

OREGON TECH

Standing Committees, Commissions, and Councils (2019-20)

Updated 10/22/19

Preamble

Education requires the oversight and management of a multitude of tasks and assignments. Shared governance at an educational institution offers the opportunity for faculty and staff to assist administrators with those tasks by providing input, recommending outcomes, and participating in operational decisions. In addition to committees appointed directly by the Faculty Senate and *ad hoc* committees created for special purposes, the Oregon Institute of Technology recognizes a number of standing committees, commissions, and councils that provide continuous support for academic leadership. These committees report to the Vice Presidents and Associate Vice Presidents of various constituencies. These administrators recommend membership and service on the committees reporting to them to the President for approval. Recommendations for membership and service on the committees reporting to Faculty Senate are made to the President of the Faculty Senate for approval.

Two types of appointment are recognized: 1) position on a committee because of job title or position (e.g., Department Chair on Academic Council); and 2) a member selected for a rotating term. In most cases, terms are intended for three-year intervals. Members may be reappointed for an additional three-year term (six years total), but it is the intention of this process to encourage broad participation and to allow faculty and staff to bring fresh perspectives and skills to their committee assignments. This is deemed especially critical for high profile assignments that impact promotion and tenure decisions. Members can be reappointed after a term off the committee.

Individuals can request consideration for membership on a particular committee at any time by petitioning the Provost or President of the Faculty Senate, for the committees reporting to administrators and Faculty Senate, respectively. The Office of the Provost will affirm membership and notify appointees for the succeeding academic year before the end of the spring term, allowing faculty and staff to know their respective assignments before returning in the fall. Appointed members have staggered terms so that some membership continuity is present.

The academic community recognizes the importance of committee assignments and the role it plays in shared governance. However, committees that are unwieldy in size often have difficulty in meeting or reaching a quorum. Members who are regularly absent can be removed from a committee at the request of the committee Chair to the appropriate reporting executive. Likewise, a Chair who is deemed inefficient and unable to organize committee business can be removed at the request of committee members to the appropriate reporting executive. Assignment to a committee should be regarded as a privilege and responsibility.

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PRESIDENT'S OFFICE

Oregon Tech President's Council

To assist in the formulation, drafting, revision, recommendation, and maintenance of the Board's and University's policies, the Board directs the President to establish and maintain a policy council. The Oregon Tech President's Council ("Council") will be convened by the President or President's designee on at least an annual basis. With the approval of the President, potential members of the Council may consist of, but are not limited to, the Provost, Vice Presidents, Associate Vice Presidents, Deans of the Colleges, Chief Human Resources and Civil Rights Officer, Presidents of Faculty Senate and Associated Students of Oregon Institute of Technology, and the Chair of the Administrative Council. University General Counsel will serve as Secretary and provide templates.

The President's Council is a consultative, multi-functional group designed to provide valuable input and advice to the President on the categories of authority described in this Board Policy.

The President's Council has the supplementary responsibilities to: 1) identify and seek solutions to problems crossing college jurisdictions; 2) maximize the planning efforts of the institution; and 3) enhance the communication processes within the institution.

Chair: Joanna Mott, Provost and Vice President for Academic Affairs
Thomas Keyser, Dean, College of Engineering, Technology, and Management
Dan Peterson, Interim Dean, College of Health, Arts and Sciences
Brian Fox, Vice President for Finance and Administration
Erin Foley, Vice President for Student Affairs and Dean of Students
Erika Veth, Associate Vice President of Strategic Enrollment Management
Abdy Afjeh, Associate Provost Research and Academic Affairs
Di Saunders, Associate Vice President for Communication and Public Affairs
Tracy Ricketts, Associate Vice President for Development and Alumni Relations
Connie Atchley, Associate Vice President and Chief Information Officer
Maureen De Armond, Associate Vice President, Human Resources
Terri Torres, President, Faculty Senate
Zach Jones, Chair, Administrative Council
Samantha Henkell, President, ASOIT - Klamath Falls
Stefan Valenzuela, President, ASOIT - Portland Metro

Sandra Fox, Board Secretary, Board of Trustees, *Ex Officio*
Adria Paschal, Senior Executive Assistant, *Ex Officio*
David Groff, University General Counsel, *Ex Officio*

Blue Zones Wellness Committee

Blue Zones Project is a community-wide well-being improvement initiative to help make healthy choices easier for Oregonians. The Wellness Committee is tasked with: (1) Identifying strategies that will improve the well-being and total comprehensive fitness (physical, mental, social, and spiritual) of all Oregon Tech employees, (2) Establishing, monitoring, and reporting wellness outcomes for the Klamath Falls campus, (3) Improving campus awareness of available Blue Zone resources and (4) Removing barriers to wellness in the workplace while creating an atmosphere that is supportive of employee health and wellness.

The Committee is comprised of a minimum of 5 staff members, including representatives from Athletics, Dining Services, Student Affairs, Human Resources and a minimum of 4 faculty with representation from both ETM and HAS as well as a student representative.

Chair: Carrie Dickson, Director of Online Operations

Athletics: Erin Williams, Athletics Program Operations Coordinator

Dining Services: Steve Kappler

Human Resources; Sarah Henderson, Benefits Consultant

Student Affairs: Gaylyn Maurer, Director of Integrated Student Health Center

(2021) Faculty 1: Hallie Neupert, Management, ETM

(2020) Faculty 2: John Ritter, Geomatics, ETM

(2020) Faculty 3: Jherime Kellerman, Environmental Sciences, HAS

(2020) Faculty 4: Ken Davis, Mathematics, HAS

(2021) Faculty 5: Erin Cox, Civil Engineering, ETM

Klamath Falls Student 1: Jeremiah Grospe

Klamath Falls Student 2: Hannah Thompson

Diversity, Equity, and Inclusion Committee

Each public institution of higher education shall establish a process for recommending and providing oversight for the implementation of, cultural competency standards for the public institution of higher education and the institution's employees. The process established under this subsection must 1) Include a broad range of institutional perspectives; 2) Give equal weight to the perspectives of administrators, faculty members, staff and students; 3) Require that the institution provide continuing training and development opportunities that foster the ability of the institution's faculty, staff and administration to meet cultural competency standards; 4) Propose institution-wide goals that seek to improve the cultural inclusion climate for students, faculty, staff and administration from diverse backgrounds; 5) Require preparation of a biennial report that is presented to the appropriate board regarding the institution's progress toward achieving the goals set forth in this subsection; 6) Recommend mechanisms for assessing how well the institution meets cultural competency standards; and 7) Ensure that the institution clearly communicates to new faculty, staff and administrators the institution's commitment to including meeting cultural competency standards in professional development.

This committee is comprised of the following membership. The chair is appointed by the President.

Co-Chair: Tanya Coty, Diversity/Title IX Officer

Co-Chair: Wakaya Wells, Multicultural Student Services Coordinator

Aja Bettencourt-McCarthy, Instruction Librarian

Lindsey Davis, Academic Specialist, Retention Services

Tanya Coty, Director of the Student Success Center

Erin Foley, Vice President for Student Affairs and Dean of Students (*ex-officio*)

Josie Hudspeth, Associate Director of Campus Life and Multicultural Inclusion Programs

Iona Musgnung, Associate Director of Campus Life, Portland Metro

Stephanie Pope, Assistant Vice President, Financial Operations

Madeline Roche, Admissions Counselor

Harmony Stobaugh, Human Resources Consultant

Zach Jones, Academic Specialist, Tech Opportunities Program

Lynde Wright, Employer Relations Specialist, Career Services, Portland Metro

Faculty 1: Franny Howes, Communication, HAS

Faculty 2: SophiaLyn Nathenson, Humanities and Social Sciences, HAS

Faculty 3: Kyle Chapman, Humanities and Social Sciences, HAS

Student 1: Katy Hunter

Student 2: Rebecca Brown

Student 3: Frank Meli

Student 4: Aboubacar Ounar Doucoure

Graduate Student: Malaak Darma

Facilities Planning Commission

The responsibilities of the Facilities Planning Commission are: 1) to recommend to the President the priority for building construction, remodeling, and optimal building utilization during master planning efforts, 2) advise on major changes in the use of space, and 3) to review requests for additional space and equipment which would become a part of the building inventory.

The Commission is comprised of the Vice Presidents for Finance & Administration and Student Affairs & Dean of Students, the Provost the Associate Provost for Research and Academic Affairs, the college Deans, Registrar or a designee, the Associate Vice President for Information Technology Services and Chief Information Officer, the Associate Vice President for Strategic Enrollment Management, the Director of Athletics, Director of Facilities, and Library, three faculty members, a member of the Faculty Senate Executive Committee (SenEx), Portland Metro representative, and two students. The Vice President for Finance & Administration serves as the chair.

