

Academic Quality and Student Success Committee Agenda

	<u>Page</u>
1. Call to Order/Roll/Declaration of a Quorum (9:40am) <i>Chair Jeremy Brown</i>	
2. Consent Agenda <i>Chair Jeremy Brown</i>	
2.1 Approve Minutes from November 12, 2020 Meeting	1
3. Action Items - none	
4. Discussion Items	
4.1 Provost Update (9:50am) (10 min) <i>Provost Joanna Mott</i>	5
4.2 Student Affairs Update (10:00am) (10 min) <i>VP Erin Foley</i>	11
4.3 Student Faculty Innovation Grant (10:10am) (30 min) <i>Assistant Professor Addie Clark, Assistant Professor and Director Kyle Chapman, Associate Professor Sarah Fitzpatrick, Instructor Kerry Farris</i>	
4.4 Portland-Metro Student Services (10:40am) (30 min) <i>Associate Dean Johyn Dahlgig</i>	17
5. Other Business/New Business (11:10am) (5min) <i>Chair Jeremy Brown</i>	
6. Adjournment (11:15am)	



**Meeting of the
Oregon Tech Board of Trustees
Academic Quality and Student Success Committee
Sunset Room, Klamath Falls Campus
And virtually via Microsoft Teams
November 12, 2020
8:00am – 9:45am**

**Academic Quality and Student Success Committee
DRAFT MINUTES**

Trustees Present:

Jeremy Brown, Chair
Kathleen Hill

Rose McClure (in person)
Jill Mason

Kelley Minty Morris (in person)

Other Trustees Present:

Tim Hasty (in person)

Michele Vitali

University Staff and Faculty Present:

Mandi Clark, Director of Housing and Residence Life

Carrie Dickson, Director of Online Operations and Instructional Design

Erin Foley, VP of Student Affairs/Dean of Students (in person)

Dave Groff, General Counsel

Franny Howes, Associate Professor of Communication

Veronica Koehn, Associate Professor of Communication

Iona Musgnung, Associate Director of Student Involvement and Belonging

Joanna Mott, Provost/VP of Academic Affairs and Strategic Enrollment Management (in person)

Troy Scevers, Associate Professor Computer Systems Engineering Technology

John Van Dyke, Athletic Director

Christine Ward, Online Learning Instructional Designer

Others Present:

Gabi Taylor, ASOIT official

1. Call to Order/Roll/Declaration of a Quorum

Chair Brown called the meeting to order at 8:00am. The Board Secretary called roll and a quorum was declared.

2. Consent Agenda

2.1 Approve Minutes from January 23, 2020 Meeting

Trustee Mason moved to approve the minutes of the January 23, 2020 meeting. Trustee Minty Morris seconded the motion. With all trustees present voting aye, the motion passed unanimously.

3. **Action Items**

Trustee Minty Morris volunteered to report out on the committee meeting at the Board meeting.

4. **Discussion Items**

4.1 **Provost Update**

Provost Mott gave a PowerPoint presentation identifying the challenges and opportunities facing academic affairs, including the pandemic and CARES Act funding, furloughs, union bargaining, implementation of the Strategic Plan, academic master plan creation, an update on key positions, an update on the DPT program, a review of the recently approved programs, potential new programs, scheduling improvements, faculty hiring, facility renovations, and an update on each college. **Chair Brown** requested two sets of data be shared with the committee prior to the January meeting: a comparison of proposed and actual enrollment figures for the new programs in January; and identification of the previous majors/programs of the students who moved into Cybersecurity - as total enrollment has not increased but the number of students in that major has.

4.2 **Student Affairs Update**

Vice President Erin Foley reviewed the written report included in the agenda. She noted there are a record number of students in on-campus housing but auxiliary revenues were down in spring and summer due to reduced fees charged to students spring term, no outside groups using campus facilities and the cancellation of all summer camps; the integrated student health center continues to serve students with remote tele-counseling and tele-medicine as well as serving as a key member of the COVID response team; there is an increase in the number of students qualified to use disability services (the number of staff in DS will not increase as a result); additional courses are being offered as supplemental instruction; staff is working to submit an annual safety/security report, a student transition support team was created at the Portland-Metro campus; a new Veteran Resource Center was established at the Portland-Metro campus; four virtual career fairs were held in Fall; and Campus Life is now Student Involvement and Belonging. **Chair Brown** requested information about the adoption of new technology or adaption of existing technology to assist students who need supplemental instruction as a result of remote teaching.

4.3 **Fall Term University Experiences during the Pandemic**

Director Dickson shared some of the challenges for students, staff and faculty transitioning to remote learning so quickly for spring term. **Student Gabi Taylor** shared her experience for fall term including quarantining twice, feeling lost, teachers seeming overwhelmed and not communicating, and the difficulty juggling on-line and in-person courses. **Director Clark** explained spring term started with 100 (rather than 500) students in the residence halls as a result of the fully remote requirement and in the fall term the residence halls accommodated a record number of 630 students. She noted the differences in the move-in, dining, and community-building experiences, and that there are rooms set aside for isolation/quarantine. Overall, the mood has been positive and students adjusted well. **Associate Professor Koehn** stated she was on the academic reopening committee

and the university-wide reopening committee to make sure the students are safe and the faculty are ready. She noted it was more difficult to teach this fall with some students remote and some in-person; she is behind schedule because extra time is required to make sure the students on Zoom are at the same place as the students in class. She complimented the students for adhering to the mask, social distancing, and cleaning protocols. **Associate Professor Scevers** stated fall term is a bit smoother with some courses being taught in person as teaching labs remotely is not that easy, advising is modified, video recording is time consuming but the cameras in the classrooms are appreciated.

Chair Brown asked if we've noticed changes in student behavior from being in a restricted environment, such as the uptick in services at ISHC. **VP Foley** explained the results of a survey sent to students in early October show the top concerns of students were financial, mental health, and work issues. She acknowledged that the pandemic is taking its toll on students, staff, and faculty; students in isolation need to keep connected not only to academics but socially. **Trustee McClure** shared frustrations knowing it could be a better experience with improved support for students. She noted increased cheating on exams and the lack of study groups was difficult for students. **Chair Brown** requested information prior to the January meeting on student success, specifically any differences in grades, the number of students on academic probation, students who were asked to leave the institution, etc., between years/terms. He thanked everyone for the amount of effort put in to guarantee the quality of education and student experience we are committed to.

