

**Board of Trustees**  
**REVISED Agenda**  
**July 9, 2015**

	<u>Page</u>
1. Call to Order/Roll/Declaration of a Quorum (3:00pm) <i>Chair Graham</i>	
2. Opening Comments and Reports (3:05pm)	
2.1 Guests <i>Wilsonville Mayor Tim Knapp</i>	
2.2 President’s Report and Discussion <i>President Maples</i>	
2.3 Legislative Session Update <i>AVP Lita Colligan</i>	
2.4 <a href="#">Faculty Senate Report</a>	1
2.5 Administrative Council Introduction and Report <i>Council Chair, Bill Goloski</i>	
2.6 ASOIT Wilsonville Report	
2.7 Academic Quality and Student Success Committee Report <i>Trustee Brown</i>	
2.8 Finance and Facilities Committee Report <i>Vice-Chair Sliva</i>	
2.9 Executive Committee Report <i>Chair Graham</i>	
3. Consent Agenda (4:45pm) <i>Chair Graham</i>	
3.1 Approve <a href="#">Minutes of the April 7, 2015 Meeting</a>	5
3.2 Approve <a href="#">Committee Charters</a>	12
4. Action Items (4:50pm)	
4.1 Approve <a href="#">Resolution Adopting Oregon Tech’s Mission Statement and Core Themes</a> <i>Chair Graham</i>	15
4.2 Amend <a href="#">Resolution 15-3 Authorizing the President to Repeal Administrative Rules and Adopt Certain Rules as University Policies</a> <i>Chair Graham</i>	18
4.3 Approve <a href="#">Resolution Authorizing the Investment of University Funds in the Oregon Public University Fund</a> <i>Acting VP Meyer</i>	22
4.4 Select Board Members for 2016 External Audit Request for Proposal Committee <i>Acting VP Meyer</i>	--
4.5 <a href="#">Recommendation to Provost’s Council to Approve New Program: Master of Science in Allied Health</a> <i>Provost Burda</i>	25
4.6 Approve <a href="#">Resolution Authorizing the Sale of an Interest in Real Property and Improvements</a> <i>President Maples</i>	26

Adjourn the meeting until July 10, 2015 at 8am. (5:30pm)

**Board of Trustees**  
**Agenda Continued from July 9, 2015**

**July 10, 2015**

**7:15am** Informal Continental Breakfast Reception with Faculty, Staff and Students  
*First Floor*

**5. Call to Order/Roll/Declaration of a Quorum** (8:00am) *Chair Graham*

**6. Discussion Items**

**6.1 Q&A with HECC** (8:05am) *HECC Commission Chair Tim Nesbitt*

**6.2 Strategic Plan Overview** (8:50am) *President Maples and Chair Graham*  
Refer to pages I.25-I.36 in the [Orientation Guide - Section I](#)

**Break** (9:15am-9:30am)

**Lunch** (12:30pm-1:15pm) Wilsonville Campus Update *Associate Provost/VP Aboy*  
Room 125

**7. Roundtable** (2:15pm)

**8. Public Comment** (2:45pm)

**9. Adjournment** (3:00pm)

# REPORT

## Agenda Item No. 2.4

### Faculty Senate Report

# REPORT

Oregon Tech Faculty Senate

July, 2015

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## Faculty Senate

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The Faculty Senate of Oregon Tech maintains the institutional philosophy of shared governance characterized by open and responsible communication, fair treatment of individuals, participatory processes, and collaborative decision making, whereby each member of the faculty has the responsibility to speak and the right to be heard without prejudice. Such a governance philosophy, with the active support of the faculty, provides a climate in which ideas can be initiated, policies and practices can be tested, and a unity of purpose can be forged so that all members of the college community are encouraged and supported in their endeavor to contribute to the mission of Oregon Tech.

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## Meetings

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The Faculty Senate generally meets at 6:00 pm on the first Tuesday of the month in the College Union, McLoughlin room, on the Klamath Falls campus. The meetings are open to all members of the Oregon Tech faculty. Agenda items should be submitted at least one week prior to the meeting to: Senate President Robyn Cole, DOW 247, 541.885.1918, [robyn.cole@oit.edu](mailto:robyn.cole@oit.edu)

Wilsonville faculty may join the meetings by video conference in room 225 on the Wilsonville campus.

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## President's Report

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### General

- The Faculty Senate President, Robyn Cole, will plan to provide quarterly updates regarding: academics, welfare of the faculty, and faculty compensation issues.
- Senate Executive has listened to a few folks interested in collective bargaining.
- Faculty Senate has updated the Faculty Constitution, Charter, and Bylaws.
- Faculty Charter now reads: Article I Section 8: Authority and Responsibility: The Senate recognizes that it is subject to the limitations and restrictions stated in the *Oregon Institute of Technology Board of Trustees*.

- OIT 20-040 faculty Policy has been revised to ensure that faculty are recognized and rewarded for efforts and activities they participate in other than shared governance or committee leadership, in particular for promotion from associate to full professor, while maintaining recognition for participation in shared governance.
- Faculty Senate has approved changes to the Faculty Compensation OIT 20-015 Geographic cost of living allowance-GCLA. This increase has respectively brought faculty other than Klamath Falls faculty closer to their respective salary floor.
- Charges are being discussed for the next academic year. 2015-16 Faculty Senate Committee charges will be available during September 2015 Convocation.

### Faculty Salaries

- As Faculty Senate President, I therefore formally requested that our administrative leadership construct a 5-year plan to bring all faculty salaries up to the discipline averages based on our comparator institutions. I asked that administration communicate this plan to faculty at the 2015 Fall Convocation.
  - Faculty Senate President Salary Recommendations for the next biennium was sent to President Maples 6/10/2015.
1. **Recommendation:** Provide an across the board salary increase of 3% for all faculty, each year for the next two years.  
**Justification:** While OIT-20-015 Faculty Compensation Policy recommends a COLA increase of at least 2% each year, I note, according to salary data published by the Chronicle of Higher Education, the inflation adjusted average salaries for instructors, assistant professors, and associate professors at Oregon Tech have all *measurably decreased* over the past ten years. This is evidence that we have not kept up with inflation. While a 3% increase will not completely compensate for this cumulative disparity, it will comprise a step in the right direction.
  2. **Recommendation:** The salary of any faculty member that is still below their respective discipline floor (after the above 3% increase) should be further increased by  $\frac{1}{2}$  the difference between their current salary and the discipline floor.  
**Justification:** A significant number of faculty at this university continue to be compensated at a rate that is below their respective comparator discipline average (and in many cases their respective discipline floor), creating a significant threat to effective recruitment (and retention) of high quality faculty at Oregon Tech.
  3. **Recommendation:** Increase the overload pay rate by \$50 per workload unit (WLU)  
**Justification:** The overload pay rate has remained stagnant for more than a decade, and is currently significantly below the compensation offered at other institutions in the

state. Overload constitutes a significant fraction of courses taught at Oregon Tech, and should be compensated fairly.