Chair: Brian Fox, Vice President for Finance and Administration
Joanna Mott, Provost and Vice President for Academic Affairs
Thomas Keyser, Dean, College of Engineering, Technology, and Management
Dan Peterson, Interim Dean, College of Health, Arts and Sciences
Abdy Afjeh, Associate Provost for Research and Academic Affairs
Erin Foley, Vice President for Student Affairs and Dean of Students
Erika Veth, Associate Vice President for Strategic Enrollment Management
Thom Darrah, Director of Facilities Services and Capital Projects
Wendy Ivie, Registrar
Connie Atchley, Associate Vice President and Chief Information Officer
John VanDyke, Director of Athletics
John Schoppert, University Librarian
SenEx: TBD
(2022) Faculty 1: Mark Neupert, Humanities and Social Sciences, HAS
(2022) Faculty 2: Charles “CJ” Riley, Civil Engineering, ETM
(2021) Faculty 3: Dongbin Lee, Manufacturing & Mechanical Engineering & Technology, ETM
Klamath Falls Student 1: Mike Duncan
Portland Metro Student 1: Connor Wilson

Fiscal Operations Advisory Council

The Fiscal Operations Advisory Council (FOAC) is a faculty/administrative council for the purpose of advising the President on budget and financial matters. The Council will recommend fiscal management priorities to align with strategic goals of Oregon Tech. It will review the institution's annual budget and advise the President on the development of new budget initiatives and allocation systems. The Council will function as an integral group in strategic planning activities.

Members of the Council include the Provost, the Vice Presidents for Finance & Administration, and Student Affairs, the Associate Provost for Research and Academic Affairs, the Associate Vice President for Strategic Enrollment Management, a member of SenEx, a member of Academic Council, a representative of Administrative Council, a representative of the Budget and Resource Planning office, the ASOIT Presidents or designee, and four senior faculty members appointed jointly by the President and the Faculty Senate President. The chair is appointed by the President.

(2021) Chair: Richard Bailey, Management, ETM

Joanna Mott, Provost and Vice President for Academic Affairs

Brian Fox, Vice President for Finance and Administration

Erin Foley, Vice President for Student Affairs and Dean of Students

Abdy Afjeh, Associate Provost for Research and Academic Affairs

Erika Veth, Associate Vice President for Strategic Enrollment Management

SenEx: Matthew Sleep, Vice President, Faculty Senate

Debbie McCollam, Medical Imaging Technology; Academic Council

Zach Jones, Chair, Administrative Council

Stephanie Pope, Budget and Resource Planning Director

Samantha Henkell, President, ASOIT - Klamath Falls

Stefan Valenzuela, President, ASOIT - Portland Metro

(2022) Faculty 1: Dawn Lowe-Wincentsen, Library

(2022) Faculty 2: Todd Breedlove, CSET, ETM

(2020) Faculty 3: Mason Terry, Electrical Engineering and Renewable Energy, ETM

(2021) Faculty 4: David Hammond, Applied Mathematics, Portland Metro, HAS

Student Awards Commission

The Student Awards Commission determines the criteria for each student award and the nomination process. The Commission considers any new student awards (and the criteria) and whether it will be awarded annually. The Commission reviews all applications and selects the recipient for each award. The Outstanding Scholar for each major is solicited from the faculty and eligibility is verified by the Commission. The Commission recommends the top students from each college (from the Outstanding Scholar nominees) to the Oregon Tech President to receive the President's Cup.

The Klamath Falls Commission is comprised of nine faculty members, the Associate Directors of Campus Life, and the Vice President for Student Affairs (Chair). The Portland Metro Commission is comprised of four faculty members, the Director of Student Services or Associate Dean of Students, and the Vice President for Student Affairs (Chair).

Klamath Falls Commission:

Chair: Erin Foley, Vice President of Student Affairs and Dean of Students

Holly Anderson, Associate Director of Campus Life

Josie Hudspeth, Associate Director of Campus Life

(2022) Faculty 1: Hui-Yun Li, Natural Sciences, HAS

(2020) Faculty 2: Dibyajyoti Deb, Mathematics, HAS

(2022) Faculty 3: Kamal Gandhi, Natural Sciences, HAS

(2022) Faculty 4: Alla Powers, Library

(2022) Faculty 5: Irina Demeshko, Mechanical Engineering Technology, ETM

(2021) Faculty 6: Randy Shih, Mechanical Engineering Technology, ETM

(2021) Faculty 7: James Zipay, Electrical Engineering and Renewable Energy, (Emeritus) ETM

(2021) Faculty 8: Darlene Swigart, Dental Hygiene, HAS

(2022) Faculty 9: Sharon Beaudry, Management, ETM

Portland Metro Commission:

Chair: Erin Foley, Vice President of Student Affairs and Dean of Students

Jolyn Dahlvig, Associate Dean of Students, Portland Metro

Iona Musgnung, Associate Director of Campus Life, Portland Metro

(2022) Faculty 1: Matt Search, Natural Sciences, HAS

(2022) Faculty 2: TBD, ETM

(2021) Faculty 3: Mustafa Saber, MMET, ETM

(2020) Faculty 4: Dawn Taylor, Medical Laboratory Science, HAS

Sustainability Committee

The mission of the Sustainability Committee is to serve as the coordinating body for the university's activities relating to sustainability. The committee will address ways to imbue the theme of sustainability throughout Oregon Tech in meaningful and visible ways.

The committee consists of faculty and administrative staff with expressed interest and commitment to sustainability. The sustainability committee will operate with members from and in support of both the Klamath Falls and Portland Metro campuses. Other members are student representatives, one of them being the ASOIT representative, the Director of Facilities Services, a Portland-Metro operations designee, and the Provost as an *ex officio* member. A community member will also be identified in each location as appropriate. The President will appoint the chair of the committee.

(2020) Chair: Lloyd Parratt, Natural Sciences, HAS

Faculty

(2022) Jherime Kellermann, Natural Sciences, HAS – Klamath Falls Campus Co-Chair

(2020) Addie Clark, Natural Sciences, HAS

(2020) Michael Healy, Computer Systems Engineering Technology, ETM

(2020) Donnie Cordova, Computer Systems Engineering Technology, ETM

(2021) Aja Bettencourt-McCarthy, Library

(2021) Kristy Weidman, Management, ETM

(2021) Chelsea Gustafson, Natural Sciences, HAS

(2022) Leah Jolly, Medical Imaging Technology, HAS

(2020) Christy VanRooyen, Natural Sciences, HAS

Staff

Joanna Mott, Provost and Vice President for Academic Affairs, *ex officio*

Thom Darrah, Director of Facilities Services and Capital Planning

Lara Pracht, Director of Academic Affairs, Oregon Tech - Wilsonville

(2022) TBD

Students

Klamath Falls Student 1: Noah Sharrott

Klamath Falls Student 2: Sidney "Caitlin" Budd

Klamath Falls Student 3: Javier Coban

Klamath Falls Student 4: Terell Cathey

Portland Metro Student 1: Matthew Tugg

Portland Metro Student 2: Mel Parker

Portland Metro Student 3: Jason White

Klamath Falls Alternate Students: TBD

Tuition Recommendation Committee

The Tuition Recommendation Committee is responsible for recommending the tuition and mandatory fee rates to the President who must in turn report and recommend mandatory tuition and fee to the Board of Trustees in accordance with ORS 352.102. The Board of Trustees shall request that the President transmit to the Board the joint tuition recommendation of the President and the recognized student government.

This committee is comprised of six students representing both campuses and appointed by the ASOIT president(s), two of which represent ASOIT and two of which represent historically underserved students of the university, as defined by the university; the Fiscal Operations Advisory Council (FOAC) chair and at least two administrators. Any changes to the Committee structure required by ORS 352.102, subsequent controlling statutes or Board Policy may be made without notification. The President shall designate one member to chair the committee.

Before making any recommendation to increase tuition and mandatory fees but especially when the proposed increase is more than five percent annually, the Committee must document its consideration of the impact on students, and the necessity of the increase in achieving the mission of the University. The Committee shall provide meaningful opportunities for members of the student government and students at large to participate in the process and deliberations.

The committee will meet at least twice during January – February. Its meetings shall be open to the public and broad notification of the meetings shall be made to the university community. The committee will consider the guidelines provided by the Board, information provided by the Administration, and such other matters as shall seem appropriate.