Trustee Hasty shared his experience of spring term being stressful but fall term becoming more stressful as the 300 and 400 level courses are all remote. He misses the micro-interactions students have with each other on campus. The students are required to teach themselves what they don't understand – and you usually find out what you didn't know when your test is returned.

Trustee Vitali explained that at OMIC there is a benefit to the remote teaching of upper-division courses as there are 5 students employed and because they are doing on-line courses they are able to continue to work in Scappoose; OMIC has stayed open throughout the pandemic.

4.4 Athletics Presentation

Director Van Dyke reviewed a PowerPoint presentation outlining the athletics department, recent successes, fan experience, development, community engagement, challenges, and moving forward in this year given COVID restrictions. He noted that the new soccer field helped with retention of students and the renovated facilities will help with the recruitment of students and coaches.

4.5 House Bill 2864 Presentation

Associate Professor Howes introduced herself and **Associate Director Musgnung** as the co-chairs of the Diversity, Equity and Inclusion Committee. They gave a presentation giving an overview of House Bill 2864's requirements that focus on cultural competency, where the university is at in meeting those requirements, and the next steps including a biennial report that will be submitted to the Board by December 31, 2020. They

acknowledged that this will require culture shift and the support of the board is essential to moving forward.

5. Other Business/New Business - none

6. Adjournment

The meeting was adjourned at 9:47am.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'S. Fox', is written over a light blue horizontal line.

Sandra Fox
Board Secretary



Academic Affairs and Strategic Enrollment Management Update AQSS Committee January 28, 2021

The following report details updates and accomplishments in both Academic Affairs and Strategic Enrollment Management.

ACADEMIC AFFAIRS

Staffing

Academic Affairs remains understaffed, but two positions - Associate Vice Provost for Academic Excellence (AVPAE) and Assistant Vice Provost for Faculty Relations - are posted, and search committees are formed for each. The AVPAE position remained unfilled last year after a failed search.

Each of the colleges has had department chair changes effective January 2021.

- In Health, Arts and Sciences (HAS), the Medical Imaging Technology Department new chair is Rich Carson, replacing Debbie McCollam, who served for over 7 years in that role.
- In Engineering, Technology and Management (ETM) the new chair for Electrical Engineering and Renewable Energy is Scott Prah, who replaces Hope Corsair. In addition the Manufacturing and Mechanical Engineering and Technology Department new external chair, Timotius Pasang has arrived from New Zealand and is starting his position.

Academic Programs

The Lake Washington Institute of Technology Mechanical Engineering initiative was approved by the Washington Student Achievement Council (WSAC). However, given the current pandemic and enrollment uncertainty the program has been deferred for a year (Fall 2022). This will require a renewal request to WSAC next summer.

There are two early notice requests submitted to the Statewide Provosts Council (SPS) for offering at a new location (Portland Metro) which will be presented to the Board of Trustees at the next meeting for approval, prior to moving forward with SPC:

- BS in Business Management
- BS in HealthCare Management

Other programs in development include:

- Mechatronics – MS
- Care MBA
- Health Administration

- BS Applied Physics
- MS Biomedical/Biotechnology
- BS Biology Health Sciences-Medical Laboratory Sciences (PM)

Enrollment status on recently started programs:

- BS Cybersecurity has increased from its start in Fall 2019 to 98 for Winter 2021
- MS in Renewable Energy Engineering at KF launched in Fall of 2020 and has 7 students enrolled for Winter 2021
- Enrollment for those in the college of HAS:

Program	Initial Projected Enrollment	Fall Enrollment 2016-2017	Fall Enrollment 2017-2018	Fall Enrollment 2018-2019	Fall Enrollment 2019-2020	Fall Enrollment 2020-2021
MS Applied Behavioral Analysis	15/yr (30 total)	1	1	15	15	19
MS Allied Health	10/yr (40 total)	3	19	30	35	38
B.S. Professional Writing	25-40 total	N/A	N/A	3	5	11
B.S. Data Science	5/yr (20 total)	N/A	N/A	N/A	0	6

Online Education

This office has continued to support faculty through the ongoing changes in course modality due to the pandemic and has developed a number of new trainings offered each term.

Academic Facilities

The CEET Building is nearing completion, which will provide outstanding spaces for engineering and entrepreneurial projects. A recent modification has been made to house a new chemistry lab, to be used while Boivin Hall labs are rebuilt. Once completed this space, together with a smaller lab in CEET will provide much needed research lab space for HAS faculty.

Boivin Hall renovation planning is underway with a steering committee including the Dean of HAS and natural sciences representatives. Relocation of all users will be necessary, starting early summer and the building is anticipated to be closed through December 2022. This is an exciting opportunity to develop new chemistry labs and other learning and teaching spaces for students and faculty.

Recent Faculty Accomplishments and Activities

- Dr. Addie Clark (NSC) and her students are working on a 1.8 million dollar collaborative EPA grant with Oregon DEQ and Klamath County Public Health.
- Dr. Jherime Kellerman (NSC) published two articles during the fall 2020, *Once in the Auk: Ornithological Application* and *Vermillion Flycatcher Journal*

- Darlene Swigart (DH) had her research and thesis published in the October, 2020 edition of the *Canadian Journal of Dental Hygiene*

Institutionally, a group of faculty, staff and administrators are working as part of the NWCCU Academy for Retention, Completion, and Student success on a retention challenge involving pre-allied health students who have a high rate of leaving the institution between their 1st and 2nd quarters. By working with the ROCK and faculty advisors they are beginning to see relationships with the institution develop and initial increases in retention with this group.

The College of ETM and its departments are working more closely with Admissions and have developed a new college brochure, and a departmental postcard. Other materials include targeted letters to HS Teachers, coordinated mailings of materials within admissions recruiting materials, new letters from Dean to prospective students, new letters from Department Chairs to Prospective Students. Department Brochures are in process.

Overall, faculty at the university have worked diligently preparing and teaching courses in a variety of modalities managing through the constraints resulting from the pandemic. They have risen to the challenge and have offered, and continue to offer, quality learning experiences for students.

STRATEGIC ENROLLMENT MANAGEMENT (Admissions, Financial Aid, Advising and Retention, Educational Partnerships and Outreach - EPO)

Staffing

Staffing has been challenging in these offices this year with turnover impacting operations. Replacement positions have been filled as quickly as possible. Two new positions in advising and retention are at offer stage. These will be embedded, one in each college, to facilitate advising of students with declared majors. The academic advising center (ROCK) will continue to advise all incoming and undeclared students. After various strategies have been tried to cover advising at PM a decision was made to hire an academic advisor for the PM campus to act as the contact for students and facilitate rapid responses for students. This position will also support online advising. EPO also lost two staff this year. Carl Thomas has been hired as the new Assistant Director and will be focused on supporting our partnerships throughout the Southern Oregon Region.

