

# Library Donations

Thank you for your donation to the Oregon Institute of Technology Library. We sincerely appreciate you considering Oregon Tech for your donations now and in the future.

All donations become the property of the Library and are carefully evaluated to ascertain if they will be added to our collection. The Library reserves the right to determine when or how donated material will be used.

Name (Printed): \_\_\_\_\_ Date \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_ Phone: \_\_\_\_\_

Do you give the Library permission to publicly display your name as a donor to our Library?  YES  NO

Donor's Signature: \_\_\_\_\_

**If 11 or more items:** Contact the Public Services Librarian prior to donating the items. An inventory list and approval from the Subject Librarian must be attached to this form.

**If 10 or less items:** List the Title of each item below.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_