Chair: Brian Fox, Vice President for Finance and Administration
Joanna Mott, Provost and Vice President for Academic Affairs
Erin Foley, Vice President for Student Affairs and Dean of Students, *ex officio*
Erik Johnson, Director of Admissions
Anne Malinowski, Assistant Registrar, Portland Metro
FOAC Chair: Richard Bailey
(2021) Rosanna Overholser, Applied Mathematics, HAS
Klamath Falls Student 1: Samantha Henkell, President, ASOIT Klamath Falls
Klamath Falls Student 2: Taylor Kimura
Klamath Falls Student 3: Samantha McLean
Portland Metro Student 1: Stefan Valenzuela, President ASOIT Portland Metro
Portland Metro Student 2: Nashmy Luna
Portland Metro Student 3: Dao Nguyen
Graduate Student: Jesse Lutterloh

ACADEMIC AFFAIRS

Academic Council

The Academic Council is the advisory body to the Provost. The Council reports to the Provost and the Provost serves as Chair. The focus of much of the activity of the Academic Council centers on bringing issues that impact Chairs, Directors and other supervisory leadership to the larger group for discussion, deliberation and ultimately recommendations on action, to the Provost. These supervisory duties are summarized in the Department Chair Roles and Responsibilities Guidelines. At the request of the Provost, the Council may be asked to provide recommendations on policies, procedures, and guidelines affecting academic affairs.

The Council is comprised of the Associate Provost, College Deans (HAS and ETM), the Registrar, Director of the Library, Director of Academic Excellence, Director of Institutional Research or designee, Associate Vice President for Strategic Enrollment Management, Vice President of the Faculty Senate, Vice President for Strategic Partnerships (vacant), and academic department chairs.

Chair: Joanna Mott, Provost and Vice President for Academic Affairs
Dan Peterson, Interim Dean, College of Health, Arts and Sciences
Thomas Keyser, Dean, College of Engineering, Technology, and Management
Abdy Afjeh, Associate Provost Research and Academic Affairs
Matthew Sleep, Vice President, Faculty Senate
Roger Lindgren, Department Chair, Civil Engineering
Veronica Koehn, Department Chair, Communication
Todd Breedlove, Department Chair, Computer Systems Engineering Technology
Dawn Taylor, Department Chair, Medical Laboratory Science
Paula Russell, Department Chair, Dental Hygiene
Hope Corsair, Department Chair, Electrical Engineering and Renewable Energy
Adam Wagner, Emergency Medical Services
Jack Walker, Department Chair, Geomatics
Mark Neupert, Department Chair, Humanities and Social Sciences
Brian Moravec, Acting Department Chair, Manufacturing and Mechanical Engineering and Technology
Tiernan Fogarty, Department Chair, Mathematics
Debbie McCollam, Department Chair, Medical Imaging Technology
Ken Usher, Department Chair, Natural Sciences
Jeff Pardy, Department Chair, Respiratory Care and Sleep Health
Hallie Neupert, Department Chair, Management
Erika Veth, Associate Vice President for Strategic Enrollment Management

As directed by the Provost

Wendy Ivie, Registrar
Seth Anthony, Director of Academic Excellence
Farooq Sultan, Institutional Research Designee
John Schoppert, University Librarian

Academic Progress and Petitions Committee (AP&P)

The Academic Progress and Petitions Committee (AP&P) reports to the Provost. The responsibilities of AP&P are: 1) to review grades and academic records of students placed on probation or academic suspension, to determine the status of these students for the following term, and receive and act upon student appeals concerning academic suspension; 2) to review student requests for special academic consideration; and 3) to act as an advisory group to the Registrar on academic irregularities.

The Klamath Falls Committee is comprised of six faculty members, the Registrar, Vice President for Student Affairs, Business Affairs Representative, Director of Financial Aid, Director or Assistant Director of Admissions, Retention Representative, Director of Student Success Center, Director of Housing, Tech Opportunities Program (TOP) Coordinator, and the Financial Aid Committee chair. Faculty members serve three-year terms.

The Portland Metro Committee shall include the Assistant Registrar, Vice President of Student Affairs, Portland Metro Business Office/Human Resource Coordinator, Assistant Vice President for Student Services and two faculty members. Faculty serve three-year terms.

Klamath Falls Campus

Chair: Wendy Ivie, Registrar

Erin Foley, Vice President for Student Affairs and Dean of Students

Ka'iulani Evans-Bautista, Assistant Director Admissions

Tracey Lehman, Director of Financial Aid

Corey Murphy, Retention Representative

Karissa Sultan, Business Affairs representative

Tanya Coty, Director of Student Success Center

Mandi Clark, Director of Housing

Michal Kawka, Director, TOP

(2022) Financial Aid Committee Chair: Robyn Cole, Medical Imaging Technology, HAS

(2022) Faculty 1: Kamal Gandhi, Natural Sciences, HAS

(2020) Faculty 2: Mike Healy, Computer Systems Engineering Technology, ETM,

(2020) Faculty 3: Richard Carson, Medical Imaging Technology HAS

(2020) Faculty 4: Franny Howes, Communication, HAS

(2022) Faculty 5: Irina Demeshko, Manufacturing and Mechanical Engineering and Technology, ETM

(2021) Faculty 6: John Ritter, Geomatics, ETM

Portland Metro Campus

Anne Malinowski, Chair, Assistant Registrar

Erin Foley, Vice President of Student Affairs and Dean of Students

Josh Jones, Educational Partnerships and Outreach

Jolyn Dahlvig, Assistant Vice President for Student Services

(2021) Adam Wagner, Emergency Medical Services, HAS

(2022) Robert Melendy, Electrical Engineering & Renewable Energy Engineering, ETM

Accreditation Committee

The Accreditation Committee is an advisory body to the Provost. The Committee reports to the Provost. The Accreditation Liaison Officer (ALO), selected by the President, serves as its Chair. The primary roles of the committee include providing guidance on university accreditation issues and assists as needed with programmatic accreditation. The committee represents faculty and the administration in accreditation activities and guiding the development and implementation of the university's institutional effectiveness planning as required by the Northwest Commission on Colleges and Universities' (NWCCU) Accreditation Standards.

The Committee will achieve its objectives through working with campus stakeholders to identify and use ongoing measures of institutional effectiveness and student achievement, the development and implementation of improvement plans, and the documentation of these processes, as required for NWCCU accreditation.

Members are selected from faculty and staff for their experience and ability to influence and provide input into creating processes and procedures by which these measures and their outcomes can contribute to institutional decision making. As such, the committee includes executive-level staff (or their designees) in areas that impact student achievement, as well as representation of perspectives from both academic leadership and faculty. Per se, membership is selected with a strong preference for experience in leadership, assessment, or accreditation. If the ALO is 'double-listed' in the Committee membership below, the Provost may appoint a designee in their stead. College faculty are selected by the College Deans; at-large faculty are jointly appointed by the Provost and ALO.

Abdy Afjeh, Accreditation Liaison Officer (ALO), Chair
Joanna Mott, Provost and Vice President for Academic Affairs
Brian Fox, Vice President for Finance & Administration
Erin Foley, Vice President for Student Affairs and Dean of Students
Erika Veth, Associate Vice President for Strategic Enrollment Management
John Schoppert, University Librarian
Dan Peterson, Interim Dean, College of HAS
Thomas Keyser, Dean, College of ETM
Seth Anthony, Director, Office of Academic Excellence
Farooq Sultan, Director, Office of Institutional Research
Janette Isaacson, Medical Imaging Technology, HAS
Hallie Neupert, Management, ETM
TBD, Faculty at large
TBD, Faculty at large
TBD, Faculty at large

Advising Coordinator Commission (ACC)

The Advising Coordinator Commission, in accordance with OIT policy 14-026, reports to the Provost. The ACC meets annually with advising coordinators at convocation and as needed throughout the academic year. Responsibilities include: 1) coordinate activities to provide training for new advisors and provide refresher training as needed; 2) assess academic advising, analyze assessment results, and make recommendations to appropriate academic and student affairs leadership; and 3) address advising issues as they occur.

The Commission is comprised of five academic departmental advising coordinators on a rotating membership for a three-year term. Advising coordinators are selected by their respective departments. Other members include representatives from the Student Success Center, the Registrar's Office, the Advisor Training Coordinator, a representative from a non-Klamath Falls campus, and two students.

