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## **Academic Quality and Student Success Committee**

### **MINUTES**

#### **Trustees Present:**

Jeremy Brown, Chair  
Tim Hasty  
Kathleen Hill

Rose McClure  
Dr. Nagi Naganathan  
Fred Ziari

Kelley Minty-Morris  
Jill Mason

#### **Trustees Unable to Attend:**

None

#### **University Staff and Faculty Present in person:**

Abdy Afjeh, Vice Provost-Research & Academic Affairs  
Carl Agrifoglio, Operations Manager & Systems Administrator-Information Technology Services  
Carleen Drago, Director-Educational Partnerships & Outreach  
Erin Foley, Vice President & Dean of Students  
Ken Fincher, Vice President-Institutional Advancement  
David Groff, University General Counsel & Interim Board Secretary  
Pam Grove, Assistant to University General Counsel & Interim Board Secretary  
John Harman, Vice President Finance & Administration  
Tom Keyser, Dean College of Engineering, Technology & Management  
Kelsey McCauley, Government Relations  
Joanna Mott, Provost and VP for Academic Affairs and Strategic Enrollment  
Adria Paschal, Senior Executive Assistant to the President  
Dan Peterson, Dean College of Health, Arts & Sciences  
Bryan Wada, Consultant 2-Information Technology Services  
Jack Zoucha, ASOIT President, Portland-Metro

#### **1. Call to Order/Roll/Declaration of a Quorum**

**Chair Brown called the meeting to order at 10:00am. The Board Secretary called roll and a quorum was declared.**

#### **2. Consent Agenda**

##### **2.1 Approve Minutes from November 18, 2021 Meeting**

Trustee Kelley Minty-Morris moved to approve the minutes from the November 18, 2022 meeting. Trustee Rose McClure seconded the motion. With all trustees present voting aye, **the motion passed unanimously.**

### 3. Reports

#### 3.1 Academic Affairs, Admissions and Strategic Enrollment Management

**Dr. Mott** reviewed her PowerPoint presentation included in the agenda report which addressed the priority of the development of an Academic Master Plan, which will provide a roadmap for academic affairs. The allocation of \$5.5 million from the state which is providing resources to institute a new Center for Applied Computing as well as expand rural health initiatives. She shared that a new University Research Committee was initiated this year and is discussing increasing applied research and support. Dr. Mott shared data on Oregon Tech faculty and staff and applicant diversity, as well as retention, turnover rates and the efforts underway to fill vacancies. She also shared information about student headcount by program at each campus for the previous five years, annual student FTE credit hours generated by department for the previous five years, a ten-year history of degrees awarded by major and degree type, and that 90% of first year students were retained for winter term.

#### 3.2 Student Affairs

**Dr. Foley** announced the position of Associate Dean of Students and Director of Career Services has been filled by Taylor Burke. She acknowledged the outstanding job that Student Government is doing. She shared that Oregon Tech athletes are performing in spite of Covid, and that Oregon Tech is number one in the Learfield Puff Status. Dr. Foley advised that a new student employee position was created for Campus Safety, and Winter Wings is returning February 18-20, 2022 on a reduced program. Dr. Foley shared that last fall, ACES served 106 students through 442 various accommodation requests, and as of January 7, 2022 has served 77 students through 328 accommodation requests. Dr. Foley noted that the TOP (TRiO) program reported that Fall 2020 to Winter 2021 a persistence/graduation rate of 83%, and the Fall 2021 to Winter 2022 rate was 90%.

### 4. Action Items

#### 4.1 None

### 5. Discussion Items

#### 5.1 [Educational Partnerships Presentation](#) (10:40am) (20 min) *Carleen Drago, Director Educational Partnerships & Outreach*

**Director Drago** shared the goals for the MESA & Oregon Tech Rural Implementation Hub, which are 1) to understand the MESA model; 2) learn more about Oregon Tech's role as MESA's Rural Implementation Hub; and envisioning the future of the partnership. She advised that the MESA/Oregon Tech partnership began in 2014, and Oregon Tech became the first Regional Center for MESA serving the south Metro-Salem region. Director Drago shared that the mission of MESA is to provide students underrepresented in the fields of mathematics, engineering, science and technology with skills, knowledge and opportunities to develop their talents, enter college and compete successfully in the workforce, with a vision of closing the opportunity in achievement gaps in STEM for underrepresented students in Oregon.

**5.2** Development of Annual Review of Academic Metrics (11:00am) (20 min)  
*Provost Joanna Mott*  
Tabled until April 7, 2022 meeting

**5.3 Faculty & Staff Vacancies** (11:40am) (30 min) *Provost Joanna Mott*  
Tabled until April 7, 2022 meeting

**6. Other Business/New Business** – None.

**7. Adjournment**

Meeting adjourned at 11:49 am.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "D. P. Groff", with a horizontal line underneath.

**David P. Groff**

*University General Counsel & Interim Board Secretary*