

Assessment Executive Minutes

Attendees: Krista Beaty, Andria Fultz, Linus Yu, Cristina Crespo, Christy VanRooyen, Carrie Dickson, Nupur Pande, Rachelle Barrett

Date: 2/20/25

1. ISLO collection directions for 2024-25 academic year – Comm and Teamwork
 - a. Separate assessments for writing and comm should be done
 - b. All rubrics are available in Canvas and Online [Communication | Oregon Tech](#)
 - c. Anyone who needs help with understanding the rubrics can contact the ISLO committee members. Note: If criteria of the rubric don't apply to the program assignment, they can be NA or not loaded into the course.
 - d. Gen Ed courses have been identified: Com 111, Wri 121, SPE321 for Outcomes collection, all instructors should expect to fill out CLO worksheet for the course.
2. ISLO progress for 2025-26 academic year – progress as usual on planning to collect DP data. Meeting with experts for rubric updates.
3. Program Assessment Report Peer Review Progress – only 2 are done so far, a reminder through canvas will be sent regarding the deadline.
 - a. See attached tracker for reported data from programs:
https://oregontech.sharepoint.com/:x/s/AcademicAssessment2/EVnRCX-gcsZDI7tQqEtCwXEBw1UqUdZ_qj4YdDM6OCIdlg?e=2YagZ4.
 - b. Missing program reports, self study can take place of assessment report to alleviate workload on overloaded departments. May want to inquire if redundant reports are being generated internally annually for accreditation (ABET) that could be consolidated.
 - c. Submitting the assessment reports to Deans with a documented response on resources to the departments from the deans might be a good step in the direction of Program Review implementation.
4. Senior Exit survey responses on post-graduation success.
 - a. Common University Questions [Senior Exit Survey data 23-24.xlsx](#)
 - b. Due to the timing of the responses – last term of senior year – the following are their responses to post-employment plans: 34% are already employed, 15% are pursuing graduate degrees, 5% are seeking employment outside of majors.
 - i. 7 programs reported this data. Many program faculty followup individually to gather this data rather than depending on career services.

- c. Career services to send out 3 month post graduation survey on employment data in conjunction with alumni. Data will be collected by career services and may be able to report by major. - Meeting with Carrie and Elizabeth this week, hasn't been sent yet.
- 5. Program Assessment Report 2024-25 Template updates discussion to be held next meeting. Resources:
 - a. [Last Year's template](#)
 - b. [Chair's Reports due this June](#)
 - c. [Working shared document for comments and cuts.](#)