(2022) Chair: Maureen Sevigny, Management, ETM
Tanya Coty, Director of the Student Success Center
Wendy Ivie, Registrar

(2021) Advisor Trainer: Richard Carson, Medical Imaging Technology, HAS

(2020) Faculty Advising Coordinator 1: David Culler, Manufacturing, Mechanical Engineering and Technology, ETM

(2020) Faculty Advising Coordinator 2: Rose McClure, Biology Health Sciences, HAS

(2020) Faculty Advising Coordinator 3: SophiaLyn Nathenson, Humanities & Social Sciences, HAS

(2022) Faculty Advising Coordinator 4: Irina Demeshko, Manufacturing and Mechanical Engineering and Technology, ETM

(2021) Faculty Advising Coordinator 5: Mason Marker, Geomatics, ETM

(2022) Non-Klamath Falls Representative: Jessica Luebbbers, Dental Hygiene, Chemeketa, HAS

Klamath Falls Student: Sally Sutton

Portland Metro Student: Simeon Florea

Assessment Commission

The Assessment Commission reports to the Provost. The Commission is responsible for developing, reviewing, and implementing an institutional assessment plan. The Commission also recommends and oversees program assessment.

The Commission consists of program assessment coordinators designated by each academic department. The department determines terms of service for assessment coordinators. The Provost shall appoint one faculty member to serve as Chair of the Commission for a three-year term and may be reappointed. An Executive Committee oversees the Commission and is comprised of the Chair of the Assessment Commission, the Director of Academic Excellence, at least one faculty member from each college, at least one faculty member from each campus, and at least one representative from Online Education. The Provost may appoint additional faculty members upon the recommendation of the Chair and Director of Academic Excellence.

Executive Committee

Chair: Janette Isaacson, Echo & Vascular Degree Completion, Allied Health, MS
Seth Anthony, Director of Academic Excellence
Suzanne Hopper, Dental Hygiene, Klamath Falls, BS
Matt Frye, Communication Studies, Klamath Falls, BS
Don McDonnell, Radiologic Science, Klamath Falls, BS
Kevin Pintong, Computer Science Engineering Technology, BS
Dawn LoweWincentsen, Library, Portland-Metro

Assessment Coordinators

An up-to-date list of program assessment coordinators is maintained on the Office of Academic Excellence web site, at: <http://www.oit.edu/faculty-staff/provost/academic-excellence/program-assessment/coordinators>

Commission on College Teaching (CCT)

The Commission on College Teaching will promote effective and innovative instructional practices, and will provide leadership and serve as a resource to faculty members in the improvement of student learning.

The Commission is a faculty-led committee that reports to the Provost and Director of Academic Excellence. When possible, the commission should be composed of representatives from each of the six Essential Student Learning Outcome (ESLO) faculty learning communities and two non-ESLO representatives, faculty members representing both colleges and the library, at least one faculty member representing the Portland Metro campus, and one student. The Provost and Faculty Senate President jointly appoint eight faculty members to the Commission for three-year terms and select the Commission Chair. The Commission members shall appoint one student member to serve for a one-year term.

(2021) Co-chair, Faculty 1: Travis Lund, Natural Sciences, HAS
(2021) Co-chair, Faculty 2: Sharon Beaudry, Management, ETM
(2020) Faculty 3: Ben Bunting, Humanities and Social Sciences, HAS
(2020) Faculty 4: MariaLynn Kessler, Humanities and Social Sciences, HAS
(2021) Faculty 5: C.J. Riley, Civil Engineering, ETM
(2021) Faculty 6: Dawn Taylor, Medical Lab Sciences, HAS
(2021) Faculty 7: Aja Bettencourt-McCarthy, Instruction Coordinator Librarian/Instructor
(2020) Faculty 8: Jesse Kinder, Natural Sciences, HAS
(2022) Non-Klamath Falls Faculty: Lindy Stewart, Management, ETM, Portland Metro
Seth Anthony, Director of Academic Excellence
Klamath Falls Student: Brittany Ayles
Portland Metro Student: Kol Stewart

Curriculum Planning Commission (CPC)

The Curriculum Planning Commission (CPC) reports to the Provost. The CPC; 1) reviews and makes recommendations regarding curricular changes at the undergraduate level; 2) reviews the documentation of proposed curricular changes for impact on the curricula of other academic units; and 3) reviews proposals for new degrees, minors, and certificates to ensure they follow Oregon Tech guidelines. Secretarial support will be provided.

The Commission is comprised of the Registrar, the Director of Academic Excellence, Representative of Online Learning, eleven faculty members, and two students. At least one faculty member is selected from a non-Klamath Falls campus; at least two faculty members are selected from each College. The Provost appoints the Chair of CPC. The Provost and Faculty Senate President jointly appoint faculty members to serve three-year terms.

(2020) Chair, Faculty 1: Tanya McVay, Natural Sciences, HAS

Carrie Dickson, Online Learning Representative

Wendy Ivie, Registrar

Seth Anthony, Director of Academic Excellence

(2020) Faculty 2: Barry Canaday, Medical Imaging Technology, HAS

(2022) Faculty 3: Sarah Fitzpatrick, Respiratory Care, HAS

(2022) Faculty 4: Matthew Search, Communication Studies, HAS

(2022) Faculty 5: Chelsie Akers, Communication Studies, HAS

(2020) Faculty 6: Sean St. Clair, Civil Engineering, ETM

(2020) Faculty 7: Phil Howard, Computer Systems Engineering Technology, ETM

(2022) Faculty 8: Dawn LoweWincentzen , Library, Portland Metro

(2021) Faculty 9: Bobbi Kowash, Natural Science, HAS

(2022) Faculty 10: Robert Melendy, Electrical Energy and Renewable Energy, ETM

(2022) Faculty 11: Alishia Huntoon, Humanities and Social Sciences, HAS

Klamath Falls Student: Jennifer Berdyugin

Portland Metro Student: Diego Garrido Mendoza

Essential Student Learning Outcomes (ESLO) Committees

The six Essential Student Learning Outcomes Committees coordinate with the General Education Advisory Council, the Assessment Commission Executive Committee, and the Commission on College Teaching. Each committee reports to the Director of Academic Excellence. The ESLO committees establish and maintain the criteria to satisfy Oregon Tech's Essential Student Learning Outcomes, review assessment results, and recommend professional development to support the Essential Studies program.

Each ESLO committee has a representative from the General Education Advisory Council, the Assessment Commission Executive Committee, the Commission on College Teaching, and other content area experts. The Director of Academic Excellence appoints a faculty member to serve as chair. Committee members serve three-year terms and may be reappointed.

Communication

(2021) Matt Schnackenberg, Chair
(2020) Matt Search
(2022) Pramod Govindan
(2022) Aja Bettencourt-McCarthy
(2020) Monica Breedlove
(2021) Matt Frye

Ethical Reasoning

(2021) Franny Howes, Chair
(2020) Yasha Rohwer
(2022) Tonja Willey
(2020) Travis Lund
(2022) Rachelle Barrett

Teamwork

(2020) Trevor Petersen, Chair
(2020) Kevin Brown
(2021) Don McDonnell
(2021) Josie Hudspeth
(2022) Dongbin Lee

Quantitative Literacy

(2020) Yuehai Yang, Chair
(2020) Richard Bailey
(2021) Tara Guthrie
(2022) Joe Reid
(2021) Ken Davis

Inquiry & Analysis

(2022) Dawn Lowe-Wincentsen, Library, Chair
(2022) Sandra Bailey
(2021) David Hammond
(2020) Jeff Pardy
(2022) David Johnston
(2020) Ryan Madden

Diverse Perspectives

(2022) Veronica Koehn, Chair
(2020) Barry Canaday
(2022) Dibyajyoti Deb
(2021) Kristy Weidman
(2021) Kyle Chapman
(2020) Wakaya Wells

Faculty Advisory Committee on Emeritus Status

The Faculty Advisory Committee on Emeritus Status reports to the Provost. Faculty emeritus selection is covered by Oregon Tech policy 21-090. The Committee receives nominations and recommends to the Faculty Senate persons for emeritus faculty status. The Committee consists of five members appointed jointly by the Provost and the President of the Faculty Senate. At least one member is an emeritus faculty and at least two are members of the Faculty Senate when appointed. Faculty members serve three-year terms. The Provost appoints the Chair.

(2022) Chair: Vanessa Bennett, Medical Imaging Technology, HAS

(2022) Senator 1: Erin Cox, Civil Engineering, ETM

(2022) Senator 2: Wangping Sun, Manufacturing and Mechanical Engineering Technology, ETM

(2020) Faculty: Slobodan Petrovic, Electrical Energy and Renewable Energy, ETM

Emeritus: Bud Hart

General Education Advisory Council (GEAC)

The GEAC reports to the Provost to make recommendations concerning the structure of the bachelor's degree general education program. In doing so, they will consult with program directors to frame that structure to support student success in achieving Oregon Tech's Essential Student Learning Outcomes (ESLOs). The Provost will support the committee's work and provide appropriate resources in achieving these ends.