4. **Recommendation:** Trigger workload compensation at 37 WLU for the year, as opposed to the current policy of triggering at 39 WLU.

**Justification:** The current policy is not equitable. Faculty members often work overload but are not compensated for it.

***These recommendations are minimally responsive to the need to provide continued adequate cost of living increases for all faculty members while simultaneously making progress toward removing existing market inequities.***

- In the second year of each biennium, per OIT-20-015 Faculty Compensation Policy, the Faculty Compensation Committee (FCC) completes a review of current faculty compensation, provides recommendations regarding institutional floors and market equity adjustments, and provides recommendations to the president and provost regarding allocation of available compensation funds.
- OIT 20-015 Cost-of-living Adjustments (COLA): An annual pay increase will be given to all faculty to enable faculty to maintain real wages. COLA is based upon the regional consumer price index (CPI) and is a standard percentage increase. The COLA adjustment will be a minimum of 2% per year. If the CPI is greater than 2%, the FCC, with the approval of the Faculty Senate, will recommend to the Faculty Compensation Policy to the provost whether available funds above 2% will be used for COLA, market, equities, or merit.
- I cannot emphasize more strongly the need to make measurable progress toward paying faculty competitive salaries and developing a solution that leaves no faculty member's compensation below their respective discipline floor.
- \*That being discussed, we are in a time of financial strain\*

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## Faculty Senate Committees

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### Academic Standards

The Academic Standards committee shall initiate discussion, disseminate information, and review and recommend policies relating to academic quality and standards.

### Elections Committee

The Elections Committee shall call all elections required under the Charter, notify the individuals elected as senators, notify the president of the Senate of election results and inform the faculty of election results.

### Faculty Appeals Committee

The Faculty Appeals Committee shall conduct all hearings on matters of conflict between members of the faculty. It shall also be the responsibility of the committee to reduce friction and forestall conflict among faculty members by investigating sources or potential sources of such friction and conflict which are referred to the attention of the committee and by recommending appropriate action to concerned individuals or groups.

### Faculty Compensation Committee (FCC)

The Faculty Compensation Committee will review and address faculty compensation issues. The FCC will also assist the Provost and President in determining the allocation of available compensation funds.

### Faculty Rank Promotion and Tenure Committee (RPT)

The Faculty Rank Promotion and Tenure Committee will serve as a monitor of and resource to the various tenure and promotion committees. RPT will also propose and review policies and policy revisions related to faculty promotion and tenure.

### Faculty Welfare Committee

The Faculty Welfare Committee will consider those matters which affect the welfare of faculty.

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2015-2016 Faculty Senate Charges

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TBA-September 2015



**Special Meeting of the  
Oregon Tech Board of Trustees  
Sunset Room, Klamath Falls Campus  
April 7, 2015  
8:00am – 5:30pm**

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## **Board of Trustees DRAFT Minutes**

### **Trustees Present:**

Lisa Graham, Chair	Fred Ziari	Dana Henry
Steve Sliwa, Vice-Chair	Dan Peterson	Christopher Maples
Kelley Minty Morris	Celia Nunez	Jessica Gomez
Jeremy Brown	Kathleen Hill	Paul Stewart
Melissa Ceron	Gary Johnston	

### **University Staff and Faculty Present:**

Mateo Aboy, Assoc. Provost, VP for Research  
Brad Burda, Provost, VP for Academic Affairs  
Lita Colligan, Assoc. VP for Strategic Partnerships and Government Relations  
Erin Foley, VP for Student Affairs and Dean of Students  
Sandra Fox, Board Secretary  
Paul Rowan, Assoc. VP of Information Technology Services, Chief Information Officer  
Mary Ann Zemke, VP for Finance and Administration  
LeAnn Maupin, Dean of Health and Applied Sciences  
Marla Edge, Director of Academic Agreements  
Robyn Cole, Faculty Senate President

### **Others Attendees:**

Holly Dillemoth, Herald and News Reporter  
Stacey Halvorsen, ASOIT Administrative Officer  
Kristi Redd, Oregon Tech Foundation Member  
Dick Siemens, Oregon Tech Foundation Member

## **10. Call to Order/Roll/Declaration of a Quorum**

**Chair Graham** called the meeting to order at 8:20am. The secretary called roll and a quorum was declared.

## **11. Opening Comments and Reports**

### **2.1 Guests**

City of Klamath Falls Mayor, **Todd Kellstrom** thanked the Board for their contribution, and appreciates the opportunity to continue working with the University. Doctor **Roberto Gutierrez**, Klamath Community College President addressed the Board and gave an overview of the issues facing education.

## 2.2 Oregon Tech Foundation Introduction and Overview

Associate Vice President of Development and Alumni Relations, **Tracy Ricketts** introduced the Foundation Board members attending today: **Kristi Redd** and **Dick Siemens**. She gave an overview of the mission and priorities of the Foundation, the development and alumni relations side of the university, the benefits of the Foundation, and current projects and accomplishments. Consensus that it is critical for Foundation Board and Board of Trustees to work together for the success of the university.

## 2.3 President's Report and Discussion

**President Maples** addressed the Board and gave an overview of higher education from a national and regional perspective. A trend is to coordinate with community colleges and high schools to make the transitions to our university seamless. Affordability, value, quality, convenience, are important to students and for the Board to consider when looking at tuition.

## 2.4 Legislative Session Update

Associate Vice President for Strategic Partnerships and Government Relations, **Lita Colligan** reviewed the activities in the legislature that will have an impact on the university, many of them fiscally: state funding, financial aid, preferences for veterans in registration, and employment conditions. She invited Trustees to advocate for the university in person. **Chair Graham asked that the Finance and Facilities Committee look at the legislative strategy, mandated services, and ways the University might reduce costs.**

## 2.5 Faculty Senate Report

Faculty Senate President, **Robyn Cole** explained they meet once a month and explained what the four committees within the Senate are and what they are working on: welfare (looking at faculty tracts and distance education), academic standards (looking at how colleges transfer in C- grades), retention promotion and tenure, and ad hoc (looking at the constitution and bylaws).

