

ANGELO BERTOLI

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EDUCATION

Oregon Institute of Technology (Oregon Tech), Klamath Falls, OR

Bachelor of Science, Business Management (June 2027)

Minor, Applied Mathematics

SKILLS

Business & Management: Project Coordination, Budgeting, Strategic Planning, Customer Service

Software: Microsoft Office Suite, Google Workspace, QuickBooks

Data & Analysis: Data Visualization, Basic SQL, Financial Reporting

Communication: Presentation Skills, Team Leadership, Professional Writing

PROFESSIONAL EXPERIENCE

Business Operations Intern

Columbia Distributing – Portland, OR (June 2025 – Aug 2025)

- Assisted the operations team with inventory analysis and logistics planning, improving delivery efficiency by 10%.
- Conducted data analysis in Excel to track key performance indicators and prepared weekly reports for management.
- Supported vendor communications and coordinated scheduling for high-volume distribution periods.
- Observed and contributed to process improvement initiatives that reduced order fulfillment time.

PROJECT EXPERIENCE

Business Strategy Simulation Project

Oregon Institute of Technology (Jan 2025 – Mar 2025)

- Led a team of 4 in a competitive simulation, managing operations, marketing, and finance to increase market share by 15%.
- Developed a strategic business plan using data-driven decision-making and presented recommendations to faculty panel.

LEADERSHIP & CAMPUS INVOLVEMENT

Treasurer, Business Club

Oregon Institute of Technology (Sept 2024 – May 2025)

- Manage a \$2,000 annual budget, track expenses, and prepare monthly financial reports for club officers.
- Collaborate with local businesses to secure sponsorships and organize networking events for students.

Student Ambassador

Oregon Institute of Technology Office of Admission (Jan 2023 – May 2025)

- Represent the university during campus tours, answering prospective students' questions and promoting campus resources.
- Support admissions staff during open-house events and assist with orientation sessions.