## Standing Councils, Commissions, and Committees 2023-24

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## Preamble

Standing councils, commissions, and committees (CCC) are an important part of shared governance at Oregon Tech and offer the opportunity for faculty, staff, and students to assist administrators with tasks by providing input, recommending outcomes, and participating in operational decisions. In addition to committees appointed directly by the Faculty Senate and ad hoc committees created for special purposes, Oregon Tech recognizes a number of CCC's that provide continuous support for institutional or academic leadership. Oregon Tech is committed to diversity, equity, and inclusion in committee representation.

## CCC Appointments

Two types of committee appointments are recognized:

- Appointment to a committee because of job title or position (e.g., Vice Provost on President's Council).
- Appointment for a rotating term.


## Term of Service

The term of service varies according to appointment type:

- Committee members appointed because of job title or position typically serve while holding the position, dependent on the purpose for the position to serve on the committee.
- Student appointments serve for one-year renewable terms.
- Committee members appointed for rotating terms typically serve three years, unless otherwise specified within the committee description.
- Committee members appointed for rotating terms in elected positions (e.g., Faculty Senate) serve according to their elected term within the assembly.
- Committee members may be reappointed for an additional three-year term (six years total), but it is the intention of this process to encourage broad participation and allow faculty and staff to bring fresh perspectives and skills to their committee assignments. Members can be reappointed after a term off the committee.
- Appointed members have staggered terms when possible to ensure some membership continuity.
- Designees may be appointed when appropriate, provided committee continuity is retained, and an effective contribution can be made.


## Reporting Line

Each CCC reports to one of the division leaders (President or Vice Presidents).

## Membership

Each CCC description outlines the membership composition, which may be adjusted by the division leader or the President.

Individuals may indicate interest in committee service by completing the standing committees survey distributed annually during spring term. In addition, a request for consideration of membership on a CCC may be submitted at any time during the academic year to provostoffice@oit.edu. Note that requests for committees reporting to Faculty Senate should be made to the Faculty Senate President.

The Office of the Provost will affirm membership with appropriate division leaders or parties and notify appointees for the succeeding academic year before the start of the fall term. Membership changes during the academic year will be made as necessary.

Membership on all CCC's is subject to approval by the President.

## Member Responsibilities

Membership and participation in a CCC should be regarded as a privilege and responsibility. CCC members are expected to:

1. Represent their constituency and keep them informed.
2. Solicit feedback from the constituency.
3. Provide that information to the CCC as appropriate.

## Request for Removal of a CCC Member

Members who are regularly absent, or a CCC chair who is deemed inefficient and unable to organize committee business, can be removed from a CCC.

To request removal of a CCC member (non-chair):

- The chair should submit the CCC title and member's name to provostoffice@oit.edu. The Provost's Office will follow up with the chair and the appropriate division leader and attempt to find a replacement.

To request removal of a CCC chair:

- The committee members should submit the CCC title and chair's name to provostoffice@oit.edu. The Provost's Office will follow up with the appropriate division leader and attempt to find a replacement.


## Year-End Reporting

Committee chairs/co-chairs are required to submit a brief summary report at the end of spring term to provostoffice@oit.edu. The report template is located on the CCC web page.

The Office of the Provost will collect and distribute the reports to the President and appropriate division leaders.

## Questions

Email questions concerning CCC assignments or processes to provostoffice@oit.edu.
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# PRESIDENT'S DIVISION 

## Oregon Tech President's Council

## Reporting Line

President's Council reports to the President.

## Membership Composition

The Council is potentially composed of the following members with approval of the President, but is not limited to, the Provost (chair); Vice Presidents; Vice Provost; Associate Vice Presidents; College Deans; Presidents of Faculty Senate, and ASOIT; Administrative Council Chair; Senior Executive Assistant (ex officio); University General Counsel (ex officio); and administrative support (ex officio).

## Council Responsibilities

1. Convene on at least an annual basis.
2. Assist in the formulation, drafting, revision, recommendation, and maintenance of the Board of Trustees' and University's policies.
3. Provide valuable input and advice to the President on the categories of authority described in board policy.
4. Identify and seek solutions to problems crossing college jurisdictions.
5. Maximize the planning efforts of the institution.
6. Enhance the communication processes within the institution.

## Council Members

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Provost, Chair | $2023-24$ | Joanna Mott | Academic Affairs |
| Vice President | $2023-24$ | John Harman | Finance and Administration |
| Vice President | $2023-24$ | Ken Fincher | University Advancement |
| Vice Provost | $2023-24$ | Abdy Afjeh | Research/Academic Affairs |
| AVP/CIO | $2023-24$ | TBD | Information Technology |
| Assoc. Vice President | $2023-24$ | Sandi Hanan | Human Resources |
| Assoc. Vice President | $2023-24$ | Mandi Clark | Student Affairs |
| Dean of ETM (Int.) | $2023-24$ | Abdy Afjeh | Academic Affairs |
| Dean of HAS | $2023-24$ | Dan Peterson | Academic Affairs |
| Senate President | $2023-24$ | Terri Torres | Faculty Senate |
| Admin. Council Chair | $2023-24$ | Gaylyn Maurer | Integrated Student Health Ctr |
| ASOIT President, KF | $2023-24$ | Devon Stokes | Student Government |
| ASOIT President, PM | $2023-24$ | Aaron Hill | Student Government |
| Senior Exec. Asst., ex officio | $2023-24$ | Adria Paschal | President |
| Legal Counsel, ex officio | $2023-24$ | David Groff | University General Counsel |
| Admin. Support, ex officio | $2023-24$ | Dierdre Harlan | Academic Affairs |

## DICE Steering Committee

## Reporting Line

The DICE Steering Committee reports to the President.

## Membership Composition

The committee is composed of the DICE Executive Director, administrators, faculty, staff, and students, to give equal weight to and include a broad range of institutional perspectives.

Responsible parties for specific appointments or recommendations:

- President - committee chair


## Committee Responsibilities

1. Require that the institution provide continuing training and development opportunities that foster the ability of the institution's faculty, staff, and administration to meet cultural competency standards.
2. Propose institution-wide goals that seek to improve the cultural inclusion climate for students, faculty, staff, and administration from diverse backgrounds.
3. Require preparation of a biennial report that is presented to the appropriate board regarding the institution's progress toward achieving the goals set forth in this subsection.
4. Recommend mechanisms for assessing how well the institution meets cultural competency standards.
5. Ensure that the institution clearly communicates to new faculty, staff, and administrators the institution's commitment to meeting cultural competency standards in professional development.

## Committee Members

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Exec. Director, Chair | $2023-24$ | Jennifer Wilson | DICE |
| Assoc. Dir., Co-Chair | $2023-24$ | Shawni Cayetano Ramos | Student Involvement/Belonging |
| Assoc. Vice Provost | $2023-24$ | TBD | Academic Excellence |
| Assoc. Vice President | $2023-24$ | Sandi Hanan | Human Resources |
| Director | $2023-24$ | Jennifer James | Disability Services \& Testing |
| University Librarian (Int.) | $2023-24$ | Kristin Whitman | Library |
| Admissions Rep. | $2021-24$ | Josephine Ness | Admissions |
| Career Services Rep. | $2021-24$ | Desire Wooten | Student Affairs |
| Classified Staff Rep. | $2022-25$ | Stacey McCauley | College of ETM |
| Retention Rep. | $2022-25$ | Robert Evory | Advising \& Retention |
| Senate Rep. | $2023-24$ | Chitra Venugopal | Faculty Senate |
| Faculty 1 | $2022-25$ | Steve Lemery | Manuf./Mech. Eng. Tech. |
| Faculty 2 | $2023-26$ | Janette Isaacson | Health Sciences |
| Faculty 3 | $2021-24$ | Franny Howes | Communication |
| Faculty 4, Assessment Chr | $2022-25$ | Rachelle Barrett | Medical Laboratory Science |
| Student 1, KF | $2023-24$ | TBD |  |
| Student 2, KF | $2023-24$ | TBD |  |
| Student 1, PM | $2023-24$ | TBD |  |

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| Student 2, PM | $2023-24$ | TBD |
| :--- | :---: | :---: |
| Graduate Student | $2023-24$ | TBD |

## Facilities Planning Commission

## Reporting Line

The Facilities Planning Commission reports to the President.

## Membership Composition

The commission is composed of the Vice President of Finance and Administration (chair); Provost; Vice President of Student Affairs; Vice Provost; Associate Vice President and Chief Information Officer; College Deans; Directors of Admissions, Athletics, Facilities Management Services \& Capital Planning, Library, and Registrar; three faculty members; one member of the Faculty Senate Executive Committee; a Portland-Metro representative; and two students.

## Commission Responsibilities

1. Recommend to the President the priority for building construction, remodeling, and optimal building utilization during master planning efforts.
2. Advise on major changes in the use of space.
3. Review requests for additional space and equipment, which would become a part of the building inventory.

## Commission Members

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Vice President, Chair | $2023-24$ | John Harman | Finance and Administration |
| Provost | $2023-24$ | Joanna Mott | Academic Affairs |
| Vice Provost | $2023-24$ | Abdy Afjeh | Research/Academic Affairs |
| AVP/CIO des. | $2023-24$ | Tony Richey | Information Technology |
| Assoc. Vice President | $2023-24$ | Mandi Clark | Student Affairs |
| Dean of ETM (Int.) | $2023-24$ | Abdy Afjeh | Academic Affairs |
| Dean of HAS | $2023-24$ | Dan Peterson | Academic Affairs |
| Director | $2023-24$ | Josephine Ness | Admissions |
| Director | $2023-24$ | John Van Dyke | Athletics |
| Director | $2023-24$ | Thom Darrah | Facilities Mgmt Serv./Cap. Plan. |
| University Librarian (Int.) | $2023-24$ | Kristin Whitman | Library |
| University Registrar | $2023-24$ | Wendy Ivie | Registrar |
| PM Rep. | $2023-26$ | Maria Depuy | Budget/Planning Office |
| Senate Executive Rep. | $2023-24$ | Ashton Greer | Faculty Senate |
| Faculty 1 | $2022-25$ | Ken Davis | Applied Mathematics |
| Faculty 2 | $2022-25$ | Gary Lomprey | Business Management |
| Faculty 3 | $2021-24$ | Sharon Beaudry | Business Management |
| Student, KF | $2023-24$ | TBD |  |
| Student, PM | $2023-24$ | TBD |  |

## Fiscal Operations Advisory Council

## Reporting Line

The Fiscal Operations Advisory Council (FOAC) reports to the President.