Membership of the committee is determined by the Provost, based on recommendations of the Director of Academic Excellence. The committee is composed of representatives of each ESLO committee, the Director of Academic Excellence, a representative from the Faculty Senate Academic Standards Committee, and other members as needed to ensure adequate representation. The committee shall include representation from all Oregon Tech colleges and primary campuses, including the General Education Coordinator for the Portland Metro campus. The provost shall appoint one faculty member to serve as chair for a two-year term (may be reappointed). Faculty members shall serve on the General Education Advisory Council for terms of three years and may be reappointed. A vice chair may be appointed from the membership of GEAC to support continuity of leadership, particularly during the last year of a chair's term.

(2020) Chair, Faculty 1: Randall Paul, Mathematics, HAS

(2020) Faculty 2: Phil Howard, Computer Systems Engineering Technology, ETM

(2020) Faculty 3: Don Lee, Manufacturing and Mechanical Engineering Technology, ETM

(2020) Faculty 4: Trevor Petersen, Humanities and Social Sciences, HAS

(2021) Faculty 5: Lloyd Parratt, Natural Sciences, HAS

(2021) Faculty 6: Matthew Fry, Communications, HAS

(2022) Faculty 7: Terri Torres, Mathematics, HAS

(2022) Faculty 8: Elvira Schechtel, Natural Sciences, HAS

(2022) Faculty 9: Andria Fultz, Communication, HAS

(2022) Faculty 10: Ryan Madden, Humanities and Social Sciences, HAS

Academic Standards Representative: Veronica Koehn, Communication, HAS

Seth Anthony, Director of Academic Excellence, ex officio

Dan Peterson, Interim Dean, College of Health, Arts and Sciences

Graduate Council

The Graduate Council reports to the Provost. Responsibilities of the Graduate Council include: 1) act as the principal curriculum reviewing and recommending body for graduate programs; 2) propose, recommend, and review admission policies for graduate programs; 3) conduct systematic program reviews; 4) propose, recommend, and review policies relating to the efficient academic administration of graduate programs and the well-being of graduate students; 5) consider student petitions for program exceptions, extensions, and reinstatement; and 6) conduct periodic and systematic program reviews.

The Graduate Council consists of at least eleven members: the Dean of each College (ETM and HAS), the Chair of the Curriculum Planning Commission (CPC), Program Directors or representative faculty members from each graduate program or prospective graduate program (minimum of five faculty members, at least two from departments without graduate programs), a representative from the Office of the Registrar, a representative of the Oregon Tech Library, a representative from the Provost's Office focused on research and a graduate student. The Provost and the Vice President for Research jointly appoint the chair of the Graduate Council; the Provost, Vice President for Research, and Faculty Senate President jointly appoint the faculty members. Secretarial support will be provided.

(2020) Chair, Faculty 1: Dibyajyoti Deb, Mathematics, HAS

Thomas Keyser, Dean, College of Engineering, Technology and Management

Dan Peterson, Interim Dean, College of Health, Arts and Sciences

Abdy Afjeh, Associate Provost for Research and Academic Affairs

John Schoppert, University Librarian, Klamath Falls

Wendy Ivie, Registrar

CPC Chair: Tanya McVay, Natural Sciences, HAS

(2020) Faculty 2: Matt Schnackenberg, Communication, HAS

(2020) Faculty 3: John Borgen, Humanities and Social Sciences, HAS

(2022) Faculty 4: Michael Myers, Manufacturing and Mechanical Engineering and Technology, ETM

(2021) Faculty 5: Allan Douglas, Electrical Engineering and Renewable Energy, ETM

(2021) Faculty 6: Kevin Garrett, Humanities and Social Sciences, HAS

(2021) Faculty 7: Eklas Hossain, Electrical Engineering and Renewable Energy, ETM

(2022) Faculty 8: Janette Isaacson, Medical Imaging Technology, HAS

(2021) Faculty 9: Steve Addison, Manufacturing and Mechanical Engineering and Technology, ETM

PM Graduate Student: Jason Sullins

Institutional Review Board for Use of Human and Animal Subjects in Research (IRB)

The IRB is a federally mandated body established under the US Department of Health and Human Services (DHHS) regulations for the protection of human subjects (45 CFR 46). Its purpose is to protect the rights and welfare of individuals recruited to participate in research activities conducted under the auspices of the Oregon Institute of Technology. The IRB is responsible for ensuring compliance with the federal regulations set forth in 45 CFR 46 (Protection of Human Subjects). The IRB is charged with the review and approval of all research involving human subjects conducted by faculty, staff, and students, on- and off-campus, regardless of funding source prior to initiation of the research. The IRB must also review and approve any changes to an approved research project before implementation. Additionally, the IRB is tasked with monitoring ongoing research for adherence to Federal regulations and institutional policies and procedures.

The IRB reports to the Vice President for Research (VPR) and follows a membership composition to comply with 45 CFR 46.107 (IRB Membership). The VPR, Provost and Deans jointly appoint the IRB members for a term of 5 years. The IRB is registered with the US Office of Human Research Protections (OHRP). Changes to the IRB composition must be reported to the US DHHS. The VPR is responsible for submitting, updating, and renewing the Federal-wide Assurances (FWAs).

- (2021) Chair: Trevor Petersen, Humanities and Social Sciences, HAS
- (2025) Brian Moravec, Associate Dean, College of Engineering Technology and Math
- (2021) Faculty 1: Amber Lancaster, Communications, HAS
- (2021) Faculty 2: Scott Prahl, Electrical Engineering & Renewable Energy, ETM
- (2025) Faculty 3: TBD
- (2025) Faculty 4: John Borgen, Humanities and Social Sciences, HAS
- (2025) External Representative: Ralph Eccles

International Committee

The International Committee is an advisory body and reports to the Provost. The Committee: 1) assists in developing goals and objectives for international student and faculty programs; 2) considers issues related to the admission of international students, including TOEFL requirements, scholarships, and immigration; 3) ensures hospitality mechanisms are in place, including host family programs for students; 4) works with the International Students Club to assist with appropriate activities; 5) considers and reviews opportunities for faculty exchanges; 6) reviews and makes recommendations regarding student exchange programs; and 7) maintains an inventory of international activities and areas of expertise within Oregon Tech.

The Committee is comprised of the Registrar, the Director of Admissions, or their respective designees; two Student Affairs staff members supporting international students, at least five faculty members, and one student. Faculty members should have an active interest in international activities and one should represent a non-Klamath Falls campus. The Provost appoints the Chair; the Provost and Faculty Senate President appoint the faculty for three-year terms.

Chair: Brian Moravec, Associate Dean, ETM

Michal Kawka, Program Director, TOP

Ben Kintner, Scheduling Coordinator, Registrar's Office

Jamie Blankenship, Admissions: Administrative Program Specialist

Josie Hudspeth, Associate Director of Campus Life

(2020) Faculty 1: Yuehai Yang, Natural Sciences, HAS

(2022) Faculty 2: Chitra Venugopal, Electrical Engineering & Renewable Energy Engineering, ETM

(2021) Faculty 3: Yanqing Gao, Manufacturing and Mechanical Engineering Technology, ETM

(2022) Faculty 4: Sarah Fitzpatrick, Respiratory Care, HAS

(2020) Faculty 5: Mike Myers, Manufacturing and Mechanical Engineering Technology, ETM

(2021) Faculty 6: Christopher Syrnyk, Communication, HAS

Klamath Falls Student: Desty Inas

Portland Metro Student: TBD

Library Resources Commission

The Library Resources Commission reports to the Provost. The responsibilities of the Commission include: 1) recommend the funds required for establishing desirable acquisition levels and a discerning allocation of budgeted funds to support the need for books, periodicals, and other educational materials; and 2) develop, implement, and revise policies that govern the use of library resources within and outside the library proper.

The Commission is comprised of seven members: the Director of the Library, the Dean of the College of ETM, the Dean of the College of HAS, a representative from Information Technology Services (ITS), a representative from the Department of Online Learning (OL), the librarian from the Portland Metro campus, and one student from the Klamath Falls campus and one from the Portland Metro campus. The Director of the Library serves as chair of the Commission. The Commission will meet at least once each quarter during the academic year. The College Deans will be responsible for assessing material needs for new or expanding programs. Programmatic liaisons (departmental faculty) will provide continuous input to librarian counterparts about ongoing needs.