## 2.6 ASOIT Report

Association of Students of Oregon Institute of Technology (ASOIT) Administrative Officer, **Stacey Halvorsen**, explained the significance and makeup of the association and described many of the activities the association offers for students. There are Officers on the Wilsonville campus, also. There are two executive meetings and two general meetings.

## 2.7 Academic Quality and Student Success Committee Report

**Trustee Brown** stated the committee met yesterday and they discussed funding models, enrollment management, accreditation guidelines, and future agenda topics, and made a recommendation to the Board to approve the committee's charter.

## 2.8 Finance and Facilities Committee Report

**Vice Chair Sliwa** stated the committee discussed tuition and fees, and made a recommendation to the Board to approve the committee's charter; there was a presentation by the auditors letting the committee know it was a clean audit, and no issues or deficiencies were identified. He thanked the finance staff for their work. The committee also received updates on the 2015 and 2016 audit processes. He stated in the process of transitioning governance the university will transfer an endowment fund to the Oregon Tech Foundation. The committee also discussed future agenda items and data requested to be collected.

## 2.9 Executive Committee Report

**Chair Graham** stated the committee reviewed the charter and recommended the Board approve, discussed recommended the board approve a resolution relating to the



presidential contract, and received updates on interactions with HECC on mission alignment and board evaluation.

**Break** at 10:00am. Meeting reconvened at 10:15am

## **Consent Agenda**

### **3.1 Approve Minutes**

**Trustee Minty Morris moved to approve the minutes from the January 21 and 22, 2015 meetings. Trustee Gomez seconded the motion. With all Trustees present voting aye, the motion passed unanimously.**

## **12. Action Items**

### **4.1 Approve and Sign Values Statement**

**Chair Graham** read the Values Statement.

**Trustee Johnston moved to approve the values statement. Trustee Minty Morris seconded the motion. With all Trustees present voting aye, the motion passed unanimously.**

**Consensus for the values to be part of the evaluation process for the board.**

### **4.2 Adopt Board Policy on Delegation of Authority**

**Chair Graham** explained the policy outlines the responsibilities of the Board and the President.

**Trustee Johnston moved to adopt the Board Policy on Delegation of Authority. Trustee Stewart seconded the motion.**

There was discussion regarding the proposed language referencing the law in section 3.0. Suggestion to remove first two sentences of the section.

**Trustee Gomez motioned to table the vote. Trustee Henry seconded the motion. With all members present voting aye, the vote was tabled.**

**Legal counsel** recommended amending Section 3.0 to read: “Board actions and resolutions shall be binding on the University, except as such board actions are later modified, replaced or repealed. Emergency and temporary Presidential actions may be binding on the University, except as such actions are later modified, replaced or repealed by the President or the Board. Any Board action or Presidential action may be implemented or enforced by the University.”

**Trustee Johnston modified his motion to adopt the Policy on Delegation of Authority with the amendment to Section 3.0 as proposed by legal counsel. Trustee Minty Morris seconded the modification. With all Trustees present voting aye, the motion passed unanimously.**

### **4.3 Adopt Board Policy on Ethics and Conflict of Interest**

Clarification that Trustees who live out of state are not required to submit an ethics form to the State.

**Trustee Johnston moved to adopt the Board Policy on Ethics and Conflict of Interest. Trustee Minty Morris seconded the motion. With all Trustees present voting aye, the motion passed unanimously.**

#### 4.4 Adopt Board Policy on Categories of Authority

**Section 2.3 Board Policies and Resolutions.** Discussion regarding the reference to force of law. **Legal counsel** proposed the following amendment: While the Board's committees, President, and Oregon Tech President's Council play a role in the development and recommendation of Board Policies, such Policies may only be promulgated, amended or repealed by a majority vote of the Board. *In accordance with Pursuant to Oregon Revised Statutes (ORS) 352.107(m), the Board may authorize certain a Board Policies Policy to have the force of law.*

**Section 3.1** Proposals to remove the bulleted list of specific job titles, change the word "will" to "may", and add "potential members of the council" and "but not limited to", in reference to the make-up of the President's Council. Proposal to replace "Policy Council" with "President's Council in the second paragraph. Proposal to add a requirement that the President's Council meet at least annually. Discussion regarding the difference between the President's Council and the President's Advisory Council. **Trustee Peterson** suggested using the President's Council as more than just a university policy reviewing/making body.

**Sections 3.3, 3.4, and 3.5** Proposal to add language "unless the information is exempt from public disclosure as outlined in ORS 192.501 and ORS 192.502."

**Section 3.5** Discussion regarding the procedure to approve University Policies and whether the President's Council would consider the OARs being adopted as University Policies. Proposal to amend the section to read "The President and President's Council will develop a procedure for considering and approving University policies. The procedure will be reviewed periodically by the Board." Discussion regarding the difference between Board Policies and University Policies.

**Trustee Sliwa motioned to adopt the Board Policy on Categories of Authority with amendments to Sections 2.3, 3.1, 3.3, 3.4, and 3.5 as discussed. Trustee Minty Morris seconded.**

**3.6** Proposal to remove everything after the first sentence referencing a process to bring Policies and Resolutions to the President's Council for input.

**Trustee Sliwa amended his motion to include an amendment to Section 3.6 as discussed. Trustee Minty Morris seconded the amended motion. With all Trustees present voting aye, the amended motion to adopt the Board Policy on Categories of Authority with amendments to Sections 2.3, 3.1, 3.3, 3.4, 3.5, and 3.6 as discussed, passed unanimously.**

#### 4.5 Approve Resolution on Shared Governance

**Chair Graham** walked the Board through the Resolution.

**Section 3(d)** Proposal to add “unrepresented, unclassified administrative” in the description of Administrative Council.

**Trustee Johnston moved to approve the Resolution on Shared Governance at Oregon Institute of Technology with the proposed amendment. Trustee Minty Morris seconded the motion.**

Discussion regarding Section 3(b) second paragraph, second sentence and how the staff, faculty and students give input to the President on the recommendations he makes to the Board.

**Trustee Johnston amended his motion to change all references of “or ASOIT” to “and ASOIT”. Trustee Minty Morris seconded the amended motion. With all Trustees present voting aye, the motion passed unanimously.**

#### **4.6 Approve Resolution Authorizing the President to Repeal Administrative Rules and Adopt Certain Administrative Rules as University Policies**

**Secretary Fox** stated that this resolution would allow the President to start the repeal process. Discussion regarding the difference between Board Policies and University Policies and the need to review the Administrative Rules and determine which category each Rule will fall under; this Resolution is a stop gap measure to adopt the Administrative Rules.

