
Executive Committee Agenda

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1. Call to Order/Roll/Declaration of a Quorum (11:40am) <i>Chair Jessica Gomez</i>	
2. Consent Agenda <i>Chair Jessica Gomez</i>	
2.1 Approve Minutes of the November 12, 2020 Meeting	1
3. Action Items (11:45am)	
3.1 Recommendation to the Governor to Reappoint Staff Member Michele Vitali to Oregon Institute of Technology's Board (5 min) <i>Chair Jessica Gomez</i>	3
4. Discussion Items (11:50am)	
4.1 Review of Board Agenda (5 min) <i>Chair Jessica Gomez</i>	
5. Other Business/New Business (11:55am) (5 min)	
6. Adjournment (Noon)	

EXECUTIVE SESSION OF THE BOARD – less faculty, staff, and student (12:15pm – 12:30pm)
The Board will meet in Executive Session per ORS 192.660(2)(f) and ORS 40.225 Rule 503 to consider information or records that are exempt by law from public inspection and to have confidential communication subject to attorney-client privilege.



**Meeting of the
Oregon Tech Board of Trustees
Executive Committee
Sunset Room, Klamath Falls Campus
And virtually via Microsoft Teams
November 12, 2020
10:00am – 10:25am**

**Executive Committee
DRAFT MINUTES**

Trustees Present:

Jessica Gomez, Chair

Vince Jones, Vice Chair

Jeremy Brown

Lisa Graham

Nagi Naganathan, President

(in person)

Paul Stewart

Trustees Unable to Attend:

Fred Ziari

Other Trustees Present:

Tim Hasty

Jill Mason

Rose McClure (in person)

Mike Starr

Michele Vitali

University Staff and Faculty Present:

David Groff, General Counsel

Scotty Hayes, Information Technology Consultant

1. Call to Order/Roll/Declaration of a Quorum

Chair Gomez called the meeting to order at 10:04am. The Secretary called roll and a quorum was declared.

2. Consent Agenda

2.1 Approve Minutes of the April 2, 2020 Meeting

Trustee Graham moved to approve the minutes of the April 2, 2020 meeting.

Trustee Brown seconded the motion. With all trustees present voting aye, the motion passed unanimously.

3. Action Items

3.1 Ratification of Recommendation to the Governor to Appoint Staff Member Michele Vitali to Oregon Institute of Technology's Board

Trustee Vitali introduced herself explaining she previously worked with Trustees Ziari and Graham on the former Engineering Technology Industry Council and began working with Oregon Tech in 2017 and is now at OMIC.

Trustee Jones moved to ratify the recommendation to the Governor to appoint staff member Michele Vitali to Oregon Institute of Technology's Board. Trustee Graham seconded the motion. With all trustees present voting aye, the motion passed unanimously.

3.2 Recommendation to the Board to Appoint Trustees Hasty and Vitali to Committees

Trustee Hasty introduced himself noting he is a graduate of Western Oregon University with a degree in political science, served in the military, and is now a student at Oregon Tech. **Chair Gomez** explained Trustee Vitali would be a good fit on the Finance and Facilities committee given her background in finance and Trustee Hasty could provide insight from the student perspective on the Academic Quality and Student Success Committee.

Trustee Brown moved to recommend to the Board to appoint Trustee Hasty to the Academic Quality and Student Success Committee and Trustee Vitali to the Finance and Facilities Committee. Trustee Graham seconded the motion. With all trustees present voting aye, the motion passed unanimously.

4. Discussion Items

4.1 Review of Board Agenda

Trustee Brown noted he will not be in attendance at the full board meeting due to the time difference. He asked the trustees to pay particular attention to the Board's evaluation of the president as renewal of his contract is one of the issues to be addressed.

5. Other Business/New Business - none

6. Adjournment

Meeting was adjourned at 10:18am.

Respectfully submitted,



Sandra Fox
Board Secretary

EXECUTIVE SESSION OF THE EXECUTIVE COMMITTEE

The Executive Committee of the Board met in Executive Session from 10:35am to 10:55am per ORS 192.660(2)(f) and ORS 40.225 Rule 503 to consider information or records that are exempt by law from public inspection and to have confidential communication subject to attorney-client privilege.

ACTION ITEM

Agenda Item No. 3.1

Recommendation to the Governor to Reappoint Staff Member Michele Vitali to Oregon Institute of Technology's Board

Summary

In the fall of 2020 Trustee Michele Vitali was appointed to fill the board seat vacated by prior staff member, Grace Rusth. Trustee Vitali's appointed term is very short (October 1, 2020 to June 30, 2021) as it is the remainder of the original staff term. She is eligible for reappointment and is willing to serve a full two-year term.

The next round of appointments will be this fall, prior to the Board's November 18, 2021 meeting. To meet the submittal deadline staff is requesting the Executive Committee of the Board consider making a recommendation to the Governor at the May 27, 2021 meeting.

Staff Recommendation

Motion to recommend the Governor reappoint staff member Michele Vitali to Oregon Institute of Technology's Board.