Financial Aid

CARES Act funding distributions for students was completed in December. A supplement has recently been added to provide further funding. GEER funds are also pending, which will provide additional resources for students and potential funding through new federal legislation.

Educational partnerships and outreach (EPO) - new articulations:

1. *Base to Bachelor's* – This agreement with Klamath Community College was signed in August 2020. The program encourages Air Force Service personnel, who are pursuing an Associates degree with KCC, to matriculate to Oregon Tech into our Technology and Management Program. This program maximizes technical credit transfer. EPO is working directly with KCC to communicate and advise interested students.

2. *AU-ABC* – August 2020 Educational Partnerships and Outreach worked with the Community College of the Air Force to become an approved college to support CCAF students to pursue bachelor level programming across the country. Oregon Tech’s Bachelor’s in Applied Technology and Management is our first approved program for AU-ABC. The program is available online and at the Klamath and Portland-Metro campuses.

3. *Universidad Autónoma de Bucaramanga (UNAB)* – The EE/REE Department in conjunction with EPO ushered in an academic agreement with UNAB’s Energy Engineering Department. This program accelerates Oregon Tech’s Master in Renewable Energy Engineering for graduates of UNAB’s Energy Engineering Program.

EPO also worked closely with the faculty liaisons and our high school teachers to accommodate remote delivery of dual credit courses. Dual credit enrollment was strong for fall term but has declined for the winter term. The pre-college collaboration with PSU and MESA successfully transitioned into the virtual environment. We are continuing to support our middle and high school partners involved in MESA.

Advising and retention

Working in coordination with the registrar’s office and the colleges, Advising and Retention has compiled feedback from all students who have not registered for winter to determine reasons and encourage students to register for spring or next fall. Retention from fall to winter this year was down slightly compared with 2019-20. There has also been planning for preregistering of freshmen in summer; this was a new initiative last year and was received favorably by students.

More details of retention strategies is included in the enrollment report for the full board packet.

Admissions

Enrollment data is included in the full board packet and will be discussed in the enrollment report. The impact of the pandemic continues to create uncertainty. Early indicators for fall 2021 are a decrease in Oregon residents but numbers for non-residents are up.

**Human Resources Data
Provost Report Addendum**

Below is the annual reporting of several data sets from the Office of Human Resources showing the demographics of employees at Oregon Tech and the racial, ethnic and gender diversity of faculty and staff search applicant pools and hires. It is recognized that developing a diverse candidate pool at the university’s primary location can, at times, be challenging and must be a long-term initiative of the university.

**Oregon Tech Employee Diversity Report
November 1, 2020**

Race	Total	%
American Indian or Alaska Native	9	2.05
Asian	24	5.48
Black or African American	4	0.91
Hispanic or Latino	21	4.79
Native Hawaiian or Other Pacific Islander	1	0.23
Other - Unknown	1	0.23
White	363	82.88
Multiple Races	9	2.05
Declined to Respond	6	1.37
Grand Total	438	100

Ethnicity	Total	%
Hispanic or Latino	21	4.79
Not Hispanic or Latino	414	94.52
Declined to Respond	3	0.68
Grand Total	438	100

Age Range	Total	%
20-30	36	8.22
31-40	106	24.20
41-50	112	25.57
51-60	121	27.63
61 & up	63	14.38
Grand Total	438	100

Sex	Total	%
Female	232	52.97
Male	206	47.03
Grand Total	438	100

Data was self-reported by the employee

Data as of November 1, 2020

“Declined to Respond” indicates that the employee did not disclose Race and/or Ethnicity

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Faculty Hires – Fall 2020 Start Date

DEPARTMENT	TITLE	COLLEGE	TENURE DESCRIPTION	RACE	SEX
Civil Engineering	Visiting Professor	ETM	Fixed Term	White	Male
Natural Science	Biology Professor	HAS	Annual Tenure/Tenure Track	White	Male
Communication	Assistant Professor	HAS	Annual Tenure/Tenure Track	White	Female
Manufacturing & Mechanical Engineering Tech	Assistant Professor	ETM	Annual Tenure/Tenure Track	Asian	Male
Computer Systems Engineering Tech	Instructor	ETM	Fixed Term	White	Female
Communication	Instructor	HAS	Fixed Term	Asian	Male
Dental Hygiene	Instructor	HAS	Fixed Term	White	Female
Medical Lab Science	Instructor	HAS	Fixed Term	White	Female



Student Affairs Update AQSS Committee, January 2021

The following report provides information about the Student Affairs division and highlights from individual offices for the KF and PM locations.

Klamath Falls

ASOIT

- FAC (Fiscal Allocations Committee) preparing for budget hearings for all RSOs (Recognized Student Organizations) for 2021-2022
- Review of current constitution and bylaws, and RSO policies/procedures
- Initiative to increase student engagement through social media – AS(K)OIT
- Club Expo moved to week 5 due to COVID
- Club portal project and Oregon Tech app user agreement revisions are both underway
- Hootie's Winter Wonderland program moved to week 6 with more remote activities than in person events

Athletics

Fall Sports

- Fall events included golf and cross country; each participated in one competition
- Soccer's first league game is scheduled for March 7th
- Volleyball is waiting on OHA metrics to come down in order to play an indoor sport
- Cross country – Oregon Tech will host an invitational on March 12th and the CCC championships on March 26th at the Running Y

Winter Sports

- Men's and women's basketball are not allowed to compete because OHA is not allowing contact sports to participate
- Hoping to have some games in the spring, if allowed

Spring Sports

- Softball, baseball and track are currently scheduled for full seasons
- OHA regulations currently limit event capacity to 50 people, so there will be no spectators allowed for any athletic events

Athletic Events

- Hoping for, but not holding our breath, for an in-person Blue and Gold Auction on June 4th

- Planning for the fundraising Golf Tournament on June 5th
- Delayed the Howard Morris Hall of Fame banquet until next fall