**Trustee Johnston moved to approve the resolution authorizing the President to repeal administrative rules and adopt certain administrative rules as university policies. Trustee Gomez seconded the motion. The motion passed unanimously.**

**Trustee Hill** exited the meeting at 11:30am.

#### **4.7 Approve Resolution Authorizing Board Chair to Approve President’s Oregon University System Employment Agreement**

**Chair Graham** explained the president’s contract with the state expires June 30, 2015 and that she and **Vice Chair Sliwa** have been in contact with the state regarding the modification of a contract which the university will inherit on July 1, 2015 to ensure the requirements are acceptable to the Board.

**Trustee Johnston moved to approve the Resolution authorizing the Board Chair to approve the President’s Oregon University System Employment Agreement. Trustee Ziari seconded the motion. The motion passed unanimously.**

Discussion regarding the length of the contract, and the need to create and implement an evaluation process.

#### **4.8 Endorse Recommended 2015-16 Student Tuition and Fees**

**Vice Chair Sliwa** stated the Finance and Facilities Committee, at the April 6, 2015 meeting, recommended approval of the proposed tuition increase and requested staff conduct additional market analysis to assist the Board in making informed decisions in the future. He summarized the background information and the proposed increase. Issues to be considered when proposing tuition increases include the impact on the university from a financial perspective and the need to have a 5% fund balance, comparisons with other institutions, and student input. **Trustee Ceron** stated it is important, from the students' perspective, to have tangible investments when tuition is increased.

Discussion on the effects of buy down, the need to preserve the reserves, the need to grow by increasing revenue (enrollment) rather than cutting expenses (staff), keeping costs low to be competitive, increasing scholarship aid, and the findings of the Delaware Study.

**Chair Sliwa moved to endorse a 5% base tuition increase and a differential tuition of 15% in specified Engineering and Technology programs for the 2015-16 academic year and 2016 summer session. Trustee Johnston seconded the motion. Motion passed unanimously.**

**Requested that staff bring back what the differential revenue will be and what percentage or dollars will be allocated to improve programs and make sure there are tangible improvements.**

**Recess for Lunch** at 12:30pm.

**Trustees toured the Cornett Building and the site for the proposed Center for Excellence in Engineering and Technology**

Meeting reconvened at 1:45pm.

## **5. Discussion Items**

### **5.1 Strategic Review and Funding Model Overview**

**Provost Burda** walked through the strategic goals: student success, faculty and staff success, economic and work force connections, student access and diversity, and university financial success. Objectives: facilities master plan (10 year plan), academic master plan (5 year plan), retention (measures freshman to sophomore years), fund raising, marketing, outcome based funding (could include state funding sources). Metrics will be identified and data collected, comparisons will be made against 16 universities, and targets set.

**Provost Burda** walked the committee through an excel spreadsheet explaining the differences between the RAM model was student based model (student credit hours) and the new outcome based funding model based on mission, student credit hour allocation, degrees, student populations, areas of study, shared services, associate degrees that lead to professional certifications. He showed the proposed different effects on all seven universities.

### **5.2 2015 and 2016 Meeting Dates**

Chair Graham went over the remaining meeting dates for 2015: July 9-10, in Wilsonville September 10-11 Retreat TBD, and October 8-9 in Klamath Falls. Suggestions to hold the retreat in the Bend area or the Oregon Garden Resort in Silverton.

Discussion regarding committee meetings being held prior to or after the board meeting. Consensus to hold committee meetings at 10am on the first day with the Board meeting starting at 2pm. The meeting would break in the evening and reconvene the second morning, ending in the afternoon of the second day.

Dates agreed upon for 2016:

- Feb 22 and 23 board meeting
- May 23 and 24 board meeting
- July 28 and 29 board meeting and retreat
- November 14 and 15 board meeting

**Trustee Johnston** exited the meeting at 3:45pm

### **5.3 Future Agenda Topics**

Suggestions include:

- Updates from VPs and AVPs on strategic objectives
- Guest, Mayor of Wilsonville
- OHSU
- South Metro-Salem STEM Hub update
- President's evaluation and contract
- Marketing efforts – strategies and tactics
- Trustee terms of appointment
- Upcoming legislative plan in October

### **6. Roundtable Discussion**

#### **7. Public Comment**

No one was present to comment.

#### **8. Adjournment**

Meeting was adjourned at 4:50pm.

## **EXECUTIVE COMMITTEE**

### **PROPOSED CHARTER**

The Executive Committee is established to represent and act for the Board between regular Board meetings, assist the Board in its oversight of teaching, research, and public service programs of the University. The Committee consists of the Chair and Vice Chair of The Board, the chairs of the Finance and Facilities Committee and the Academic Quality and Student Success Committee, and additional trustees appointed by the Board Chair to ensure a minimum of six total members. The President is an ex officio and non-voting member of the Committee. The Provost and the VP of Finance and Administration are staff to the Committee.

It is the expectation of the Board that the full Board will consider and make decisions regarding all significant matters before the Board. Nonetheless, the Board recognizes that certain matters may be appropriately handled by the Committee between regular Board meetings, either at the specific direction of the Board or because time is of the essence. The Committee is empowered to act for the Board between regular Board meetings on all matters except for the hiring or removal of the President of the University. The committee makes recommendations to the full board for the following:

1. Board and committee officer election,
2. Changes in the mission and purposes of the University, and
3. Amendments to the bylaws.

The Committee has the authority, through its chair or a majority vote of its regular voting members, to ask management to address specific issues within the mandate of the committee, as well as the authority to engage independent legal counsel and other professional advisers to carry out its duties.

The Committee is responsible for:

1. Identifying expertise needed by the Board and communicating with the Governor's office about the nomination of future trustees;
2. Recommending Board Officers for Board approval;
3. Evaluating the performance of the President and Board Secretary; and
4. Assessing and assuring the performance of the Board and member trustees.
5. Assisting the board chair in delegating board concerns as action items to the appropriate committees.
6. Providing periodic monitoring of the board approved strategic plan.

The Board Secretary is responsible for providing staff support to the Committee.

## **FINANCE AND FACILITIES COMMITTEE CHARTER**

The Finance and Facilities Committee is established to assist the Board in its oversight of the integrity of the University's financial operations; capital acquisition and related debt; long term economic health; long term facilities development; and risk management. The Committee consists of the trustees appointed by the Board Chair. The Vice President for Finance and Administration is staff to the Committee.

