

MINUTES

Committee Trustees Present:

Lisa Graham, Chair	Dan Peterson (via telephone)	Fred Ziari
Jeremy Brown	Steve Sliwa	
Jay Kenton, Interim President	Paul Stewart	

Other Trustees Present:

Bill Goloski	Vince Jones	Kelley Minty Morris (via telephone)
Jessica Gomez	Jill Mason	

University Staff and Faculty Present:

Lita Colligan, AVP Strategic Partnerships
Brian Fox, VP Finance and Administration
LeAnn Maupin, Acting Provost/Dean of the College of HAS
Michelle Meyer, Director of Business Affairs
Steve Neiheisel, VP Strategic Enrollment Management
Hallie Neupert, Interim Dean of the College of ETM/Department Chair
Paul Rowan, CIO/AVP Information Technology Services
Di Saunders, AVP Marketing and Public Relations

1. Call to Order/Roll/Declaration of a Quorum

Chair Graham called the meeting to order at 11:40am. The Secretary called roll and a quorum was declared.

2. Consent

2.1 Approve Minutes of June 29, 2016 Meeting

Trustee Brown moved to approve the consent agenda. **Trustee Stewart** seconded the motion. With all Trustees present voting aye, the motion passed unanimously.

3. Action Items - none

4. Discussion Items

4.1 Review Current Committee Assignments

Chair Graham explained adjustments were made to the committees based on new members' interests and to create a balance of members. It is unknown how HECC will relay the information to the legislature by December 31.

4.2 HECC Evaluation Update

Acting Provost/Dean Maupin walked through the timeline and discussed the template staff completed and submitted to the HECC. The HECC has our submittal and are drafting comments. Suggestion to review other university's evaluations and HECC's comments to Oregon Tech's. **Chair Graham** stated she attended a meeting with other University Board Chairs, Governor's office representatives, and HECC and discussed responsibilities of the HECC and University Boards. Another goal of the meeting was to let the legislature know that the Boards are engaged and provide active governance. Discussion about reporting lines, interaction, and relationships between HECC, the Provost's Council, President's Council, etc. **Request to bring this item back to the Committee at the February 2017 meeting.**

4.3 Legal Counsel Analysis

VPFA Fox stated Oregon Tech is the only public university that does not employ internal legal counsel. At the request of Interim President Kenton he prepared and walked through a pros and cons list of having internal counsel including dollars spent on contracted legal counsel. He discussed the structure of legal counsel as it can relate to the function of a Board Secretary. It was noted that having counsel on staff does not reduce legal counsel costs.

4.4 President Search Committee Report

Search Chair Minty Morris reviewed the president search process including contracting with the search firm Witt/Kieffer. Approximately 45 applications were received and reviewed by the search committee, the pool was narrowed down to seven candidates who were interviewed in person, and two final candidates were invited to participate in on-campus interviews with various constituent groups who were asked to complete a survey for each candidate. The search committee reviewed the survey results and came to agreement on a candidate to recommend to the Board.

4.5 Review of Board Agenda

Chair Graham reviewed the agenda items. **Trustee Brown** will request the Board pull item 3.4 Recommendation to Provost's Council to Approve a New Program: BS in Professional Writing from the Consent Agenda. He asked Board members to review the proposal prior to tomorrow's meeting.

5. Other Business/New Business - none

6. Adjournment

Meeting adjourned at 12:50pm.

Respectfully submitted,



Sandra Fox
Board Secretary