

OREGON TECH

Standing Committees, Commissions, and Councils (2016-17)

Preamble

Education requires the oversight and management of a multitude of tasks and assignments. Shared governance at an educational institution offers the opportunity for faculty and staff to assist administrators with those tasks by providing input, recommending outcomes, and participating in operational decisions. In addition to committees appointed directly by the Faculty Senate and *ad hoc* committees created for special purposes, the Oregon Institute of Technology recognizes a number of standing committees, commissions, and councils that provide continuous support for academic leadership. These committees report to the Vice President for Academic Affairs (Provost). The membership of these committees are reviewed and selected by the Provost and the President of the Faculty Senate.

Two types of appointment are recognized: 1) position on a committee because of job title or position (e.g., Department Chair on Academic Council); and 2) a member selected for a rotating term. In most cases, terms are intended for three-year intervals. Members may be reappointed for an additional three-year term (six years total), but it is the intention of this process to encourage broad participation and to allow faculty and staff to bring fresh perspectives and skills to their committee assignments. This is deemed especially critical for high profile assignments that impact promotion and tenure decisions. Members can be reappointed after a term off of the committee.

Individuals can request consideration for membership on a particular committee at any time by petitioning the Provost or President of the Faculty Senate. The Office of the Provost will affirm membership and notify appointees for the succeeding academic year before the end of the spring term, allowing faculty and staff to know their respective assignments before returning in the fall. Appointed members have staggered terms so that some membership continuity is present.

The academic community recognizes the importance of committee assignments and the role it plays in shared governance. However, committees that are unwieldy in size often have difficulty in meeting or reaching a quorum. Members who are regularly absent can be removed from a committee at the request of the committee Chair to the Provost. Likewise, a Chair who is deemed inefficient and unable to organize committee business can be removed at the request of committee members to the Provost. Assignment to a committee should be regarded as an obligation.

PRESIDENT'S OFFICE

Oregon Tech President's Council

To assist in the formulation, drafting, revision, recommendation, and maintenance of the Board's and University's policies, the Board directs the President to establish and maintain a policy council. The Oregon Tech President's Council ("Council") will be convened by the President or President's designee on at least an annual basis. With the approval of the President, potential members of the

Council may consist of, but are not limited to, the Provost, Vice Presidents, Associate Vice Presidents, Deans of the Colleges, Chief Human Resources and Civil Rights Officer, Presidents of Faculty Senate and Associated Students of Oregon Institute of Technology, and the Chair of the Administrative Council.

The President's Council is a consultative, multi-functional group designed to provide valuable input and advice to the President on the categories of authority described in this Board Policy.

The President's Council has the supplementary responsibilities to: 1) identify and seek solutions to problems crossing college jurisdictions; 2) maximize the planning efforts of the institution; and 3) enhance the communication processes within the institution.

Co-Chair: Hallie Neupert, Interim Dean, College of Engineering, Technology, and Management

Co-Chair: LeAnn Maupin, Dean, College of Health, Arts and Sciences

Vacant, Provost and Vice President for Academic Affairs

Brian Fox, Vice President for Finance and Administration

Erin Foley, Vice President for Student Affairs and Dean of Students

Steve Neiheisel, Vice President for Strategic Enrollment Management

Laura McKinney, Vice President for Wilsonville

Lita Colligan, Associate Vice President for Strategic Partnerships

Di Saunders, Associate Vice President for Communication and Public Affairs

Tracy Ricketts, Associate Vice President for Development and Alumni Relations

Paul Rowan, Associate Vice President and Chief Information Officer

Sandra Fox, Board Secretary, Board of Trustees

Suzette Yaezenko, Chief Human Resources and Civil Rights Officer

David Thaemert, President, Faculty Senate

Josie Hudspeth, Chair, Administrative Council

Brendan Nikola, President, ASOIT

Equity Committee

The Equity Committee will identify opportunities for Oregon Tech's faculty, staff and students to build a supportive educational environment for all students including first generation, low-income, minority and underserved students at Oregon Tech. To serve students equitably, we will focus on attracting and retaining underserved students so that they will no longer be underserved.

The committee will assess Oregon Tech's strengths and weaknesses in serving underrepresented students, and develop recommendations for the Executive Staff and the President that will result in greater student diversity and educational opportunity. The recommended strategies will focus on how Oregon Tech can help the university meet its Achievement Compact and the state's 40-40-20 goals. The chair is appointed by the President.

Co-Chair: Dana Onorato, Associate Dean of Students, Wilsonville

Co-Chair: Suzette Yaezenko, Chief Human Resources and Civil Rights Officer

Steve Neiheisel, Vice President for Strategic Enrollment Management

Lita Colligan, Associate Vice President for Strategic Partnerships

Carl Thomas, Director of Admissions

Deanne Pandozzi, Retention

Kendal Vreeland, Assistant Director of Admissions, Wilsonville

Carleen Drago, Academic Partnership Coordinator
Barb Conner, Director of Retention
Kelly Peterson-Fairchild, Library Services Director
Andria Fultz, Communication, Wilsonville, HAS
Kerry Byrne, Natural Sciences, HAS
David Culler, Manufacturing Engineering Technology, ETM
Dibyajyoti Deb, Mathematics, HAS
Christopher Caster, Medical Imaging Technology, HAS
Grant Kirby, Management, Wilsonville, ETM
Lisa Taylor, Natural Science, Wilsonville, HAS
Slobodan Petrovic, Electrical Engineering and Renewable Energy, Wilsonville, ETM
Sherry Yang, Computer Systems Engineering and Technology, Wilsonville, ETM
Community member: Dalton Miller Jones
Klamath Falls Student 1: Isaac Harries
Klamath Falls Student 2: Sarah Levesque
Wilsonville Student 1: TBD
Wilsonville Student 2: TBD

Facilities Planning Commission

The responsibilities of the Facilities Planning Commission are: 1) to recommend to the President the priority for building construction, remodeling, and equipment use on the basis of demonstrated need and optimal utilization; 2) to review building plans with particular regard to space requests for classrooms, laboratories, offices, and student facilities; 3) to review requests for additional space and equipment which would become a part of the building inventory; and 4) to review requests for changes in use of space, additions, and/or removal of equipment which would alter room use.

The Commission is comprised of the Vice Presidents for Finance & Administration and Student Affairs & Dean of Students, the Provost, the Vice President for Wilsonville, the college Deans, Registrar or a designee, the Associate Vice President for Information Technology Services and Chief Information Officer, the Director of Athletics, and Library, three faculty members, a member of the Faculty Senate Executive Committee (SenEx), Wilsonville representative, and two students. The Vice President for Finance & Administration serves as the chair.

Chair: Brian Fox, Vice President for Finance and Administration

Hallie Neupert, Interim Dean of ETM and designee of Provost and Vice President of Academic Affairs

LeAnn Maupin, Dean of HAS and designee of Provost and Vice President of Academic Affairs

Laura McKinney, Vice President for Wilsonville

Erin Foley, Vice President for Student Affairs and Dean of Students

Brian Adair, Director of Facilities Services

Wendy Ivie, Registrar

Paul Rowan, Associate Vice President and Chief Information Officer

Greg Stewart, Interim Director of Athletics

Kelly Peterson-Fairchild, Director of Library

SenEx: Terri Torres, Mathematics

(2019) Faculty 1: Debbie McCollam, Medical Imaging Technology, HAS

(2019) Faculty 2: Claudia Torres Garibay, Electrical Engineering and Renewable Energy, ETM

Wilsonville

(2018) Faculty 3: Dongbin Lee, Manufacturing & Mechanical Engineering Technology, ETM
Klamath Falls Student 1: Jordan Preston
Wilsonville Student 2: TBD

Fiscal Operations Advisory Council

The Fiscal Operations Advisory Council (FOAC) is a faculty/administrative council for the purpose of advising the President on budget and financial matters. The Council will recommend fiscal management priorities to align with strategic goals of Oregon Tech. It will review the institution's annual budget and advise the President on the development of new budget initiatives and allocations. The Council will function as an integral group in strategic planning activities.

Members of the Council include the Provost, the Vice President for Wilsonville, the Vice Presidents for Finance & Administration, and Student Affairs, a member of SenEx, a member of Academic Council, a representative of Administrative Council, a representative of the Budget and Resource Planning office, the ASOIT President and designee, and four senior faculty members appointed jointly by the President and the Faculty Senate President. The chair is appointed by the President.