The committee is responsible for oversight of the institutions financial practices and standards of conduct. The Committee's areas of responsibilities include:

1. Reviewing and recommending to the Board annual and long-range operating and capital budgets and requests for appropriation of state funds;
2. Reviewing and recommending to the Board university treasury management policies and agreements which includes investment policy statement and guidelines;
3. Reviewing and recommending to the Board requests and plans for issuance of debt;
4. Reviewing quarterly and annual investment reports;
5. Overseeing matters related to tuition and mandatory enrollment fees;
6. Overseeing matters related to the acquisition, management, development and disposal of real and personal property;
7. Review capital construction budgets and project prioritization
8. Monitoring financial performance and reporting to the Board as appropriate;
9. Monitoring matters relating to risk management, insurance, and risk transfer devices.

When sitting as the Audit Committee the Committee is responsible for:

10. Ensuring compliance with legal and regulatory requirements; and
11. Overseeing matters relating to external and internal auditors, audit plans and reports, and internal controls.

This committee also serves as the Audit committee to assist the Board in overseeing audit activities, the Committee is empowered to perform the following duties:

### External Audit

1. Review and approve the selection of the external audit firm to be recommended to the State to perform the annual financial statement and federal compliance audit;
2. Review and approve the annual external audit of the Oregon Tech financial statements and A-133 federal compliance procedures;
3. Review audit reports issued by the Oregon Secretary of State Audits Division;

### Internal Audit

4. Participate in the annual audit planning risk assessment process and approve the annual audit plan; and
5. Review and approve audit reports detailing the result of recommendations and follow-up procedures and receive periodic reports as deemed necessary.

The Committee is responsible for such other matters as may be referred to it by the Board.

The internal audit will follow the Institute of Internal Auditors International Standards for the Professional Practice of Internal Auditing. The Office of the Vice President for Finance and Administration (or the Board Secretary) is responsible for providing staff support to the Committee.

## **ACADEMIC QUALITY AND STUDENT SUCCESS COMMITTEE CHARTER**

The Academic Quality and Student Success Committee is established to assist the Board in its oversight of teaching, research, and public service programs of the University. The Committee consists of the trustees appointed by the Board Chair. The Provost, Associate Provost and Vice President of Research, and the Vice President of Student Affairs are staff to the Committee.

The Committee's areas of responsibilities are:

1. Assisting the Board to ensure and protect, within the context of faculty shared governance, the educational quality of the University and its academic programs;
2. Monitoring progress towards the University's achievement compact and other academic performance measures;
3. Reviewing and recommending to the Board major changes to the academic programs of the University, such as the creation, merger, or closure of degree programs, schools, colleges, centers, or institutes within the University;
4. Engagement with accrediting bodies;
5. Oversight of the University policies regarding student life and conduct, faculty, and academic affairs;
6. Oversight of University policies regarding research and scholarship;
7. Oversight of University policies regarding Online education and extension programs; and
8. Oversight of the University's athletic program.

The Committee is responsible for such other matters as may be referred to it by the Board.

The Board Secretary is responsible for providing staff support to the Committee.



# **ACTION**

## **Agenda Item No. 4.1**

### **Resolution Adopting Oregon Tech's Mission Statement and Core Themes**

#### **Summary**

Oregon Revised Statutes require the Board of Trustees adopt a mission statement.

#### **Background**

The State Board of Higher Education approved a mission statement and core themes for Oregon Tech on January 7, 2011. Governance of Oregon Tech transfers from the State Board of Higher Education (SBHE) to the University's Board of Trustees on July 1, 2015. Many of the SBHE's tasks will be picked up by the Higher Education Coordinating Commission (HECC); review of the University's mission statement is one of those tasks. Oregon Revised Statute 392.089(2) requires the Board to adopt a mission statement for the University and forward that statement to HECC for its review.

Staff proposes amending the previously approved Mission Statement as follows (~~deletions~~, **additions**):

Oregon Institute of Technology, ~~a member of the Oregon University System~~ **an Oregon public university**, offers innovative and rigorous applied degree programs in the areas of engineering, engineering technologies, health technologies, management, and the arts and sciences. To foster student and graduate success, the university provides an intimate, hands-on learning environment, focusing on application of theory to practice. Oregon Tech offers statewide educational opportunities for the emerging needs of Oregon's citizens and provides information and technical expertise to state, national and international constituents.

#### **Staff Recommendation**

Move to approve a Resolution adopting Oregon Tech's Mission Statement and Core Themes.

#### **Attachments**

- Proposed Resolution

**RESOLUTION NO. 15-\_\_**

**BOARD OF TRUSTEES OF OREGON INSTITUTE OF TECHNOLOGY**

**A RESOLUTION ADOPTING OREGON INSTITUTE OF TECHNOLOGY’S MISSION AND CORE THEMES**

**WHEREAS**, effective July 1, 2015, Oregon Institute of Technology is an independent public body governed by its Board of Trustees; and

**WHEREAS**, a mission statement and core themes for the University were approved by the State Board of Higher Education on January 7, 2011; and

**WHEREAS**, the mission statement addresses institutional purpose and the core themes comprise essential elements of that mission; and

**WHEREAS**, Oregon Revised Statute 392.089(2) requires the Board of Trustees adopt a mission statement for Oregon Institute of Technology and forward that statement to the Higher Education Coordinating Commission for the Commission’s review;

**Now, therefore**, the Board of Trustees resolves that the Mission and Core Themes of Oregon Institute of Technology, as listed below, are adopted:

Mission:

Oregon Institute of Technology, an Oregon public university, offers innovative and rigorous applied degree programs in the areas of engineering, engineering technologies, health technologies, management, and the arts and sciences. To foster student and graduate success, the university provides an intimate, hands-on learning environment, focusing on application of theory to practice. Oregon Tech offers statewide educational opportunities for the emerging needs of Oregon’s citizens and provides information and technical expertise to state, national and international constituents.

Core Themes:

- Applied Degree Programs
- Student and Graduate Success
- Statewide Educational Opportunities
- Public Service

This Resolution shall take effect immediately upon approval by the Board.

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

Trustee	Yes	No
Jeremy Brown		
Melissa Ceron		
Jessica Gomez		
Lisa Graham		
Dana Henry		
Kathleen Hill		
Gary Johnston		
Kelley Minty Morris		
Celia Núñez		
Dan Peterson		
Steve Sliwa		
Paul Stewart		
Fred Ziari		

Approved and dated this \_\_\_\_\_ day of \_\_\_\_\_ July \_\_\_\_\_, 2015.