## Membership Composition

The council is composed of the Provost; Vice President of Finance and Administration; Vice Provost; Associate Vice President of Financial Operations and Controller; Associate Vice President of Student Affairs; one representative from Administrative Council; one representative from Faculty Senate Executive Committee; three university/administrative staff; four senior faculty; and the ASOIT Presidents.

Responsible parties for specific appointments or recommendations:

- President - university/administrative staff; council chair
- Faculty Senate President - Faculty Senate Executive Committee representative
- President and Faculty Senate President - four senior faculty members; Faculty Senate President to advance at least six names annually for consideration
- Administrative Council President - Administrative Council representative


## Council Responsibilities

1. Advise the President on budget and financial matters.
2. Participate in the general operating fund budget planning process.
3. Review the call for budget development from the President.
4. Recommend fiscal management priorities to align with the strategic goals of Oregon Tech considering both the long-range fiscal priorities and budget planning as well as immediate fiscal and budgetary issues.
5. Review the institution's annual budget and advise the President on the development of new budget initiatives.
6. As needed, review and advise on the format for reporting the annual budget to the campus community.
7. Function as an integral group in strategic planning activities, with a university-wide perspective.

## Council Members

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Faculty 5, Chair | $2021-24$ | Don DaSaro | Business Management |
| Provost | $2023-24$ | Joanna Mott | Academic Affairs |
| Vice President | $2023-24$ | John Harman | Finance and Administration |
| Vice Provost | $2023-24$ | Abdy Afjeh | Research/Academic Affairs |
| Admin. Council Rep. | $2023-24$ | Carleen Drago Starr | Educational Part./Outreach |
| Assoc. Vice President | $2023-24$ | Mandi Clark | Student Affairs |
| Assoc. VP/Controller | $2023-24$ | Alicia Dillon | Finance and Administration |
| Senate Executive Rep. | $2023-24$ | Cristina Negoita | Faculty Senate |
| Univ. Admin./Staff Rep. 1 | $2022-25$ | Ken Fincher | University Advancement |
| Univ. Admin./Staff Rep. 2 | $2023-26$ | Anna Clark | Budget/Planning Office |


| Univ. Admin./Staff Rep. 3 | 2023-26 | Lara Pracht | Academic Affairs |
| :--- | :--- | :--- | :--- |
| Faculty 1 | $2022-25$ | Rose McClure | Natural Sciences |
| Faculty 2 | $2022-25$ | Mark Neupert | Humanities/Social Sciences |
| Faculty 3 | $2022-25$ | David Hammond | Applied Mathematics |
| Faculty 4 | $2021-24$ | Dibyajyoti Deb | Applied Mathematics |
| ASOIT President, KF | $2023-24$ | Diana Escamilla | Student Government |
| ASOIT President, PM | $2023-24$ | Aaron Hill | Student Government |

## Student Awards Commission

## Reporting Line

The Student Awards Commission reports to the President.

## Membership Composition

The commission is composed of members on the Klamath Falls and Portland-Metro campuses.

- Klamath Falls - Associate Vice President of Student Affairs (chair); representatives of Student Involvement \& Belonging; and faculty.
- Portland-Metro - Associate Vice President of Student Affairs (chair); representatives of Student Affairs; and faculty.


## Commission Responsibilities

1. Determine the criteria for each student award and the nomination process.
2. Consider any new student awards and criteria and whether they will be awarded annually.
3. Review all applications and select the recipient for each award.
4. Solicit nominations from faculty for outstanding scholar for each major; verify eligibility.
5. Recommend to the President, from outstanding scholar nominees, the top students from each college to receive the President's Cup.

## Commission Members

Klamath Falls Commission

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Assoc. Vice Pres., Chair | $2023-24$ | Mandi Clark | Student Affairs |
| Associate Director | $2023-24$ | Shawni Cayetano Ramos | Student Involvement/Belonging |
| Assistant Director | $2023-24$ | Zoe Smiley | Student Involvement/Belonging |
| Faculty 1 | $2022-25$ | Sean St Clair | Civil Engineering |
| Faculty 2 | $2023-26$ | Carol McPheters | Humanities/Social Sciences |
| Faculty 3 | $2022-25$ | Kamal Gandhi | Natural Sciences |
| Faculty 4 | $2022-25$ | Hui-Yun Li | Natural Sciences |
| Faculty 5 | $2022-25$ | Rose McClure | Natural Sciences |
| Faculty 6 | $2021-24$ | Troy Scevers | Computer Systems Eng. Tech. |
| Faculty 7 | $2021-24$ | Calvin Caldwell | Computer Systems Eng. Tech. |


| Portland-Metro Commission |  |  |  |
| :--- | :--- | :--- | :--- |
| Position | Term | Name | Department/Division |
| Assoc. Vice Pres., Chair | $2023-24$ | Mandi Clark | Student Affairs |
| Student Affairs Rep. | $2023-24$ | Josie Hudspeth | Student Affairs |
| Coordinator | $2023-24$ | Kim Faks | Student Involvement/Belonging |
| Faculty 1 | $2023-26$ | Yasha Rohwer | Humanities/Social Sciences |
| Faculty 2 | $2023-26$ | Ian King | Business Management |
| Faculty 3 | $2021-24$ | Hugh Jarrard | Emergency Medical Services |
| Faculty 4 | $2023-26$ | Mostafa Saber | Manuf./Mech. Eng. Tech. |

## Sustainability Committee

## Reporting Line

The Sustainability Committee reports to the President.

## Membership Composition

The committee is composed of faculty and administrative staff from the Klamath Falls and Portland-Metro campuses with expressed interest and commitment to sustainability; students, including ASOIT; Director of Facilities Management Services \& Capital Planning; a Portland-Metro operations representative; community members as appropriate; and the Provost (ex officio).

Responsible parties for specific appointments or recommendations:

- President - committee chair


## Committee Responsibilities

1. Serve as the coordinating body for the University's activities relating to sustainability.
2. Address methods to imbue the theme of sustainability throughout Oregon Tech in meaningful and visible ways.
3. Support sustainability initiatives on both campuses.

## Committee Members

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Chair | $2023-26$ | Doug Tripp | REMS |
| Faculty 1 | $2022-25$ | Rebeka Yocum | Civil Engineering |
| Faculty 2 | $2021-24$ | David Culler | Manuf./Mech. Eng. Tech. |
| Faculty 3 | $2022-25$ | Vanessa Bennett | Medical Imaging Technology |
| Faculty 4 | $2023-26$ | Kevin Brown | Communication |
| Faculty 5 | $2021-24$ | Slobodan Petrovic | Elec. Eng./Renewable Energy |
| Director | $2023-24$ | Thom Darrah | Facilities Mgmt Serv./Cap. Plan. |
| Admin. Staff Rep. | $2023-26$ | Rachel Hanan | Online Learning |
| PM Operations Rep. | $2021-24$ | Maria Depuy | Budget/Planning Office |
| ASOIT Rep. 1, KF | $2023-24$ | TBD | Student Government |
| ASOIT Rep. 2, KF | $2023-24$ | TBD | Student Government |
| ASOIT Rep. 1, PM | $2023-24$ | TBD | Student Government |
| ASOIT Rep. 2, PM | $2023-24$ | TBD | Student Government |
| Student Rep. 1, KF | $2023-24$ | TBD |  |
| Student Rep. 2, KF | $2023-24$ | TBD |  |
| Student Rep. 1, PM | $2023-24$ | TBD |  |
| Student Rep. 2, PM | $2023-24$ | TBD |  |
| Community Member, KF | $2023-24$ | Jessie Wilkie |  |
| Community Member, PM | $2023-24$ | TBD |  |
| Provost, ex officio | $2023-24$ | Joanna Mott | Academic Affairs |

## Title IX Steering Committee

## Reporting Line

The Title IX Steering Committee reports to the President.

## Membership Composition

The committee membership is composed of the Title IX Coordinator/Executive Director of DICE (chair); representatives of various departments on both campuses; faculty; students; and University General Counsel (ex officio).

## Committee Responsibilities

1. Full committee -- meet at least quarterly and when necessary.
2. Subcommittees -- meet monthly, except during months when the full committee meets.
3. Be a collaborative and multi-disciplinary team that advances a culture of respect, responsibility, and safety at Oregon Tech.
4. Provide the Title IX coordinator with recommendations on promoting a positive campus culture and in identifying and deploying effective measures to prevent and address sexual misconduct, including sexual assault, sexual harassment, domestic violence, intimate partner violence, dating violence, and stalking.
5. Offer recommendations and guidance to the Title IX coordinator to inform policy and procedures, identify services, and ensure positive compliance with Title IX and other laws, regulations, and policies related to sexual and gender-based issues.
6. Discuss ways to advance systemic change and overall improvements to the campus climate relating to Title IX protections, rights, and responsibilities.
7. Assist in the development and implementation of an overarching compliance plan consistent with both the legal obligations of Title IX and Oregon Tech's strategic plan and initiatives.
8. Assist the Title IX coordinator and Deputy coordinators in monitoring changes in Title IX laws and regulations and bench-marking with other institutions on the most effective and efficient ways to assure Oregon Tech implements sound Title IX practices, provides effective education and training, and adopts effective outreach and prevention efforts.
9. Collaborate with other committees and institutional partners in coordinating Title IX efforts and related efforts (e.g., Clery Act, the Campus SaVE Act, and Oregon House Bill 3415 compliance).
10. Create subcommittees focusing on the following core components of Oregon Tech's overall Title IX Compliance Program: (a) compliance plan; (b) related policies and procedures; (c) effective education and training; and (d) proactive outreach and prevention efforts and initiatives.
11. Develop a consistent and effective reporting system to the Title IX coordinator, the President, other members of Oregon Tech's senior leadership, and, when requested or appropriate, the University Board of Trustees.