Career Services

- Active engagement in the University Strategic Plan committees: Pillar 1 (Jolyn) and 3 (Lynde)
- February 15-19, Winter Career Week will include a virtual career fair targeting tech, business, and engineering majors, a video etiquette event, “how to answer the diversity question” workshop, career exploration workshop for undeclared students, MECOP information sessions, a “non-tech jobs in a tech world” panel discussion with alumni – and more! The goal for this term is to reach new student audiences with niche events
- Gearing up to support students in their application process for Allied Health programs’ selection process (e.g., resume reviews, mock interviews)

Housing & Residence Life

- Fall to winter occupancy declined from 630 to 564 (10.5% loss) which is approximately twice the attrition compared to last year (605 fall to 574 winter; 5.1% loss)
- Of the 66 students that moved out: 1 graduated; 19 moved off campus; 13 moved to all online, transferred to PM or another institution; 33 withdrew
- More and more programming online; student staff are finalizing winter term programming
- Housing and Residence Life is partnering with SIB to host Family Groups to help all first year students make more connections to their peers and resources (excited to see a number of Res Life student members joining in as family leaders!)
- Now live with 2021-2022 housing and meal plan application; hoping to break more records for the upcoming year!
- Selection for student RA and SSM team is kicking off. We will host most of these processes online with the aid of ACUHO-I partners sharing their experiences and how others in housing are working to recruit and train their incoming teams

Student Involvement & Belonging events/initiatives

- January is Self-Care Month, events include:
 - *Atomic Habits* book discussion, attendees receive free copy of the book
 - Workshops on grief, stress management, connecting during COVID
 - Comedian and Mental Health Advocate Adam Grabowski
- February is Black History Month, programming to be announced the last week of January
- March is Women’s History Month, programming to be announced the last week of February
- If any Trustees wish to engage with our programming schedules, all events are posted on the EMS calendar and in the Oregon Tech App
- Questions can be directed to getinvolved@oit.edu

Housing & Residence Life, Portland-Metro Student Services, and Student Involvement & Belonging have partnered up on a retention and belonging initiative for new Oregon Tech freshmen.

- In an effort to address the expressed loneliness and uncertainty about how to join into the Oregon Tech community, we have recruited student leaders for small groups (5-8 students) called “Family Groups.” All freshman will be assigned a Family (and given the option to opt out of the project) during week 3.

- 57 returning students and 5 staff members have signed up to be Family Group Leaders.
- Family Group Leaders are expected to connect with each group member (collectively or individually) at least once every two weeks.
- Our goal is for these groups to connect regularly through the end of the academic year to provide a community of support for the freshmen.
- The planning team was very impressed with the enthusiasm of the upperclassmen about the project and we believe that this will have a positive impact on the community.
- We have a feedback process in place for Family Group Leaders to report on the experience.
- Questions can be directed to getinvolved@oit.edu.

College Union

- The CU is open and accommodating departments and students with the challenges of COVID restrictions
- Water problems being addressed: broken pipe near the auditorium and water in the elevator pit

Integrated Student Health Center

- As of 1/12, reviewed and processed 309 individual COVID screenings for students moving back into the Residence Hall (having follow-up conversations with about a third of them due to elevated risk factors; still working with 126 students who have not submitted their screening forms
- Since 9/21, processed, handled, cleared, and resolved 528 COVID issues for students (which can be anything from a Red Health Pass, to exposure, to testing positive)
 - 501 of those were from Fall term (9/21 – 12/31)
 - 27 are from Winter term (1/4 – 1/12)
- Through the end of Fall term, 282 students had tested on campus through an MOU with Sky Lakes (results come directly to ISHC)
- Since 9/21, notified 516 students of their COVID test results (testing on campus or through SLMC drive through site)
- Since taking on employee contact tracing in December, we have resolved issues for 28 employees; 5 are still pending (as of 1/12)
- In terms of counseling, for Fall term (9/21 – 12/18):
 - 176 telecounseling sessions & 182 in-person appointments for a total of 358 sessions
 - This surpasses last year's completed sessions (358 as compared to 233 from the same time frame last year)
 - Fewer crisis sessions this Fall (13) than last Fall (32)
- In terms of medical, for Fall term (9/21 – 12/18):
 - Completed slightly less in-person appointments than last Fall (518 as compared to 582) - during a time when many facilities are still only conducting telehealth
 - Completed 26 telehealth appointments

Student Success Center

Disability Services uses technology in several ways to support our students who qualify for accommodations. With the use of Zoom and Teams we have been able to move all intake and follow up meetings with students to a remote setting. This has been very helpful in keeping our high risk students safe and healthy from COVID.

Disability Services has also implemented Accessible Information Management (AIM) a new software program that has made the accommodation process completely electronic. AIM has allowed many positive changes. First, it is a very secure way for students to upload medical documentation needed for determining accommodations. AIM also allows for a seamless process from initial requests for accommodations to the automated process of electronically sending accommodation letters directly to faculty before each term. Students and faculty both have been very positive in their feedback about AIM.

The Peer Consulting Center and Supplemental Instruction programs are using technology to help students stay connected with their classmates, build healthy study habits during this time of remote and hybrid learning, and support faculty and their course expectations. Peer Consultants and SI leaders are using Zoom to meet individually with students and hold weekly, course specific study sessions. Peer Consulting Services has successfully integrated Zoom into their appointment scheduling software so that students can create appointments and connect with their tutor instantaneously and from one site. Zoom links for SI study sessions are available within Canvas course shells for all SI supported courses.

With Zoom's user friendly connection service and widespread use by students, Peer Consultants and SI leaders are using Zoom's break out room function to encourage small group discussion and collaborative learning in virtual study groups that attract large numbers of students (example: Physics of Medical Imaging). Within those study groups and individual tutoring appointments, Peer Consultants and SI leaders are utilizing technology to make the learning process more interactive including using Kahoot!, YouTube videos, sharing 3D models, and collaborative workspaces. As a result, students can also share and create new resources that can be easily shared and stored over the course of the term. The need to go fully remote last spring broke down a number of barriers that many of students faced trying to connect with support services. As a result, Peer Consulting and Supplemental Instruction is more accessible and can easily fit into any student's schedule.

