

Academic Quality and Student Success Committee

MINUTES

Trustees Present:

Jeremy Brown, Chair
Tim Hasty
Kathleen Hill

Rose McClure
Jill Mason
Kelley Minty-Morris

Dr. Nagi Naganathan
Rose McClure

Other Trustees Presents:

Jessica Gomez, Board Chair

University Staff and Faculty Present in person:

Abdy Afjeh, Vice Provost-Research & Academic Affairs
Dina Battaglia, Associate Vice Provost Academic Excellence
Kyle Chapman, Associate Professor-Humanities & Social Sciences
Don DaSaro, President-Fiscal Operations Advisory Council
Alicia Dillon, Associate Vice President of Finance & Controller
Ken Fincher, Vice President University Advancement
David Groff, General Counsel & Interim Board Secretary
Pam Grove, Assistant to University General Counsel & Interim Board Secretary
John Harman, Vice President Finance & Administration
Tom Keyser, Dean College of Engineering, Technology & Management
Kelsey McCauley, Government Relations
Joanna Mott, Provost & VP of Academic Affairs
Adria Paschal, Senior Executive Assistant to the President
Dan Peterson, Dean College of Health, Arts & Sciences
Bryan Wada, Information Technology Consultant 2

1. Call to Order/Roll/Declaration of a Quorum *Chair Jeremy Brown*

Chair Brown called the meeting to order at 10:50am. The Board Secretary called roll and a quorum was declared.

2. Consent Agenda *Chair Jeremy Brown*

2.1 Approve Minutes of the April 7, 2022 Meeting

No changes voiced. Minutes approved as submitted

3. Reports

3.1 Provost's Report *Provost and VP for Academic Affairs and Strategic Enrollment Joanna Mott*

Dr. Mott reviewed her report included with the agenda materials which addressed Academic Affairs and staffing, Strategic Enrollment, an update on progress of the Academic Master Plan, and Academic Programs concerning requests approved by the Higher Education Coordinating Commission (HECC) to offer degrees in BS in Business Management and BS in Health Care Management on the Portland-Metro Campus. She further advised that Graduate Certificates have been approved internally in Power Systems Engineering and Systems Engineering. Dr. Mott shared programs in development are MS Bio-Health (Natural Sciences Department), BS Cloud Computing (Computer Software Engineering Technology Department), as well as several certificates in various departments. Dr. Mott reported that the IACBE accreditation in all programs of the Management Department were overwhelmingly positive with no findings or recommendations, only recognitions. She further reported that an Executive Director for Sponsored Projects and Grants Administration has been hired and will be positioned on the Portland-Metro Campus. Dr. Mott shared that the retrofit of the Oregon Manufacturing Innovation Center (OMIC) main building, funded by an EDA grant was completed on time at the end of May 2022.

3.2 Student Affairs *Associate Dean of Students Taylor Burke*

Dr. Burke reviewed a PowerPoint Presentation included within the Agenda materials, which shared that the Oregon Tech Softball Team travel to Georgia for the third consecutive NAIA Work Series, Campus Safety Authority Training, Career Services, a Professional Etiquette Dinner which included students, faculty and staff, the CARES Honors Celebration, and Weekly Study Jams on the Portland-Metro Campus.

Within the Agenda materials is also a report from Dr. Foley which addresses Athletics, Campus Safety, Career Services, the Center for Academic Resources and Engagement Services (CARES), Housing and Residence Life, the Integrated Health Center, International Student Services, Resilience, Emergency Management and Safety, Student Involvement and Belonging (SIB), Veteran Services and the Student Affairs Office.

4. Action Items

4.1 None

5. Discussion Items

5.1 Assessment Update *Associate Vice Provost for Academic Excellence Dina Battaglia*

Dr. Battaglia reviewed a PowerPoint Presentation included within the Agenda materials, and addressed the Assessment Executive Committee (AEC) initiatives which includes increased outreach efforts from the AEC; redesign program assessment reporting processes; increased reporting of course learning outcomes; and alignment of program learning outcomes with institutional student learning outcomes.

5.2 University Research Committee Report *Dr. Yasha Rowher & Dr. Kyle Chapman; verbal only no materials*

Dr. Kyle Chapman provided a report regarding the newly formed University Research Committee (URC). He shared that the URC is a devoted group of people seeking to push the intellectual community of Oregon Tech a little further, and that committee members include people from all over campus who are interested in pushing forward research on campus and developing a deeper intellectual community. Dr. Chapman advised that thus far the URC is working to develop some clear processes that create equity, and to put the infrastructure on paper. The current focus for the URC is: 1) the IdeaFest and to provide an end of the year symposium to complement what our students are doing, and to also be able to showcase what our faculty are doing; and 2) to start what is probably going to be a very long process of trying to develop policies and procedures that are clear and transparent for faculty to be able to do this work.

5.3 Faculty Search Results *Provost and VP for Academic Affairs and Strategic Enrollment Joanna Mott*

Provost Mott discussed the table provided in the Agenda packet concerning searches being conducted by all departments, and that over half of the vacant positions have been filled.

6. Other Business/New Business *Chair Jeremy Brown*

None.

7. Adjournment

Chair Brown adjourned the meeting at 12:20pm.

Respectfully submitted,



David P. Groff

University General Counsel & Interim Board Secretary