## Committee Members

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Title IX Coordinator, Chair | 2023-24 | Jennifer Wilson | DICE |
| Deputy Coord. Athletics | $2023-26$ | Joy Lease | Athletics |
| Deputy Coord. Faculty | $2023-24$ | Beverly McCreary | Faculty Labor Relations |
| Deputy Coord. PM | $2023-24$ | Lara Pracht | Academic Affairs |
| Deputy Coord. Staff/TP | $2023-24$ | Sandi Hanan | Human Resources |
| Deputy Coord. Students | $2023-24$ | Jennifer James | Disability Services \& Testing |
| Equity Associate | $2023-26$ | TBD | DICE |
| Campus Safety Rep. | $2023-26$ | Christopher Bowman | REMS - Campus Safety |
| Housing Rep. | $2023-26$ | Courtney Clemmer | Housing \& Residence Life |
| SIB Rep. | $2021-24$ | Thomas Arce | Student Involvement/Belonging |
| SIB 1 Yr. Exper. Rep. | $2023-26$ | Zoe Smiley | Student Involvement/Belonging |
| Member at-large | $2021-24$ | Dan Guthrie | Admissions |
| Director | $2023-24$ | John Van Dyke | Athletics |
| Asst. Vice President | $2023-24$ | Kimberly Koops | Government Relations |
| Faculty 1 | $2023-26$ | Leah Jolly | Medical Imaging Technology |
| Faculty 2 | $2023-26$ | Rachel Edwards | Natural Sciences |
| Faculty 3 | $2023-26$ | Kari Birrer-Lundgren | Communication |
| Student 1, HB3456 Comm. | $2023-24$ | TBD |  |
| Student 2, KF | $2023-24$ | TBD |  |
| Student 3, PM | $2023-24$ | TBD |  |
| Legal Counsel, ex officio | $2023-24$ | David Groff | University General Counsel |

## Standing Subcommittees

The following are the standing subcommittees of the Title IX Steering Committee. Additional ad hoc and working committees may be needed from time to time and will consist of volunteers from the committee and external stakeholders, when appropriate or necessary.

Compliance Plan: Charged with assisting the Title IX coordinator in the drafting and adoption of a written annual or multi-year compliance plan detailing goals and objectives, self-auditing, benchmarking, etc.

Policies and Procedures: Charged with reviewing or updating written policies and procedures, as needed. For procedures that end up embedded in collective bargaining agreements, the chair would serve as a resource for the union negotiating team, when negotiations are active.

Education and Training: Charged with developing, updating, and assisting in the scheduling and delivering of training and education, including online resources, live, and, as applicable, online training, for faculty, staff, and students.

Outreach and Prevention: Charged with developing, updating, and assisting in the delivery of outreach and prevention efforts for faculty, staff, and students.

Tuition Recommendation Committee

THIS COMMITTEE IS UNDER REVIEW BY THE BOARD OF TRUSTEES.
Information forthcoming upon the Board's instruction.

Contact
John Harman, Vice President of Finance \& Administration

## Wellbeing Committee

## Reporting Line

The Wellbeing Committee reports to the President.

## Membership Composition

The committee is composed of classified and unclassified staff members; student representatives; and at least four faculty with representation from both colleges and campuses.

## Committee Responsibilities

1. Identify goals and priorities as a broad university-wide effort.
2. Identify strategies that will improve the well-being and total comprehensive fitness (physical, mental, social, and spiritual) of Oregon Tech employees.
3. Establish, monitor, and report wellness outcomes.
4. Improve awareness of available wellness resources.
5. Remove barriers to wellness in the workplace while creating an atmosphere that is supportive of employee health and wellness.

## Committee Members

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Chair | $2021-24$ | Sarah Henderson-Wong | Human Resources |
| Faculty 1 | $2023-26$ | Kandi Garland | Dental Hygiene |
| Faculty 2 | $2022-25$ | Rishikesh Sahay | Business Management |
| Faculty 3 | $2023-26$ | Dawn Bailey | Humanities/Social Sciences |
| Faculty 4 | $2022-25$ | TBD |  |
| Director | $2023-24$ | Gaylyn Maurer | Integrated Student Health Ctr |
| Unclassified Staff Rep. 1 | $2022-25$ | RaShell Carvalho | University Advancement |
| Unclassified Staff Rep. 2 | $2023-26$ | Lara Pracht | Academic Affairs |
| Classified Staff Rep. 1 | $2021-24$ | Doug Halvorsen | MarCoPa |
| Classified Staff Rep. 2 | $2022-25$ | Kelsey Petznick | Strategic Enrollment Mgmt |
| Student 1 | $2023-24$ | Kyla Ludington |  |
| Student 2 | $2023-24$ | TBD |  |

# ACADEMIC AFFAIRS DIVISION 

## Academic Council

## Reporting Line

The Academic Council reports to the Provost.

## Membership Composition

The council is composed of the Provost (chair); Vice and Associate Provosts; College and Online Deans; Director of Institutional Research; University Librarian; University Registrar; Faculty Senate Vice President; academic Department Chairs (term of service determined by chair appointment); and administrative support.

## Council Responsibilities

1. Advisory body to the Provost.
2. Bring issues that impact chairs, directors, and other supervisory leadership to the larger group for discussion, deliberation and ultimately recommendations on action. Refer to the Department Chair Roles and Responsibilities Guidelines for a summary of supervisory duties.
3. At the Provost's request, provide recommendations on policies, procedures, and guidelines affecting Academic Affairs.

## Council Members

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Provost, Chair | $2023-24$ | Joanna Mott | Academic Affairs |
| Vice Provost | $2023-24$ | Abdy Afjeh | Research/Academic Affairs |
| Assoc. Vice Provost | $2023-24$ | TBD | Academic Excellence |
| Assoc. Vice Provost | $2023-24$ | Beverly McCreary | Faculty Labor Relations |
| Dean of ETM (Int.) | $2023-24$ | Abdy Afjeh | Academic Affairs |
| Dean of HAS | $2023-24$ | Dan Peterson | Academic Affairs |
| Dean of Online/GE | $2023-24$ | Ruth Claire Black | Online Learning |
| Executive Director | $2023-24$ | Christopher Syrnyk | Honors/Prestig. Scholarships |
| Director | $2023-24$ | Farooq Sultan | Institutional Research |
| University Librarian (Int.) | $2023-24$ | Kristin Whitman | Library |
| University Registrar | $2023-24$ | Wendy Ivie | Registrar |
| Senate Vice President | $2023-24$ | Dibyajyoti Deb | Faculty Senate |
| Department Chair 1 | $2022-26$ | Roger Lindgren | Civil Engineering |
| Department Chair 2 | $2022-26$ | Franny Howes | Communication |
| Department Chair 3 | $2023-24$ | Stefan Andrei | Computer Systems Eng. Tech. |
| Department Chair 4 | $2020-24$ | Paula Russell | Dental Hygiene |
| Department Chair 5 | $2023-24$ | Naga Korivi | Elec. Eng./Renewable Energy |
| Department Chair 6 | $2021-25$ | Jamie Kennel | Emergency Medical Services |
| Department Chair 7 | $2022-26$ | Jack Walker | Geomatics |
| Department Chair 8 | $2020-24$ | MariaLynn Kessler | Humanities/Social Sciences |
| Department Chair 9 | $2023-24$ | Sonja Bickford | Business Management |


| Department Chair 10 | 2021-25 | Tim Pasang | Manuf./Mech. Eng. Tech. |
| :--- | :--- | :--- | :--- |
| Department Chair 11 | $2023-24$ | Tiernan Fogarty | Applied Mathematics |
| Department Chair 12 | $2021-25$ | Rich Carson | Medical Imaging Technology |
| Department Chair 13 | $2022-26$ | Caroline Doty | Medical Laboratory Science |
| Department Chair 14 | $2022-26$ | Nate Bickford | Natural Sciences |
| Department Chair 15 (Act.) | 2023-24 | Marc Campolo | Health Sciences |
| Admin. Support, ex officio | 2023-24 | Dierdre Harlan | Academic Affairs |

## Academic Progress and Petitions Committee

## Reporting Line

The Academic Progress and Petitions Committee (AP\&P) reports to the Provost.

## Membership Composition

The commission is composed of members on the Klamath Falls and Portland-Metro campuses.

- Klamath Falls - Registrar (chair); Associate Vice President of Student Affairs; Directors of Admissions, Financial Aid, Housing and Residence Life, Disability Services \& Testing, and Tech Opportunities Program; a representative from Business Affairs, and Academic Advising \& Retention; and faculty, including the Financial Aid Committee Chair and a Graduate Program Representative.
- Portland-Metro - Registrar (chair); Associate Vice President of Student Affairs; a representative from Academic Advising \& Retention, Educational Partnerships and Outreach, and Student Affairs; and faculty including a Graduate Program Representative.


## Committee Responsibilities

1. Review grades and academic records of students placed on probation or academic suspension. Determine the status of these students for the following term.
2. Receive and act upon student appeals concerning academic suspension.
3. Review student requests for special academic consideration.
4. Act as an advisory group to the Registrar on academic irregularities.

## Committee Members

## Klamath Falls Committee

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Assoc. Registrar, Chair | $2023-24$ | Ashlie Pence | Academic Affairs |
| Assoc. Vice President | $2023-24$ | Mandi Clark | Student Affairs |
| Director/Assoc. Director | $2023-24$ | Josephine Ness | Admissions |
| Director | $2023-24$ | Tracey Lehman | Financial Aid |
| Director | $2023-24$ | TBD | Housing and Residence Life |
| Director | $2023-24$ | Jennifer James | Disability Services \& Testing |
| Director | $2023-24$ | Tammie Retherford | Tech Opportunities Program |
| Business Affairs Rep. | $2023-26$ | Karissa Sultan | Business Affairs |
| Retention Rep. | $2022-25$ | Robert Evory | Advising \& Retention |
| Faculty 1 | $2022-25$ | Bobbi Kowash | Medical Imaging Technology |
| Faculty 2 | $2022-25$ | Todd Breedlove | Computer Systems Eng. Tech. |
| Faculty 3, Fin. Aid Chair | $2022-25$ | Troy Scevers | Computer Systems Eng. Tech. |
| Faculty 4 | $2023-26$ | Kandi Garland | Dental Hygiene |
| Faculty 5 | $2021-24$ | Sean Sloan | Manuf./Mech. Eng Tech. |
| Faculty 6, Grad. Prog. Rep. | $2023-26$ | Kevin Garrett | Humanities/Social Sciences |


| Portland-Metro Committee |  |  |  |
| :--- | :--- | :--- | :--- |
| Position | Term | Name | Department/Division |
| Univ. Reg. des., Chair | $2023-24$ | Kendal Marks | Registrar/Financial Aid |
| Assoc. Vice President | $2023-24$ | Mandi Clark | Student Affairs |
| Student Affairs Rep. | $2023-24$ | Josie Hudspeth | Student Affairs |
| Retention Rep. | $2021-24$ | Kelly Sullivan | Advising \& Retention |
| EPO Rep. | $2022-25$ | Bob Reynolds | Educational Part./Outreach |
| Faculty 1 | $2023-26$ | Laurie Sprauer | Medical Laboratory Science |
| Faculty 2 | $2022-25$ | David Hammond | Applied Mathematics |
| Faculty 3, Grad. Prog. Rep. | $2023-26$ | Chitra Venugopal | Elec. Eng./Renewable Energy |

## Accreditation Committee

## Reporting Line

The Accreditation Committee reports to the Provost.

