

Minutes

November 7, 2017, 6:00 PM, the Mt. McLoughlin Room of the College Union (Klamath Falls) and Conference Room #225 (Wilsonville).

Attendance/Quorum

President David Thaemert called the meeting to order at 6:26 pm due to communication problems between campus sites, which delayed the start of the meeting. All senators or alternates were present except for Eklas Hossain, Jeff Dickson and Provost Gary Kuleck.

Approval of Minutes

Aja Bettencourt-McCarthy moved to accept the minutes, seconded by Mark Clark. Terri Torres stated that she believed information was missing from the Open Floor and Report of the Provost sections. Mark Clark moved and Terri Torres seconded the motion to table approval of the minutes until the next meeting. There was no discussion. Motion passed with no nays or abstentions. Minutes of the October 3, 2017 meeting were not approved at that time and David asked that anyone who has information they believe need to be added to the minutes forward the information to Don McDonnell, Faculty Secretary.

Reports of Officers

Report of the President – David Thaemert

- David reported that he has had recent discussions with the Provost and is trying to get meetings set with the President and the Provost. He stated that Dr. Kuleck has voiced that he is interested in supporting shared governance, Institutional Research time and data compilation. The IR data specifically could be analyzed by Farooq Sultan and the results used by Senate committees to complete their charges. David stated that more discussion will come in the future and the Provost has been invited to meet with Senate committees and SenEx.

Report of the Vice President – Sharon Beaudry

- Sharon referred to the Academic Council report on page 7 of the packet. A question was asked for an explanation of Tolerance for Risk. Jim Jones, Associate Vice President and Chief Information Officer, explained that departments with larger budgets have a higher tolerance for risk. This is due to having the ability to weather a poor risk investment of budgetary funds.
- Terri Torres spoke about attending the second Academic Council meeting, which began with the President's presentation to the Board which she summarized the points the Board's request in a five year plan. A short summary was then given regarding the "World Café Retreat". She stated that the meeting ended with questions regarding new hires and the difference between tenure and non-tenure track hires. The Provost answered that there will be discussion with each department and it will be based on the economics, future goals, and strategic plan of the department. At the end of the day we all come together to decide.
- Farooq Sultan will be assisting Department Chairs to track curricular demand data for their reports in support of new hires.
- FOAC (Fiscal Operations Advisory Council) met on October 9, 2017 and discussed new budget models. The plan is to have a subcommittee work on the new budget process, solicit feedback, and finalize the budget processes in the fall of 2018. Their next meeting will be in December.
- FOAC reviewed capital projects, mainly the Cornett Hall remodel. It is expected that this remodel will be finished in 18 months, even though interior space plans are still being determined.
- FOAC met on November 1, 2017 regarding OMIC (Oregon Manufacturing Innovation Center). Sharon referred to the handout attached. (Appendix A)

Oregon Institute of Technology Faculty Senate Minutes – November 7, 2017

Report of the ASOIT Representative – Faith Lee

- Faith reported that ASOIT has been researching policies on behalf of students and looking at those which most concern students. The highest concern is that back-in parking is not permitted on campus. Another area that will be looked into is the skateboarding policy on campus.
- ASOIT held a town hall meeting with IT on November 6, 2017 to discuss student concerns with IT on campus.
- A blood drive was held October 26 & 27, 2017. They have not received the number of donors that participated in the drive.
- They held a “Fires Under the Sky” event during Parent’s Weekend. Due to inclement weather, they opted for an inside game night.

Reports of Standing Committees

Faculty Rank Promotion & Tenure (RPT) – Matthew Sleep

- Matthew stated the committee has met twice. He suggested that he would like for committees to be formed before the end of the academic year, so that they can get to work immediately when fall term begins.
- Regarding the first charge- “Review Indefinite Tenure Selection policy (OIT-20-030), specifically the first Procedure paragraph”- This charge has been discussed by the committee. The committee has a recommendation and will be submitting information to the Senate for a vote during the December meeting.
- On the second charge- “Consider a policy for granting tenure to academic administrators”- they reviewed policy OIT-20-031. The committee’s recommendation is to keep the policy as is. Discussion ensued regarding the lack of any provision of tenure at time of hiring even though our new President and Provost were both hired with tenure. Mark Clark stated that it is common practice to hire administrators, here and at other universities, with tenure, even though this is a violation of current OIT policy. Matthew stated the committee will set a time to further discuss this with SenEx.

Faculty Welfare – Reported by Kyle Chapman for Yasha Rohwer

- Kyle stated the committee has met once and has begun discussing their four charges. For the first charge, “Review and revise, as necessary, this committee’s 2016-17 workload framework report, considering comparable policies and/or processes at other Oregon public universities, new administration perspectives and Provost response.”, the committee agreed that it would be best to obtain a formal, written responses from the Provost and Administration to get their perspective before comparing it against other universities.
- Kyle stated that the three remaining charges have also been discussed in terms of how to best tackle them.
- He said that specifically, charge 2 “draft revisions to Faculty Senate Charter and/or Bylaws regarding criteria and process for Senate committee chair assignments” had been discussed and will be the first charge addressed.
- Kyle states that the other 2 charges will be discussed in future meetings and that some clarifications have been requested.

