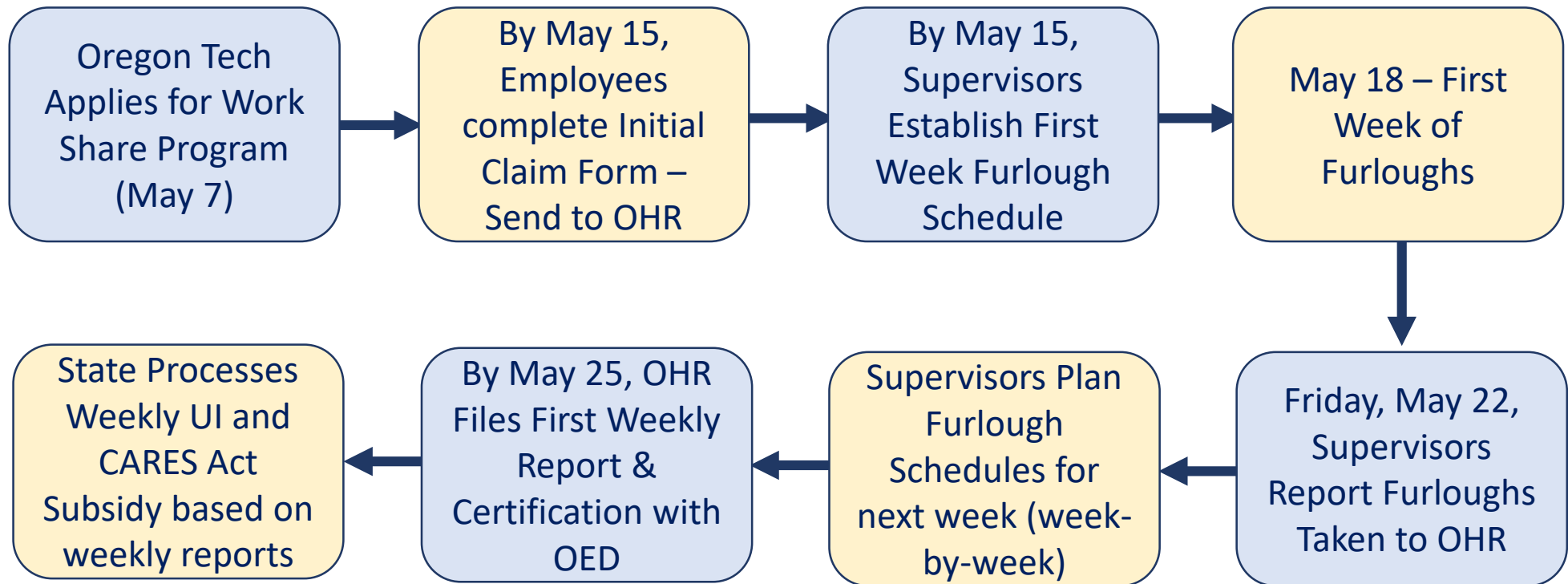
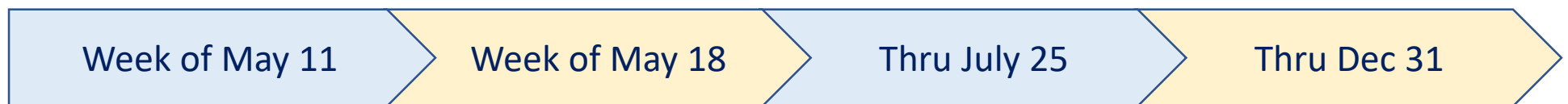


Work Share Program Timeline & Process Map



Supervisors can adjust furlough schedules every week to assure essential work gets done. The expectation is 20% furlough (1 day per week) for each qualifying employee. Whenever possible, employees should be furloughed 40% (2 days per week). Exceptions must be approved by VP.



- | | | | |
|---|--|--|---|
| <ul style="list-style-type: none"> • Application process continues • Educate Campus • Plan & Ask Questions | <ul style="list-style-type: none"> • Tentative start to furloughs • Work out kinks • Plan & Ask Questions | <ul style="list-style-type: none"> • CARES Act supplement expires | <ul style="list-style-type: none"> • Initial application period for Work Share expires |
|---|--|--|---|