## Membership Composition

The committee is composed of members selected from faculty and staff with a strong preference for experience in leadership, assessment, and accreditation; ability to influence and provide input into creating processes and procedures by which the measures and outcomes listed in the next section can contribute to institutional decision-making; executive-level staff in areas that impact student achievement; and representation of perspectives from both academic leadership and faculty. If the Accreditation Liaison Officer is "double-listed" in the committee membership below, the Provost may appoint a designee in their stead.

Responsible parties for specific appointments or recommendations:

- President - Accreditation Liaison Officer (chair)
- College Deans - college faculty
- Provost and Accreditation Liaison Officer - at-large faculty


## Committee Responsibilities

1. Advisory body to the Provost.
2. Provide guidance on university accreditation issues and assist as needed with programmatic accreditation.
3. Represent faculty and administration in accreditation activities and guide the development and implementation of the university's institutional effectiveness planning as required by the Northwest Commission on Colleges and Universities' (NWCCU) Accreditation Standards.
4. Work with campus stakeholders to identify and use ongoing measures of institutional effectiveness and student achievement, the development and implementation of improvement plans, and the documentation of these processes as required for NWCCU accreditation.

## Committee Members

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Accred. Liaison Off., Chair | $2023-24$ | Abdy Afjeh | Research/Academic Affairs |
| Provost | $2023-24$ | Joanna Mott | Academic Affairs |
| Vice President | $2023-24$ | John Harman | Finance and Administration |
| Assoc. Vice President | $2023-24$ | Mandi Clark | Student Affairs |
| Assoc. Vice Provost | $2023-24$ | TBD | Academic Excellence |
| Dean of ETM (Int.) | $2023-24$ | Abdy Afjeh | Academic Affairs |
| Dean of HAS | $2023-24$ | Dan Peterson | Academic Affairs |
| Director | $2023-24$ | Farooq Sultan | Institutional Research |
| University Librarian (Int.) | $2023-24$ | Kristin Whitman | Library |
| Faculty 1, ETM | $2023-26$ | Hallie Neupert | Business Management |
| Faculty 2, HAS | $2022-25$ | Dawn Taylor | Medical Laboratory Science |
| Faculty 3, at-large | $2022-25$ | Janette Isaacson | Health Sciences |

## Assessment Committee

## Reporting Line

The Assessment Committee reports to the Provost.

## Membership Composition

The committee is composed of the Chair; Vice Provost (ex officio); Associate Vice Provost of Academic Excellence; at least one faculty representative from each college, campus, and Online Learning; and a General Education representative. Other membership includes the ISLO subcommittees, Department Chairs, and/or faculty designated by each academic department for a specified term to assist with assessment.

Responsible parties for specific appointments or recommendations:

- Associate Vice Provost of Academic Excellence and committee chair - recommendation of faculty to Provost
- Provost - chair (3-year term), may be reappointed; faculty


## Committee Responsibilities

1. Developing, reviewing, and implementing an institutional assessment plan.
2. Recommending and overseeing program assessment.

## Committee Members

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Faculty 1, Chair | $2022-25$ | Rachelle Barrett | Medical Laboratory Science |
| Faculty 2, ETM | $2022-25$ | Cliff Stover | Manuf./Mech. Eng. Tech. |
| Faculty 3, HAS | $2021-24$ | Christy VanRooyen | Natural Sciences |
| Faculty 4, Online | $2021-24$ | Cristina Crespo Veiga | Elec. Eng./Renewable Energy |
| Faculty 5, PM | $2021-24$ | Gary Lomprey | Business Management |
| Faculty 6, Gen. Ed. Rep. | $2022-25$ | Andria Fultz | Communication |
| Vice Provost, ex officio | $2023-24$ | Abdy Afjeh | Research/Academic Affairs |
| Assoc. Vice Provost | $2023-24$ | TBD | Academic Excellence |

## ISLO Subcommittees

## Reporting Line

The Institutional Student Learning Outcomes (ISLO) subcommittees report to the Associate Vice Provost of Academic Excellence and Oregon Transfer \& Articulation Committee (OTAC).

## Membership Composition

Subcommittee membership is composed of faculty recommended by the Associate Vice Provost of Academic Excellence.

Responsible parties for specific appointments or recommendations:

- Associate Vice Provost of Academic Excellence - recommendation of faculty to Provost
- Provost - faculty

Subcommittee Chair Responsibilities

1. Scheduling monthly meetings.
2. Serving as committee liaisons to OTAC.
3. Attending OTAC meetings when requested by the Associate Vice Provost of Academic Excellence or OTAC.

## Communication, Teamwork, Ethical Reasoning (CTER)

## Subcommittee Responsibilities

1. Review programmatic data for trends and gaps.
2. Develop a plan to implement university-wide actions suggested by faculty and staff.
3. Document actions taken by programs and at the university level.

## Subcommittee Members

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Faculty 1, Chair | $2022-25$ | Krista Beaty | Dental Hygiene |
| Faculty 2 | $2022-24$ | Kevin Brown | Communication |
| Faculty 3 | $2022-24$ | Wangping Sun | Manuf./Mech. Eng. Tech. |

## Diverse Perspectives/Cultural Sensitivity \& Global Awareness (DP)

## Subcommittee Responsibilities

1. Work with CCT and DICE to provide guidance on curriculum and classroom design for individual programs to collect assessment data.
2. Document participation in training on this subject.
3. Update University definitions of ISLO's to incorporate cultural competency elements and publish to the ISLO webpage.

## Subcommittee Members

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Faculty 1, Chair | $2022-25$ | Trevor Petersen | Humanities/Social Sciences |
| Faculty 2 | $2022-24$ | Sean Sloan | Manuf./Mech. Eng. Tech. |
| Faculty 3 | $2022-24$ | Martha Chamberlin | Computer Systems Eng. Tech. |

## Quantitative Literacy, Inquiry \& Analysis (QLIA)

## Subcommittee Responsibilities

1. Aim to better represent students across all degree programs through data collection in general education curriculum.
2. Develop a method for comparing previous data to data that will be collected during 2023-24.

| Subcommittee Members |  |  |  |
| :--- | :--- | :--- | :--- |
| Position | Term | Name | Department/Division |
| Faculty 1, Chair | $2023-26$ | Ken Davis | Applied Mathematics |
| Faculty 2 | $2022-24$ | Cecily Heiner | Computer Systems Eng. Tech. |
| Faculty 3 | $2022-24$ | Jessica Luebbers | Dental Hygiene |

## Commission on College Teaching

## Reporting Line

The Commission on College Teaching (CCT) reports to the Provost via the Associate Vice Provost of Academic Excellence.

## Membership Composition

The commission is composed of faculty representing both colleges and campuses, including Online Learning; the Associate Vice Provost of Academic Excellence; DICE Executive Director; a representative from the Library; representatives from Online Learning; and two students representing both campuses.

Responsible parties for specific appointments or recommendations:

- Provost and Faculty Senate President - faculty members
- CCT members - student representatives


## Commission Responsibilities

1. Faculty-led commission.
2. Promote effective and innovative instructional practices.
3. Provide leadership and serve as a resource to faculty members in the improvement of student learning.

## Commission Members

| Position | Term | Name | Department/Division <br> Faculty 6, Chair |
| :--- | :--- | :--- | :--- |
| 2021-24 | Dawn Taylor | Medical Laboratory Science <br> Faculty 1 | $2023-26$ |
| Kristy Weidman | Business Management |  |  |
| Faculty 2 | $2022-25$ | Jessica Luebbers | Dental Hygiene |
| Faculty 3 | $2021-24$ | Cecily Heiner | Computer Systems Eng. Tech. |
| Faculty 4 | $2021-24$ | Sophie Nathenson | Humanities/Social Sciences |
| Faculty 5 | $2021-24$ | Ashton Greer | Civil Engineering |
| Faculty 7 | $2023-26$ | TBD |  |
| Faculty 8 | $2021-24$ | David Johnston | Natural Sciences |
| Faculty 9 | $2023-26$ | Rebeka Yocum | Civil Engineering |
| Faculty 10, PM | $2023-26$ | Greg Pak | Natural Sciences |
| Faculty 11, Online | $2021-24$ | Alishia Huntoon | Humanities/Social Sciences |
| Assoc. Vice Provost | $2023-24$ | TBD | Academic Excellence |
| Executive Director | $2023-24$ | Jennifer Wilson | DICE |
| Library Representative | $2021-24$ | Tracy Scharn | Library |
| Online Learning Rep. 1 | $2023-26$ | Carrie Dickson | Online Learning |
| Online Learning Rep. 2 | $2022-25$ | Rachel Hanan | Online Learning |
| Student, KF | $2023-24$ | TBD |  |
| Student, PM | $2023-24$ | TBD |  |

## Curriculum Planning Commission

## Reporting Line

The Curriculum Planning Commission (CPC) reports to the Provost.

## Membership Composition

The commission is composed of the Associate Vice Provost of Academic Excellence; a representative from the Registrar's Office, and Online Learning; nine faculty, including two from each college and one outside of Klamath Falls; and two students representing both campuses.

Responsible parties for specific appointments or recommendations:

- Provost - chair
- Provost and Faculty Senate President - faculty members


## Commission Responsibilities

1. Review and make recommendations regarding curricular changes at the undergraduate level.
2. Review the documentation of proposed curricular changes for impact on the curricula of other academic units.
3. Review proposals for new degrees, minors, and certificates to ensure they follow Oregon Tech guidelines.