Academic Standards – Reported by Matthew Frye for Veronica Koehn

- Matthew reported that they met on October 24, 2017 and the report is in the packet on page 4.
- David Thaemert added that the topic of a foreign language requirement is an item the committee might consider discussing and obtain feedback on.

Faculty Compensation (FCC) – Eve Klopff

- Eve stated they have met once. The committee has sent an email to HR to open a discussion regarding the benefit differential that was used in the salary letters that were sent out last spring.
- She stated the committee is looking at ways to fully engage HR and the Provost to work on updating the Faculty Compensation Policy, as their participation in this process is important; however, they were unable to attend the first meeting.

Oregon Institute of Technology Faculty Senate Minutes – November 7, 2017

- The committee would also like to be included in one of the earliest meetings that SenEx has with the Provost in order to facilitate communications with him.

Reports of Special or Ad Hoc Committee

- Robyn Wilde reported on the Academic Calendar. The report is on pages 10 and 11.
- Their first charge is to update the rolling calendar to better accommodate Thanksgiving week. This is an accreditation issue according to the Registrar's office. The reason is the requirement of number of instructional days per term. Any additional time given for Thanksgiving needs to be made up at the start or end of the term. The current schedule necessitates the elimination of labs for the Thanksgiving week, as there is no class on Thursday. Much discussion followed regarding adding days to either the start or end of the term, adding days in the middle, shortening Convocation to 2 days and many other options. Terrie Torres suggested that a decision be made rather than simply continuing to discuss the issue. She suggested the decision be recommended by Faculty Senate. David Thiemert suggested that the committee solicit input then submit a report to the Provost with the various options. He also stated that all suggestions be sent to Robyn by Wednesday of Thanksgiving week and that a report be submitted to the Provost by December 1, 2017. Mark Clark suggested the committee send out a poll campus-wide, as this affects all faculty.
- The second charge of the committee is to create a new process to review calendar changes in the future. The committee's recommendation on this is to not create a new committee but to address the issue if and when big changes are required.

Unfinished Business

- None.

New Business

- Jim Jones, Associate Vice President and Chief Information Officer for OIT, gave a report which is on pages 12-14 of the packet.
- First, he stated that the classrooms are not tech school standards and he is working for quality over quantity. As an example, he explained OIT spent \$289,000 to refurbish five conference rooms, three in Klamath Falls and two in Wilsonville. His opinion is that there are now five mediocre rooms when he would have preferred to have three good conference rooms and work on the last two at a later date.
- There are now five "hot, spare" whiteboards, one in each building at the ready in case of failure in one of the classrooms. And there are also three "hot, spare" computers ready to replace classroom computers if one fails ("hot, ready" means they have been pre-programmed and tested to work in the area they may be needed).
- He asked that if anyone experiences a classroom failure, to notify the helpdesk so that a FACTS ticket can be generated for every IT issue. This way, IT can obtain a more accurate picture of problem areas which need upgrades through the gathering of the FACTS ticket data.
- They are completing a comprehensive classroom inventory so that all "like" equipment can be grouped together. For example, all whiteboards in a class rather than one whiteboard, one smartboard and one chalkboard.
- Winter and summer breaks will be the only time big classroom changes will be done. This will provide enough time for the new systems to be installed and tested and to ensure good working capability.
- Any specific software faculty would like to use, IT requests they be given three weeks to install and test so that the first day of use will go smoothly.
- ATAC (Academic Teaching Advisory Council) is being created to align academic quality with innovation. This innovation center plans for a grand opening in February 2018. This will allow for Synchronous course delivery.
- Also planned is Lecture Capture for building into classrooms. Questions were asked if faculty would be consulted regarding their desires are for classrooms. This is being done to develop basic requirement for classrooms.
- Another new addition will be an Amazon based cloud system to use "on demand" for programs such as CAD, and MatLab and can even be run off cellphones.