(2018) Chair: Terri Torres, Mathematics, HAS
LeAnn Maupin, Dean of HAS and designee of Provost and Vice President of Academic Affairs
Brian Fox, Vice President for Finance and Administration
Erin Foley, Vice President for Student Affairs and Dean of Students
Laura McKinney, Vice President for Wilsonville
Steve Neiheisel, Vice President for Strategic Enrollment Management
SenEx: Hugh Jarrard, Vice President, Faculty Senate
Debbie McCollam, Medical Imaging Technology; Academic Council
Josie Hudspeth, Administrative Council
Susan Cain, Senior Budget and Planning Officer
Brendan Nikola, President, ASOIT - Klamath Falls
Kevin Malstrom President, ASOIT - Wilsonville
(2019) Faculty 1: Mark Neupert, Humanities and Social Sciences, HAS
(2019) Faculty 2: Richard Bailey, Management, ETM
(2017) Faculty 3: Richard Hoylman, Medical Imaging Technology, HAS
(2018) Faculty 4: Jamie Kennel, Paramedic Education Program, Wilsonville, HAS

Student Awards Commission

The Student Awards Commission determines the criteria for each student award and the nomination process. The Commission considers any new student awards (and the criteria) and whether it will be awarded annually. The Commission reviews all applications and selects the recipient for each award. The Outstanding Scholar for each major is solicited from the faculty and eligibility is verified by the Commission. The Commission recommends the top students from each college (from the Outstanding Scholar nominees) to the Oregon Tech President to receive the President's Cup.

The Klamath Falls Commission is comprised of nine faculty members, the Associate Directors of Campus Life, and the Vice President for Student Affairs (Chair). The Wilsonville Commission is

comprised of three faculty members, the Director of Student Services, and the Vice President for Student Affairs (Chair).

Klamath Falls Commission:

Chair: Erin Foley, Vice President of Student Affairs and Dean of Students

Holly Anderson, Associate Director of Campus Life

Josie Hudspeth, Associate Director of Campus Life

(2019) Faculty 1: Elvira Schechtel, Natural Sciences, HAS

(2017) Faculty 2: Dibyajyoti Deb, Mathematics, HAS

(2019) Faculty 3: Kristen Konkel, Humanities and Social Sciences, HAS

(2019) Faculty 4: Alla Powers, Library

(2019) Faculty 5: Jeff Dickson, Management, ETM

(2018) Faculty 6: Sean Sloan, Mechanical Engineering Technology, ETM

(2018) Faculty 7: James Zipay, Electrical Engineering and Renewable Energy, ETM

(2018) Faculty 8: Travis Lund, Natural Sciences, HAS

(2019) Faculty 9: Jesse Chaney, Computer Systems Engineering Technology, ETM

Wilsonville Commission:

Chair: Erin Foley, Vice President of Student Affairs and Dean of Students

Dana Onorato, Associate Dean of Students, Wilsonville

(2019) Faculty 1: Claudia Torres Garibay, Electrical Engineering and Renewable Energy, ETM

(2019) Faculty 2: Michael Pierce, Management, ETM

(2018) Faculty 3: Hugh Jarrard, Paramedic, HAS

(2018) Faculty 4: Dawn Taylor, Medical Laboratory Science, HAS

Sustainability Committee

The mission of the Sustainability Committee is to serve as the coordinating body for the university's activities relating to sustainability. The committee will address ways to imbue the theme of sustainability throughout Oregon Tech and to promote sustainability in the community, region, and state. General areas of activities will include: 1) overall administrative functions, 2) student life, 3) facilities management and operations at all Oregon Tech campus sites, 4) curricula and other learning opportunities, and 5) Oregon Tech involvement with the larger community.

The committee consists of faculty and administrative staff with expressed interest and commitment to sustainability. The sustainability committee will operate through two parallel branches, one on each campus, in order to attend to the specific needs of Klamath Falls and Wilsonville in a coordinated manner. Other members are student representatives, one of them being the ASOIT representative. The Director of Facilities Services, the Director of the Oregon Renewable Energy Center, the Provost and other members of executive staff will serve as *ex officio* members. A community member will also be identified in each location as appropriate. The President will appoint the chairs of each committee branch, as well as other members from departments that play a key role in sustainability in Oregon Tech.

(2017) Chair: Kerry Byrne, Natural Sciences, HAS

Klamath Falls Campus

Faculty

(2017) Lloyd Parratt, Natural Sciences, HAS

Oregon Institute of Technology
Standing Committees, Commissions & Councils 2016-17

(2017) Claude Kansaku, Computer Systems Engineering Technology, ETM
(2017) Erika Veth, Dean, Online Learning
(2019) Wahub Abrous, Manufacturing and Mechanical Engineering and Technology, ETM
(2018) Yasha Rohwer, Humanities and Social Sciences, HAS
(2019) Pat Schaeffer, Management, ETM
(2018) Jherime Kellermann, Natural Sciences, HAS

Staff

Brian Fox, Vice President for Finance and Administration, *ex officio*
Erin Foley, Vice President for Student Services, *ex officio*
Hallie Neupert, Interim Dean, College of Engineering, Technology, and Management, *ex officio*
Brian Adair, Director of Facilities Services
Mark Kasper, Custodial Supervisor, Facilities Services
(2019) Michal Kawka, Student Success Center
TBD, Klamath Sustainable Communities representative, *ex officio*

Students

Student 1: Cody Carmichael
Student 2: Chloe Smith
Student 3: Sandra McKinney

Wilsonville Campus

Faculty

(2018) Dawn Lowe-Wincentsen, Librarian, Wilsonville
(2018) David Hammond, Mathematics, HAS

Staff

Laura McKinney, Vice President for Wilsonville
Richard Ellis, Instrumentation Technician, Electrical Engineering and Renewable Energy
Brittany Miles, Government and Industry Manager

Students

Student 1: Jake McCloud
Student 2: Gavin Curtis
Student 3: TBD

Tuition Recommendation Committee

This committee is responsible for recommending the tuition and mandatory fee rates to the institutional president. This committee is comprised of six students representing both campuses and appointed by the ASOIT president(s); and the Fiscal Operations Advisory Council (FOAC) chair with support from senior administrators. The institutional president shall designate one member to chair the committee.

The committee will meet at least twice during November – February. Its meetings shall be open to the public and broad notification of the meetings shall be made to the university community. The committee will consider the guidelines provided by the Board, the information provided by the president, and proposal advanced by the president, and such other matters as shall seem appropriate.

Chair: Brian Fox, Vice President for Finance and Administration
LeAnn Maupin, Dean of HAS and designee of Provost and Vice President for Academic Affairs

Erin Foley, Vice President for Student Affairs and Dean of Students, *ex officio*
Steve Neiheisel, Vice President for Strategic Enrollment Management
Erika Veth, Dean, Online Learning
Farooq Sultan, Analyst Programmer, Institutional Research
Lori Harris, Senior Fiscal Manager
Anne Malinowski, Assistant Registrar, Wilsonville
FOAC Chair: Terri Torres
(2019) Richard Bailey, Management ETM
Klamath Falls Student 1: Brendan “Gaius” Nikola, President, ASOIT
Klamath Falls Student 2: Cheyenne Low, Vice President, ASOIT
Klamath Falls Student 3: James Finch, Officer, ASOIT
Wilsonville Student 1: Kevin Malstrom, President, ASOIT Wilsonville
Wilsonville Student 2: TBD
Graduate Student: TBD

ACADEMIC AFFAIRS

Academic Council

Academic Council serves as an advisory body for Academic Affairs, reporting to the Provost. Unlike Provost's Council, the Academic Council is restricted to the Provost, Associate Provost, College Deans, Academic Department Chairs, and the Vice President of the Faculty Senate. The Academic Council discusses and reviews matters on academic programs and departments in a less formal structure than Provost's Council. Membership is specified by academic position. The Provost chairs the Council.

Co-Chair: LeAnn Maupin, Dean, College of Health, Arts and Sciences
Co-Chair: Hallie Neupert, Interim Dean, College of Engineering, Technology, and Management
Vacant, Provost and Vice President for Academic Affairs
Laura McKinney, Vice President for Wilsonville
Lita Colligan, Associate Vice President for Strategic Partnerships
Hugh Jarrard, Vice President, Faculty Senate
Sean St.Clair, Department Chair, Civil Engineering
Dan Peterson, Department Chair, Communication
Todd Breedlove, Department Chair, Computer Systems Engineering Technology
Dawn Taylor, Department Chair, Medical Laboratory Science
Evelyn Hobbs, Department Chair, Dental Hygiene
Claudia Torres-Garibay, Department Chair, Electrical Engineering and Renewable Energy
Jamie Kennel, Department Chair, Emergency Medical Services Jack Walker, Department Chair, Geomatics
Mark Neupert, Department Chair, Humanities and Social Sciences
Jeff Hayen, Department Chair, Manufacturing and Mechanical Engineering and Technology
Tiernan Fogarty, Department Chair, Mathematics
Debbie McCollam, Department Chair, Medical Imaging Technology
Rosalind McClure, Department Chair, Natural Sciences

Jeff Pardy, Department Chair, Respiratory Care and Sleep Health
Maureen Sevigny, Acting Department Chair, Management
Erika Veth, Dean, Online Learning

Academic Progress and Petitions Committee (AP&P)

The Academic Progress and Petitions Committee (AP&P) reports to the Provost. The responsibilities of AP&P are: 1) to review grades and academic records of students placed on probation or academic suspension, to determine the status of these students for the following term, and receive and act upon student appeals concerning academic suspension; 2) to review student requests for special academic consideration; and 3) to act as an advisory group to the Registrar on academic irregularities.