\_\_\_\_\_  
 Lisa Graham  
 Board Chair

ATTEST:

\_\_\_\_\_  
 Sandra Fox  
 Board Secretary

I, \_\_\_\_\_, Secretary of the Board, do hereby certify that the foregoing is a true and correct copy of a Resolution duly adopted by the Oregon Institute of Technology Board of Trustees at the meeting held on the \_\_\_\_\_ day of \_\_\_\_\_ July \_\_\_\_\_, 2015, and thereafter approved and signed by the Chair and attested by the Secretary of the Board.

\_\_\_\_\_  
 Secretary of the Board

## **ACTION**

### **Agenda Item No. 4.2**

# **Amend Resolution 15-3 Authorizing the President to Repeal Administrative Rules and Adopt Certain Rules as University Policies**

#### Summary

A change of language is proposed to Resolution 15-3 to acknowledge existing University policies, procedures and handbooks which cover some of the Oregon Administrative Rules being repealed.

#### Background

The Board of Trustees approved Resolution 15-3 on April 7, 2015, authorizing the University President to begin the process of repealing Oregon Administrative Rules (OARs), specifically Chapter 578 pertaining to Oregon Tech, and adopting them as University policies. Many of the OAR topics are covered by existing University policies, procedures or handbooks. Paragraph 4 of Section 1 of the Resolution states that the University Policies shall have the force of law; it is not desirable to have the force of law applied to all policies. Staff proposes amending the previously approved Resolution 15-3 as follows (~~deletions~~, *additions*):

#### **Section 1**

4. Any University policies adopted by the President ~~shall~~ *may* have the force of law and may be enforced through University procedures that include an opportunity for appeal and may be enforced in any court of competent jurisdiction.

#### Staff Recommendation

Move to amend Resolution 15-3 by striking out “shall” from paragraph four of Section 1 and inserting “may.”

#### Attachments

- Proposed Amended Resolution 15-3

**AMENDED RESOLUTION NO. 15- 3**

**BOARD OF TRUSTEES OF OREGON INSTITUTE OF TECHNOLOGY**

**A RESOLUTION AUTHORIZING THE PRESIDENT TO REPEAL ADMINISTRATIVE RULES AND  
ADOPT CERTAIN ADMINISTRATIVE RULES AS UNIVERSITY POLICIES**

The Board of Trustees of the Oregon Institute of Technology adopted the following resolutions at a duly held meeting:

**WHEREAS**, effective July 1, 2015, the Board of Trustees of the Oregon Institute of Technology (Board of Trustees) will assume full legal responsibility for Oregon Institute of Technology (University); and

**WHEREAS**, Section 172 of Senate Bill 270 (2013) and House Bill 4018 (2014) provide that the Board of Trustees may take any action on or before July 1, 2015, that is necessary for the Board of Trustees to exercise on and after the operative date all of the duties, functions and powers conferred on the Board of Trustees by Senate Bill 270; and

**WHEREAS**, Section 11(1)(m) of Senate Bill 270 (codified as ORS 352.107(1)(m)) provides that the Board of Trustees may establish policies for the organization, administration and development of the University which, to the extent set forth in those policies, shall have the force of law and may be enforced through university procedures that include an opportunity for appeal and in any court of competent jurisdiction; and

**WHEREAS**, Section 11(3) of Senate Bill 270 (codified as ORS 352.107(3)) provides that the Board of Trustees may perform any other acts, in the judgment of the Board of Trustees, that are required, necessary or appropriate to accomplish the rights and responsibilities granted to the Board and the University by law; and

**WHEREAS**, Section 11(1)(t) of Senate Bill 270 (codified as ORS 352.107(1)(t)) provides that the Board of Trustees may delegate and provide for the further delegation of any and all powers and duties, subject to the limitations expressly set forth in law;

**Now, therefore**, the Board of Trustees resolves as follows:

**Section 1**

1. The President of the University is authorized to repeal the administrative rules in OAR Chapter 578. The effective date of the repeal shall be 11:59:59 p.m. on June 30, 2015.

2. The President is authorized to adopt any of the administrative rules as University policies, with such amendments as the President deems necessary or appropriate. The University policies shall have an effective date of 12:00 a.m. on July 1, 2015. The President may delegate and provide for the further delegation of this authority.

3. The President is authorized to adopt, repeal, and amend any administrative rules, internal management directives, policies, guidelines, and procedures of the State Board of Higher Education and the Oregon University System as University policies. Such University policies shall have an effective date designated by the President. However, until action by the President under this paragraph 3, all such administrative rules, internal management directives, policies, guidelines, and procedures of the State Board of Higher Education and the Oregon University System shall continue to apply to the University on the terms and conditions set forth in Senate Bill 270 (2013), as amended, and House Bill 4018 (2014), as amended, until further action by the President.

4. Any University policies adopted by the President may have the force of law and may be enforced through University procedures that include an opportunity for appeal and may be enforced in any court of competent jurisdiction.

**Section 2**

This Resolution shall take effect immediately upon approval by the Board.

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

<b>Trustee</b>	<b>Yes</b>	<b>No</b>
Jeremy Brown		
Melissa Ceron		
Jessica Gomez		
Lisa Graham		
Dana Henry		
Kathleen Hill		
Gary Johnston		
Kelley Minty Morris		
Celia Núñez		
Dan Peterson		
Steve Sliwa		
Paul Stewart		
Fred Ziari		

Approved and dated this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Lisa Graham  
Board Chair

ATTEST:

\_\_\_\_\_  
Sandra Fox  
Board Secretary

I, \_\_\_\_\_, Secretary of the Board, do hereby certify that the foregoing is a true and correct copy of a Resolution duly adopted by the Oregon Institute of Technology Board of Trustees at the meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2015, and thereafter approved and signed by the Chair and attested by the Secretary of the Board.

\_\_\_\_\_  
Secretary of the Board

## **ACTION**

### **Agenda Item No. 4.3**

## **Approve Resolution Authorizing the Investment of University Funds in the Oregon Public University Fund**

### **Summary**

Ideally, Oregon Institute of Technology (Oregon Tech) will want to adopt a broad investment policy known as *The Investment Policy Statement (IPS) for the Public University Fund (PUF)* that will allow for investment into the PUF. In the meantime Oregon Tech will inherit the current OUS policy until a new one is adopted. At a minimum, the Board needs to approve a resolution regarding investment in the PUF.

