

POSITION	TERM	NAME	DEPARTMENT/DIVISION
Chair – Senior Instructor 1	2024-27	Don DaSaro	Business Management
SVP of Finance & Administration	2025-26	John Harman	Finance and Administration
Provost	2025-26	Hesham El-Rewini	Academic Affairs
VP of Student Affairs	2025-26	Mandi Clark	Student Affairs
Vice Provost	2025-26	Abdy Afjeh	Academic Affairs/Research
Administrative Council Representative	2025-26	Carleen Drago Starr	Educational Part. & Outreach
AVP Financial Operations/Controller	2025-26	Alicia Dillon	Finance and Administration
Senate Executive Representative	2025-26	Ashton Greer	Faculty Senate
Vice President – University Advancement	2025-28	Ken Fincher	University Advancement
Director, Budget & Planning	2023-26	Victoria Inogamova	Budget/Planning Office
Director of Academic Affairs	2023-26	Lara Pracht	Academic Affairs
Professor	2025-28	Andria Fultz	Communication
Associate Professor	2024-27	Krista Beaty	Dental Hygiene
Professor	2025-28	Robyn Wilde	Physics
Assistant Professor	2024-27	Riley Richards	Communication
ASOIT President, Klamath Falls des.	2025-26	Isaiah Payne	Student Government
ASOIT President, Portland-Metro	2025-26	Ted Mastrangelo	Student Government
Executive Assistant	2025-26	Celia Green	Finance and Administration

Meeting Minutes

Attendance: Don DaSaro, John Harman, Hesham El-Rewini, Mandi Clark, Abdy Afjeh, Carleen Drago Starr, Alicia Dillon, Christina Negoita, Ashton Greer, Ken Fincher, Victoria Inogamova, Lara Pracht, Krista Beaty, Riley Richards, Isaiah Payne, Ted Mastrangelo, Celia Green

Meeting call to order – *Chair DaSaro* called the meeting to order at 3:06pm.

1. **Approval of Minutes from October 30, 2025, Meeting** – Dr. Fincher moved to approve the minutes; Isaiah Payne seconded the motion. Minutes were approved as written.
2. **Introductions of new Budget & Planning Office Colleagues**- Victoria Inogamova and Jakob Lovern introduced themselves to the council.
3. **November Month-to-Date Monthly Financial Report** – SVP Harman reviewed the report.
4. **Investments Report for September** – SVP Harman reviewed the investment report.
5. **FY 2025 Financial Statement Audit** – SVP Harman shared the information which will be shared with the Board.
 - a. Oregon Tech received an unmodified (clean) audit opinion. The Single Audit for federal funds also received a clean opinion, with one finding related to the timeliness of federal financial aid reporting. Oregon Tech has submitted all required information to the designated intermediary on time; however, there is a delay between submission by Oregon Tech and the intermediary’s processing and submission to the federal agency. We were told by the auditors that this timing issue is common among many universities.
6. **State Budget Update** – SVP Harman discussed the uncertainty surrounding the state budget for the remainder of FY 2026 and into FY 2027.

- a. There is a potential for funding reductions; however, the amount if any is not known. The legislative short session begins in February, at which time additional details are expected to emerge from the session which ends in March. Dr. Nagi and our Government Relations staff will meet with members of the legislature to discuss the value universities provide to the state. Budget planning will continue despite limited information and will include contingency planning for potential reductions with the focus on limiting any impact to existing personnel.
 - b. Clarification was requested regarding the state budget cycle. SVP Harman confirmed that the budget is adopted on a biennial basis but may be revised by the legislature mid cycle. Due to state revenues coming in below forecast, budget reductions remain a possibility. A new revenue forecast from the state is due out in early February.
 - c. An RFP for improved student retention initiative focused on stopped-put students for all TRU's and PSU is moving forward. An external vendor will be selected to engage former students and encourage degree completion. Dr. Stringer is assisting in this effort on behalf of Oregon Tech. The initiative is funded by HECC through financial sustainability monies and will help identify reasons for student attrition and support re-enrollment efforts.
7. **SSCM Awareness** – AVP Dillon discussed the workgroup, which will begin on January 28th. The SSCM Model is required by statute to be reviewed every five years.
- a. The new model will be implemented in FY28.
 - b. Christina Negoita shared that she was appointed as the faculty member by IFS to the SSCM workgroup.
8. **Banner Finance Update** – AVP Dillon provided an update.
- a. The project is on time and moving smoothly.
 - b. Training for BAO/BPO staff will begin in February.
 - c. Campus-facing training will also include training on FAST Finance for budget reporting in May or June, with ongoing training.
9. **Budget Process for FY 2026 – 2027** – AVP Dillon shared the budget timeline as described in the meeting materials.
10. **Enrollment Outlook** – SVP Harman presented the latest enrollment data as received from the Institutional Research Office.
- a. Enrollment is up 4.4% in headcount (133 students), excluding dual enrollment. Credit hours are up nearly 1%. These figures may change after the 4th week of the term.
 - b. Dual credit tuition is around \$100 per class and does not result in sizable revenue. Oregon Tech receives approximately \$1 million from the state through SSCM for dual track students.
 - c. Carleen Drago added that dual credit is reimbursed by the state at per credit hour averaged over three years. She requested that a line item on the reports showing dual credit data be added to the financial reporting to allow for improved tracking and clarity.
11. **Open Discussion: Ideas about what specific things could help strengthen Oregon Tech's competitive position in higher education?** Chair DaSaro led the discussion and challenged all committee members to come up with at least one idea to strengthen the competitiveness of Oregon Tech or reduce expenses.
- a. Chair DaSaro suggested identifying unfulfilled needs within the community. He suggested OIT consider Saturday courses and additional graduate programs.
 - b. Krista Beaty suggested creating 3-week condensed terms for online programs. Intensive courses may keep students engaged.
 - c. Christina Negoita emphasized the importance of the upcoming RFP funded by HECC to find out why students stop attending.
 - d. Additional ideas can be submitted to Chair DaSaro or shared at the next meeting.

Meeting adjourned at 4:07pm.