The Klamath Falls Committee is comprised of six faculty members, the Registrar, Vice President for Student Affairs, Business Affairs Representative, Director of Financial Aid, Director of Admissions, Director of Student Success Center, Director of Housing, Tech Opportunities Program (TOP) Coordinator, and the Financial Aid Committee chair. Faculty members serve three-year terms.

The Wilsonville Committee is comprised of the Assistant Registrar, Vice President of Student Affairs, Wilsonville Business Office/Human Resource Coordinator, Director of Student Services, and 3 faculty members. Faculty serve three-year terms.

Klamath Falls Campus

Chair: Wendy Ivie, Registrar
Erin Foley, Vice President for Student Affairs and Dean of Students
Tracey Lehman, Director of Financial Aid
Carl Thomas, Director of Admissions
TBD, Business Affairs representative
Erin Ferrara, Interim Director of Student Success Center
Mandi Clark, Director of Housing
Angela Archer, TOP Coordinator
(2019) Financial Aid Committee chair: Robyn Cole, Medical Imaging Technology, HAS
(2019) Faculty 1: James Fischer, Mathematics, HAS
(2017) Faculty 2: Bobbi Kowash, Medical Imaging Technology, HAS
(2017) Faculty 3: Paula Russell, Dental Hygiene, HAS
(2018) Faculty 4: Marilyn Dyrud, Communication, HAS
(2018) Faculty 5: Jeff Dickson, Management, ETM
(2018) Faculty 6: John Ritter, Geomatics, ETM

Wilsonville Campus

Anne Malinowski, Chair, Assistant Registrar
Erin Foley, Vice President of Student Affairs and Dean of Students
Stephanie McHenry, Wilsonville Business Office/HR Coordinator
Dana Onorato, Associate Dean of Students
(2017) Phong Nguyen, Computer Systems Engineering Technology, ETM
(2018) Wangping Sun, Manufacturing Engineering Technology, ETM
(2019) Aaron Scher, Electrical Engineering & Renewable Energy Engineering, ETM

Advising Coordinator Commission (ACC)

The Advising Coordinator Commission reports to the Provost. The ACC meets annually with advising coordinators at convocation and as needed throughout the academic year. Responsibilities include: 1) coordinate activities to provide training for new advisors and provide refresher training as needed; 2) assess academic advising, analyze assessment results, and make recommendations to appropriate academic and student affairs leadership; and 3) address advising issues as they occur.

The Commission is comprised of five academic departmental advising coordinators on a rotating membership for a three-year term. Advising coordinators are selected by their respective departments. Other members include representatives from the Student Success Center, the Registrar's Office, the Advisor Training Coordinator, a representative from a non-Klamath Falls campus, and two students.

(2019) Chair: Richard Carson, Medical Imaging Technology, HAS

Erin Ferrara, Interim Director, Student Success Center

Wendy Ivie, Registrar

Barb Conner, Director of Retention

(2017) Advisor Trainer: Alishia Huntoon, Humanities and Social Sciences, HAS

(2017) Faculty Advising Coordinator 1: Mason Marker, Geomatics, ETM

(2017) Faculty Advising Coordinator 2: Ryan Madden, Humanities and Social Sciences, Wilsonville, HAS

(2017) Faculty Advising Coordinator 3: Jamie Kennel, Emergency Medical Services, HAS

(2019) Faculty Advising Coordinator 4: Maureen Sevigny, Management, ETM

(2018) Faculty Advising Coordinator 5: Irina Demeshko-Prosnik, ETM

(2019) Non-Klamath Falls Representative: Paula Hendrix, Dental Hygiene, Chemeketa

Klamath Falls Student: Malea Waldrup

Wilsonville Student: Alexis Hundley Kennaday

Commission on Assessment

The Commission on Assessment reports to the Provost. The Commission is responsible for developing, reviewing, and implementing an institutional assessment plan. The Commission also recommends and oversees program assessment.

The Commission consists of program assessment coordinators designated by each academic department. The department determines terms of service for assessment coordinators. An Executive Committee oversees the Commission and is comprised of the Chair of the Assessment Commission, the Director of Assessment, and at least one faculty member from each College and one faculty member from a non-Klamath Falls campus. The Provost appoints a faculty member to serve as the Chair of the Commission for a three-year term and may be reappointed. In practice, the Provost appoints additional faculty members to the Executive Committee upon the recommendation of the Chair and Director. Faculty members on the Executive Committee also serve three-year terms and may be reappointed.

Executive Committee

Chair: Veronica Koehn Executive Committee & Communication Studies BS

Sandra Bailey Director, Academic Excellence

Janette Isaacson Medical Information Technology, HAS

Kristen Konkell Applied Psychology BS

Don McDonnell Radiologic Science BS

Oregon Institute of Technology
Standing Committees, Commissions & Councils 2016-17

Hallie Neupert Health Care Management BS
Troy Scevers Embedded Systems Engineering Technology BS

Assessment Coordinators

Seth Anthony Science General Education
Sharon Beaudry Management—Small Business/Entrepreneurship BS
Ben Bunting Humanities General Education
Kerry Byrne Environmental Sciences BS
Barry Canaday Echocardiography BS
Chris Caster Vascular Technology BS
Robyn Cole Diagnostic Medical Sonography BS & Degree Completion
Jan Cope Dental Hygiene BS—Klamath Falls
Hope Corsair Renewable Energy Engineering MS
David Culler Mechanical Engineering Technology BS
Jeff Dickson Health Informatics BS
James Eastham Systems Engineering DM
Steve Edgeman Manufacturing Engineering Technology BS
Jim Fisher Applied Mathematics BS
Suzanne Hopper Dental Hygiene Degree Completion
Phil Howard Software Engineering Technology AE & BS
Rick Hoylman Nuclear Medicine Technology BS
Jim Hulse Respiratory Care BS
Janette Isaacson Echo & Vascular Degree Completion, Allied Health MS
Teshome Jiru Renewable Energy Engineering BS
Jamie Kennel Paramedic Education AAS & BS
Roger Lindgren Civil Engineering MS
Kari Lundgren Communication General Education
Doug Lynn Computer Engineering Technology AE & BS
Mason Marker Geomatics BS
Josh Millard Mechanical Engineering, BS
Carmen Morgan Management—Accounting
Sophie Nathenson Social Sciences Gen Ed & Population Health Management BS
Travis Lund Biology-Health Sciences BS
Jeff Pardy Respiratory Care Degree Completion
Jane Perri Polysomnographic Technology AAS
Scott Prahl Optical Engineering DM & Electrical Engineering BS
Vacant Mathematics General Education
Kris Rosenberg Information Technology BS
Pat Schaeffer Operations Management BS
Aaron Scher Electronics Engineering Technology BS
Maureen Sevigny BAS in Technology & Management
C.J. Riley Civil Engineering BS
Joe Stuart Manufacturing Engineering Technology MS
Dawn Taylor Medical Laboratory Sciences BS
Kristy Weidman Management—Marketing
Gary Zimmerman Radiologic Science Degree Completion

Commission on College Teaching (CCT)

The Commission on College Teaching (CCT) reports to the Provost. The responsibilities of the CCT are: 1) to foster and promote sound instructional practices; 2) to promote innovative instructional techniques; 3) to evaluate grant applications and make recommendations to the Provost on these and related activities pertaining to the improvement of college teaching; and 4) to serve as a resource to faculty members in the improvement of their teaching.

The Commission is comprised of seven faculty members representing both colleges and the library, including at least one member from a non-Klamath Falls campus, and one student from each campus. The Provost appoints the Chair from among the seven faculty members; the Provost and Faculty Senate President jointly appoint the Commission for three-year terms.

