

# OREGON INSTITUTE OF TECHNOLOGY

## Academic Forgiveness

OIT-14-026

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The Academic Forgiveness policy allows undergraduates with an unsatisfactory grade point average to drop a maximum of three consecutive terms of work from consideration in their grade point average (GPA). Academic forgiveness applies to terms only. Students are not allowed to select courses within terms for forgiveness.

Academic forgiveness is granted on a case-by-case basis by the Academic Progress and Petitions Committee. It is an extreme measure; it may be granted only once and only when a student provides clear and convincing evidence of a renewed commitment to advancing their education. Once forgiveness is granted, it may not be revoked. Forgiveness can be applied only to credits earned at Oregon Institute of Technology.

If the petition is approved, the student's transcript will have a notation stating, "Academic Forgiveness Granted" above each term in which forgiveness was granted. Forgiven courses and grades are no longer calculated in the grade point average and do not apply toward graduation. However, a record of all course work will remain on the transcript.

### Eligibility

To apply for consideration for academic forgiveness a student must:

1. Have earned less than a 1.00 term GPA for the term(s) being considered for forgiveness. The term(s) for which forgiveness is being requested must have been taken at least seven years prior to the request.
2. Have had at least a two-year lapse in enrollment at OIT.
3. Be currently enrolled at OIT.
4. Have completed a minimum of 30 graded credits at OIT with minimum cumulative GPA of 3.00 or better since resuming studies at OIT.
5. Apply for forgiveness with the Academic Progress and Petitions Committee before degree completion.

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Procedure

To apply for academic forgiveness, a student must submit a formal letter of request to the Registrar which must include:

1. Specific term(s) (maximum of three consecutive) for which forgiveness is being requested.
2. Statement of academic goals and a term-by-term plan for degree completion signed by the student's academic advisor.
3. Rationale for the request.

The Registrar will forward the application to the Academic Progress and Petitions Committee for review and the Registrar will notify the student of the Committee's decision.

Recommended:

Faculty Senate – 6/4/98  
President's Council – 6/9/98

Approved:                                   /s/ Martha Anne Dow                                    
                                  Martha Anne Dow, President

Date:                                   June 16, 1998