V1 - 2023–2024 Verification Worksheet Dependent Student

Your 2023–2024 Free Application for Federal Student Aid (FAFSA) was selected for a review process. Certain applications are flagged by the federal processor due to federal edit. Due to this selection, the law says we must ask the student and at least one parent to confirm and provide information input on the FAFSA before awarding Federal Student Aid. To verify that you provided correct information a financial aid administrator at your school will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and at least one parent must complete and sign this worksheet, attach any required documents, and submit the form and required documents to the financial aid office at your school. Your school may ask for additional information. If you have questions about verification, contact your financial aid administrator as soon as possible so that your financial aid will not be delayed.

A. Depen	dent Student	's Informati			
Last Name	First Name	M.I.	Preferred Name	Oregon Tech ID #	
Street Addres	ss (include apt. no	.)		Date of Birth	
City		State	Zip Code	Email Address	
Home Phone Number (include area code)				Alternate Phone Number	

B. Dependent Student's Family Information

List below the people in your <u>parent(s)' household</u>. Include:

- Yourself and your parent(s) (including a stepparent) even if you don't live with your parent(s).
- Your parent(s) other children if your parent(s) will provide more than half of their support from July 1, 2023, through June 30, 2024, or if the other children would be required to provide parental information if they were completing a FAFSA for 2023–2024. Include children who meet either of these standards, even if they do not live with your parent(s).
- Other people if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2024.

Note: Include the name of the college for any household member, excluding your parent(s), who will be enrolled, at least half time in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2023, and June 30, 2024.

Full Name	Age	Relationship	College	Will be Enrolled at
				Least Half Time
Missy Jones (example)	18	Sister	Central University	Yes
		Self		

Instructions for using the IRS Data Retrieval Tool on the FAFSA:

If you have not already used the tool:

- Go to FAFSA.gov and log in to your FAFSA record
- Select "Make FAFSA Corrections"
- Go to the **Financial Information** section of the form.
- Follow the instructions to determine if you are eligible to use the IRS Data Retrieval Tool and select Link to IRS.
- Enter in required fields and submit. Once information populates, check the box allowing the above information to transfer to the FAFSA and select **Transfer Now**. Make sure you and your parent have **signed and resubmitted** the FAFSA.

Instructions for retrieving Tax Transcripts or Non-Filing Letter:

- Go to www.irs.gov
- Select Get Your Tax Record
- Click on Get Transcript by MAIL or ONLINE
- Enter in required information and select continue (if you filed Married filing Joint make sure you are entering in the information for the first person listed on the tax return)
- Under type of transcript select Return Transcript or Non-Filing Letter and for tax year select 2021 then continue

C.	Dependent Student's Income Information to Be Verified Check the box that applies: (Only one box in this section needs to be selected)							
	I, the student,							

Student was not employed and had no income earned from work in 2021.

	• Verified — If two parents were reported in Sect	tion B of this worksheet
the instructions and certifications below r Check the box that applies: (Only one box	,	
		2024 122 1
information into my FAFSA on	he IRS Data Retrieval Tool on FAFSA to transfer n . (See instruction)	ny 2021 IRS income ns above for using the
Data Retrieval Tool)	(Date Data Retrieval Completed)	and and any and
**Using the Data Retrieval option ensures a	faster processing time for verification by the Oregon	Tech financial aid office*
I, the student's parent(s), have attach instructions above for getting IRS Tax Tra	ed my 2021 signed IRS Tax Returns or IRS Tax Ret nscripts)	rurn Transcript(s). (See
☐ I amended my 2021 Federal Tax Retu	rn or Filed Jointly and am now Single. If a filer con	npleted an amended tax
return, the financial aid office will need a	signed copy of IRS Tax Return or Tax Return Trans	scripts and a signed
copy of the filed 1040x. If a filer complete	ed a joint tax return but is now single because of a	divorce, separation, or
·	ome showing on the tax return transcript are req	uired. A tax return
transcript is required; the IRS Data Retrie	val Tool will be insufficient in this situation.	
The parent(s) was employed in 2021 a	and was NOT required to file a Federal Tax Retur	n and:
	n Filing Letter (See instructions at the top of the 2	
•	21 W-2 forms issued to you (and, if married, to yo	our spouse) by
	oyer and amount earned for 2021 below:	T
Parent(s) Name	Employer's Name	2021 Amount Earned
Missy Jones	Suzie's Auto Body Shop	\$2000.00
The parent(s) was not employed and Non Filing Letter. See instructions at	had no income earned from work in 2021. I have the top of the 2 nd page.	e attached the IRS Tax
Sign this Worksheet		
Each person signing this form certifies that	at all the information reported on it is complete a	nd correct. The student
and at least one parent must sign and dat	e. WARNING: If you purposely give false or misle	eading information on
this worksheet, you may be fined, senter	nced to jail, or both.	
0. 1 .		
Student	Date	
Parent	Date	
Don's	forget to make copies for your own records.	
	Please submit all documents to:	
	Oregon Tech Financial Aid Office 3201 Campus Drive	
	Klamath Falls, OR 97601	
	OCE 1024 (face)	

D.

E.