(2018) Co-chair, Faculty 1: Travis Lund, Natural Sciences, HAS
(2018) Co-chair, Faculty 2: Aja Bettencourt-McCarthy, Instruction Coordinator Librarian/Instructor
(2017) Faculty 3: Trevor Petersen, Humanities and Social Sciences, HAS
(2018) Faculty 4: Gregg Waterman, Mathematics, HAS
(2018) Faculty 5: C.J. Riley, Civil Engineering, ETM
(2018) Faculty 6: Dan Peterson, Communication, HAS
(2018) Faculty 7: Sharon Beaudry, Management, ETM
(2019) Non-Klamath Falls Faculty: Lindy Stewart, Management, ETM, Wilsonville
Sandra Bailey, Director of Academic Excellence
Klamath Falls Student: Tanin Aguiar
Wilsonville Student: TBD

Curriculum Planning Commission (CPC)

The Curriculum Planning Commission (CPC) reports to the Provost. The CPC; 1) reviews and makes recommendations regarding curricular changes at the undergraduate level; 2) reviews the documentation of proposed curricular changes for impact on the curricula of other academic units; and 3) reviews proposals for new degrees, minors, and certificates to ensure they follow Oregon Tech guidelines. Secretarial support will be provided.

The Commission is comprised of the Registrar, the Director of Assessment, Dean of Online Learning, Director of Academic Agreements, ten faculty members, and two students. At least one faculty member is selected from a non-Klamath Falls campus; at least two faculty members are selected from each College. The Provost appoints the Chair of CPC. The Provost and Faculty Senate President jointly appoint faculty members to serve three-year terms.

(2017) Chair, Faculty 1: Doug Lynn, Computer Systems Engineering Technology, ETM
Wendy Ivie, Registrar
Sandra Bailey, Director of Academic Excellence
Erika Veth, Dean, Online Learning
Marla Edge, Director of Academic Agreements
(2019) Faculty 2: Caroline Doty, Medical Laboratory Science, HAS, Wilsonville
(2019) Faculty 3: Eve Klopff, Electrical Engineering & Renewable Energy Engineering, ETM
(2019) Faculty 4: Veronica Koehn, Communication, HAS
(2019) Faculty 5: David Bishop, Computer Systems Engineering Technology, ETM
(2017) Faculty 6: Barry Canaday, Medical Imaging Technology, HAS

- (2018) Faculty 7: Tanya McVay, Natural Science, HAS
(2018) Faculty 8: Molly O'Shaughnessy, Natural Science, HAS
(2018) Faculty 9: Hui Yun Li, Natural Science, HAS
(2017) Faculty 10: Steve Edgeman, Mechanical Engineering Technology, ETM
(2019) Faculty 11: David Hammond, Mathematics, HAS

Klamath Falls Student: Mazin Al-Farsi
Wilsonville Student: TBD

Essential Student Learning Outcomes (ESLO) Committees

The six Essential Student Learning Outcomes Committees coordinate with the General Education Advisory Council, the Assessment Commission Executive Committee, and the Commission on College Teaching. Each committee reports to the Director of Academic Excellence. The ESLO committees establish and maintain the criteria to satisfy Oregon Tech's Essential Student Learning Outcomes, review assessment results, and recommend professional development to support the Essential Studies program.

Each ESLO committee has a representative from the General Education Advisory Council, the Assessment Commission Executive Committee, the Commission on College Teaching, and other content area experts. The Director of Academic Excellence appoints a faculty member to serve as chair. Committee members serve three-year terms and may be reappointed.

Communication

Matt Search, Chair
Matt Schnackenberg
Christopher Syrnyk
Roger Lindgren
Aja Bettencourt-McCarthy
Monica Breedlove

Teamwork

Trevor Petersen, Chair
Kevin Brown
Evelyn Hobbs
Don McDonnell
Josie Hudspeth
Dongbin Lee

Inquiry & Analysis

Matthew Sleep, Chair
Ryan Madden
Jeff Pardy
Hui Yun Li
Josh Millard
Dawn Lowe-Wincentsen, Library

Ethical Reasoning

Yasha Rohwer, Chair
Travis Lund
Franny Howes
James Hulse
Michael Pierce

Quantitative Literacy

Randall Paul, Chair
Richard Bailey
Kari Lundgren
Tara Guthrie
Gregg Waterman
Terri Torres

Diverse Perspectives

Ben Bunting, Chair
Barry Canaday
Dibyajyoti Deb
Sharon Beaudry

Veronica Koehn

Faculty Advisory Committee on Emeritus Status

The Faculty Advisory Committee on Emeritus Status reports to the Provost. Faculty emeritus selection is covered by Oregon Tech policy 21-090. The Committee receives nominations and recommends to the Faculty Senate persons for emeritus faculty status. The Committee consists of five members appointed jointly by the Provost and the President of the Faculty Senate. At least one member is an emeritus faculty and at least two are members of the Faculty Senate when appointed. Faculty members serve three-year terms. The Provost appoints the Chair.

(2018) Chair: Joe Stuart, Manufacturing Engineering Technology, ETM

(2019) Senator 1: Ken Usher, Natural Sciences, HAS

(2019) Senator 2: Jeff Dickson, Management, ETM

(2019) Faculty: Elvira Schechtel, Natural Sciences, HAS

Emeritus: Bud Hart

General Education Advisory Council (GEAC)

The General Education Advisory Council (GEAC) reports to the Provost. GEAC provides oversight and recommends changes to Oregon Tech general education requirements. The Council establishes guidelines with respect to courses satisfying general education requirements, coordinates between statewide and Oregon Tech general education requirements, and reviews formal proposals related to general education requirements.

The Council consists of a member of the Faculty Senate Academic Standards Committee, the Director of Assessment, and at least seven other faculty members jointly appointed by the Provost and President of the Faculty Senate, including at least three from each College and one faculty member from a non-Klamath Falls campus. Faculty members serve three-year terms. The Provost appoints the Chair of GEAC.

(2019) Chair: Seth Anthony, Natural Sciences, HAS

(2017) Faculty 2: Matthew Sleep, Civil Engineering, ETM

(2017) Faculty 3: Marilyn Dyrud, Communication, HAS

(2017) Faculty 4: Yanqing Gao, Manufacturing Engineering Technology, ETM

(2017) Faculty 5: Ben Bunting, Humanities and Social Sciences, HAS

(2018) Faculty 6: Kevin Brown, Communication, HAS

(2018) Faculty 7: Yasha Rohwer, Humanities and Social Sciences, HAS

(2018) Faculty 8: Randall Paul, Mathematics, HAS

(2019) Faculty 9: Terri Torres, Mathematics, HAS

(2019) Faculty 10: Hui-Yun Li, Natural Sciences, HAS

(2019) Faculty 11: Matt Search, Communication, HAS

(2019) Faculty 12: Ryan Madden, Humanities and Social Sciences, HAS

Academic Standards Representative: Chris Caster, Medical Imaging Technology, HAS

Sandra Bailey, Director of Academic Excellence

LeAnn Maupin, Dean, College of Health, Arts and Sciences

Graduate Council

The Graduate Council reports to the Provost. Responsibilities of the Graduate Council include: 1) act as the principal curriculum reviewing and recommending body for graduate programs; 2)

propose, recommend, and review admission policies for graduate programs; 3) conduct systematic program reviews; 4) propose, recommend, and review policies relating to the efficient academic administration of graduate programs and the well-being of graduate students; 5) consider student petitions for program exceptions, extensions, and reinstatement; and 6) conduct periodic and systematic program reviews.

The Graduate Council consists of at least eleven members: the Dean of each College (ETM and HAS), the Chair of the Curriculum Planning Commission (CPC), Program Directors or representative faculty members from each graduate program or prospective graduate program (minimum of five faculty members, at least two from departments without graduate programs), a representative from the Office of the Registrar, a representative of the Oregon Tech Library and a graduate student. The Provost and the Vice President for Research jointly appoint the chair of the Graduate Council; the Provost, Vice President for Research, and Faculty Senate President jointly appoint the faculty members. Secretarial support will be provided.

(2018) Chair, Faculty 1: Dibyajyoti Deb, Mathematics, HAS
Hallie Neupert, Interim Dean, College of Engineering, Technology, and Management
LeAnn Maupin, Dean, College of Health, Arts and Sciences
Dawn Lowe-Wincentsen, Library, Wilsonville
Wendy Ivie, Registrar
CPC chair: Doug Lynn, Computer Systems Engineering Technology, ETM
(2017) Faculty 2: Marilyn Dyrud, Communication, HAS
(2017) Faculty 3: Maria Lynn Kessler, Humanities and Social Sciences, HAS
(2019) Faculty 4: Sean St.Clair, Civil Engineering, ETM
(2018) Faculty 5: Hope Corsair, Electrical Engineering and Renewable Energy, ETM
(2018) Faculty 6: Kathleen Adams, Humanities and Social Sciences, HAS
(2018) Faculty 7: Yanqing Gao, Manufacturing Engineering Technology, ETM
(2019) Faculty 8: Janette Isaacson, Allied Health, HAS
Graduate Student: TBD

Institutional Review Board for Use of Human and Animal Subjects in Research (IRB)

The IRB is a federally mandated body established under the US Department of Health and Human Services (DHHS) regulations for the protection of human subjects (45 CFR 46). Its purpose is to protect the rights and welfare of individuals recruited to participate in research activities conducted under the auspices of the Oregon Institute of Technology. The IRB is responsible for ensuring compliance with the federal regulations set forth in 45 CFR 46 (Protection of Human Subjects). The IRB is charged with the review and approval of all research involving human subjects conducted by faculty, staff, and students, on- and off-campus, regardless of funding source prior to initiation of the research. The IRB must also review and approve any changes to an approved research project before implementation. Additionally, the IRB is tasked with monitoring ongoing research for adherence to Federal regulations and institutional policies and procedures. The IRB reports for the Vice President for Research (VPR) and follows a membership composition to comply with 45 CFR 46.107 (IRB Membership). The VPR, Provost and Deans jointly appoint the IRB members for a term of 5 years. The IRB is registered with the US Office of Human Research Protections (OHRP). Changes to the IRB composition must be reported to the US DHHS. The VPR is responsible for submitting, updating, and renewing the Federalwide Assurances (FWAs).