Fall 2020 PC and SI Usage:

- Peer Consulting appointments (This includes both Klamath and Portland-Metro campuses)
- 815 total appointments
- 397 face-to-face appointments
- 479 online appointments
- 225 Individual students served

Supplemental Instruction (Klamath Falls campus only):

- SI supported courses (multiple sections for some courses): MATH 111, MATH 112, MATH 243, MATH 361, CHE 101, CHE 331, EE 221, PHY 221, and BIO 231
- Number of SI study sessions: 148
- Number of individual students who participated in SI study group: 51

Campus Safety

With COVID protocols in place for Oregon Tech and Campus Safety specifically, these bullet points are adjustments that CS has made during the time of the epidemic:

- Foot patrols continue to be conducted to monitor all activities occurring in, around or near campus buildings
- The Campus Safety patrol officers have continued to check buildings and campus occupants for the university’s social distancing/mask and smoking protocols
- When paroling buildings, the officers will remind occupants of distancing and masking protocols. Most persons requested will either don their masks immediately or distance themselves from others/leave the immediate area where contacted

There have been a few of each of these protocol violations that have since been corrected. The violations have included employees and students that have been reported through proper channels to their superiors or campus executive staff.

During the past 3 months or so, the officers have also been required to enhance safety protocols such as wearing face masks and social distancing while on duty. This includes but is not limited to:

- The wearing of masks when entering the state patrol vehicles for any reason
- Wiping down priority vehicle surfaces at the end of each shift
- Social distancing –even outside- for COVID compliance purposes

Documented Campus Safety Reports:

During the past 3-4 months, the Campus Safety department has had a drastic reduction in the amount of reported incidents on campus. For comparison purposes, between the months of October and December of 2018, 2019 and 2020, there have been a total count of the following reports to Campus Safety:

	Fall 2020	Fall 2019	Fall 2018
Thefts	1	3	5
Criminal Mischief	1	0	1
Marijuana	0	1	2
MIP Alcohol	2	0	0
Harassment	0	1	0
Vehicle Theft	0	0	1
Total reports	12	20	22

Reports for each year during October – December show an increasing number of medical calls. This is a change from past years.

Veteran Services

- Used ODVA grant funds for holiday care packages for military-affiliated students
- New Director, Jay Headley, is meeting veterans and military-connected dependents
- Working to obtain data on Oregon Tech veteran students and students using VA benefits
- Green Zone training for faculty and staff by end of Winter term
- Collaborating on events for Winter Career Week

- Working to understand the various groups, space and budgets
- HIGHEST PRIORITY: Capture veteran status data from 1st time to school application – currently only on transfer app. He needs clean data, so this is the 1st step.
- Prioritizing an initiative to release GI funds to student vets before it posts to Oregon Tech

Portland-Metro

- Student Transition Support Team meets weekly to talk about our direct from HS students or other new student concerns (Andi, Kim, Holly, Jolyn)
- Self-Care Month (January) – collaboration with SIB
- Family Group project includes PM students
- Launched Supplemental Instruction with Physics this Winter plus several study groups for traditionally difficult courses

Oregon **TECH**

Portland Metro Student Services



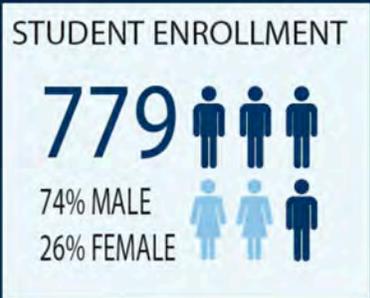
Portland Metro Student Services

- ▶ Students
- ▶ Student Needs
- ▶ Student Services
- ▶ Q & A

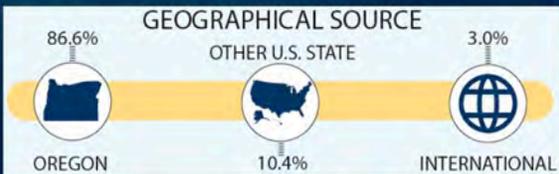
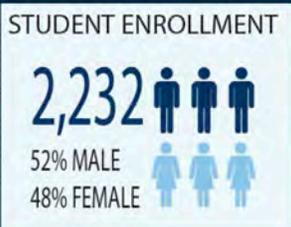


Portland Metro Students

Portland Metro

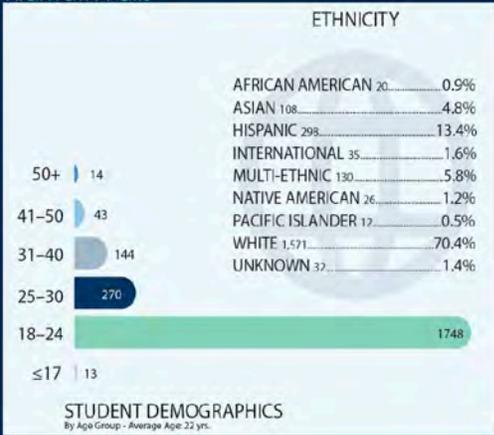
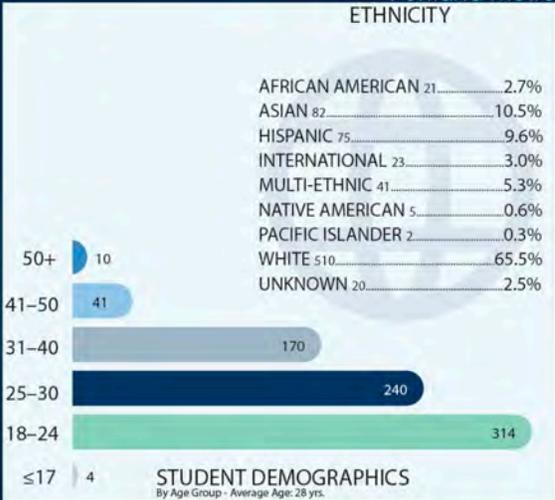


Klamath Falls



Portland Metro Students

Portland Metro Klamath Falls



Portland Metro Students



Portland Metro Students



Portland Metro Students

International Students

Active F-1 Students per Term

TERM	KF	PM	Total
FA19	36	27	68
WI20	37	29	66
SP20	39	24	63
SU20	29	19	48
FA20	24	13	37
WI21	23	9	32

- We are not actively recruiting int'l students
- PM is not an approved site for Saudi Arabia Cultural Mission students, our #1 pipeline
- COVID 19 is blamed for 16-18% downturn across the U.S.; we are 50% down.

Veteran Students

Veterans using Benefits per Term

TERM	KF	PM	Online	Chemeketa	Total
FA19	102	77	29	2	210
WI20	98	76	25	4	203
SP20	84	74	22	2	182
SU20	29	48	18	0	95
FA20	107	81	24	2	214
WI21	91	65	23	1	180

- Data collection through admissions applications, as of January 2021.