Chair: John Schoppert, University Librarian

Dawn Lowe-Wincentsen, Wilsonville Librarian

Thomas Keyser, Dean, College of Engineering, Technology, and Management

Dan Peterson, Interim Dean, College of Health, Arts and Sciences

Carrie Dickson, Director, Online Operations and Instructional Design

Connie Atchley, Associate Vice President and Chief Information Officer

Klamath Falls Student: Jackson Morgan

Portland Metro Student: TBD

Online Learning and Advisory Council (OLAC)

The Online Learning and Advisory Council (OLAC) reports to the Provost. The responsibilities of OLAC are to: 1) provide advice and consultation to the Provost; 2) make recommendations to the Provost on online learning policies and guidelines; and 3) assist in resolving online education problems, issues, and concerns.

OLAC is comprised of , the Director of Online Operations, the Technology Manager, a Student Support Service representative, and nine faculty members. Ex-officio members include the Chief Information Officer and CCT representation. At least three faculty members are selected from each College and at least one faculty member from a non- Klamath Falls campus. Faculty members serve three-year terms and represent departments involved in online learning. Faculty members are appointed jointly by the Provost and the President of the Faculty Senate.

Chair: TBD,

Assistant Chair: Carrie Dickson, Director of Online Operations and Instructional Design

TBD, Online Learning, Technology & Project Manager

Michelle Martin, Online Learning Student Services

(2021) Faculty 1: Lindy Stewart, Management, ETM

(2020) Faculty 2: Tanya McVay, Natural Sciences, HAS

(2021) Faculty 3: Amber Lancaster, Communications, HAS

(2022) Faculty 4: Pat Schaeffer, Management, ETM

(2021) Faculty 5: Kamal Gandhi, Natural Sciences, HAS

(2020) Faculty 6: Maureen Sevigny, Management, ETM

(2020) Faculty 7: Suzanne Hopper, Dental Hygiene, HAS

(2021) Faculty 8: Allan Douglas, Electrical Engineering, ETM

(2021) Faculty 9: Alishia Huntoon, Humanities and Social Sciences, HAS

Connie Atchley, Associate Vice President and Chief Information Officer, *ex officio*

Aja Bettencourt-McCarthy, CCT Representative, Instruction Coordinator Librarian/Instructor, *ex officio*

Promotion Advisory Committee (PAC)

The Promotion Advisory Committee (PAC) reports to the Provost. Promotion policies for teaching faculty and librarians are covered by Oregon Tech policies 20-040 and 20-041, respectively. PAC reviews nominations from College Promotion Committees and from the library for faculty promotions and makes recommendations to the Provost. The Provost makes final promotion decisions.

Membership consists of seven teaching faculty at the full professor rank, jointly appointed by the Provost (three members) and the President of the Faculty Senate (four members), and the Chief Human Resources and Civil Rights Officer who serves *ex officio*. At least three faculty members from each College will be appointed. The Provost appoints a Chair from among the faculty who has served on PAC for at least two years. The Chair may be reappointed at the discretion of the Provost. The intention of appointment to PAC is for faculty members to represent the entire institution, not to represent their respective departments, disciplines, or colleges.

(2022) Chair, Faculty 1: Richard Hoylman, Medical Imaging Technology, HAS

(2022) Faculty 2: Sean St.Clair, Civil Engineering, ETM

(2022) Faculty 3: Hui-Yun Li, Natural Sciences, HAS

(2021) Faculty 4: Calvin Caldwell, Computer Systems Engineering Technology, ETM

(2020) Faculty 5: Slobodan Petrovic, Electrical Engineering and Renewable Energy, ETM

(2021) Faculty 6: Matt Schnackenberg, Communications, HAS

(2021) Faculty 7: Nathan Mead, Mechanical Engineering and Technology, ETM

Maureen De Armond, Associate Vice President, Human Resources, *ex officio*

Resource Budget Commission (RBC)

The Resource Budget Commission (RBC) reports to the Provost. The RBC was established to meet unique needs within academic and non-academic departments at Oregon Tech. The Commission: 1) considers budget proposals and provides for overlooked needs at the university, and 2) allocates the resource budget every year.

The Vice President for Student Affairs chairs the RBC. The Chair does not vote on proposals unless there is a tie. The RBC will run a separate process for each campus: Klamath Falls and Portland Metro.

The commission is comprised of the Vice President for Finance and Administration, the Dean of the College of ETM, the Dean of the College of HAS, Associate Vice President and Chief Information Officer, and the Associate Dean of Students. The commission is chaired by the Vice President for Student Affairs and Dean of Students.

Klamath Falls RBC

Chair: Erin Foley, Vice President for Student Affairs and Dean of Students
Brian Fox, Vice President for Finance and Administration
Thomas Keyser, Dean, College of Engineering, Technology, and Management
Dan Peterson, Interim Dean, College of Health, Arts and Sciences
Connie Atchley, Associate Vice President and Chief Information Officer
Student 1: TBD
Student 2: TBD
Student 3: TBD
Student 4: TBD
Student 5: TBD

Portland Metro RBC

Chair: Erin Foley, Vice President for Student Affairs and Dean of Students
TBD, Assistant Vice President for Student Services
Brian Fox, Vice President for Finance and Administration
Thomas Keyser, Dean, College of Engineering, Technology and Management
Dan Peterson, Interim Dean, College of Health, Arts and Sciences
Aaron Scher, Electrical Engineering and Renewable Energy, ETM
Jeff Hower, Portland Metro ITS
Student 1: TBD
Student 2: TBD
Student 3: TBD
Student 4: TBD

FINANCE AND ADMINISTRATION

College Union Commission

The purpose of the College Union Commission shall be: 1) to review and approve all proposals and/or recommendations pertaining to remodeling or additions to the College Union building before being presented to the Facilities Planning Commission; 2) to review and recommend to the institutional President, policies for campus extra-curricular activities and programs conducted in the College Union building; 3) to review and recommend to the Incidental Fees Commission the adoption of budgets for the College Union and Conference Committee charge.

Membership of the Commission shall consist of the ASOIT Presidents, two ASOIT representatives appointed by the ASOIT President, three students at-large appointed for one academic year by the CU Commission, the AVP of Financial Operations or designee, the Director of Campus Life or designee, the manager of the College Union and Events, two faculty members (one from each college), one administrator at-large appointed by the Vice President of Finance and Administration, and the Vice President for Student Affairs (serves as Chair). This Commission reports directly to the Vice President of Finance and Administration.

Chair: Erin Foley, Vice President for Student Affairs and Dean of Students

Rachel Winters, Commission Secretary

Samantha Henkell, President, ASOIT

Mason Wichmann, Vice President, ASOIT

ASOIT Officer 1: Jessica Santana

ASOIT Officer 2: Katy Hunter

Student 1: Dillon Rose

Student 2: TBD

Student 3: TBD

Stephanie Pope, Assistant Vice President, Financial Operations

Holly Anderson, Associate Director of Campus Life

Shellie Wilson, Manager of the College Union

(2022) John Borgen, Humanities and Social Sciences, HAS

(2020) Michael Healy, Computer Systems Engineering Technology, ETM

(2022) Zach Jones, Admissions Counselor

Radiation Safety Committee

The responsibility of the Radiation Safety Committee is to ensure that all users of radioisotopes on the Oregon Tech Klamath Falls campus establish and follow safe procedures when using radioisotopes. To meet these objectives, the Committee: 1) reviews all applications for new uses of radioisotopes on campus; 2) reviews all proposed safety procedures; and 3) recommends remedial action should approved safety procedures not be followed.

The Radiation Safety Committee consists of a Risk Management representative, the Radiation Safety Officer, two administrative staff and four faculty members. Meetings may be called by the chair or by any two committee members. The chair is appointed by the Vice President of Finance and Administration. This Committee reports directly to the Vice President of Finance and Administration.

(2022) Chair, Faculty 1: Vanessa Bennett, Medical Imaging Technology and Radiation Safety Officer, HAS

Sherry Himelwright, Environmental Health and Safety Professional
James Lake, Facilities Maintenance Supervisor

(2022) Faculty 2: Bobbi Kowash, Medical Imaging Technology, HAS

(2021) Faculty 3: Rick Hoylman, Medical Imaging Technology, HAS

(2020) Faculty 4: Richard Carson, Medical Imaging Technology, HAS

Safety Commission

The purpose of the Safety Commission is to bring members of the campus community together in a cooperative effort to promote safety and health in the workplace. An effective safety commission assists the employer and helps identify recommendations for change. The goal is to reduce or eliminate on-the-job accidents by use of every reasonable precaution.