(2019) Chair: Jamie Kennel, Emergency Medical Services, HAS
(2019) LeAnn Maupin, Dean, College of Heath, Arts and Sciences
(2018) Faculty 1: Abraham Furman, Medical Laboratory Science, HAS
(2018) Faculty 2: Scott Prahl, Electrical Engineering & Renewable Energy, ETM
(2018) Faculty 3: Seth Anthony, Natural Science, HAS
(2019) External Representative: Ralph Eccles

International Committee

The International Committee is an advisory body and reports to the Provost. The Committee: 1) assists in developing goals and objectives for international student and faculty programs; 2) considers issues related to the admission of international students, including TOEFL requirements, scholarships, and immigration; 3) ensures hospitality mechanisms are in place, including host family programs for students; 4) works with the International Students Club to assist with appropriate activities; 5) considers and reviews opportunities for faculty exchanges; 6) reviews and makes recommendations regarding student exchange programs; and 7) maintains an inventory of international activities and areas of expertise within Oregon Tech.

The Committee is comprised of the Registrar, the Director of Academic Agreements, the Director of Admissions, or their respective designees; two Student Affairs staff members supporting international students, five faculty members, and one student. Faculty members should have an active interest in international activities and one should represent a non-Klamath Falls campus. The Provost appoints the Chair; the Provost and Faculty Senate President appoint the faculty for three-year terms.

Chair: Michal Kawka, Academic Specialist, TOP
Wendy Ivie, Registrar
Marla Edge, Director of Academic Agreements
Carl Thomas, Director of Admissions
Josie Hudspeth, Associate Director of Campus Life
Wendy Ivie, Registrar
(2018) Faculty 1: Kerry Byrne, Natural Sciences, HAS
(2019) Faculty 2: Feng Shi, Electrical Engineering & Renewable Energy Engineering, ETM
(2018) Faculty 3: Mark Clark, Humanities and Social Sciences, HAS
(2018) Faculty 4: David Thaemert, Civil Engineering, ETM
(2019) Faculty 5: Alishia Huntoon, Humanities and Social Sciences, HAS
Klamath Falls Student: Mohamed Alhosani
Wilsonville Student: Karen Rendon

Library Resources Commission

The Library Resources Commission reports to the Provost. The responsibilities of the Commission include: 1) recommend the funds required for establishing desirable acquisition levels and a discerning allocation of budgeted funds to support the need for books, periodicals, and other educational materials; and 2) develop, implement, and revise policies that govern the use of library resources within and outside the library proper.

The Commission is comprised of seven members: the Director of the Library, the Dean of the College of ETM, the Dean of the College of HAS, a representative from Information Technology Services (ITS), a representative from the Department of Online Learning (OL), the librarian from the Wilsonville campus, and one student. The Director of the Library serves as chair of the Commission. The Commission will meet at least once each quarter during the academic year. The College Deans will be responsible for assessing material needs for new or expanding programs. Programmatic liaisons (departmental faculty) will provide continuous input to librarian counterparts about ongoing needs.

Chair: Kelly Peterson-Fairchild, Library Director
Hallie Neupert, Interim Dean, College of Engineering, Technology, and Management
LeAnn Maupin, Dean, College of Health, Arts and Sciences
Erika Veth, Dean, Online Learning
(2017) Tony Richey, Information Technology Services Representative
Dawn Lowe-Wincentsen, Librarian, Wilsonville
Klamath Falls Student: Malea Waldrup
Wilsonville Student: John Schoeffler

Online Learning and Advisory Council (OLAC)

The Online Learning and Advisory Council (OLAC) reports to the Provost. The responsibilities of OLAC are to: 1) provide advice and consultation to the Director of Online Learning; 2) make recommendations to the Provost on online learning policies and guidelines; and 3) assist in resolving distance education problems, issues, and concerns.

OLAC is comprised of the Director of Oregon Tech Online, the Faculty Support Service Manager, the Faculty Support Service Coordinator, a Student Support Service representative, and eight faculty members. At least three faculty members are selected from each College and at least one faculty member from a non- Klamath Falls campus. Faculty members serve three-year terms and represent departments involved in online learning. Faculty members are appointed jointly by the Provost and the President of the Faculty Senate.

Chair: Erika Veth, Dean, Online Learning
Carrie Blomquist, Online Learning, Faculty Support Service Manager
Janelle Knaggs, Faculty Support Service Coordinator
Michelle Martin, Student Services, Online Learning
(2018) Faculty 1: Kris Rosenberg, Management, ETM
(2019) Faculty 2: David Bishop, Computer Systems Engineering Technology, ETM
(2018) Faculty 3: Hugh Jarrard, Paramedic, HAS
(2019) Faculty 4: Debbie McCollam, Medical Imaging Technology, HAS
(2018) Faculty 5: Ken Usher, Natural Science, HAS
(2018) Faculty 6: John Jackson, Management, ETM
(2018) Faculty 7: Suzanne Hopper, Dental Hygiene, HAS
(2018) Faculty 8: Alishia Huntoon, Humanities and Social Sciences, HAS
(2018) Faculty 9: Allan Douglas, Electrical Engineering and Renewable Energy, ETM
Paul Rowan, Chief Information Officer, *ex officio*
Aja Bettencourt-McCarthy, Instruction Coordinator Librarian/Instructor, *ex officio*

Promotion Advisory Committee (PAC)

The Promotion Advisory Committee (PAC) reports to the Provost. Promotion policies for teaching faculty and librarians are covered by Oregon Tech policies 20-040 and 20-041, respectively. PAC reviews nominations from College Promotion Committees and from the library for faculty promotions and makes recommendations to the Provost. The Provost makes final promotion decisions.

Membership consists of seven teaching faculty at the full professor rank, jointly appointed by the Provost (three members) and the President of the Faculty Senate (four members), and the Chief Human Resources and Civil Rights Officer who serves *ex officio*. At least three faculty members from each College will be appointed. The Provost appoints a Chair from among the faculty who has served on PAC for at least two years. The Chair may be reappointed at the discretion of the Provost. The intention of appointment to PAC is for faculty members to represent the entire institution, not to represent their respective departments, disciplines, or colleges.

(2019) Chair, Faculty 1: Roger Lindgren, Civil Engineering, ETM
(2019) Faculty 2: Ken Usher, Natural Sciences, HAS
(2019) Faculty 3: Cristina Negoita, Mathematics, HAS
(2018) Faculty 4: Richard Bailey, Management, ETM
(2017) Faculty 5: David Culler, Manufacturing Engineering Technology, ETM
(2018) Faculty 6: Maria Lynn Kessler, Humanities and Social Sciences, HAS
(2018) Faculty 7: Sherry Yang, Computer Systems Engineering Technology, ETM
Suzette Yaezenko, Chief Human Resources and Civil Rights Officer, *ex officio*

Provost's Council

The Provost's Council is the advisory body to the Provost. The Council reports to the Provost and the Provost serves as Chair. The responsibilities of the Council are to design, revise, propose and implement policies, procedures, and guidelines affecting academic affairs.

The Council is comprised of the Associate Provost, College Deans, the Registrar, Director of the Library, Director of Academic Agreements, Director of Academic Excellence, Dean of Online Learning, Director of Institutional Research, Vice President of the Faculty Senate, Vice President for Strategic Partnerships, and academic department chairs.

