
**Academic Quality and Student Success Committee
Minutes**

Committee Trustees Present:

Jeremy Brown, Chair	Kathy Hill	Dan Peterson
Melissa Ceron	Kelley Minty Morris	

Additional Board Members Present

Christopher Maples	Paul Stewart	Dana Henry
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University Staff and Faculty Present:

Brad Burda, Provost, VP for Academic Affairs
Lita Colligan, Assoc. VP for Strategic Partnerships and Government Relations
Jenee Hilliard, Legal Counsel Miller Nash Graham and Dunn
Erin Foley, VP for Student Affairs and Dean of Students
Sandra Fox, Board Secretary
Di Saunders, Assoc. VP for Communications and Public Affairs
Maureen Sevigny, Distance Education Program Manager
Terri Torres, Associate Professor of Mathematics

Others in Attendance:

Rafael Santiago, Oregon Tech Alumni Association President

1. Call to Order/Roll/Declaration of a Quorum

Chair Brown called the meeting to order at 1:15pm. The secretary called roll and a quorum was declared.

2. Consent Agenda: Approve Minutes

Trustee Peterson moved to approve the minutes from the April 6, 2015 meeting. **Trustee Ceron** seconded the motion. With all Trustees present voting aye, the motion passed unanimously.

3. Action Items

3.1 Recommendation to Board to Recommend to Provost's Council Approval of a New Program: Master of Science in Allied Health

Provost Burda walked the Committee through the program approval processes (internal, HECC and for baccalaureate and graduate degrees); suggestion to have the External Review take place prior to coming to the Board. (Trustee Minty-Morris arrived at 1:30pm).

Explanation that the program is almost entirely taught on-line and projections for enrollment are based on alumni information. Discussion regarding the location of the program within the Medical Imaging program, the potential burden on faculty in the long-run, the possibility of combining this with a bachelor's degree for a 4 plus one program, and the entrance requirements.

Trustee Minty Morris moved to recommend to the Board recommendation to the Provost's Council approval of a new program: Master of Science in Allied Health, pending approval from external review. Trustee Hill seconded. With all Trustees present voting aye, the motion passed unanimously.

4. Discussion Items

4.1 Academic Quality Presentation

Provost Burda walked the Trustees through a PowerPoint presentation (on record) explaining what academic quality is, what it means to Oregon Tech, how it is measured, addressed the accreditation bodies, processes, credentialing, student surveys of faculty, institutional learning outcomes, and assessments. **Provost Burda will provide Committee with a table outlining the accreditation for each program and the accrediting body.**

4.2 Title IX and Violence Against Women Act

VP of Student Affairs/Dean of Students Foley explained the university's compliance and history of Title IX, the Clery Act, and the Violence Against Women Act and new amendments which include the requirement for training. Discussion regarding reporting requirements. **VP Foley will research if Trustees are required to be trained.**

4.3 Enrollment, Retention and Graduation

VP of Student Affairs/Dean of Students Foley explained that the handout provided (on record) is for review and discussion at the October board meeting. If questions on any of the information, please provide them to Committee Chair Brown.

4.4 Future Agenda Items

Committee Chair Brown outlined the topics the committee has talked about addressing (see calendar). **Trustee Minty Morris requested more information about the success of community college transfer students and what we do to assist them. Trustee Peterson would like a presentation on what student success is and how it is measured.**

5. Adjournment

With no further business proposed, the meeting was adjourned at 2:56 p.m.

Respectfully submitted,



Sandra Fox
Board Secretary