83,360,390	\$ 16,853,681	\$ 63,732,860	\$ 16,285,344	\$ 98,891,985	10.7%	\$ 16,853,681	\$ 63,732,860	\$ 17,575,866	\$ 1,671,643	\$ 100,181,807	12.1%
\$60,174,591	\$ 3,177,080	\$ 58,342,448	\$ 15,455,618	\$ 78,174,846	28.6%	\$ 3,177,080	\$ 58,342,448	\$ 10,463,893	\$ (4,161,883)	\$ 73,183,120	20.42%
\$11,006,063	\$ 5,806,362	\$ 3,065,353	\$ 2,084,221	\$ 16,956,137	-0.3%	\$ 5,806,362	\$ 3,065,353	\$ 3,194,366	\$ 540,656	\$ 18,056,901	6.18%
\$52,214,366	\$ 4,117,885	\$ 45,310,731	\$ 11,996,451	\$ 61,225,073	15.1%	\$ 4,117,885	\$ 45,310,731	\$ 14,596,063	\$ 593,974	\$ 61,464,685	15.50%
\$17,651,474	\$ 4,570,322	\$ 11,343,136	\$ 2,301,852	\$ 19,421,310	10.0%	\$ 4,570,322	\$ 11,343,136	\$ 3,182,197	\$ 346,393	\$ 19,701,655	11.51%
Total	\$52,808,952	\$206,673,479	\$51,668,370	\$311,150,000	13.6%	\$52,808,952	\$206,673,479	\$51,668,370	\$ -	\$311,149,989	13.6%