Co-Chair: LeAnn Maupin, Dean, College of Health, Arts and Sciences
Co-Chair: Hallie Neupert, Interim Dean, College of Engineering, Technology, and Management
Vacant, Provost and Vice President of Academic Affairs
Laura McKinney, Vice President for Wilsonville
Lita Colligan, Associate Vice President of Strategic Partnerships
Wendy Ivie, Registrar
Marla Edge, Director of Academic Agreements
Sandra Bailey, Director of Academic Excellence
Erika Veth, Dean, Online Learning
Farooq Sultan, Institutional Research Designee
Hugh Jarrard, Vice President, Faculty Senate
Kelly Peterson-Fairchild, Director of the Library

Sean St.Clair, Department Chair, Civil Engineering
Dawn Taylor, Department Chair, Medical Laboratory Science
Dan Peterson, Department Chair, Communication
Todd Breedlove, Department Chair, Computer Systems Engineering Technology
Evelyn Hobbs, Department Chair, Dental Hygiene
Claudia Torres Garibay, Department Chair, Electrical Engineering and Renewable Energy
Jamie Kennel, Department Chair, Emergency Medical Services
Jack Walker, Department Chair, Geomatics
Mark Neupert, Department Chair, Humanities and Social Sciences
Maureen Sevigny, Interim Department Chair, Management
Jeffrey Hayen, Department Chair, Manufacturing and Mechanical Engineering and Technology
Tiernan Fogarty, Department Chair, Mathematics
Debbie McCollam, Department Chair, Medical Imaging
Rosalind McClure, Department Chair, Natural Sciences
Jeff Pardy, Department Chair, Respiratory Care and Sleep Health

Resource Budget Commission (RBC)

The Resource Budget Commission (RBC) reports to the Provost. The RBC was established to meet unique needs within academic and non-academic departments at Oregon Tech. The Commission: 1) considers budget proposals and provides for overlooked needs at the Institute, and 2) allocates the resource budget every year.

The Vice President for Student Affairs chairs the RBC. The Chair does not vote on proposals unless there is a tie. The RBC will run a separate process for each campus: Klamath Falls and Wilsonville. The RBC membership for each campus is as follows:

Klamath Falls RBC

Chair: Erin Foley, Vice President for Student Affairs and Dean of Students
Brian Fox, Vice President for Finance and Administration
Hallie Neupert, Interim Dean, College of Engineering, Technology, and Management
LeAnn Maupin, Dean, College of Health, Arts and Sciences
Paul Rowan, Associate Vice President and Chief Information Officer
Student 1: Zach Pascual
Student 2: Faith Lee
Student 3: Malea Waldrup
Student 4: Larissa Omura
Student 5: TBD

Wilsonville RBC

Chair: Erin Foley, Vice President for Student Affairs and Dean of Students
Dana Onorato, Associate Dean of Students
Brian Fox, Vice President for Finance and Administration
Hallie Neupert, Interim Dean, College of Engineering, Technology, and Management
LeAnn Maupin, Dean, College of Health, Arts and Sciences
Jeff Hower, Wilsonville ITS
Student 1: Nick Babcock
Student 2: Bill Warnock

Student 3: Kevin Malstrom

Student 4: Peggy Hawkins

FINANCE AND ADMINISTRATION

Administrative Compensation Committee

The responsibilities of the Administrative Compensation Committee are to maintain a continuum and monitor the administration of the policy and procedures concerning administrative compensation.

The committee is composed of the Chief Human Resources and Civil Rights Officer (*ex officio*) and eight members of the administrative staff. The chair is appointed by the Vice President for Finance and Administration. This Committee reports directly to the Vice President of Finance and Administration.

Chair: Suzette Yaezenko, Chief Human Resources and Civil Rights Officer, *ex officio*

Vacant, Associate Director of Human Resources

Michelle Meyer, Director of Business Affairs

Diana Angeli, Executive Assistant to the Vice President for Finance and Administration

Lori Harris, Senior Fiscal Manager

Wendy Ivie, Registrar

Carl Thomas, Director of Admissions

Cindy Childers, Accounting Manager, Business Affairs

Mandi Clark, Director of Housing and Residence Life

Dana Onorato, Associate Dean of Students, Wilsonville

College Union Commission

The purpose of the College Union Commission shall be: 1) to review and approve all proposals and/or recommendations pertaining to remodeling or additions to the College Union building before being presented to the Facilities Planning Commission; 2) to review and recommend to the institutional President, policies for campus extra-curricular activities and programs conducted in the College Union building; 3) to review and recommend to the Incidental Fees Commission the adoption of budgets for the College Union and Conference Committee charge.

Membership of the Commission shall consist of the ASOIT President, ASOIT Vice President, two ASOIT representatives appointed by the ASOIT President, three students at-large appointed for one academic year by the CU Commission, the Director of Business Affairs or designee, the Director of Campus Life or designee, the manager of the College Union and Events, two faculty members (one from each college), one administrator at-large appointed by the Vice President of Finance and Administration, the Vice President for Student Affairs (serves as Chair). This Commission reports directly to the Vice President of Finance and Administration.

Chair: Erin Foley, Vice President for Student Affairs and Dean of Students

Rachel Winters, Commission Secretary

Brendan Nikola, President, ASOIT
Zachary Pascual, Vice President, ASOIT
ASOIT Officer 1: Faith Lee
ASOIT Officer 2: Malea Waldrup
Student 1: Victoria Evans-Bautista
Student 2: Haley Smith
Student 3: TBD
Michelle Meyer, Director of Business Affairs
Holly Anderson, Associate Director of Campus Life
Shellie Wilson, Manager of the College Union
(2019) Robin Schwarz, Communication, HAS
(2018) John Jackson, Management, ETM
(2018) Josh Wetzler, Program Manager, Development

Financial Irregularity Advisory Committee

The purpose of the Financial Irregularity Advisory Committee is to advise, inform and assist the Vice President for Finance and Administration, and relevant parties as appropriate concerning known or suspected financial irregularities.

Members of the Committee include the Vice President for Finance and Administration, the Provost, the Vice President for Student Affairs, Vice President for Development and Alumni Relations, Chief Human Resources and Civil Rights Officer and the Directors of, Risk Management, and Business Affairs, and other staff as deemed appropriate or necessary. This Committee reports directly to the Vice President of Finance and Administration.

Brian Fox, Vice President for Finance and Administration
Hallie Neupert, Interim Dean of ETM and designee of Provost and Vice President of Academic Affairs
Erin Foley, Vice President for Student Affairs and Dean of Students
Michelle Meyer, Director of Business Affairs
Suzette Yaezenko, Chief Human Resources and Civil Rights Officer
Vivian Chen, Contracts Officer and Legal Liaison

Radiation Safety Committee

The responsibility of the Radiation Safety Committee is to ensure that all users of radioisotopes on the Oregon Tech Klamath Falls campus establish and follow safe procedures when using radioisotopes. To meet these objectives, the Committee: 1) reviews all applications for new uses of radioisotopes on campus; 2) reviews all proposed safety procedures; and 3) recommends remedial action should approved safety procedures not be followed.

The Radiation Safety Committee consists of a Risk Management representative, the Radiation Safety Officer, two administrative staff and five faculty members. Meetings may be called by the chair or by any two committee members. The chair is appointed by the Vice President of Finance and Administration. This Committee reports directly to the Vice President of Finance and Administration.

(2019) Chair: Robyn Wilde, Natural Sciences, HAS

Sherry Himelwright, Risk Management Representative

Stuart Sockman, Director of Emergency Management

James Lake, Facilities Maintenance Supervisor

(2019) Faculty 1: Vanessa Bennett, Medical Imaging Technology, HAS

(2018) Faculty 2: Rick Hoylman, Medical Imaging Technology and Radiation Safety Officer, HAS

(2018) Faculty 3: Richard Carson, Medical Imaging Technology, HAS

(2017) Faculty 4: Monica Breedlove, Medical Imaging Technology, HAS

(2019) Faculty 5: Claudia Torres Garibay, Electrical Engineering and Renewable Energy, ETM

Safety Commission

The purpose of the Safety Commission is to bring “workers” and “management” together in a non-adversarial, cooperative effort to promote safety and health in each workplace. An effective safety commission assists the employer and helps identify recommendations for change. The goal is to reduce or eliminate on-the-job accidents by use of every reasonable precaution.

The Commission is mandated under OSHA rules to meet on a monthly basis. The Commission exists to receive and manage university wide safety suggestions, reports of safety hazards, and workplace safety concerns. The Commission recommends safety policy and safety procedural improvements to the President of Oregon Tech through the Vice President for Finance & Administration. The Vice President for Finance & Administration is an *ex officio*, non-voting member of the Commission, who may attend meetings to facilitate receipt of safety recommendations. The Commission will conduct quarterly inspections of Klamath Falls, Wilsonville and extension campuses to review and document safety progress campus-wide.

