

Assessment Agenda 11/17/23 12pm

Invited: Cristina Crespo, Don McDonnell, Gary Lomprey, Andie Fultz, Christy VanRooyen, Abdy Afjeh, Rachel Hanan, Carrie Dickson, David Johnston, Krista Beaty, Jennifer Wilson, David Hammond, Cecily Heiner, Jessica Leubers, Kevin Brown

Attended: Rachelle Barrett, Cristina Crespo, Don McDonnell, Gary Lomprey, Krista Beaty, Rachel Hanan, Carrie Dickson, David Johnston, Christy VanRooyen

1. FYI
 - a. Program Assessment Reports data 50% have submitted reports. Reminders have been sent to chairs and program directors where applicable.
 - b. AVP position was posted
2. Schedule of trainings to conduct:
 - a. Peer Review Training – Thursday 2pm January 18th Room needed on PM campus and on K Falls. Session to be run over teams at the same time. Christy and Gary
 - i. Audience: Optional for program coordinators and peer reviewers. Lunch provided (contact Paul)
 - ii. Contents: Rubric norming using Don McDonnell's report and both rubrics (graduate and undergraduate), demonstrate the technology in the course shell answer questions, how to write comments that are useful.
 - iii. Peer review to be done independently after email notification of who the other reviewer is for questions. Feedback is NOT anonymous so programs can respond to the specific reviewer with questions. Due March 1st.
 - iv. Session should be recorded and loaded to Canvas shell for those that cannot attend.
 - b. Spring Assessment Forum – 3rd or 4th week of April Room on PM and K Falls campus. Run at same time. Rachelle and Christy.
 - i. Workshop opportunity to look in depth at the high scoring report. Writer invited to share best practices.
 - ii. Program coordinators encouraged to bring questions and suggestions.
 - iii. Lunch provided
 - c. Spring information share out – May faculty Senate meeting
 - i. Year end summative report. Also made into a newsletter.
 - ii. **Owner needed.**
 - d. Winter term Survey Forum in conjunction with Student services – sometime in Feb TBA
 - i. What surveys are being sent to your students? When? How do we use them? How to incorporate them into your classes.
 - ii. Rachelle to work with Carrie and Mandi on developing this.
 - iii. Thought: can we add this to graduation requirements? Which survey do we include?
3. Student Surveys
 - a. Senior Exit Survey Upgrade not getting a lot of responses from chairs. Suggestion to reach out to coordinators too. First implementation after Thanksgiving. Check in on responses second week of January to make sure they were constructed right.
 - b. NSSE being ordered for 2024 on a two year period. Student services to provide an incentive for seniors and freshman to take it. **Questions not asked yet, Does anyone have experience with this? What would we like done with the information?**

4. ISLO collection tools in canvas
 - a. Quantitative Literacy and Inquiry and Analysis rubrics are loaded in Canvas for pull down.
 - b. Video directions for this are in faculty tools canvas shell. Needs all faculty notice that these exist. Newsletter?
5. Question for next time: Should some of this be on our website?