## Commission Members

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Faculty 1, Chair | $2022-25$ | Jack Walker | Geomatics |
| Assoc. Vice Provost | $2023-24$ | TBD | Academic Excellence |
| Dean of Online/GE | $2023-24$ | Ruth Claire Black | Online Learning |
| Online Learning Rep. | $2023-24$ | Carrie Dickson | Online Learning |
| University Registrar | $2023-24$ | Wendy Ivie | Registrar |
| Faculty 2 | $2023-26$ | Rishikesh Sahay | Business Management |
| Faculty 3 | $2022-25$ | Tara Guthrie | Medical Imaging Technology |
| Faculty 4, Non-KF Rep. | $2021-24$ | Paula Hendrix | Dental Hygiene |
| Faculty 5 | $2023-26$ | Madhusudan Singh | Business Management |
| Faculty 6 | $2021-24$ | Yanqing Gao | Manuf./Mech. Eng. Tech. |
| Faculty 7 | $2023-26$ | Caroline Doty | Medical Laboratory Science |
| Faculty 8 | $2022-25$ | Alishia Huntoon | Humanities/Social Sciences |
| Student, KF | $2023-24$ | TBD |  |
| Student, PM | $2023-24$ | TBD |  |

## Faculty Advisory Committee on Emeritus Status

## Reporting Line

The Faculty Advisory Committee on Emeritus Status reports to the Provost.

## Membership Composition

The committee is composed of six members including two faculty; at least two Faculty Senate representatives; the Faculty Senate President; and at least one emeritus faculty representative.

Responsible parties for specific appointments or recommendations:

- Provost - chair
- Provost and Faculty Senate President - members


## Committee Responsibilities

1. Collect list of current year retirees from the President's Office.
2. Ensure nominees meet criteria and submission requirements outlined in OIT-21-090.
3. Make recommendation to Faculty Senate regarding nominees for emeritus faculty status.

## Committee Members

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Faculty 1, Chair | $2023-26$ | Cristina Negoita | Applied Mathematics |
| Faculty 2 | $2022-25$ | Randy Shih | Manuf./Mech. Eng. Tech. |
| Senate President | $2023-24$ | Terri Torres | Faculty Senate |
| Senate Member 1 | $2023-24$ | Bobbi Kowash | Faculty Senate |
| Senate Member 2 | $2023-24$ | Vicki Crooks | Faculty Senate |
| Faculty Emeritus | $2023-24$ | TBD |  |

## General Education Advisory Council

## Reporting Line

The General Education Advisory Council (GEAC) reports to the Provost.

## Membership Composition

The council composition is determined by the Provost. Currently, this includes the Associate Vice Provost of Academic Excellence; the Dean of HAS; a representative from each ISLO committee; a representative of the Faculty Senate Academic Standards Committee; faculty representing both colleges and campuses; one representative from the Honors Program; and other members as needed to ensure adequate representation.

Responsible parties for specific appointments or recommendations:

- Associate Vice Provost of Academic Excellence - recommendation of GEAC members to Provost
- Provost - faculty; chair (2-year term), may be reappointed; co-chair (from GEAC membership to support continuity during the last year of a chair's term)


## Council Responsibilities

1. Make recommendations concerning the structure of the bachelor's degree general education program.
2. Consult with Department Chairs to frame that structure to support student success in achieving Oregon Tech's Institutional Student Learning Outcomes (ISLOs). The Provost will support the committee's work and provide appropriate resources to achieve these ends.

## Council Members

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Faculty 5, Co-Chair | $2021-24$ | David Culler | Manuf./Mech. Eng. Tech. |
| Faculty 7, PM, Co-Chair | $2022-25$ | Andria Fultz | Communication |
| Faculty 1, Honors Rep. | $2022-25$ | Jesse Kinder | Natural Sciences |
| Faculty 2 | $2022-25$ | Ed Clint | Humanities/Social Sciences |
| Faculty 3 | $2022-25$ | Riley Richards | Communication |
| Faculty 4 | $2021-24$ | Mateo Aboy | Elec. Eng./Renewable Energy |
| Faculty 6 | $2023-26$ | TBD |  |
| Faculty 8 - CTER Rep. | $2022-25$ | Krista Beaty | Dental Hygiene |
| Faculty 9 - DP Rep. | $2022-25$ | Trevor Petersen | Humanities/Social Sciences |
| Faculty 10 - QLIA Rep. | $2022-24$ | Cecily Heiner | Computer Systems Eng. Tech. |
| Assoc. Vice Provost | $2023-24$ | TBD | Academic Excellence |
| Dean of HAS | $2023-24$ | Dan Peterson | Academic Affairs |
| Academic Standards Rep. | $2023-24$ | Vanessa Bennett | Faculty Senate |

## Graduate Council

## Reporting Line

The Graduate Council reports to the Provost.

## Membership Composition

The council is composed of at least eleven members including the Vice Provost; College Deans; CPC Chair; Program Directors or representative faculty members from each department with graduate programs (minimum of five); one faculty member from a department without a graduate program; a representative from the Library, and Registrar; and a graduate student.

Responsible parties for specific appointments or recommendations:

- Provost and Vice Provost - chair
- Provost, Vice Provost, and Faculty Senate President - faculty members


## Council Responsibilities

1. Act as the principal curriculum review and recommendation body for graduate programs.
2. Propose, recommend, and review admission policies for graduate programs.
3. Propose, recommend, and review policies relating to the efficient academic administration of graduate programs and the well-being of graduate students.
4. Consider student petitions for program exceptions, extensions, and reinstatement.
5. Conduct periodic and systematic program reviews.

## Council Members

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Faculty 1, NG Rep., Co-chair | $2023-26$ | Paula Russell | Dental Hygiene |
| Faculty 2, MSMFT/ABA, Co-chair | $2021-24$ | Kevin Garrett | Humanities/Social Sciences |
| Faculty 3, MSCE | $2023-26$ | Sean St Clair | Civil Engineering |
| Faculty 4, MSE, MSREE | $2021-24$ | Cristina Crespo Veiga | Elec. Eng./Renewable Energy |
| Faculty 5, MSAH | $2022-25$ | Sophie Nathenson | Humanities/Social Sciences |
| Faculty 6, MSMET | $2021-24$ | Wahab Abrous | Manuf./Mech. Eng. Tech. |
| Faculty 7, DPT | $2021-24$ | Marc Campolo | Health Sciences |
| Faculty 8, BIO | $2023-26$ | Jherime Kellermann | Natural Sciences |
| Faculty 9, CPC Chair | $2022-25$ | Jack Walker | Geomatics |
| Vice Provost | $2023-24$ | Abdy Afjeh | Research/Academic Affairs |
| Dean of ETM (Int.) | $2023-24$ | Abdy Afjeh | Academic Affairs |
| Dean of HAS | $2023-24$ | Dan Peterson | Academic Affairs |
| University Librarian (Int.) | $2023-24$ | Kristin Whitman | Library |
| University Registrar | $2023-24$ | Wendy Ivie | Registrar |
| Graduate Student | $2023-24$ | TBD |  |

# Institutional Review Board for Use of Human and Animal Subjects in Research 

THIS COMMITTEE IS CURRENTLY SUSPENDED.

Projects will be reviewed through an external consulting company.

## Contact

Vice Provost for Research and Academic Affairs, Dr. Abdy Afjeh

## International Committee

## Reporting Line

The International Committee reports to the Provost.

## Membership Composition

The committee is composed of the Registrar; Admissions Director; Dean of Online Learning; Student Affairs representative; at least five faculty members, including one from outside of Klamath Falls, with an interest in international activities; and two students representing both campuses.

Responsible parties for specific appointments or recommendations:

- Provost - chair
- Provost and Faculty Senate President -- faculty


## Committee Responsibilities

1. Advisory body regarding international affairs at Oregon Tech.
2. Assist in development of goals and objectives for international student and faculty programs.
3. Consider issues related to the admission of international students, including TOEFL requirements, scholarships, and immigration.
4. Ensure hospitality mechanisms are in place, including host family programs for students.
5. Work with the International Students Club to assist with appropriate activities.
6. Consider and review opportunities for faculty exchanges.
7. Review and make recommendations regarding student exchange programs.
8. Maintain an inventory of international activities and areas of expertise within Oregon Tech.

Committee Members

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Faculty 1, Non-KF, Chair | $2021-24$ | Greg Pak | Natural Sciences |
| Faculty 2 | $2023-26$ | Trevor Petersen | Humanities/Social Sciences |
| Faculty 3 | $2022-25$ | Hui-Yun Li | Natural Sciences |
| Faculty 4 | $2022-25$ | Jintai Wang | Civil Engineering |
| Faculty 5 | $2021-24$ | Mark Neupert | Humanities/Social Sciences |
| Dean of Online/GE | $2023-24$ | Ruth Claire Black | Online Learning |
| Director | $2023-24$ | Josephine Ness | Admissions |
| Student Affairs Rep. | $2022-25$ | Josie Hudspeth | Student Affairs |
| Univ. Registrar | $2023-24$ | Wendy Ivie | Registrar |
| Student, KF | $2023-24$ | TBD |  |
| Student, PM | $2023-24$ | TBD |  |

## Library Resources Commission

## Reporting Line

The Library Resources Commission reports to the Provost.

## Membership Composition

The committee is composed of the University Librarian (chair); College Deans; a representative from Information Technology Services, and Online Learning; the Portland-Metro campus librarian; and two students representing both campuses.

## Commission Responsibilities

1. Recommend the funds required for establishing desirable acquisition levels and a discerning allocation of budgeted funds to support the need for books, periodicals, and other educational materials.
2. Develop, implement, and revise policies that govern the use of library resources within and outside the library proper.
3. Meet at least once each quarter during the academic year.
4. College Deans -- responsible for assessing material needs for new or expanding programs.
5. Programmatic liaisons (departmental faculty) -- provide continuous input to librarian counterparts about ongoing needs.

## Commission Members

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Univ. Lib., PM (Int.), Chair | $2023-24$ | Kristin Whitman | Library |
| Dean of ETM (Int.) | $2023-24$ | Abdy Afjeh | Academic Affairs |
| Dean of HAS | $2023-24$ | Dan Peterson | Academic Affairs |
| ITS Rep. | $2022-25$ | Tony Richey | Information Technology |
| Online Learning Rep. | $2022-25$ | Carrie Dickson | Online Learning |
| Student, KF | $2023-24$ | TBD |  |
| Student, PM | $2023-24$ | TBD |  |

## Online Learning and Advisory Council

## Reporting Line

The Online Learning and Advisory Council (OLAC) reports to the Provost.

