

**EXECUTIVE SESSION OF THE EXECUTIVE COMMITTEE** (12:15pm – 1:00pm)

The Executive Committee will meet in Executive Session per ORS 192.660(2)(f) to consider information or records that are exempt by law from public inspection, and ORS 192.660(2)(i) to review and evaluate the employment-related performance of the chief executive officer.

## Executive Committee Agenda

	<u>Page</u>
1. Call to Order/Roll/Declaration of a Quorum (1:00 pm) <i>Chair Gomez</i>	
2. Consent Agenda (1:05 pm) (5 min) <i>Chair Gomez</i>	
2.1 <a href="#">Approve Minutes of the April 7, 2022 Meeting</a>	1
2.2 <a href="#">Approve Minutes of the May 1, 2022 Meeting</a>	4
3. Action Items - None	
4. Other Business/New Business - None	
5. Discussion Items	
5.2 Comprehensive Presidential Evaluation Process Update (1:10 pm) (15 min) <i>Chair Gomez</i>	
6. Adjournment (1:25 pm)	

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**Executive Committee**  
**DRAFT MINUTES**

**Trustees Present:**

Jessica Gomez, Chair  
Vince Jones

Jeremy Brown  
Fred Ziari

Nagi Naganathan, President

**Trustees Unable to Attend:**

Paul Stewart

**Other Trustees Present:**

Michele Vitali  
Kelley Minty-Morris  
Tim Hasty

Kathleen Hill  
Rose McClure  
Mike Starr

**University Staff and Faculty Present:**

Thomas Cooper, Information Technology Consultant 2  
Erin Foley, Vice President & Dean of Students  
David Groff, General Counsel & Interim Board Secretary  
Pam Grove, Assistant to University General Counsel & Interim Board Secretary  
John Harman, Vice President Finance & Administration  
Tom Keyser, Dean College of Engineering, Technology & Management  
Billy Kimmel, ASOIT Officer, Portland-Metro  
Kelsey McCauley, Government Relations  
Michelle Meyer, Accounting Services Manager  
Travis Miller, Information Technology Consultant 2  
Joanna Mott, Provost & VP of Academic Affairs  
Adria Paschal, Senior Executive Assistant to the President  
Bryan Wada, Information Technology Consultant 2  
Mason Wichmann, Oregon Tech Student

**1. Call to Order/Roll/Declaration of a Quorum**

Chair Gomez called the meeting to order at 1:10pm. The Secretary called roll and a quorum was declared.

## 2. Consent Agenda

### 2.1 Approve Minutes of the February 24, 2022 Meeting

No changes voiced. Minutes approved as submitted.

## 3. Action Items - none

## 4. Discussion Items

### 4.1 Comprehensive Presidential Evaluation Process, *Chair Jessica Gomez*

The committee discussed the Presidential Evaluation policy, specifically section 4.2. addressing periodic comprehensive evaluation for the president. It is intended to be conducted every four to five years, with the specific timing to be determined by the Board Chair in consultation with the Full Board. The comprehensive evaluation process is to be overseen by a small group of board members appointed by the Board Chair or an oversight committee, and a qualified consultant if desired by the Board Chair. It is a flexible process, and policy provides a list of typical stakeholders who might be interviewed, including board members, members of the faculty, classified and unclassified staff, student representatives, community members, government leaders, alumni. **Chair Gomez** said the comprehensive evaluation process is appropriate for the Executive Committee to manage. **Trustee Brown** commented sometimes such reviews are conducted internally by the board, without the need a consultant who might not understand the culture and the dynamics of the institution. **Chair Gomez** responded that when she looked at the process, it made sense to have someone come in and help. **Trustee Jones** said he thought we could do it internally and streamline the process and that would make it simpler. **Trustee Starr** questioned whether the issues of transparency and trust might come up if the process is all internal. **Trustee Brown** shared that if we have a process that involves the stakeholders being interviewed directly, that might address the transparency side of things. **Trustee Jones** said Trustee Starr has a good point in that we do have to consider the reactions that people might have regarding transparency. It's important to be completely open about the process in order to avoid any doubts that people might have. **Chair Gomez** said this is the first time we are doing this broader evaluation with Dr. Naganathan, and she and staff will take a look at proposals from consultants and make a decision quickly, so we have some support as we go through this process.

### 4.2 2023 Board Meeting Schedule, *Chair Jessica Gomez*

**Dave Groff** reviewed the 2023 proposed Board Meeting Scheduled contained in the agenda packet.

## 5. Other Business/New - none

**6. Adjournment**

Meeting adjourned at 1:32pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "D. P. Groff", with a horizontal line underneath.

**David P. Groff**

*University General Counsel & Interim Board Secretary*

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**Executive Committee**  
**DRAFT MINUTES**

**Trustees Present:**

Jessica Gomez, Chair  
Vince Jones

Fred Ziari  
Paul Stewart

**University Staff and Faculty Present:**

David Groff, General Counsel & Interim Board Secretary  
Christina Negoita, Professor - Mathematics  
Yuehai Yang, Associate Professor – Natural Science  
Cooper Roberts, Herald & News

**7. Call to Order/Roll/Declaration of a Quorum**

Chair Gomez called the meeting to order at 10:10am. The Secretary called roll and a quorum was declared.

**8. Consent Agenda - None**

Approval of the April 7, 2022 meeting to be submitted at the June 2, 2022 meeting.

**9. Action Items - none**

**10. Discussion Items**

**10.1 Comprehensive Presidential Evaluation Interviews & Surveys, Chair Jessica Gomez**

**Chair Gomez** explained the reason for this special meeting is to review the list of people who will be participating through either interviews or surveys in the evaluation and process for President Naganathan. She asked for feedback on the list of proposed participants. Chair Gomez directed the Committee member to the lists sent out by staff, consisting of direct reports to the president, faculty, unclassified administrators, classified staff, students, community and government leaders, alumni, and donors. She advised that the goal is to make sure we are connecting with groups of people who have interacted with Dr. Naganathan, have experienced his leadership, and can provide us with some feedback on his performance. Chair Gomez also explained the reason for meeting on a Sunday is due to the condensed schedule surrounding this matter, and because there are over 20 interviews that we would like to have our consultant perform. **Trustee Ziari** suggested adding Kathleen Hill as part of the interview process because of her connection to the Klamath Tribes. **Trustee Jones** suggested it might be good to include Thom Darrah to get

his perspective with his interaction with Dr. Naganathan; he later said since VP Harman is on the list and he works directly with Thom Darrah, VP Harman can provide perspective as far as Facilities is concerned.

The committee reviewed other suggested names on the list which includes student representatives, ASOIT Presidents from both the Klamath Falls and Portland-Metro campuses, Brie Landis and Jack Zoucha. The next categories are government and community leaders: former State Senator Betsy Johnson who has worked closely with President Naganathan; Ben Cannon from the Higher Education Coordinating committee (HECC) who has also worked closely with President Naganathan; Roberto Gutierrez who is the President of Klamath Community College. Also on the list is Ken Vandehay who is on the Alumni Advisory Board; Bob Kingzet who is on the Foundation Board and is also a retired Executive Director of the Wendt Family Foundation; and John Stilwell is on the list as well as a donor. Chair Gomez asked to add Craig Campbell of OMIC to the interview list if possible.

**11. Other Business/New** - none

**12. Adjournment**

Meeting adjourned at **10:22am.**

Respectfully submitted,



**David P. Groff**

*University General Counsel & Interim Board Secretary*

