

**ANNUAL PERFORMANCE EVALUATION 2010-11  
for Library Faculty  
Original in Evaluative File; Copy to Faculty**

Name \_\_\_\_\_ Department \_\_\_\_\_

Rank: Instr. ( ) Asst. Prof. ( ) Assoc. Prof. ( ) Prof. ( ) Time in Rank: \_\_\_\_ yrs. Year hired: \_\_\_\_\_

Highest academic degree attained: \_\_\_\_\_ Year: \_\_\_\_\_ Professional Registration: \_\_\_\_\_

Credit hours earned beyond degree: \_\_\_\_\_

**FACULTY MEMBER COMPLETES FIRST TWO PAGES AS SELF-ASSESSMENT**

**INSTRUCTION**

Library faculty will excel in instruction in many of the following ways:

Demonstrate knowledge of subject matter; demonstrate growth in instruction; employ a variety of assessment tools for evaluation of both teaching effectiveness and student learning; contribute to the design and improvement of departmental courses, curricula or distance learning initiatives; provide instruction through reference and research guidance to the OIT and public communities.

(Continue narrative on separate page if needed)

**PROMOTION OF ACADEMIC INFORMATION AND RESEARCH**

Library faculty will promote academic information and research at OIT in one or more of the following, or other ways:

Manage, develop and create the library's collections; create and maintain intellectual and physical access to the library's collections; manage library services in assigned unit, including budgets and personnel; design and implement technological improvements in library services; show leadership in carrying out library objectives; assume initiative in carrying out consortial or cooperative objectives with other organizations as they affect the library.

(Continue narrative on separate page if needed)

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**PROFESSIONAL DEVELOPMENT**

Library faculty will advance knowledge in education and/or area of discipline in one or more of the following, or other ways:

Professionally relevant employment, publications, grants, presentations, earning higher degrees, earning CEUs, conference attendance, book reviews, research or works of art, membership or holding office in professional organizations related to discipline, participation in workshops/classes.

(Continue narrative on separate page if needed)

**INSTITUTIONAL AND PROFESSIONALLY-RELATED PUBLIC SERVICE**

Library faculty will contribute to the advancement of the institution in one or more of the following, or other ways:

Participation in institutional or departmental committees or commissions, and/or faculty senate committees, participate in student activities, contribute to student recruitment and/or retention, coordinate or participate in special projects, participation in distance delivery, serve as library director, write grants to support or participate in development of sponsored programs.

Faculty will make connections in the public sector for no fee in one or more of the following, or other ways:

Consulting, public speaking, holding office in professional organizations outside discipline, membership on boards or committees, community service, participation in outreach programs.

(Continue narrative on separate page if needed)

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**LIBRARY DIRECTOR COMPLETES THIS PAGE.**

**INSTRUCTION**

☐ Exceeds expectations      ☐ Meets expectations      ☐ Does not meet expectations

Supporting Narrative (required):

**PROMOTION OF ACADEMIC INFORMATION AND RESEARCH**

☐ Exceeds expectations      ☐ Meets expectations      ☐ Does not meet expectations

Supporting Narrative (required):

**PROFESSIONAL DEVELOPMENT**

☐ Exceeds expectations      ☐ Meets expectations      ☐ Does not meet expectations

Supporting Narrative (required):

**INSTITUTIONAL AND PROFESSIONALLY-RELATED PUBLIC SERVICE**

☐ Exceeds expectations      ☐ Meets expectations      ☐ Does not meet expectations

Supporting Narrative (required):

**Library Director** \_\_\_\_\_ **Date** \_\_\_\_\_

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**LIBRARY DIRECTOR, FACULTY MEMBER AND PROVOST COMPLETE THIS PAGE**

Library Director Additional Comments:

Library Director \_\_\_\_\_ Date \_\_\_\_\_

I concur ( )

I do not concur ( )

No comment ( )

Faculty Member Comments:

Faculty Member \_\_\_\_\_ Date \_\_\_\_\_

Provost Comments:

Provost \_\_\_\_\_ Date \_\_\_\_\_