## Membership Composition

The committee is composed of the Dean of Online Learning; the Director of Online Learning; Technology Manager; Associate Vice Provost of Academic Excellence; seven faculty members, including three from each college and one from outside of Klamath Falls, that represent departments involved in online learning; the College Deans (ex officio); and a CCT representative (ex officio).

Responsible parties for specific appointments or recommendations:

- Provost and Faculty Senate President - faculty members


## Council Responsibilities

1. Provide advice and consultation to the Provost.
2. Make recommendations to the Provost regarding online learning policies and guidelines.
3. Assist in resolving online learning problems, issues, and concerns.

## Council Members

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Dean of Online/GE, Chair | $2023-24$ | Ruth Claire Black | Online Learning |
| Director | $2023-24$ | Carrie Dickson | Online Learning |
| Technology Manager | $2023-24$ | Tony Richey | Information Technology |
| Associate Vice Provost | $2023-24$ | TBD | Academic Excellence |
| Faculty 1, ETM | $2022-25$ | Pat Schaeffer | Business Management |
| Faculty 2, ETM | $2023-26$ | Mateo Aboy | Elec. Eng/Renewable Energy |
| Faculty 3, ETM | $2021-24$ | Wangping Sun | Manuf./Mech. Eng. Tech. |
| Faculty 4, HAS | $2021-24$ | Ryan Madden | Humanities/Social Sciences |
| Faculty 5, HAS | $2021-24$ | Debbie McCollam | Medical Imaging Technology |
| Faculty 6, HAS | $2021-24$ | Christy VanRooyen | Natural Sciences |
| Faculty 7, Non-KF | $2023-26$ | Andria Fultz | Communication |
| Dean of ETM, ex off. (Int.) | $2023-24$ | Abdy Afjeh | Academic Affairs |
| Dean of HAS, ex officio | $2023-24$ | Dan Peterson | Academic Affairs |
| CCT Rep., ex officio | $2021-24$ | Tracy Scharn | Library |

## Promotion Advisory Committee

## Reporting Line

The Promotion Advisory Committee (PAC) reports to the Provost.

## Membership Composition

The committee is composed of seven teaching faculty at full professor rank representing both colleges; and the Associate Vice President of Human Resources (ex officio). No more than three new members may be appointed in any given year.

Responsible parties for specific appointments or recommendations:

- Provost - chair, PAC service for a minimum of two years; may be reappointed
- Provost and Faculty Senate President - seven faculty (Provost - three appointees, Senate President - four appointees)
- Original appointing officer - appoint alternate if a member is unable to serve a portion of the assigned term


## Committee Responsibilities

1. Represent the institution; not respective departments, disciplines, or colleges.
2. Ensure candidates meet criteria and submission requirements outlined in OIT-20-040 and 20-041, respectively.
3. Review faculty promotion nominations and portfolios.
4. Make recommendations to the Provost, who makes final promotion decisions.

## Committee Members

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Faculty 1, Chair | $2023-26$ | Ken Usher | Natural Sciences |
| Faculty 2 | $2022-25$ | Randy Shih | Manuf./Mech. Eng. Tech. |
| Faculty 3 | $2021-24$ | Slobodan Petrovic | Elec. Eng./Renewable Energy |
| Faculty 4 | $2021-24$ | Brian Moravec | Manuf./Mech. Eng. Tech. |
| Faculty 5 | $2022-25$ | Hui Yun Li | Natural Sciences |
| Faculty 6 | $2023-26$ | Sean St. Clair | Civil Engineering |
| Faculty 7 | $2021-24$ | Robyn Wilde | Natural Sciences |
| Assoc. Vice Pres., ex officio | $2023-24$ | Sandi Hanan | Human Resources |

## Resource Budget Commission

## Reporting Line

The Resource Budget Commission (RBC) reports to the Provost.

## Membership Composition

The commission is composed of the Associate Vice President of Student Affairs (chair; non-voting except in the event of a tie); the Associate Vice President of Financial Operations and Controller; Associate Vice President and Chief Information Officer; College Deans; ASOIT Presidents; and two students representing both campuses.

## Commission Responsibilities

1. Meet unique needs within academic and non-academic departments at Oregon Tech.
2. Consider budget proposals and provide for overlooked needs at the University, specifically student projects and other curricular activities.
3. Allocate the resource budget every year.

## Commission Members

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Assoc. Vice Pres., Chair | $2023-24$ | Mandi Clark | Student Affairs |
| Assoc. VP/Controller | $2023-24$ | Alicia Dillon | Finance and Administration |
| AVP/CIO | $2023-24$ | TBD | Information Technology |
| Dean of ETM (Int.) | $2023-24$ | Abdy Afjeh | Academic Affairs |
| Dean of HAS | $2023-24$ | Dan Peterson | Academic Affairs |
| ASOIT President, KF | $2023-24$ | Devon Stokes | Student Government |
| ASOIT President, PM | $2023-24$ | Aaron Hill | Student Government |
| Student 1, KF | $2023-24$ | TBD |  |
| Student 2, PM | $2023-24$ | TBD |  |

## University Research Committee

## Reporting Line

The University Research Committee (URC) reports to the Provost.

## Membership Composition

The committee is composed of the Vice Provost; Dean of HAS; faculty including one from outside of Klamath Falls; Department Chairs representing ETM and HAS; and a Library representative.

## Committee Responsibilities

1. Promote a culture of research and creative works among faculty members and students at Oregon Tech.
2. Support and encourage faculty to advance their research programs or other creative works, particularly work with students via mentorship, funding, and various platforms and events that will facilitate research opportunities at Oregon Tech.
3. Organize events to train faculty members and students on the research process; inform faculty members and students about research-related resources at Oregon Tech (e.g. IRB and Sponsored Projects).
4. Organize and facilitate an internal and external speaker series.
5. Representation on various internal grant selection committees.
6. Work with departments to integrate research mentorship programs or research group initiatives.
7. Make recommendations to the Provost regarding the advancement of research at Oregon Tech in the committee's annual report.

## Committee Members

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Faculty 1, Co-Chair | $2021-24$ | Kyle Chapman | Humanities/Social Sciences |
| Faculty 2, Co-Chair | $2021-24$ | Darlene Swigart | Dental Hygiene |
| Faculty 3, Non-KF Rep. | $2023-26$ | Yasha Rohwer | Humanities/Social Sciences |
| Faculty 4 | $2022-25$ | Riley Richards | Communication |
| Faculty 5 | $2023-26$ | Madhusudan Singh | Business Management |
| Faculty 6 | $2023-26$ | Marybeth Grant Beuttler | Health Sciences |
| Faculty 7, Dept Chr, ETM | $2023-24$ | Stefan Andrei | Computer Systems Eng. Tech. |
| Faculty 8, Dept Chr, HAS | $2021-24$ | Jamie Kennel | Emergency Medical Services |
| Vice Provost, Research | $2023-24$ | Abdy Afjeh | Research/Academic Affairs |
| Dean of HAS | $2023-24$ | Dan Peterson | Academic Affairs |
| Library Representative | $2023-26$ | Kristin Whitman | Library |

# FINANCE \& ADMINISTRATION DIVISION 

## Parking and Traffic Commission

## Reporting Line

The Parking and Traffic Commission reports to the Vice President of Finance \& Administration.

## Membership Composition

The commission is composed of the Director of Campus Safety (chair); three faculty; three administrative/classified staff; four students including one ASOIT representative; and a representative from the Budget and Planning Office, Facilities Management Services \& Capital Planning, and Student Affairs.

## Commission Responsibilities

1. Establish equitable rules and regulations relative to parking administration traffic management on campus.
2. Distribute regulations governing parking administration and traffic management on campus.
3. Establish means for enforcement and hear appeals of violations of parking and traffic regulations.
4. Promote pedestrian safety programs and the development of safe walking conditions in and around campus using education, encouragement, engineering, enforcement and valuation.
5. Advocate for methods to support alternate fuel vehicles on campus to reduce the University's carbon footprint.
6. Identify and recommend group transit modalities to reduce the number of vehicles on campus.
7. Recommend means of improving parking, traffic control and safe driving on campus.
8. Recommend maintenance and construction projects related to parking.
9. Recommend to the Vice President of Finance and Administration parking fees and fines sufficient to support parking operations.

## Commission Members

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Director, Chair | $2023-24$ | Ed Daniels | REMS - Campus Safety |
| Director | $2023-24$ | Thom Darrah | Facilities Mgmt Serv./Cap. Plan. |
| Budget/Planning Rep. | $2022-25$ | Maria Depuy | Budget/Planning Office |
| Student Affairs Rep. | $2023-26$ | TBD |  |
| Faculty 1 | $2023-26$ | Debbie McCollam | Medical Imaging Technology |
| Faculty 2 | $2022-25$ | Michael Gilinsky | Health Sciences |
| Faculty 3 | $2022-25$ | Don McDonnell | Medical Imaging Technology |
| Admin./Class. Staff 1 | $2022-25$ | Cindy Stripling | Admissions |
| Admin./Class. Staff 2 | $2021-24$ | Paul Titus | Academic Affairs |
| Admin./Class. Staff 3 | $2022-25$ | Bruno Daenzer | Facilities Mgmt Serv./Cap. Plan. |
| ASOIT Rep. | $2023-24$ | TBD | Student Government |
| Student 1, at-large | $2023-24$ | TBD |  |

Student 2, Non-resident 2023-24 TBD
Student 3, Resident 2023-24 TBD

Traffic Commission Subcommittees

## Traffic Appeals Board

The Parking and Traffic Commission will designate members to serve on the Parking and Traffic Appeals Board (Board).

## Membership Composition

Membership is composed of one faculty member, one staff member, and one ASOIT officer. Members are required to participate at least once on the Board during their Parking and Traffic Commission tenure.

## Subcommittee Responsibilities

1. Render decisions on appealed citations based on State of Oregon statutes and Oregon Tech vehicle regulations.
2. Each member is required to participate at least one time on the appeals board during their Traffic Commission tenure.