### **Background**

- Prior to SB 242 (2013), Oregon Tech funds, along with the funds of all Oregon University System institutions, were pooled and invested in the Oregon University System Fund in the Oregon State Treasury.
- During the 2014 Legislative Session, the Legislature enacted HB 4018, establishing the Public University Fund (PUF) in the Oregon State Treasury for the purposes of continuing the pooling of cash balances of the public universities. By doing so, the Legislature provided Oregon's public universities, including Oregon Tech, with the option of continuing to pool and jointly invest university funds in the Oregon State Treasury.
- As of July 1, 2015, Oregon Tech's cash balance was transferred from the Oregon University System Fund to the PUF.
- Investing in the PUF allows Oregon Tech to continue to benefit from the expertise of the Oregon State Treasury and Oregon Investment Council and to realize the benefits of pooling funds with other Oregon public universities.
- The Oregon Tech funds in the PUF includes a philanthropic fund that had been invested in the OUS Pooled Investment Fund. This quasi-endowment fund has been transferred to the PUF in a restricted investment account, where it is managed pursuant to the PUF's investment policies pursuant to an agreement with the University.
- The Finance and Facilities Committee held a public meeting on July 9, 2015 and made a recommendation to the Board.

### **Staff Recommendation**

Staff recommends Board approve a Resolution Authorizing the Investment of University Funds in the Oregon Public University Fund.

### **Attachments**

- Proposed Resolution



**RESOLUTION NO. 15-\_\_**

**BOARD OF TRUSTEES OF OREGON INSTITUTE OF TECHNOLOGY**

**A RESOLUTION AUTHORIZING THE INVESTMENT OF UNIVERSITY FUNDS  
IN THE OREGON PUBLIC UNIVERSITY FUND**

**WHEREAS**, effective July 1, 2015, Oregon Institute of Technology (University) is an independent public body governed by its Board of Trustees; and

**WHEREAS**, when the transition of governance occurred from the Oregon University System (OUS) to the University, the University inherited the OUS Investment Policy; and

**WHEREAS**, prior to Senate Bill 242 (2013), University funds, along with the funds of all Oregon University System institutions, were pooled and invested in the Oregon University System Fund in the Oregon State Treasury; and

**WHEREAS**, during the 2014 Session, the Legislature enacted House Bill 4018, establishing the Public University Fund (PUF) in the Oregon State Treasury for the purposes of continuing the pooling of cash balances of the public universities; and

**WHEREAS**, as of July 1, 2015, Oregon Institute of Technology's cash balance was transferred from the Oregon University System Fund to the PUF; and

**WHEREAS**, investing in the PUF allows the University to continue to benefit from the expertise of the Oregon State Treasury and Oregon Investment Council and to realize the benefits of pooling funds with other Oregon public universities; and

**WHEREAS**, the University's funds in the PUF includes a philanthropic, quasi-endowment, fund in a restricted investment account, where it is managed pursuant to the PUF's investment policies pursuant to an agreement with the University;

**Now, therefore**, the Board of Trustees resolves that that Oregon Institute of Technology continue to invest university funds in the Public University Fund (PUF) of the Oregon State Treasury, pursuant to the investment policy of the PUF adopted by the Oregon Investment Council.

This Resolution supersedes the following Oregon University System policies, which shall have no further effect at the University: Internal Bank, adopted March 1, 2010; Investment Policy, OUS Pooled Investment Fund, adopted April 19, 1996; and Internal Management Directives 6.105 through 6.141, regarding Investment Management, adopted July 19, 2002.

This Resolution shall take effect immediately upon approval by the Board.

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

Trustee	Yes	No
Jeremy Brown		
Melissa Ceron		
Jessica Gomez		
Lisa Graham		
Dana Henry		
Kathleen Hill		
Gary Johnston		
Kelley Minty Morris		
Celia Núñez		
Dan Peterson		
Steve Sliwa		
Paul Stewart		
Fred Ziari		

Approved and dated this \_\_\_\_\_ day of \_\_\_\_\_ July \_\_\_\_\_, 2015.

\_\_\_\_\_  
 Lisa Graham  
 Board Chair

ATTEST:

\_\_\_\_\_  
 Sandra Fox  
 Board Secretary

I, \_\_\_\_\_, Secretary of the Board, do hereby certify that the foregoing is a true and correct copy of a Resolution duly adopted by the Oregon Institute of Technology Board of Trustees at the meeting held on the \_\_\_\_\_ day of \_\_\_\_\_ July \_\_\_\_\_, 2015, and thereafter approved and signed by the Chair and attested by the Secretary of the Board.

\_\_\_\_\_  
 Secretary of the Board

**ACTION**  
**Agenda Item No. 4.5**  
**Recommendation to Provost's Council to Approve New**  
**Program: Master of Science in Allied Health**

**Summary**

Staff is proposing a new academic program: Master of Science in Allied Health. The purpose of the degree program is to prepare allied health professionals for positions in management, education and administration in their respective healthcare disciplines.

**Background**

The Academic Quality and Student Success Committee held a public meeting on July 9<sup>th</sup> and made a recommendation to the Board.

**Staff Recommendation**

Move to recommend to the Provost's Council approval of a new program: Master of Science in Allied Health.

**Attachments**

None

## **ACTION**

### **Agenda Item No. 4.6**

## **Approve a Resolution Authorizing the Sale of an Interest in Real Property and Improvements**

### Summary

Oregon Tech staff recommend the sale of Oregon Tech's undivided 79.9% interest in real property and improvements located at 7738 S.E. Harmony Road, Milwaukie, Oregon, to Clackamas Community College for \$4,200,000 (\$5,256,571 market valuation of a 100% interest in fee simple).

### Background

Oregon Tech purchased property and associated improvements located at 7738 S.E. Harmony Road, Milwaukie, Oregon in 1992 for \$1,269,000. The property, commonly referred to as the Harmony site, was used as an Oregon Tech satellite campus in the Portland metro area. In 2004 the University sold an undivided 20.1% interest in the Harmony site to Clackamas Community College ("CCC"). The Harmony site has not been used since 2012 when Oregon Tech opened its Wilsonville campus. Currently, Oregon Tech leases portions of the Harmony site to North Clackamas Chamber of Commerce, Eastern Oregon University, and Pacific Northwest Defense Coalition.

