

Anaya Patel

Klamath Falls, OR

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541.888.5555

Dear Hiring Manager,

I am excited to apply for a Mechanical Engineering Internship with MWH to support the construction of the Water Treatment Plant in the greater Portland area. As a current student in the Mechanical Engineering program at Oregon Institute of Technology, I am eager to gain hands-on experience applying my coursework to real-world projects that make a meaningful impact. MWH's mission to build critical water infrastructure aligns with my passion for creating engineering solutions that improve lives and promote sustainability.

Through my studies, I have developed a foundation in mechanical design, modeling, and testing. In my current capstone project, I am collaborating on the design of a portable water filtration pump for off-grid and emergency environments. My contributions include modeling components in SolidWorks, conducting stress analyses in ANSYS, and assisting with prototype testing. This project has shown me the importance of problem-solving, attention to detail, and working effectively as part of a team; all skills I am eager to expand upon in a professional setting.

Beyond technical knowledge, I bring strong communication and collaboration skills. As Class Representative for the Associated Students of Oregon Institute of Technology, I have worked with peers and faculty to gather feedback, present proposals, and coordinate initiatives. These experiences have prepared me to work alongside engineers, construction teams, and vendors to support project goals.

Thank you for your time and consideration. I look forward to the possibility of discussing how I can support your team while furthering my development as an engineer.

Sincerely,

Anaya Patel

WHY THIS WORKS

- Used appropriate formatting including a heading that matches their resume, and a formal greeting, closing, and signature.
- They started the letter using 'Dear Hiring Manager' instead of something more general like 'Sir or Madam'. If you can address it to the hiring manager by name, it is even better.
- Described an experience directly targeted to the job description while highlighting their positive contribution to the project.
- Highlighted their knowledge of the company and its mission.