The Commission is mandated under OSHA rules to meet on a monthly basis. The Commission exists to receive and manage university wide safety suggestions, reports of safety hazards, and workplace safety concerns. The Commission recommends safety policy and safety procedural improvements to the President of Oregon Tech through the Vice President for Finance & Administration. The Vice President for Finance & Administration is an *ex officio*, non-voting member of the Commission, who may attend meetings to facilitate receipt of safety recommendations. The Commission will conduct quarterly inspections of Klamath Falls, Portland Metro and extension campuses to review and document safety progress campus-wide.

The Commission is comprised of the Vice President for Student Affairs or designee; the Director of Facilities Services or designee; the Director of Campus Safety or designee; the Director of Student Health or designee; and the College Union manager or designee. Academic members will include one faculty member from each of the two colleges and an ASOIT student representative from each campus. Other members include one or more representatives from each of the following areas: trades, food services, custodial, support services staff, health services, environmental health and safety, security, Klamath Falls and Portland Metro instrument technicians, and computing services. The Portland Metro members of this commission will serve as a site-specific subcommittee to the university Commission. This Commission reports directly to the Vice President for Finance and Administration. The chair is elected by the Commission members.

Chair: James Lake, Maintenance Supervisor
Erin Foley, Vice President for Student Affairs and Dean of Students
Brian Fox, Vice President for Finance & Administration, *ex officio*
Connie Atchley, Associate Vice President and Chief Information Officer
Leticia Hill, Procurement and Risk Officer
Fred Kowalski, Director, IT Security and Compliance
Tom Darrah, Director of Facilities Services
Lara Pracht, Director of Academic Affairs, Portland-Metro
Edward Daniels, Director of Campus Safety
Shellie Wilson, Manager of College Union
Sherry Himelwright, Environmental Health and Safety
Philip Dussel, Instrument Technician, Manufacturing & Mechanical Engineering & Technology
Steven Kappler, Sodexo, *ex officio*
Mark Kasper, Custodial Supervisor
Sarah Henderson, Benefits Consultant
Gaylyn Maurer, Director of Integrated Student Health Center
Karissa Sultan, Accountant, Business Office
Erin Williams, Athletics Program Operations Coordinator
Sarah Matchett, Residence Life Coordinator
Trish Hower, Portland Metro Campus Operations Manager
(2021) Mostafa Saber, Mechanical Engineering, Portland Metro, ETM
(2022) Jessica Luebbbers, Dental Hygiene, HAS
(2022) Lloyd Parratt, Natural Science, HAS

Klamath Falls Student: Phillip Smith
Portland Metro Student: Peter Wantuck

Substance Abuse Commission

The Commission is charged with making recommendations to Oregon Tech administration and departments regarding outreach and education toward a drug-free campus, including: 1) student awareness and education about the use and risks of alcohol, marijuana, tobacco and other drugs; 2) developing and monitoring an implementation plan for a drug-free awareness program that informs employees about the dangers of drug abuse in the workplace, the institution's policy on a drug-free workplace, and any drug counseling, rehabilitation or employee assistance programs that are available for workplace drug abuse violation; and 3) generating a biennial report on the above efforts to the Department of Education.

Members include the Chief Human Resources and Civil Rights Officer, the Directors of the Integrated Student Health Center, Housing & Residence Life, Campus Life; an Athletic Representative; three faculty; two administrative/classified staff; and four students. The chair is appointed by the Vice President of Finance and Administration. This Commission reports directly to the Vice President of Finance and Administration.

Chair: Gaylyn Maurer, Director Integrated Student Health Center

Sarah Henderson, Benefits Consultant, Human Resources

Staff 1: Diana Angeli, Executive Assistant, Office of the President

Staff 2: Lori Harris, Senior Fiscal Manager

Holly Anderson, Associate Director; Campus Life

Mandi Clark, Director of Housing and Residence Life

Kelly Caleb, Athletic Representative

(2020) Kevin Garrett, Humanities and Social Sciences, HAS

(2022) Kathleen Adams, Humanities and Social Sciences, HAS

(2021) Dawn Taylor, Medical Lab Sciences, Portland Metro HAS

Student 1: Mason Wichmann, Klamath Falls

Student 2: Nathan Fuller, Klamath Falls

Student 3: Tiange Ma, Klamath Falls

Student 4: Iris Crum, Portland Metro

Student 5: Matthew Tugg, Portland Metro

STRATEGIC ENROLLMENT MANAGEMENT

Admissions Committee

The purpose of the Admissions Committee is to: 1) provide counsel concerning admission decisions, particularly those related to applicants who are not clearly admissible; 2) help evaluate current and proposed admission policies and procedures; and 3) give input regarding new student enrollment goals.

The Committee consists of the Director of Admissions, the Assistant Director of Admissions, the Registrar or designee, the Chair of the Academic Standards Committee, a representative from the Student Success Center, the Program Director Student Success Center or designee, the Director of Athletics or designee, the Chair of the Mathematics department, a representative from Portland Metro, a representative from Residence Life, a representative from the ROCK/Retention, and at least two additional faculty members, one from the College of ETM and one from the College of HAS. The Committee is chaired by the Director of Admissions and reports to the Associate Vice President for Strategic Enrollment Management.

Chair: Erik Johnson, Director of Admissions
Kendal Marks, Assistant Director of Admissions
Wendy Ivie, Registrar
Addie Clark, Academic Standards Committee Co-Chair
Tanya Coty, Director of the Student Success Center
Michal Kawka, Program Director, TOP
John VanDyke, Director of Athletics
Tiernan Fogarty, Chair, Mathematics, HAS
Josh Jones, Educational Partnerships & Outreach: Pre-College Coordinator
Mandi Clark, Director of Housing and Residence Life
(2021) Steve Edgeman, Mechanical Engineering Technology, ETM
(2021) Ben Bunting, Humanities and Social Sciences, HAS
(2022) Tracey Coon, Management, ETM

Financial Aid Committee

The responsibilities of the Financial Aid Committee are: 1) to hear financial aid appeals, and 2) to determine the recipients of some scholarships.

Membership consists of the AVP of Financial Operations or designee, the Director of Financial Aid, the TOP Coordinator, the Registrar or designee, and seven faculty members. The chair is a faculty member appointed by the Vice President for Strategic Enrollment Management.

(2022) Chair, Faculty 1: Robyn Cole, Medical Imaging Technology, HAS

Ashlie Pence, Assistant Registrar

Karissa Sultan, Accounts Receivable Manager, Business Affairs

Tracey Lehman, Director of Financial Aid

Michal Kawka, Program Director, TOP

(2022) Faculty 2: Paula Russell, Dental Hygiene, HAS

(2022) Faculty 3: Hui-Yun Li, Natural Sciences, HAS

(2022) Faculty 4: Irina Demeshko, Mechanical & Manufacturing Engineering Technology, ETM

(2021) Faculty 5: Jim Fischer, Mathematics, HAS

(2021) Faculty 6: Ryan Madden, Humanities and Social Sciences, HAS

(2021) Faculty 7: Vanessa Bennett, Nuclear Medicine Technology, HAS

STUDENT AFFAIRS

Americans with Disabilities Act Commission

The American with Disabilities Act Commission is charged with reviewing potential barriers to equal access to the programs, services and activities of Oregon Tech, including on-campus and online, and recommending solutions. The Commission is to prepare an annual prioritization of the most pressing needs and review progress made in the past year on resolving access barriers.

The Americans with Disabilities Act Commission is composed of two students (one from Portland Metro); two community members (one from Portland Metro); two faculty members and two staff members; the Chief Human Resources and the Directors of Housing and Residence Life, Integrated Student Health Center, Facilities Services, and Campus Safety; representatives from Information Technology Services, Portland Metro campus and the OPEU-SEIU. The commission is chaired by the Director of the Student Success Center and reports to the Vice President of Student Affairs.

Chair: Tanya Coty, Director of Student Success Center
Connie Atchley, Associate Vice President and Chief Information Officer
Mandi Clark, Director of Housing and Residence Life
Edward Daniels, Director of Campus Safety
Tom Darrah, Director of Facilities Services
Maureen De Armond, Associate Vice President, Human Resources
Gaylyn Maurer, Director of Integrated Student Health
Dacarie Robertson, Disability Services, Student Success Center
Jamie Goodpasture, Disability Services Specialist, Portland Metro
(2020) Staff 1: Sarah Henderson, Benefits Consultant
(2020) Staff 2: Christine Ward, Instructional Designer, Online Learning
(2022) Faculty 1: Karen Kunz, Library
(2022) Faculty 2: Robyn Cole, Medical Imaging Technology, HAS
Community Member 1: TBD, Klamath Falls
Community Member 2: TBD, Portland Metro
Klamath Falls Student: Samantha McLean
Portland Metro Student: TBD

Sexual Misconduct Commission

The Commission is charged with making recommendations to Oregon Tech administration and departments regarding outreach and education to reduce the incidents of sexual assault, domestic/dating violence and other sexual misconduct. The Commission is specifically tasked with: 1) student awareness and education about the types of sexual misconduct and prevention; 2) developing and monitoring an implementation plan for reporting and responding to sexual misconduct; and 3) assessing the effectiveness of these efforts.