The Commission is comprised of the Vice President for Student Affairs or designee; the Emergency Management Director (who chairs the committee); the Directors of Facilities Services, Campus Safety, and Student Health; and the College Union manager; or their designees. Academic members will include one faculty member from each of the two colleges and an ASOIT student representative from each campus. Other members include one or more representatives from each of the following areas: trades, food services, custodial, support services staff, health services, environmental health and safety, security, Klamath Falls and Wilsonville instrument technicians, and computing services. The Wilsonville members of this commission will serve as a site-specific subcommittee to the university Commission. This Commission reports directly to the Vice President for Finance and Administration

Chair: Stuart Sockman, Director of Emergency Management

Erin Foley, Vice President for Student Affairs and Dean of Students

Brian Fox, Vice President for Finance & Administration, *ex officio*

Paul Rowan, Associate VP and Chief Information Officer

Leticia Hill, Procurement and Risk Officer

Brian Adair, Director of Facilities Services

James Lake, Maintenance Supervisor

Richard Ellis, Instrument Technician, Wilsonville

Edward Daniels, Director of Campus Safety

Shellie Wilson, Manager of College Union

Sherry Himelwright, Environmental Health and Safety

**Oregon Institute of Technology
Standing Committees, Commissions & Councils 2016-17**

Philip Dussel, Instrument Technician, Manufacturing & Mechanical Engineering & Technology

Steven Kappler, Sodexo, *ex officio*

Mark Kasper, Custodial Supervisor

Vicky Seger, Benefits and Workers Compensation Manager

Gaylyn Maurer, Director of Student Health

MaryLou Nicholson, Accountant, Business Office

Michelle Blair, Accounting Technician, Athletics

Tiffany Virtue, Administrative Program Assistant, Housing

(2018) Scott Prah, Electrical Engineering & Renewable Energy Engineering, Wilsonville, ETM

(2019) Jessica Luebbers, Dental Hygiene, HAS

(2019) Lloyd Parratt, Natural Science, HAS

Klamath Falls Student: Malea Waldrup

Wilsonville Student: Christopher Post

Substance Abuse Commission

The Commission is charged with making recommendations to Oregon Tech administration and departments regarding outreach and education toward a drug-free campus, including: 1) student awareness and education about the use and risks of alcohol, marijuana, tobacco and other drugs; 2) developing and monitoring an implementation plan for a drug-free awareness program that informs employees about the dangers of drug abuse in the workplace, the institution's policy on a drug-free workplace, and any drug counseling, rehabilitation or employee assistance programs that are available for workplace drug abuse violation; and 3) generating a biennial report on the above efforts to the Department of Education.

Members include the Chief Human Resources and Civil Rights Officer, the Directors of Student Health Service, Housing & Residence Life, Campus Life; an Athletic Representative; three faculty; two administrative/classified staff; and four students. The chair is appointed by the Vice President of Finance and Administration. This Commission reports directly to the Vice President of Finance and Administration.

Chair: Gaylyn Maurer, Director of Student Health

Suzette Yaezenko, Chief Human Resources and Civil Rights Officer

Staff 1: Diana Angeli, Executive Secretary for Finance and Administration

Staff 2: Lori Harris, Senior Fiscal Manager

TBD, Campus Life

Mandi Clark, Director of Housing and Residence Life

Kelly Caleb, Athletic Representative

(2017) Iris Godwin, Technical Services Librarian

(2019) Tara Guthrie, Medical Imaging Technology, HAS

(2018) Trevor Peterson, Humanities and Social Sciences, HAS

Student 1: Marena Nelson

Student 2: Caleb Kaiser

Student 3: Kasey Bekkerus

Student 4: Darby Rosenberg

STRATEGIC ENROLLMENT MANAGEMENT

Admissions Committee

The purpose of the Admissions Committee is to: 1) provide counsel concerning admission decisions, particularly those related to applicants who are not clearly admissible; 2) help evaluate current and proposed admission policies and procedures; and 3) give input regarding new student enrollment goals.

The Committee consists of the Director of Admissions, the Assistant Director of Admissions, the Registrar or designee, the Chair of the Academic Standards Committee, a representative from the Student Success Center, the TOP Coordinator or designee, the Director of Athletics or designee, the Chair of the Mathematics department, a representative from Wilsonville, a representative from Residence Life, and two additional faculty members, one from the College of ETM and one from the College of HAS. The Committee is chaired by the Director of Admissions and reports to the Vice President for Enrollment Management.

Chair: Carl Thomas, Director of Admissions
Kendal Vreeland, Assistant Director of Admissions
Wendy Ivie, Registrar
Chris Caster, Medical Imaging Technology, Academic Standards Committee Chair
Erin Ferrara, Disability Services Coordinator
Angela Archer, TOP Coordinator
Greg Stewart, Interim Director of Athletics
Tiernan Fogarty, Chair, Mathematics, HAS
TBD, Wilsonville
Mandi Clark, Director of Housing and Residence Life
(2018) Steve Edgeman, Mechanical Engineering Technology, ETM
(2018) Ben Bunting, Humanities and Social Sciences, HAS
(2019) Kari Lundgren, Communication, HAS

Financial Aid Committee

The responsibilities of the Financial Aid Committee are: 1) to hear financial aid appeals; and 2) to determine the recipients of some scholarships.

Membership consists of the Director of Business Affairs or designee, the Director of Financial Aid, the TOP Coordinator, the Registrar or designee, and seven faculty members. The chair is a faculty member appointed by the Vice President for Strategic Enrollment Management.

(2019) Chair, Faculty 1: Robyn Cole, Medical Imaging Technology, HAS
Heather Smith, Assistant Registrar
Karissa Guthrie, Business Affairs
Tracey Lehman, Director of Financial Aid
Angela Archer, TOP Coordinator
(2019) Faculty 2: Monica Breedlove, Medical Imaging Technology, HAS
(2019) Faculty 3: Hui-Yun Li, Natural Sciences, HAS

(2017) Faculty 4: Troy Scevers, Computer Systems Engineering Technology, ETM

(2018) Faculty 5: Gregg Waterman, Mathematics, HAS

(2018) Faculty 6: Ryan Madden, Humanities and Social Sciences, HAS

(2018) Faculty 7: Vanessa Bennett, Nuclear Medicine Technology, HAS

Retention Committee

Student retention is becoming more and more critical (e.g., increased retention results in more revenue; retention and graduation rates are metrics used by the state). The Oregon Tech Retention committee is charged with increasing retention of students. Specifically, the Retention Committee should review current retention efforts for effectiveness and review/recommend new initiatives for implementation. Retention of first-time freshmen and transfer students are two groups to track retention from the first year to second year, with consideration of other subgroups of students for which to target specific initiatives.

The committee members include the following positions: Director of Retention (Chair), Director of Student Success Center, Director of Institutional Research, Director of Assessment, and the University Registrar. Other members include 2-3 Wilsonville representatives, one classified staff representative, one unclassified staff representative, and at least 4 faculty members (at least one from each college). The Retention Committee reports to the Vice President for Strategic Enrollment Management.

Erin Foley, Vice President of Student Affairs and Dean of Students

Chair: Barb Conner, Director of Retention

Erin Ferrara, Interim Director of Student Success Center

Dana Onorato, Associate Dean of Students, Wilsonville

Farooq Sultan, Director of Institutional Research

Sandra Bailey, Director of Academic Excellence

Wendy Ivie, Registrar

Glenn Elfbrandt, Classified Representative

Shellie Wilson, Administrative Representative

Leanne Reed, Counselor, Wilsonville

(2017) Sarah Woodman, Respiratory Care, HAS

(2017) Matt Search, Communication, Wilsonville, HAS

(2019) Alishia Huntoon, Humanities and Social Sciences, HAS

(2019) Angela Archer, TOP

(2019) Eve Klopff, Electrical Engineering & Renewable Energy Engineering, ETM

(2017) Joseph Reid, Mathematics, HAS

(2017) Veronica Koehn, Communication, HAS

STUDENT AFFAIRS

Americans with Disabilities Act Commission

The American with Disabilities Act Commission is charged with reviewing potential barriers to equal access to the programs, services and activities of Oregon Tech, including on-campus and

online, and recommending solutions. The Commission is to prepare an annual prioritization of the most pressing needs and review progress made in the past year on resolving access barriers.

The Americans with Disabilities Act Commission is composed of two students (one from Wilsonville); two community members (one from Wilsonville); two faculty members and two staff members; the Chief Human Resources and the Directors of Housing and Residence Life, Student Health, Facilities Services, and Campus Safety; representatives from Information Technology Services, Wilsonville campus and the OPEU-SEIU. The Coordinator of Disability Services will chair the commission.

