

POSITION	TERM	NAME	DEPARTMENT/DIVISION
VP Finance and Administration, Chair	2024-25	John Harman	Finance and Administration
Interim Provost	2024-25	Hesham El-	Academic Affairs
Vice Provost	2024-25	Rewini	Research/Academic Affairs
		Abdy Afjeh	
AVP/CIO	2024-25	Tony Richey	Information Technology Services
Vice President	2024-25	Mandi Clark	Student Affairs
Dean of Engineering, Technology, and Management	2024-25	Neslihan Alp	Academic Affairs
Dean of Health Arts and Sciences	2024-25	Denise Seabert	Academic Affairs
Director	2024-25	Josephine Ness	Admissions
Director	2024-25	John Van Dyke	Athletics
Director	2024-25	Thom Darrah	Facilities / Cap. Plan.
University Librarian	2025-25	Cate Guenther	Library
University Registrar	2024-25	Wendy Ivie	Academic Affairs
Portland-Metro Representative	2023-26	Maria Depuy	Academic Affairs
Senate Executive Representative	2024-25	Ashton Greer	Faculty Senate
Faculty 1	2022-25	Ken Davis	Applied Mathematics
Faculty 2	2022-25	Gary Lomprey	Business Management
Faculty 3	2024-27	Brian Moravec	Manufacturing/Mech. Eng. Tech.
Klamath Falls Student Representative	2024-25	Cedric Romero	Student
Portland-Metro Student Representative	2024-25	Ted Mastrangelo	Student
Executive Assistant	2024-25	Helen Drewel	Finance and Administration

Minutes

Attendees: VP John Harman, Dr. Hesham El- Rewini, Tony Richey, James Lake, Dr. Neslihan Alp, John Van Dyke, Cate Guenther, Wendy Ivie, Dr. Denise Seabert, Ashton Grier, Brian Moravec, Cedric Romero, Ted Mastrangelo, Maria Depuy, Dr. Greg Stringer, Michelle Meyer, Ken Davis

Meeting called to order – Chair Harman

1. **Approval of minutes** - The minutes from the November 2024 meeting were unanimously approved.
2. **Record Role Count** – Helen Drewel conducted roll call.
3. **Space Utilization Study Updates** – Chair Harman provided and update on the work of the Space Utilization Committee.
 - a. The committee held its first meeting in December 2024 and is gathering data on space usage and vacancies, including classrooms, labs, offices, and storage areas.
 - b. The committee purpose is to support space planning efforts such as the Facilities Master Plan and program development opportunities.
 - c. A final report will be submitted to Dr. Nagi for review and presentation to the Board in June.

- d. A request was made to ensure updated floor plans are uploaded to the university website for reference.
- 4. **SEM Office Moves**– Dr. Greg Stringer provided an update on recent relocations aimed at improving student access and visibility of key services:
 - a. The Registrar’s Office has been relocated from the basement in Snell Hall to Boivin Hall, 116.
 - b. This change was made with consideration to the feedback from deans, who recommended positioning the Registrar’s Office within the academic setting.
 - c. The new location offers increased visibility and accessibility, which is expected to enhance the student experience by making it easier for students to locate and utilize Registrar services. Faculty will also benefit from more convenient access to Registrar staff, supporting smoother collaboration on academic processes such as course scheduling and enrollment.
 - d. Educational Partnerships & Outreach (EPO) is now located on the second floor of the LRC.
- 5. **Campus Snow Removal** – James Lake provided a review of snow removal operations for the winter season, with particular attention to a recent major snow event that resulted in a week-long campus closure. Facilities received positive feedback for their thorough and responsive efforts during this time.
 - a. Work is prioritized by high-traffic areas, with stairs and ramps being the top priority—there are approximately 35 staircases and 8 ramps that must be cleared during each snow event.
 - b. During significant snowfall, Facilities monitors campus buildings daily for potential structural concerns.
 - c. Parking lots A and B, which are heavily used by residential students for long-term parking, present unique challenges. Facilities is coordinating with Student Affairs and partnering with Bogatay to relocate vehicles when needed for snow removal.
 - d. A team of plow drivers and shovelers is responsible for clearing all campus roads and pedestrian routes.
 - e. VP Harman noted that the inclement weather team determines campus closure or delayed opening decisions by 5:30 a.m. on the day of a snow event.
 - f. Discussion:
 - i. Ken Davis raised concerns about campus access during closures. VP Harman advised working with one’s dean or supervisor for individual exceptions.
 - 1. Dr. El-Rewini suggested that faculty wishing to record lectures work with ITS. Tony Richey noted that remote learning tools from the COVID-19 era remain available.
 - ii. Ashton Greer noted that this was discussed in the last Faculty Senate meeting highlighting some lack of consistency in faculty expectations during closures, which has led to confusion. Dr. El-Rewini emphasized the need for a clear academic continuity plan to address future closures collaboratively.
- 6. **Owl Donation** – Chair Harman shared information about a potential donation:
 - a. A local, internationally recognized aviary artist may donate a bronze owl sculpture valued at approximately \$60,000.
 - b. Placement and potential CIR fund use for a temporary display structure will need to be discussed should the donation proceed.

7. Capital Projects Update: Chair Harman provided a review of the Capital Projects updates

- a. Athletic Field House** - John Van Dyke provided an update:
 - i. The new field house will be built on the site of the current outdoor basketball court on the east side of the Athletics building.
 - ii. The contract is nearing finalization, and a groundbreaking is anticipated by the end of March. Completion is expected within 10 months.
 - iii. The facility will be multi-purpose and is fully donor-funded.
 - iv. ADA parking will be supported via a golf cart shuttle.

- b. Student Housing – Mass Timber Project**
 - i. Approximately 85% of labor is sourced within 100 miles of the university, highlighting the university's commitment to local economic development.
 - ii. The new mass timber residence hall is designed to enhance the student experience and features sustainable materials. More details are available here: <https://www.oit.edu/news/oregon-tech-integrates-student-experience-new-mass-timber-residence-hall> .

- c. Campus Security Cameras**
 - i. Cameras are installed in high-traffic public areas – not in private offices or other areas where there is an expectation of privacy (bathrooms etc.).
 - ii. Cameras do not record sound and are not actively monitored.
 - iii. Camera installation is moving forward at the Portland-Metro campus.
 - iv. OMIC maintains its own surveillance system to align with industry partner requirements.

- d. Other Business**
 - i. Ted Mastrangelo raised concerns regarding elevator reliability at the Portland-Metro campus.
 - 1. Students have expressed safety concerns and are avoiding elevator use.
 - 2. Chair Harman will follow-up with Dr. Afjeh and Sarah Mansfield and report back to Ted for ASOIT communication.
 - 3. Kidder Matthews is the property management company for the Portland-Metro campus.

8. Meeting adjourned at 4:05pm