## Vehicle Accident Review Committee

The Vehicle Accident Review Committee (VARC) is a subcommittee of the Parking and Traffic Commission.

## Membership Composition

The VARC, when convened by the Director of Campus Safety, is composed of selected members of the Parking and Traffic Commission and anyone else necessary to complete the investigation.

## Subcommittee Responsibilities

1. Review all accidents involving state vehicles owned by Oregon Tech or driven by its employees.
2. Make a determination as to the cause of each accident, and whether any further action should be recommended.

# STRATEGIC ENROLLMENT MANAGEMENT DIVISION 

## Admissions Committee

## Reporting Line

The committee reports to the Provost/Vice President of Strategic Enrollment Management.

## Membership Composition

The committee is composed of the Director (chair), and Assistant Directors of Admissions; Directors of Athletics, Educational Partnerships and Outreach, Financial Aid, and Tech Opportunities Program; Registrar; a representative from Academic Advising \& Retention, and Institutional Research; at least two faculty representing ETM and HAS; MATH Department Chair; Faculty Senate Academic Standards Committee Chair; and an academic dean.

## Committee Responsibilities

1. Provide counsel concerning admission decisions, particularly those related to applicants who are not clearly admissible.
2. Assist in evaluation of current and proposed admission policies and procedures.
3. Give input regarding new student enrollment goals.

## Committee Members

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Director, Chair | $2023-24$ | Josephine Ness | Admissions |
| Director | $2023-24$ | John Van Dyke | Athletics |
| Director | $2023-24$ | Carleen Drago Starr | Educational Part./Outreach |
| Director | $2023-24$ | Tracey Lehman | Financial Aid |
| Director | $2023-24$ | Tammie Retherford | Tech Opportunities Program |
| Asst. Director, KF | $2023-24$ | Jared Dill | Admissions |
| Asst. Director, PM | $2023-24$ | Rebecca Steen | Admissions |
| Academic Dean | $2023-24$ | Ruth Claire Black | Online Learning |
| University Registrar | $2023-24$ | Wendy Ivie | Registrar |
| Institutional Research Rep. | $2023-24$ | Farooq Sultan | Institutional Research |
| Retention Rep. | $2022-25$ | Robert Evory | Advising \& Retention |
| AS Comm. Chair | $2023-24$ | Vanessa Bennett | Faculty Senate |
| Faculty 1, ETM | $2023-26$ | Chitra Venugopal | Elec. Eng./Renewable Energy |
| Faculty 2, HAS | $2023-26$ | Rick Hoylman | Medical Imaging Technology |
| Faculty 3, Dept Chr, MATH | $2023-24$ | Tiernan Fogarty | Applied Mathematics |

## Financial Aid Committee

## Reporting Line

The committee reports to the Provost/Vice President of Strategic Enrollment Management.

## Membership Composition

The committee is composed of the Associate Vice President of Financial Operations and Controller; Directors of Financial Aid, Admissions, Academic Advising \& Retention, and Tech Opportunities Program; Registrar; and five faculty members.

Responsible parties for specific appointments or recommendations:

- Vice President - chair (faculty member)


## Committee Responsibilities

1. Hear financial aid appeals.
2. Determine the recipients of some scholarships.

## Committee Members

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Faculty 1, Chair | $2022-25$ | Troy Scevers | Computer Systems Eng. Tech. |
| Faculty 2 | $2022-25$ | Jim Fischer | Applied Mathematics |
| Faculty 3 | $2022-25$ | Leah Jolly | Medical Imaging Technology |
| Faculty 4 | $2023-26$ | C. J. Riley | Civil Engineering |
| Faculty 5 | $2021-24$ | Douglas Lynn | Computer Systems Eng. Tech. |
| Assoc. VPFO des. | $2023-24$ | Faletha Fowler | Business Affairs |
| Director | $2023-24$ | Josephine Ness | Admissions |
| Director | $2023-24$ | Tracey Lehman | Financial Aid |
| Director des. | $2023-24$ | Robert Evory | Advising \& Retention |
| Director | $2023-24$ | Tammie Retherford | Tech Opportunities Program |
| University Registrar des. | $2023-24$ | Ashlie Pence | Registrar |

## Retention Committee

## Reporting Line

The Retention Committee reports to the Provost/Vice President of Strategic Enrollment
Management.

## Membership Composition

The committee is composed of staff from Academic Advising \& Retention; Admissions; DICE; Financial Aid; Institutional Research; Online Learning; Peer Tutoring; Student Involvement \& Belonging; Registrar; the College Deans; faculty representatives from ETM and HAS; and Department Chair representatives from ETM and HAS.

## Committee Responsibilities

1. Provide the point of contact for information about students at risk.
2. Gather and assess data on retention trends (aggregate as well as specific student groups).
3. Maintain, update, and oversee retention policies and practices.
4. Coordinate retention efforts university-wide.
5. Maintain metrics for retention goals; monitor/assess goals and steps to be taken in the future.

## Committee Members

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Director, Chair | $2023-24$ | TBD | Advising \& Retention |
| Assistant Director | $2022-25$ | Robert Evory | Advising \& Retention |
| Academic Advisor | $2021-24$ | Kelly Sullivan | Advising \& Retention |
| Advising Coord., ETM | $2021-24$ | Sam McCormick | Advising \& Retention |
| Advising Coord., HAS | $2023-26$ | TBD | Advising \& Retention |
| Dean of ETM, ex off. (Int.) | $2023-24$ | Abdy Afjeh | Academic Affairs |
| Dean of HAS, ex officio | $2023-24$ | Dan Peterson | Academic Affairs |
| Faculty 1, Dept Chr, ETM | $2021-24$ | Tim Pasang | Manuf./Mech. Eng. Tech. |
| Faculty 2, Dept Chr, HAS | $2022-26$ | Franny Howes | Communication |
| Faculty 3, ETM | $2021-24$ | Wangping Sun | Manuf./Mech. Eng. Tech. |
| Faculty 4, ETM | $2021-24$ | Kristy Weidman | Business Management |
| Faculty 5, HAS | $2022-25$ | Jason Smith | Applied Mathematics |
| Faculty 6, HAS | $2021-24$ | Tara Guthrie | Medical Imaging Technology |
| Admissions Rep. | $2021-24$ | Josephine Ness | Admissions |
| Director | $2023-24$ | Thomas Arce | Student Involvement/Belonging |
| DICE Rep. | $2021-24$ | Jennifer Wilson | DICE |
| Financial Aid Rep. | $2021-24$ | Tracey Lehman | Financial Aid |
| Institutional Research Rep. | $2021-24$ | Farooq Sultan | Institutional Research |
| Online Learning Rep. | $2023-26$ | Carrie Dickson | Online Learning |
| Peer Tutoring Rep. | $2023-26$ | TBD | Peer Tutoring |
| University Registrar | $2023-24$ | Wendy Ivie | Registrar |

## STUDENT AFFAIRS DIVISION

## Americans with Disabilities Act Commission

## Reporting Line

The Americans with Disabilities Act Commission reports to the Vice President of Student Affairs.

## Membership Composition

The commission is composed of the Directors of Disability Services \& Testing (chair), Housing and Residence Life, Integrated Student Health Center, Facilities Management Services \& Capital Planning, and Campus Safety; the Associate Vice President of Human Resources; a representative from Information Technology Services, the Portland-Metro campus, and OPEU-SEIU; two students representing both campuses; two community members (one from Portland-Metro); two faculty members; and two staff members.

## Commission Responsibilities

1. Review potential barriers to equal access to the programs, services, and activities of Oregon Tech, including on-campus and online, and recommend solutions.
2. Prepare an annual prioritization of the most pressing needs.
3. Review progress made in the past year on resolving access barriers.

## Commission Members

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Director, Chair | $2023-24$ | Jennifer James | Disability Services \& Testing |
| Assoc. Vice President | $2023-24$ | Sandi Hanan | Human Resources |
| Director | $2023-24$ | Ed Daniels | REMS - Campus Safety |
| Director | $2023-24$ | Thom Darrah | Facilities Mgmt Serv./Cap. Plan. |
| Director | $2023-24$ | TBD | Housing and Residence Life |
| Director | $2023-24$ | Gaylyn Maurer | Integrated Student Health Ctr |
| Info. Technology Rep. | $2023-26$ | TBD | Information Technology |
| OPEU-SEIU Rep. | $2023-26$ | TBD |  |
| Staff Rep. 1 | $2023-26$ | TBD |  |
| Staff Rep. 2, PM | $2022-25$ | Jamie Irish | Disability Services \& Testing |
| Faculty 1 | $2022-25$ | Amanda Petty | Health Sciences |
| Faculty 2 | $2022-25$ | Joey Parnell | Medical Imaging Technology |
| Student, KF | $2023-24$ | TBD |  |
| Student, PM | $2023-24$ | TBD |  |
| Community Member, KF | $2023-24$ | TBD |  |
| Community Member, PM | $2023-24$ | TBD |  |

## College Union Commission

## Reporting Line

The College Union Commission reports to the Vice President of Student Affairs.

## Membership Composition

The commission is composed of the Associate Vice President of Student Affairs (chair); Associate Vice President of Financial Operations and Controller; representatives from Student Involvement \& Belonging; College Union Manager; one faculty representative from ETM and HAS; the Klamath Falls ASOIT President; two ASOIT representatives; three students-at-large; one administrator-atlarge; and administrative support.

Responsible parties for specific appointments or recommendations:

- KF ASOIT President - ASOIT representatives
- College Union Commission - students-at-large
- Vice President of Finance and Administration - administrator-at-large


## Commission Responsibilities

1. Review and approve all proposals and/or recommendations pertaining to remodeling or additions to the College Union building before being presented to the Facilities Planning Commission.
2. Review and recommend to the University President, policies for campus extra-curricular activities and programs conducted in the College Union building.
3. Review and recommend to the Incidental Fees Commission the adoption of budgets for the College Union and Conference Committee charge.