Members include the Directors of the Integrated Student Health Center, Housing & Residence Life, Campus Life; an Athletic Representative; Chief Human Resources and Civil Rights Officer; three faculty members; two administrative staff; and four students. The chair is appointed by the Vice President of Student Affairs and the commission reports directly to the Vice President of Student Affairs.

Chair: Tanya Coty, Diversity/Title IX Officer

Erin Foley, Vice President for Student Affairs

Gaylyn Maurer, Director of Integrated Student Health Center

Maureen De Armond, Associate Vice President, Human Resources

Mandi Clark, Director of Housing and Residence Life

Josie Hudspeth, Associate Director of Campus Life

John Van Dyke, Athletic Director

(2021) Faculty 1: Robyn Cole, Medical Imaging, ETM

(2022) Faculty 2: Alishia Huntoon, Humanities and Social Sciences, HAS

(2022) Faculty 3: Alla Powers, Library

(2021) Staff 1: Kay Parrish, Office Specialist

(2022) Staff 2: Brianna Schwenk, Academic Specialist, Student Success Center

Student 1: Sally Sutton

Student 2: Mason Wichmann

Student 3: Braedon Ingalls

Student 4: Oliver Voorhis

Student 5: Zachary Johnsen

Student Hearing Commission

The functions of the Student Hearing Commission include: 1) provide an opportunity for communication between students and faculty members; 2) consider any campus-wide problems of student- faculty relationships and make recommendations to the appropriate dean; 3) conduct hearings for students whose conduct is not in keeping with the standards of the university as described in the Student Conduct Code; and/or 4) conduct hearings for students as a result of an unresolved academic grievance.

Membership of the Commission consists of at least eight faculty, with at least three from each college, at least three students (one from Portland Metro campus), and the Dean of Students who serves as an *ex officio* member. The President designates one of the faculty members to be the chair. A quorum (a majority of members, one of whom is a student) is needed to make recommendations.

(2021) Faculty 1: Chair: Christopher Caster, Medical Imaging Technology, HAS
Erin Foley, Vice President for Student Affairs and Dean of Students, *ex officio*

(2020) Faculty 2: Erin Cox, Civil Engineering, ETM

(2022) Faculty 3: Pat Schaeffer, Management, ETM

(2022) Faculty 4: Jared Emard, Management, ETM

(2020) Faculty 5: Mason Terry, Electrical Engineering and Renewable Energy, ETM Portland Metro

(2022) Faculty 6: Kamal Gandhi, Natural Sciences, HAS

(2020) Faculty 7: Carmen Morgan, Management, ETM

(2021) Faculty 8: Elise Donovan, Natural Sciences, HAS

(2021) Faculty 9: Dibyajyoti Deb, Mathematics, HAS

Klamath Falls Student 1: Jessica Santana

Klamath Falls Student 2: Samantha Henkell

Klamath Falls Student 3: Sally Sutton

Klamath Falls Student 4: Mason Wichmann

Portland Metro Student 1: Nashmy Luna

Portland Metro Student 2: Dao Nguyen

Title IX Task Force

The Title IX Task Force is charged with making recommendations to Oregon Tech administration and the President's Office regarding compliance with Title IX, the Clery Act, the Campus SaVE Act, and other laws and regulations surrounding gender equity in higher education. The Commission will: 1) review Oregon Tech's current policies and practices pertaining to Title IX, the requirements of relevant Federal/State Acts; 2) determine actions to address areas of noncompliance; 3) develop new policies and practices, where appropriate; 4) develop a plan for implementing best practices and new policies; 5) assist in establishing a Title IX Team by appointing deputy coordinators and ensuring appropriate training for the team; and 6) recommend training activities for the Oregon Tech campuses.

Members include the Vice President of Student Affairs; Associate Dean of Student Services - Portland Metro; the Chief Human Resources and Civil Rights Officer; the Directors (or designee) of Integrated Student Health Center, Housing & Residence Life, Campus Life, Campus Safety, Athletics, and Disability Services; and the Lead Deputy Title IX Coordinator, one faculty member from each College (HAS, ETM) and any others as determined by the chair.

Chair: Tanya Coty, Title IX Coordinator

Erin Foley, Vice President for Student Affairs and Dean of Students

Jolyn Dahlvig, Assistant Vice President for Student Services

Maureen De Armond, Associate Vice President, Human Resources

Gaylyn Maurer, Director of Integrated Student Health Center

Mandi Clark, Director of Housing and Residence Life

Josie Hudspeth, Associate Director of Campus Life

Edward Daniels, Director of Campus Safety

John VanDyke, Director of Athletics

Tanya Coty, Director, Student Success Center

Robert Melendy, Electrical Engineering and Renewable Energy, ETM

Vanessa Bennett, Medical Imaging Technology, HAS

Cliff Stover, Manufacturing and Mechanical Engineering Technology, ETM

Traffic Commission

The responsibilities of the Traffic Commission are: 1) to establish equitable rules and regulations relative to traffic control on campus; 2) to distribute regulations governing traffic control on campus; 3) to establish means for enforcement and hear appeals of violations of traffic regulations; 4) to recommend means of improving traffic control and safe driving on campus; 5) to recommend maintenance and construction projects related to parking; and 6) to recommend to the Vice President for Finance and Administration parking fees and fines sufficient to support parking operations.

The Traffic Commission will designate members of its standing commission to act as Traffic Appeals Board members. Members are required to participate at least once on the Appeals Board during their Traffic Commission tenure. This Board renders decisions on the appealed citations based on State of Oregon statutes and the Oregon Tech vehicle regulations. The Board consists of one Oregon Tech faculty, one Oregon Tech staff member and one Oregon Tech student from the ASOIT officers.

The Vehicle Accident Review Committee is a sub-committee of the Traffic Commission. It is charged with reviewing all accidents involving state vehicles owned by Oregon Tech or driven by its employees. A determination is made as to the cause of each accident, whether it could have been avoided, and whether any further action should be taken. The Vehicle Accident Review Committee, when convened by the Director of Campus Safety, will be composed of selected members of the Traffic Commission and anyone else necessary to complete the investigation.

The Commission is comprised of three faculty, three administrative/classified staff, four students, representatives from Budget and Planning, and Facilities Services. The director of Campus Safety will serve as the chair. This Commission reports directly to the Vice President for Student Affairs and Dean of Students.

Chair: Edward Daniels, Director of Campus Safety

Stephanie Pope, Assistant Vice President, Financial Operations

Thom Darrah, Director of Facilities

(2022) Faculty 1: Ryan Madden, Humanities and Social Sciences, HAS

(2022) Faculty 2: Randy Shih, Manufacturing and Mechanical Engineering Technology, ETM

(2022) Faculty 3: Lloyd Parratt, Natural Sciences, HAS

(2022) Staff 1: Corey Murphy, Retention Services: Retention Coordinator-Texting

(2020) Staff 2: Carl Agrifoglio, Network Analyst, Information Technology Services, PM Campus

(2021) Staff 3: Alan Wallace, Analyst Programmer, Information Technology Services, Klamath Falls

Klamath Falls Student 1: Mason Wichmann

Klamath Falls Student 2: Cody Salerno

Klamath Falls Student 3: Chris Knowlton

Klamath Falls Student 4: Jason Farrell

Veterans Action Committee

The responsibilities of the Veterans Action Committee are: 1) to work with the student Oregon Tech Veterans Association to sustain a veteran-friendly and empowering organization; 2) to work with the University to make all Oregon Tech services, programs, and resources known to and effective in their delivery to on-campus veterans; and 3) to be a resource for orientation, retention, academic success, and career opportunities for veterans at Oregon Tech. (**Bold** representatives are currently-serving military or have veteran's status.)

Chair: **Jeff Pardy**, Respiratory Care, HAS

Jeff Smith, Military Outreach Consultant

Michael Myers, Manufacturing and Mechanical Engineering Technology, ETM

Holly Anderson, Associate Director of Campus Life

Mindy Miranda, Veteran Affairs Certifying Official

Isaac Shepard, SVP Manger

Marco Ortega, SVP Representative

Portland Student 1: Matthew Tugg

Steve Schultz, Medical Imaging Technology, HAS

Tracey Coon, Management, ETM