Oregon Institute of Technology Faculty Senate Minutes – November 7, 2017

Open Floor Period

- Eve Klopf asked if there is any rationale for faculty searches being changed from tenure track to non-tenure track. She has a specific instance where a search last year failed for a tenure track faculty and now the search committee has been told the position is non-tenure track. She would like to know where in the policy this is referenced. Also, this new faculty will be on a twelve-month contract with the requirement to do research in the summer. She is not clear why this change happened. Two other departments have the same scenario. Dean LeAnn Maupin stated that the policy Faculty Senate approved, which would not allow such changes, has not been approved by President's Council as that body has not met. It was asked if this was an issue that SenEx could try to address. Another factor affecting this change is that it is not in alignment with other non-tenure track faculty requiring this new faculty to do research in the summer.
- Terri Torres spoke of several faculty who have worked without being under contract and/or not being paid in a timely manner. Mark Clark stated many faculty are concerned with these types of issues. He suggested that an Ad Hoc committee be assigned to look into several areas, including HR, Faculty Searches, pay, compensation, adherence to policy, etc. He suggested that SenEx ask for this committee. David Thaemert stated that SenEx will discuss it at their next meeting next.
- Sharon Beaudry stated that the IFS representative Mark Clark's term expires in December 2017. As Elections Chair, she will send out a Qualtrix survey asking for nominations tomorrow, gather all nominee statements by Thanksgiving week, and the election will be held before the next Faculty Senate meeting. Mark Clark did speak about the changes to the position in importance by such factors as HECC and IFS's increased interactions with Faculty Senates.

Report of the Provost – Gary Kuleck

- Dean Maupin stated that there was no report from the Provost. She did state that it would be a good idea to try and fast-track the approval of the Credit for Prior Learning (CPL) revision. The Accreditation Board only has the non-approved version of the CPL policy at this time.

Report of the President's Council Delegate – David Thaemert

- David Thaemert stated that he will push to get the approval of the CPL revision on the President's Council agenda, as he will be talking to the President and the Provost.

Report of the Association of Oregon Faculty (AOF) Representative – Christian Vukasovich

- Christian stated AOF had a meeting on October 14, 2017 and discussed the role of public universities in Oregon.
- SB1067 was discussed in an interim meeting held October 15, 2017 regarding PEBB.
- They have an upcoming meeting on November 14, 2017 with the HECC and will hear their strategic plan and legislative previews of upcoming legislation.
- They have formed a PERS task force. More information will follow at a later date.
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Report of the Interinstitutional Faculty Senate (IFS) Representative – Mark Clark

- Mark passed out an outline of the talking points covered at the October IFS meeting.
- Matthew Sleep spoke regarding faculty control over curriculum. It was proposed by the HECC that 30 credits from any community college would transfer over to any university in Oregon. A resolution has been drafted for review by all Oregon universities; it states that each university should have control over its own general education and program curriculum. HECC seems to agree with this. It was brought up that it may be premature to pass anything yet. The recommendation of the IFS president that a possible transfer pattern would be for students to compete one year at a community college, then complete the second year at a university, upon completion of the

Oregon Institute of Technology Faculty Senate Minutes – November 7, 2017

second year the community college could award an AA degree, thus obtaining credit and the student could finish the next two years at the university for a Bachelor's degree.

- OSU Cascades has proposed to be their own university.
- PSU is currently involved in a lawsuit over emails. There was no additional information at this time.
- UO is looking at the validity of student evaluations. Studies have found gender biases among student evaluations.
- IFS wants to have closer working relationships with all Faculty Senates.
- The next meeting is scheduled November 17 & 18, 2017.

Report of the Fiscal Operations Advisory Council (FOAC) Representative – Terri Torres

- All information was given by Terri in the report of the Vice President.

Report of the Administrative Council Delegate – Reported by Lindsey Davis

- Lindsey stated they have conducted a survey of all administrative staff and will meet tomorrow to discuss the results and how to address concerns, such as having performance evaluations and never getting raises and the inability to donate leave balances.
- Spirit Week will be the week of February 10, 2018.

Adjournment

David Thaumert adjourned the meeting at 8:49 PM.

Respectfully submitted,
Don McDonnell, Secretary
/jp

Oregon Institute of Technology Faculty Senate Minutes – November 7, 2017

Appendix A

FOAC Report

On 11/1/2017 FOAC met. The following was discussed:

- **OMIC Update:** Laura McKinney provided an update on the OMIC project. Basically, Oregon Tech plays three roles in relation to OMIC:
 - **Research Partner:** OIT is part of the research group or can also be an (individual) directed research partner for various project needs. These projects come from the industry partners that pay specific fees.
 - **Landlord:** Oregon Tech serves as the building owner. While OIT invested 1.7 million, it is projected that the state will pay for the remaining. Once paid, OIT will own the building outright (about 10 years). Additionally, it is expected that the state will continue to support the development of the site and surrounding infrastructure.
 - **OMIC Host:** Oregon Tech is also responsible for dispersing funds to pay for the staffing of the building. Other research partners and the state contribute to this.

Also questions came up about the equipment at OMIC. Most of the equipment is being supplied by vendors, including the shipping, set up and service. Lastly, Laura mentioned that there is an intellectual property agreement for the research work. In general, much of the publishing rights belong to the universities while IP is somewhat favors the industry partners. Laura is happy to share the IP document for anyone interested.