## Commission Members

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Assoc. Vice Pres., Chair | $2023-24$ | Mandi Clark | Student Affairs |
| Assoc. VP/Controller | $2023-24$ | Alicia Dillon | Finance and Administration |
| Director | $2023-24$ | Thomas Arce | Student Involvement/Belonging |
| Manager | $2023-24$ | Josh Winter | College Union |
| Administrator at-large | $2023-24$ | Shawni Cayetano Ramos | Student Involvement/Belonging |
| Faculty 1, ETM | $2023-26$ | Phil Howard | Computer Systems Eng. Tech. |
| Faculty 2, HAS | $2023-26$ | Vicki Crooks | Communication |
| ASOIT President, KF | $2023-24$ | Devon Stokes | Student Government |
| ASOIT Rep. 1 | $2023-24$ | TBD | Student Government |
| ASOIT Rep. 2 | $2023-24$ | TBD | Student Government |
| ASOIT Alt. 1 | $2023-24$ | TBD | Student Government |
| ASOIT Alt. 2 | $2023-24$ | TBD | Student Government |
| Student at-large 1 | $2023-24$ | TBD |  |
| Student at-large 2 | $2023-24$ | TBD |  |
| Student at-large 3 | $2023-24$ | TBD |  |
| Administrative Support | $2023-24$ | Rachel Winters | Student Affairs |

## Radiation Safety Committee

## Reporting Line

The Radiation Safety Committee reports to the Vice President of Student Affairs.

## Membership Composition

The committee is composed of the Radiation Safety Officer; Dean of HAS; a Risk Management representative; two administrative staff; and four faculty members.

Responsible parties for specific appointments or recommendations:

- Vice President of Student Affairs - chair


## Committee Responsibilities

1. Meetings can be called by the chair or any two committee members.
2. Ensure that all users of radioisotopes on the Oregon Tech Klamath Falls campus establish and follow safe procedures when using radioisotopes.
3. Review all applications for new uses of radioisotopes on campus.
4. Review all proposed safety procedures.
5. Recommend remedial action should approved safety procedures not be followed.

## Committee Members

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Faculty 1, RSO, Chair | $2022-25$ | Vanessa Bennett | Medical Imaging Technology |
| Faculty 2 | $2022-25$ | Jeannie Bopp | Dental Hygiene |
| Faculty 3 | $2021-24$ | Sean Sloan | Manuf./Mech. Eng. Tech. |
| Faculty 4 | $2023-26$ | George Drouant | Computer Systems Eng. Tech. |
| Dean of HAS | $2023-24$ | Dan Peterson | Academic Affairs |
| Admin. Staff Rep. 1 | $2022-25$ | Doug Tripp | REMS |
| Admin. Staff Rep. 2 | $2022-25$ | Jason Roach | REMS |
| Risk Mgmt Rep. | $2021-24$ | Leticia Hill | Risk Management |

## Safety Commission

## THIS COMMITTEE IS UNDER REVIEW. INFORMATION SUBJECT TO CHANGE.

## Contact

Doug Tripp, Executive Director, REMS

## Reporting Line

The Safety Commission reports to the Vice President of Student Affairs.

## Membership Composition

The commission is composed of the Associate Vice President of Student Affairs; Vice President of Finance and Administration; Provost; Directors of Campus Safety and Integrated Student Health Center; College Union Manager; one faculty representative from ETM and HAS; and a student representative from each campus. Other members include one or more representatives from each of the following areas: trades, custodial, support services staff, environmental health and safety, computing services, risk management, OMIC, human resources, and general staff.

The Portland-Metro members of this commission will serve as a site-specific subcommittee to the University commission.

The Vice President of Student Affairs is an ex officio, non-voting member of the commission, who may attend meetings to facilitate receipt of safety recommendations.

Responsible parties for specific appointments or recommendations:

- Safety Commission members -- chair


## Commission Responsibilities

1. Meet monthly, as mandated by OSHA rules.
2. Bring members of the campus community together in a cooperative effort to promote health and safety in the workplace.
3. Assist in identifying recommendations for change.
4. Reduce or eliminate on-the-job accidents by use of every reasonable precaution.
5. Receive and manage university-wide safety suggestions, reports of safety hazards, and workplace safety concerns.
6. Recommend safety policy and safety procedural improvements to the President through the Associate Vice President of Student Affairs.
7. Conduct quarterly inspections of Klamath Falls, Portland-Metro, and extension campuses to review and document safety progress campus-wide.

## Commission Members

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Exec. Director, Chair | $2022-25$ | Doug Tripp | REMS |
| Assoc. Vice Pres., ex officio | $2023-24$ | Mandi Clark | Student Affairs |
| Assoc. VP/Cont., VP des. | $2023-24$ | Alicia Dillon | Finance and Administration |


| Director | $2023-24$ | Ed Daniels | REMS - Campus Safety |
| :--- | :--- | :--- | :--- |
| Director | $2023-24$ | Gaylyn Maurer | Integrated Student Health Ctr |
| Manager | $2023-24$ | Josh Winter | College Union |
| Custodial Serv. Rep. | $2022-25$ | Brandon Gillette | Facilities Mgmt Serv./Cap. Plan. |
| REMS - EHS Rep. | $2022-25$ | Jason Roach | REMS - EHS |
| Facilities Rep. | $2022-25$ | Jim Lake | Facilities Mgmt Serv./Cap. Plan. |
| Human Resources Rep. | $2022-25$ | Sarah Henderson-Wong | Human Resources |
| OMIC Rep. | $2023-26$ | Mark Mitchell | Oregon Manuf. Innov. Center |
| PM Representative | $2023-26$ | Sara Mansfield | PM Campus Operations |
| Procurement/Risk Rep. | $2022-25$ | Leticia Hill | PACS/Risk Management |
| ITS Security/Comp. Rep. | $2021-24$ | Fred Kowalski | Information Technology |
| Trades Rep. | $2022-25$ | Mike Brooks | College Union, Maintenance |
| Faculty 1, ETM | $2023-26$ | Irina Demeshko | Manuf./Mech. Eng. Tech. |
| Faculty 2, HAS | $2022-25$ | Ken Usher | Natural Sciences |
| Faculty 3, Chem. Hyg. Ofcr | $2023-26$ | TBD |  |
| Faculty 4, Rad. Safety Ofcr | $2022-25$ | Vanessa Bennett | Medical Imaging Technology |
| Staff 1 | $2022-25$ | Lacey Jarrell | MarCoPa |
| Staff 2 | $2022-25$ | Courtney Clemmer | Housing and Residence Life |
| Staff 3 | $2021-24$ | Tracey Lehman | Financial Aid |
| Staff 4 | $2022-25$ | Lara Pracht | Academic Affairs |
| ASOIT Rep., KF | $2023-24$ | TBD | Student Government |
| ASOIT Rep., PM | $2023-24$ | TBD | Student Government |
| Employee/Elected Volunt. | $2023-26$ | TBD |  |

## Student Hearing Commission

## Reporting Line

The Student Hearing Commission reports to the Vice President of Student Affairs.

## Membership Composition

The commission is composed of a minimum of eight faculty, including at least three each from ETM and HAS; two Graduate Council members representing ETM and HAS; at least three students, including one graduate student and one from Portland-Metro; and the Dean of Students (ex officio).

Responsible parties for specific appointments or recommendations:

- President - chair (faculty member)


## Commission Responsibilities

1. Provide an opportunity for communication between students and faculty members.
2. Consider any university-wide problems of student-faculty relationships and make recommendations to the appropriate College Dean.
3. Conduct hearings for students whose conduct is not in keeping with the standards of the University as described in the Student Conduct Code.
4. Conduct hearings for students as a result of unresolved academic grievances.
5. A quorum is necessary to make recommendations (a majority of members, one of whom is a student).

## Commission Members

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Faculty 1, HAS, Chair | $2021-24$ | Bobbi Kowash | Medical Imaging Technology |
| Faculty 2, ETM | $2023-26$ | SuJin Lee | Geomatics |
| Faculty 3, ETM, GC Rep. | $2021-24$ | Wahab Abrous | Manuf./Mech. Eng. Tech. |
| Faculty 4, ETM | $2023-26$ | Luis Hernandez | Elec. Eng./Renewable Energy |
| Faculty 5, ETM | $2023-26$ | Roger Lindgren | Civil Engineering |
| Faculty 6, HAS | $2022-25$ | Travis Lund | Natural Sciences |
| Faculty 7, HAS, GC Rep. | $2023-26$ | Kevin Garrett | Humanities/Social Sciences |
| Faculty 8, HAS | $2021-24$ | Rich Carson | Medical Imaging Technology |
| Assoc. Vice Pres., ex officio | $2023-24$ | Mandi Clark | Student Affairs |
| Student 1, KF | $2023-24$ | TBD |  |
| Student 2, KF | $2023-24$ | TBD |  |
| Student 1, PM | $2023-24$ | TBD |  |
| Student 2, PM | $2023-24$ | TBD |  |
| Student 3, GC Rep. | $2023-24$ | TBD |  |

## Substance Abuse Commission

THIS COMMISSION IS DISSOLVED AS OF AY 23-24.

## Contact

Gaylyn Maurer, Director, ISHC

## Veterans Action Committee

## Reporting Line

The Veterans Action Committee reports to the Vice President of Student Affairs.

## Membership Composition

The committee is composed of the Director of Veterans Services (chair); a member of the PM Student Services team; VA Certifying Official; representatives of the Veterans Resource Center; and other members who exhibit an interest in working with military veteran and military-affiliated students and their families.

## Committee Responsibilities

1. Work with the Oregon Tech Veterans Resource Center to sustain a veteran-friendly and empowering organization.
2. Work with the University to make all Oregon Tech services, programs, and resources known to and effective in their delivery to on-campus veterans and military-affiliated students.
3. Be a resource for orientation, retention, academic success, and career opportunities for veterans and military-affiliated students at Oregon Tech.

## Committee Members

| Position | Term | Name | Department/Division |
| :--- | :--- | :--- | :--- |
| Director, Co-Chair | $2023-24$ | Don Stockton | Veterans Services |
| Faculty 1, Co-Chair | $2023-26$ | Ed Clint | Humanities/Social Sciences |
| Student Services Rep., PM | $2022-25$ | Josie Hudspeth | PM Student Affairs |
| VA Certifying Official | $2022-25$ | Michelle Monteith | Financial Aid |
| Student VRC Manager | $2023-24$ | TBD | Veterans Services |
| Student VRC Rep. | $2023-24$ | TBD | Veterans Services |
| Student VRC Rep., PM | $2023-24$ | TBD | Veterans Services |
| Faculty 2 | $2022-25$ | Kristy Weidman | Business Management |
| Faculty 3 | $2022-25$ | Stephen Schultz | Medical Imaging Technology |