As co-owners of the Harmony site, Oregon Tech and CCC are parties to a Tenancy In Common Agreement (the "TIC Agreement"). The TIC Agreement, among other things, includes restrictions on the parties' use of the Harmony site, allocates the costs and responsibilities for maintenance and repairs between Oregon Tech and CCC, and grants CCC an option to purchase Oregon Tech's interest in the Harmony site if Oregon Tech decides to sell or otherwise dispose of its interest in the Harmony site. Oregon Tech staff desire to sell Oregon Tech's interest in the Harmony site to eliminate Oregon Tech's ongoing costs of management and ownership and to liquidate Oregon Tech's investment in the Harmony site. Over the past several years, Oregon Tech and CCC have discussed CCC's purchase of Oregon Tech's interest in the Harmony site. CCC recently secured the necessary funding to acquire the remainder 79.9% interest from Oregon Tech as part of their bond measures with includes approved matching funds from the state to replace and construct a new facility (Harmony Phase 2). In June 2015, Oregon Tech and CCC were able to negotiate a sale of Oregon Tech's 79.9% interest in the Harmony site to CCC on terms deemed reasonable to Oregon Tech's staff and to CCC. As authorized by OAR 580-0600-0035, the President entered into an Acceptance of Purchase Offer with CCC on June 30, 2015.

The Board of Trustees became the official governing body of Oregon Tech at 12:00 am on July 1, 2015 so the proposed sale is now brought before the Board for ratification and approval. The Board Policy on Delegation of Authority states that the Board retains sole authority for the approval of the execution of instruments relating to real property where the anticipated cost or value to the University exceeds \$1 million.

Oregon Revised Statute 352.113 regarding real property held by a university with a governing board states that the governing board has custody and control of and shall care for all real property used for university purposes. Management, maintenance, encumbrance, disposal and preservation of all

real property used for university purposes, whether the real property is acquired before or after the establishment of a governing board, is the responsibility of the governing board.

**Staff Recommendation**

Move to approve the Resolution authorizing the sale of an undivided 79.9% interest in real property and improvements located at 7738 S.E. Harmony Road Milwaukie, to Clackamas Community College, for a sales price of \$4,200,000, payable in cash at closing, and on other terms deemed reasonable to the President of Oregon Tech or his designee.

**Attachments**

- Proposed Resolution

**RESOLUTION NO. 15-\_\_**

**BOARD OF TRUSTEES OF OREGON INSTITUTE OF TECHNOLOGY**

**A RESOLUTION APPROVING THE SALE OF AN UNDIVIDED INTEREST IN  
REAL PROPERTY IN MILWAUKIE, OREGON**

**WHEREAS**, the Oregon Institute of Technology owns an undivided 79.9% interest in real property and improvements located at 7738 S.E. Harmony Road in the city of Milwaukie, legally described as Lot 7 of Partition Plat 2007-104 in the County of Clackamas and the State of Oregon; and

**WHEREAS**, the Oregon Institute of Technology no longer occupies the property and improvements and believes it is in the best interest of Oregon Institute of Technology to sell its interest in the real property and improvements; and

**WHEREAS**, on June 30, 2015 the President of the Oregon Institute of Technology, acting under the authority of OAR 580-0600-0035, entered into an Acceptance of Purchase Offer with Clackamas Community College, the owner of an undivided 20.1% interest in the real property and improvements; and

**WHEREAS**, effective July 1, 2015, Oregon Institute of Technology is an independent public body governed by its Board of Trustees; and

**WHEREAS**, the Board of Trustees Policy on Delegation of Authority states that the Board retains sole authority for the approval of the execution of instruments relating to real property where the anticipated cost or value to the University exceeds \$1,000,000.00; and

**WHEREAS**, Oregon Revised Statute 352.113 regarding real property held by a university with a governing board states that the governing board has custody and control of and shall care for all real property used for university purposes and the management, maintenance, encumbrance, disposal and preservation of all real property used for university purposes, whether the real property is acquired before or after the establishment of a governing board, is the responsibility of the governing board;

**Now, therefore**, the Board of Trustees resolves as follows:

**Section 1**

The Oregon Institute of Technology is authorized to sell to Clackamas Community College, the Oregon Institute of Technology's 79.9% interest in the real property and improvements located at 7738 S.E. Harmony Road Milwaukie, Oregon, and legally described as Lot 7 of Partition Plat 2007-104 in the County of Clackamas and the State of Oregon (the "Property"), for a sales price of \$4,200,000, payable in cash at closing, and on other terms deemed reasonable to the President of Oregon Tech or his designee, in their reasonable discretion.

**Section 2**

Lisa Graham, as chair of the Board of Trustees of the Oregon Institute of Technology, is hereby authorized to sign a statutory bargain and sale deed conveying a 79.9% interest in the Property from the

State of Oregon, acting by and through the Board of Trustees of the Oregon Institute of Technology, in connection with the sale of the Property to Clackamas Community College.

**Section 3**

Any and all actions taken by the President or his designees to cause the Oregon Institute of Technology to enter into a purchase agreement with Clackamas Community College, to sell the Property to Clackamas Community College on the foregoing terms, or otherwise in furtherance of these resolutions is hereby ratified and approved.

**Section 4**

Chris Maples, as the President of Oregon Institute of Technology, or his designees, for and on behalf of and in the name of the Oregon Institute of Technology, are authorized to do and perform such acts and deeds and execute, acknowledge, and deliver all documents, agreements, instruments, and certificates as may be necessary, desirable or appropriate in connection with the sale of the Property to Clackamas Community College, and upon such terms and conditions as determined by the President or his designee, in their reasonable discretion

**Section 5**

This Resolution shall take effect immediately upon approval by the Board.

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

<b>Trustee</b>	<b>Yes</b>	<b>No</b>
Jeremy Brown		
Melissa Ceron		
Jessica Gomez		
Lisa Graham		
Dana Henry		
Kathleen Hill		
Gary Johnston		
Kelley Minty Morris		
Celia Núñez		
Dan Peterson		
Steve Sliwa		
Paul Stewart		
Fred Ziari		

Approved and dated this \_\_\_\_\_ day of July, 2015.

\_\_\_\_\_  
Lisa Graham  
Board Chair

ATTEST:

\_\_\_\_\_  
Sandra Fox  
Board Secretary

I, \_\_\_\_\_, Secretary of the Board, do hereby certify that the foregoing is a true and correct copy of a Resolution duly adopted by the Oregon Institute of Technology Board of Trustees at the meeting held on the \_\_\_\_\_ day of July \_\_\_\_\_, 2015, and thereafter approved and signed by the Chair and attested by the Secretary of the Board.

\_\_\_\_\_  
Secretary of the Board