Portland Metro Students

...two distinct groups...

- | | |
|--|---|
| ▶ Working adults | ▶ Direct from High School |
| ▶ Parents (are them) | ▶ Parents (have them) |
| ▶ Career-focused | ▶ Exploring |
| ▶ Part-time | ▶ Full-time |
| ▶ Low desire for campus engagement | ▶ High desire for campus engagement |
| ▶ Transfer | ▶ Transfer |
| ▶ Time to graduation is the highest priority | ▶ Experience on-campus is a high priority |

Oregon TECH Oregon Technical Community College
STUDENT NEEDS ASSESSMENT
FALL 2020

WE ASKED...
Student Services polled students to what extent students were concerned about housing, food, internet, adequate computer hardware, childcare, employment, finances, and mental health. Thank you 1000 students who responded to the emailed survey between 9/28 and 10/7.

YOU ANSWERED

55% of respondents indicated being "concerned" or "very concerned" about dealing with mental health challenges of stressors

47% of respondents indicated being "concerned" or "very concerned" about their finances especially with COVID

33% of respondents indicated being "concerned" or "very concerned" about finding employment

YOU ARE NOT ALONE

Students concerned or very concerned about mental health:

- 52.3%** Klamath Falls
- 58.3%** Portland Metro
- 66.7%** Online, Seattle Chemskeeto

All students can receive FREE counseling!

WHAT RESOURCES ARE AVAILABLE?

- 1 REMOTE COUNSELING**
All Oregonians can access free, confidential, 24-hour, 7-day-a-week, telephone and online counseling services through the Oregon Statewide Crisis Center. For more information, visit www.oregonstatewidecrisiscenter.org.
- 2 FINANCIAL BARRIERS**
47% of respondents indicated being "concerned" or "very concerned" about their finances especially with COVID. Click here for [Financial Aid Resources](#).
- 3 CAREER READINESS**
82% of respondents indicated being "concerned" or "very concerned" about finding employment. Click here for [Career Resources](#).
- 4 TECHNOLOGY NEEDS**
47% of respondents indicated being "concerned" or "very concerned" about their finances especially with COVID. Click here for [Technology Resources](#).
- 5 FOOD INSECURITY**
33% of respondents indicated being "concerned" or "very concerned" about finding employment. Click here for [Food Insecurity Resources](#).

CALL US 541-885-1011 **EMAIL US** STUDENT.AFFAIRS@OIT.EDU
CONTACT STUDENT.AFFAIRS@OIT.EDU FOR MORE INFORMATION

Portland Metro Student Needs Fall 2020 Needs Assessment

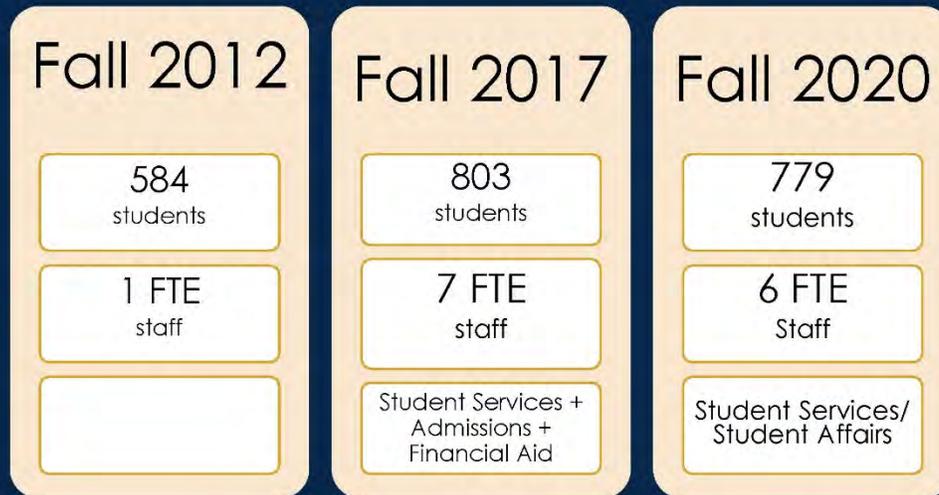
Comments from Portland-Metro students:

- Paying apartment bills
- I am struggling with courses & need more help than my instructor can give. What are tutoring resources & how do I get them?
- Having time for my school after homeschooling my kids
- Anxiety in zoom calls especially when cameras are on
- Dealing with lack of lab access/instruction to complete intended master's project

Portland Metro Student Needs

Student Concerns 2017-2018	Student Concerns 2020-2021
Transfer Advising for prospective students wanting to understand credit transfer & path to degree	Ongoing concern
Academic Advising for students on probation or returning from suspension	Student Transition Support Team
Course schedule is not aligned with student needs	Ongoing concern
International and Veteran Students are not being adequately served	PM Student Services re-structuring to better meet specialized student support
	Rising cost of higher education
	COVID-19 related concerns (e.g., mental health, personal finances, family, dissatisfaction with some online courses)

Portland Metro Students and Staffing



Portland Metro Student Services

aligning student needs with staff strengths regardless of campus

Academic Support/ Student Success Center	Student Involvement & Belonging	Wellness	Student Transition Support Team	Specialized Support
<ul style="list-style-type: none"> ■ Disability Services ■ Peer Consulting ■ Supplemental Instruction ■ <i>Eliminated the Testing Center Summer 2020</i> 	<ul style="list-style-type: none"> ■ ASOIT ■ Clubs and Organizations ■ Belonging-building programs ■ New Student Orientation 	<ul style="list-style-type: none"> ■ Individual Counseling ■ Therapy Assistance Online ■ Weekly Meditation 	<ul style="list-style-type: none"> ■ Registrar & Financial Aid ■ Faculty Advising Liaison ■ Academic Support ■ Student Involvement 	<ul style="list-style-type: none"> ■ Veteran Student Services ■ International Student Services ■ Student Support Team
<ul style="list-style-type: none"> ■ 2 Vacant (PM and KF) ■ Holly (PM) ■ Shaundra (KF) ■ Holly (PM) ■ Shaundra (KF) 	<ul style="list-style-type: none"> ■ Holly (PM and KF) ■ Holly (PM), Josie (KF) ■ KF: Josie, Wakaya, Correne, Jay ■ PM: Holly, Iona, Kim, Jolyn 	<ul style="list-style-type: none"> ■ Leanne Reed, Counselor 	<ul style="list-style-type: none"> ■ Kendal Marks ■ Andria Fultz, Faculty ■ Holly ■ Kim ■ Jolyn 	<ul style="list-style-type: none"> ■ Jay Headley, Director (PM and KF) +Iona (PM) ■ Iona (PM and KF) ■ Erin, Iona, Jolyn

Portland Metro Student Services

Career Services

Lead a university-wide culture of career advising and professional mentorship to empower students and alumni to reach their unique career goals.

