

POSITION	TERM	NAME	DEPARTMENT/DIVISION
VP Finance and Administration, Chair	2023-24	John Harman	Finance and Administration
Provost	2023-24	Joanna Mott	Academic Affairs
Vice Provost	2023-24	Abdy Afjeh	Research/Academic Affairs
AVP/CIO Designee	2023-24	Tony Richey	Information Technology Services
Associate Vice President	2023-24	Mandi Clark	Student Affairs
Dean of Engineering, Technology, and Management	2023-24	Neslihan Alp	Academic Affairs
Dean of Health, Arts, and Sciences	2023-24	Dan Peterson	Academic Affairs
Director	2023-24	Josephine Ness	Admissions
Director	2023-24	John Van Dyke	Athletics
Director	2023-24	Thom Darrah	Facilities Mgmt Serv / Cap. Plan.
University Librarian (Int.)	2023-24	Kristin Whitman	Academic Affairs
University Registrar	2023-24	Wendy Ivie	Academic Affairs
Portland-Metro Representative	2023-24	Maria Depuy	Academic Affairs
Senate Executive Representative	2022-23	Aston Greer	Faculty Senate
Faculty 1	2022-25	Ken Davis	Applied Mathematics
Faculty 2	2022-25	Gary Lomprey	Business Management
Faculty 3	2021-24	Sharon Beaudry	Business Management
Klamath Falls Student Representative	2023-24	Diana Escamilla	Student
Portland-Metro Student Representative	2023-24	Nathan Crockett	Student
Executive Assistant	2023-24	Helen Drewel	Finance and Administration

Attendees: Dr. Sharon Beaudry, Dr. Mandi Clark, Thom Darrah, Professor Ken Davis, Maria Depuy, Dr. Ashton Greer, Vice President John Harman (Chair), Professor Gary Lomprey, Tony Richey, Kristin Whitman, Josephine Ness, Wendy Ivie, Dr. Joanna Mott

Additional Attendees: Celia Green, Michelle Meyer, Alicia Dillon

MINUTES

Meeting call to order – Chair Harman called the meeting to order at 12:00pm

- Approval of Minutes** – Dr. Ashton Greer moved to approve the minutes of the October 26, 2023; Dr. Mandi Clark seconded the motion. Minutes approved.
- Capital Projects Update**- Thom Darrah, Director of Facilities Management, reviewed the Capital Projects. No questions were asked.
- Geothermal Systems Renovation Update** – Thom Darrah, Director of Facilities Management, reviewed the Geothermal Systems Renovation Update. No questions were asked.

4. **Strategic Energy Management (SEM)** – A review of the SEM program that Oregon Tech engages in with the Energy Trust of Oregon was conducted by Vice President Harman. No questions were asked.
5. **Learning Resource Center (LRC) Furniture Acquisition** – Kristin Whitman discussed upgrading the furniture in the atrium area of the LRC. The new furniture will be modular, allowing students to rearrange it as they see fit. Additionally, there will be mobile whiteboards to facilitate collaboration. The LRC's color scheme follows Boivin Hall and is reflected in the design.
6. **Commencement Stage** – VP Harman spoke about the stage used for commencement. It has been used by Oregon Tech for many years and is due for an upgrade due to damage, wear, and tear. A stage replacement is planned for June's commencement. Funding for the project may be provided from capital improvement and renewal funds rather than from education or general funds.
7. **Facilities Master Plan Update and Briefing** – An overview of the Facilities Master Plan was given by VP Harman, along with a flyover video preview. Portions of the plan may be submitted to the HECC in April 2024 in support of the Capital Outlay funding submission.
 - a. Tony Richey asked if traffic lights, or a traffic circle would be installed at the university's entrance on Dan O'Brien Way from Route 97. The speed limit in that area is 50 mph, which can make turning onto the road dangerous. VP Harman will investigate who is responsible for this area, but it is likely the city since Oregon Tech does not own that portion of Dan O'Brien Way.
 - b. Kristin Whitman mentioned that she and Kimberly Koops have been working on ideas for the renovation of the LRC, as part of the university's HECC Capital Request submission. There is a suggestion to establish a technology lab in the LRC that can be used for any program and to support graduate research goals. An area such as this could serve as a centralized location for socialization, research, hands-on learning, and student success.
 - c. The results of the Facilities Master Plan survey were requested by Prof. Greer. VP Harman shared this material will be forwarded or brought to the next meeting.
 - d. The question was raised by Tony Richey as to whether on-campus housing has been considered as this may attract faculty and staff. VP Harman stated that this could be an effective recruitment tool but would most likely require a public/private partnership and could potentially take a considerable amount of time.

Meeting Adjourned: Chair Harman 1:05pm