Chair: Erin Ferrara, Coordinator Disability Services
Paul Rowan, Associate Vice President and Chief Information Officer
Mandi Clark, Director of Housing and Residence Life
Edward Daniels, Director of Campus Safety
Brian Adair, Director of Facilities Services
Suzette Yaezenko, Chief Human Resources and Civil Rights Officer
Gaylyn Maurer, Director of Student Health
Jamie Goodpasture, Disability Services Specialist, Wilsonville
(2017) Sherry Himelwright, Risk Management Operations
(2019) Wahub Abrous, Mechanical & Manufacturing Engineering Technology, ETM
(2017) Lori Harris, Senior Fiscal Manager, Business Affairs
(2019) Sarah Woodman, Respiratory Care, HAS
Community Member 1: TBD, Klamath Falls
Community Member 2: TBD, Wilsonville
Klamath Falls Student: Scott Sooter
Wilsonville Student: TBD

Sexual Misconduct Commission

The Commission is charged with making recommendations to Oregon Tech administration and departments regarding outreach and education to reduce the incidents of sexual assault, domestic/dating violence and other sexual misconduct. The Commission is specifically tasked with: 1) student awareness and education about the types of sexual misconduct and prevention; 2) developing and monitoring an implementation plan for reporting and responding to sexual misconduct; and 3) assessing the effectiveness of these efforts.

Members include the Directors of Student Health Center, Housing & Residence Life, Campus Life; an Athletic Representative; Chief Human Resources and Civil Rights Officer; three faculty members; two administrative staff; and four students. The chair is appointed by the Vice President of Student Affairs and the commission reports directly to the Vice President of Student Affairs.

Co-chair: Nicole Briggs, Title IX & Women's Resource Center Coordinator
Co-chair: Erin Foley, Vice President for Student Affairs
Gaylyn Maurer, Director of Integrated Student Health Center
Suzette Yaezenko, Chief Human Resources and Civil Rights Officer
Mandi Clark, Director of Housing and Residence Life
Josie Hudspeth, Associate Director of Campus Life
TBD, Athletics Representative

(2018) Mason Marker, ETM
(2018) Hope Corsair, ETM
(2019) Kathleen Adams, HAS
(2018) Valjean Newsome
(2019) Brenda Odesha
Student 1: TBD
Student 2: TBD
Student 3: TBD
Student 4: TBD

Student Hearing Commission

The functions of the Student Hearing Commission include: 1) provide an opportunity for communication between students and faculty members Advising ; 2) consider any campus-wide problems of student- faculty relationships and make recommendations to the appropriate dean; 3) conduct hearings for students whose conduct is not in keeping with the standards of the college as described in the Student Conduct Code; and/or 4) conduct hearings for students who claim to have received prejudiced or capricious academic evaluations.

Membership of the Commission consists of eight faculty, with at least three from each college, three students, and the Dean of Students who serves as an *ex officio* member. The President designates one of the faculty members to be the chair. A quorum (at least five people, one of whom is a student) is needed to make recommendations.

(2018) Chair: Christopher Caster, Medical Imaging Technology, HAS
Erin Foley, Vice President for Student Affairs and Dean of Students, *ex officio*
(2017) John Ritter, Geomatics, ETM
(2019) Wahub Abrous, Manufacturing & Mechanical Engineering Technology, ETM
(2019) Suzanne Hopper, Dental Hygiene, HAS
(2019) Seth Anthony, Natural Sciences, HAS
(2019) Christopher Hamper, Paramedic Education, HAS
(2017) Roger Lindgren, Civil Engineering, ETM
(2018) Matt Schnackenberg, Communication, HAS
(2018) Dibyajyoti Deb, Mathematics, HAS
Klamath Falls Student 1: Amy Lay
Klamath Falls Student 2: Chris Souza
Klamath Falls Student 3: David Burnett
Klamath Falls Student 4: Joshua Hall
Wilsonville Student 1: Danial Carpenter

Title IX Task Force

The Title IX Task Force is charged with making recommendations to Oregon Tech administration and the President's Office regarding compliance with Title IX, the Clery Act, the Campus SaVE Act, and other laws and regulations surrounding gender equity in higher education. The Commission will: 1) review Oregon Tech's current policies and practices pertaining to Title IX, the Clery Act, the Campus SaVE Act, and other applicable laws and regulations; 2) explore best practices from other institutions; 3) develop new policies and practices, where appropriate; 4) develop a plan for implementing best practices and new policies; 5) assist in establishing a Title IX Team by appointing

deputy coordinators and ensuring appropriate training for the team; and 6) determine and assign training activities for the Oregon Tech community.

Members include the President (ex officio); Vice President of Student Affairs; Associate Dean of Student Services - Wilsonville; the Chief Human Resources and Civil Rights Officer; the Directors (or designee) of Integrated Student Health Center, Housing & Residence Life, Campus Life, Campus Safety, Athletics, and Disability Services; and the Lead Deputy Title IX Coordinator, and any others as determined within the first year.

Chair: Nicole Briggs, Title IX & Women's Resource Center Coordinator
Jay Kenton, Interim President (ex officio)
Erin Foley, Vice President for Student Affairs and Dean of Students
Dana Onorato, Association Dean of Students, Wilsonville
Suzette Yaezenko, Chief Human Resources and Civil Rights Officer
Gaylyn Maurer, Director of Integrated Student Health Center
Mandi Clark, Director of Housing and Residence Life
Josie Hudspeth, Associate Director of Campus Life
Ed Daniels, Director of Campus Safety
Greg Stewart, Interim Director of Athletics
Erin Ferrara, Interim Director, Student Success Center

Possible Deputy Title IX Coordinators

Kristy Weidman, Management, ETM
Aja Bettencourt-McCarthy, Library
Bo Johnson, Athletics
Deanne Pandozzi, Retention
Maria Lynn Kessler, Humanities and Social Sciences, HAS
Dawn Taylor, Medical Laboratory Science, HAS
Dana Onorato, Wilsonville Student Services
Suzette Yaezenko, Chief Human Resources and Civil Rights Officer
Josie Hudspeth, Campus Life
Mandi Clark, Housing and Residence Life

Traffic Commission

The responsibilities of the Traffic Commission are: 1) to establish equitable rules and regulations relative to traffic control on campus; 2) to distribute regulations governing traffic control on campus; 3) to establish means for enforcement and hear appeals of violations of traffic regulations; 4) to recommend means of improving traffic control and safe driving on campus; 5) to recommend maintenance and construction projects related to parking; and 6) to recommend to the Vice President for Finance and Administration parking fees and fines sufficient to support parking operations.

The Traffic Commission will designate members of its standing commission to act as Traffic Appeals Board members. Members are required to participate at least once on the Appeals Board during their Traffic Commission tenure. This Board renders decisions on the appealed citations based on State of Oregon statutes and the Oregon Tech vehicle regulations. The Board consists of

one Oregon Tech faculty, one Oregon Tech staff member and one Oregon Tech student from the ASOIT officers.

The Vehicle Accident Review Committee is a sub-committee of the Traffic Commission. It is charged with reviewing all accidents involving state vehicles owned by Oregon Tech or driven by its employees. A determination is made as to the cause of each accident, whether it could have been avoided, and whether any further action should be taken. The Vehicle Accident Review Committee, when convened by the Director of Campus Safety, will be composed of selected members of the Traffic Commission and anyone else necessary to complete the investigation.

The Commission is comprised of three faculty, three administrative/classified staff, four students (one from Wilsonville), the Directors of Business Affairs or designee, Campus Safety and Facilities Services. The director of Campus Safety will serve as the chair. This Commission reports directly to the Vice President for Student Affairs and Dean of Students.

Chair: Edward Daniels, Director of Campus Safety
Brian Adair, Director of Facilities Services
Wendy Ivie, Registrar
Michelle Meyer, Director of Business Affairs
(2019) Robin Schwartz, Communication, HAS
(2018) Jack Walker, Geomatics, ETM
(2018) Leah Jolly, Vascular Technology, HAS
(2019) Philip Dussel, Instrument Technician, Manufacturing & Mechanical Engineering & Technology
(2018) Carl Agrifoglio, Network Analyst, Information Technology Services
(2018) Chris Cook, Maintenance Supervisor, Facilities Services
Student 1: Cheyenne Low
Student 2: Michael Sparks
Student 3: Caleb Kaiser
Student 4: Chris Wren

Veterans Action Committee

The responsibilities of the Veterans Action Committee are to work with the student Oregon Tech Veterans Association to sustain a veteran-friendly and empowering organization and University to make all Oregon Tech services, programs, and resources known to and effective in their delivery to on-campus veterans and to be a resource for orientation, retention, academic success, and career opportunities for veterans at Oregon Tech. (**Bold** representatives are currently-serving military or have veteran's status.)

Chair: **Jeff Pardy**, Respiratory Care, HAS
Carl Thomas, Director of Admissions
TBD, Associate Director of Campus Life
Yuko Johnson, Registrar's Office
Barb Conner, Director of Retention
Steve Schultz, Medical Imaging Technology, HAS
David Thaemert, Civil Engineering, ETM
Amber Duguay, Oregon Tech Veterans Association, Director

TBD, Oregon Tech Veterans Association, Representative