- [Redacted]
- [Redacted]
- Career Counseling
 - Sarah Moore, Assistant Director of Career Services
- Career Readiness Programs
 - Lynde Wright, Employer Relations
- Student Employment
 - Jolyn Dahlvig, Interim Director of Career Services & Associate Dean of Students
- Career Fairs
- Employer Engagement Programs

Embrace differences. Empower growth. Inspire confidence. Foster connections. Celebrate wins.

Portland Metro Student Services

We value holistic care and making a positive impact.

- ▶ **Holistic care**
 - ▶ for students
 - ▶ for one another
- ▶ **Positive impact**
 - ▶ student success
 - ▶ cross-department & divisional collaboration



Portland Metro Student Services

Current Strategies

- ▶ **Data-informed decision-making**
 - ▶ Clean data (int'l, vets, etc.)
 - ▶ Create systems of assessment
- ▶ **Invest in collaboration**
 - ▶ Pillar 1, Pillar 3, DEI Committee, Student Employment Project
 - ▶ Administrative efficiencies
- ▶ **Align needs with staff strengths**
- ▶ **"keep them upright"**

Future Opportunities

- ▶ **Transfer Student Experience Conference and working group**
- ▶ **Student Employment Project**
 - ▶ Career readiness
 - ▶ "culture of mentoring"
- ▶ **Portland-Metro Strategic Plan/Vision**
- ▶ **Better coordination across divisional silos and departments**

Portland Metro Student Services

Student Success Center - Peer Consulting & Supplemental Instruction

Oregon TECH FALL 2020
Oregon Institute of Technology PM CAMPUS
PEER CONSULTING DATA

INDIVIDUAL APPOINTMENTS

26 NEW CLIENT PROFILES CREATED

141 APPOINTMENTS SCHEDULED

PM CAMPUS SAW AN INCREASE IN STUDENT USAGE OF PEER CONSULTING FROM FALL 2019 TO FALL 2020.

AVERAGE OF 5.42 APPOINTMENTS PER CLIENT USER.

STUDY GROUPS

2 WEEKLY OPTIONS

MECH 433:
7 STUDENTS
2 PEER CONSULTANTS

BD 23:
3-9 STUDENTS
1 PEER CONSULTANT

IN PREPARATION FOR PILOTING THE SUPPLEMENTAL INSTRUCTION INITIATIVE, WE STARTED 2 SMALL STUDY GROUPS AVAILABLE FOR STUDENTS.

THIS WINTER

Launched Physics Supplemental Instruction with Dr. Johnson. Smashing success.

A&P study groups continuing.
MIS study groups launched.

Increased request for upper-division assistance.

- TutorMe (evenings & weekends)
- Heartful Editor

APPOINTMENTS BY MONTH

SEPTEMBER **6** NOVEMBER **50**

OCTOBER **58** DECEMBER **27**

IN PREPARATION FOR PILOTING THE SUPPLEMENTAL INSTRUCTION INITIATIVE, WE STARTED 2 SMALL STUDY GROUPS AVAILABLE FOR STUDENTS.

Portland Metro Student Services

Student Success Center - Disability Services



Disability Services facilitates access to Oregon Tech programs and services for individuals with disabilities through accommodations, education, consultation and advocacy.

Active students utilizing accommodations.

	FA19	WI20	SP20	SU20	FA20	WI21
PM	29	32	31	16		
KF	189	96	67	23		
Students					118	87

- ▶ Launched AIM
- ▶ Cross-training to fill gaps
- ▶ 18% of total student enrollment is the U.S. higher education average; indicates Oregon Tech may be under-serving our students

Portland Metro Student Services

Student Involvement & Belonging



Oregon TECH
Oregon Institute of Technology

AT THIS INSTITUTION WE BELIEVE IN A FULL, REPRESENTATIVE RANGE OF PERSPECTIVES IN NOT JUST EQUALITY, BUT FAIRNESS THAT INCLUSION IS AN INTENTIONAL CHOICE IN WELCOMING AND RESPECTFUL ENVIRONMENTS WHERE DIFFERENCES ARE VALUED WE BELIEVE IN EACH OTHER IN CELEBRATING EVERYONE, NO MATTER WHERE THEY START

That we all benefit when we are #OregonTechTogether

HAPPY VETERANS DAY

A SALUTE TO OUR VETERANS AND MILITARY AFFILIATED STUDENTS.

Today and every day, we are grateful for your service and bravery. Thank you for your honorable service to our nation over the years. Your commitment and sacrifice for our country and for each of us enables peace and liberty in the freedoms that we have and share with each other.

All military affiliated individuals, your expertise, persistence and commitment to your community makes our campus a more vibrant, diverse and inclusive place for all. We thank you for your service and bravery. We wish you all a happy Veteran's Day.

Oregon TECH
DEPARTMENT OF STUDENT INVOLVEMENT AND BELONGING



CELEBRATE WITH ADMIN COUNCIL

Grab a cup of coffee or tea and get ready for some social time!

TUESDAY, 11/10
ADMIN. COUNCIL COFFEE HOUR
10am-11am
Join Us on Zoom
Meeting ID: 512 897 5279

FIRST GEN LIVE! THE POWER OF 1

STORIES & CELEBRATIONS

THURSDAY 11/12
FIRST GENERATION LIVE! EVENT
2pm-3pm
Join Us on Zoom
Meeting ID: 977 7430 2240

Oregon TECH
Department of Student Involvement and Belonging

Portland Metro Student Services Student Involvement & Belonging



Family Group Project

- Housing & Residence Life + Student Involvement & Belonging
- Students feel isolated, disconnected
- 1st year students assigned to a Family Group Leader
- Leaders connect 1x/week - paid 2 hours/week – Choose Your Platform
- Build relationships, give friendship a push
- Not advising or counseling

unlearn.

unlearn. is a global movement, an approach to life, a way to live. It enables human connection and understanding that improves the quality of life for you and those around you.

Coming soon....

Black History Month (February)
Women's History Month (March)
Sexual Assault Prevention Month (April)

Portland Metro Student Services Wellness & Counseling

	Individual Appointments
Fall 2020	136
Fall 2019	59*
Fall 2018	120
Fall 2017	124
Fall 2016	127

- ▶ Weekly Meditation Breaks
- ▶ Therapy Assistance Online
- ▶ MLS and ASOIT orientation
- ▶ App presence



Portland Metro Student Services

Career Services

Career Services COLLABORATIONS

- ▶ **Tech Opportunity Program (TOP)**
 - ▶ Lunch & Learn Series WI21
 - ▶ Winter Retreat 21
- ▶ **Student Involvement & Belonging and Alumni Relations**
 - ▶ PRIDE at Work FA20 & BIPOC at Work WI21
- ▶ **Veteran Student Services**
 - ▶ "Service to Success" WI21
- ▶ **International Student Services**
 - ▶ Strengthened online student resources + resources for Employers

	FA19	FA19	FA20	FA20
CAREER FAIR	Employers	Students	Employers	Students
Engineering	56 (KF)	278 (KF)	43	177
Business	30 (PM)	89 (PM)	14	45
Health	19 (KF)	131 (KF)	12	22
Social Services			-	-
Dental Hygiene	-	-	5	38

Individual appointments with Sarah

FA20 116 (FA19 166)

"Prepare for the Fair" series

32 Class presentations & Workshops

Portland Metro Student Services

Career Services



SCHEDULE OF EVENTS

MON, 2/15

- Diversity Question Workshop, 12pm-12pm
- Video Etiquette Kickoff Event Featuring Jason LeVasseur 6:30pm-8pm

TUES, 2/16

- Career Exploration Workshop, 10am-3pm
- Engineering & Tech Career Fair, 12pm-3pm
- MECOP Info Session, 4-00pm
- Environmental Science Professional/Alumni Panel, 5:00pm

WED, 2/17

- Peace Corps, 10am
- K-Falls Small Bus/Nonprofit Info Sessions, 12pm-2pm
- All About Internships, 3pm
- Student Leadership Resume Workshop, 4pm
- Non-Tech Roles in a Tech World, 5pm

THUR, 2/18

- Careers in Law Enforcement, 11 am
- Service to Success; Resume Writing Tips, 12pm
- Military Meet & Greet, 1pm-3pm
- Vets in Tech 6pm

FRI, 2/19

- MECOP Info Session, 10am
- BIPOC at Work, 12pm
- Virtual Coffee with a Recruiter (Nursing Grad Residency), 1pm
- Tech in Health Care, 3pm
- Become a Teacher, 4pm

REGISTER ON HANDSHAKE
OIT.JOHNSHANDSHAKE.COM CAREER@OIT.EDU

FEATURED EVENT DETAILS

VIDEO ETIQUETTE
MON, FEB 15TH 6:30PM-8PM

- Featuring Jason LeVasseur, award winning speaker & performer
- Tips from Oregon tech alumni about video interviewing
- All who join get a professional portfolio

ENGINEERING & TECHNOLOGY CAREER FAIR
TUES, FEB 16TH 12PM-3PM

- Job & Internship opportunities
- Engineering & Tech roles

K-FALLS SMALL BUSINESS & NONPROFIT INFO SESSIONS
WED, FEB 17TH 12PM-2PM

- Get to know a variety of small businesses in the Klamath falls area

MILITARY MEET & GREET
THURS, FEB 18TH 1PM-3PM

- Connect with military recruiters from a variety of branches
- Learn about scholarship opportunities and more

STUDENT TRANSITION SUPPORT TEAM

WE'RE HERE TO HELP YOU NAVIGATE YOUR TIME AT OREGON TECH!

NOT SURE WHERE TO START?
ASK ANY OF US AND WE CAN GET YOU POINTED IN THE RIGHT DIRECTION!



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 • Academic Advising Liaison and Support Services
 • Campus Collaboration Specialist

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 • RSOs and Clubs



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 • VA Certifying Official

KIM FAKS ✉ kim.faks@oit.edu
ADMINISTRATIVE PROGRAM ASSISTANT (OFFICE MANAGER)
 • Student Resource
 • Registered Student Organization Support
 • Campus Information Center Manager/Department Operations and Reception
 • Oregon Tech App/Owl2Owl Text Administrator



JOLYN DAHLVIG ✉ jolyn.dahlvig@oit.edu
ASSOCIATE DEAN OF STUDENTS & INTERIM DIRECTOR OF CAREER SERVICES
 • Veteran Student Services (KF and PM)
 • Career Services (KF and PM)
 • International Student Services (KF and PM)
 • PM Student Services

NOT SURE WHO CAN HELP?
 EMAIL: PORTLAND@OIT.EDU OR CALL US AT: 503-821-1250

Portland Metro Student Services Owl2Owl Text Program

- ▶ started Jan 2020
- ▶ weekly texts
- ▶ events, resources, & deadlines
- ▶ targeted messages to specific student groups
- ▶ average unsubscribe rate – 6.1% (lowest rate of 1.7% during remote Spring 2020)



International Student Services

Student Support

- ▶ **Monitoring immigration status & requirements**
- ▶ **Filing U.S. tax paperwork**
- ▶ **Navigating U.S. culture**
- ▶ **Navigating Oregon Tech**



Projects

- ▶ **Communication between Int'l Students and Business Affairs – collaboration with BAO billing office**
- ▶ **Clean data – collaboration with ITS**
- ▶ **Admissions process from inquiry to registration**
- ▶ **Comprehensive PDX-to-KF Orientation program**

Veteran Student Services



Portland Metro Veteran Services

- ▶ **3 VA Work Study students**
 - ▶ Olex (internal), Scott (external), Zach (PAVE)
 - ▶ 0.25 FTE Iona (PM) + 1.0 FTE Jay (KF)
- ▶ **PM Veteran Working Group**
 - ▶ Maureen Sevigny (faculty), Josh Jones (EPO), Kendal Marks (Registrar/FinAid/SCO), Rob Paxton (faculty), Jay Headley (Director), Jolyn
- ▶ **Veteran Resource Center, ODVA Grant**
- ▶ **Peer Advisor Veteran Education (P.A.V.E.) (KF and PM)**
- ▶ **Veteran Appreciation for Veteran's Day (KF and PM)**
- ▶ **Winter Break Care Packages (KF and PM)**
- ▶ **Green Zone Training (Zach and Jay)**

Portland Metro Student Services

Questions?