

## OREGON TECH & CLACKAMAS COMMUNITY COLLEGE

### Dual Enrollment Process Guide

Benefits	<ul style="list-style-type: none"> <li>Shared campus location in Portland</li> <li>Traditional benefits for transfer students</li> <li>Optimized credit transfer</li> <li>Advising at both institutions</li> <li>Seamless pathway</li> <li>Coordinated Financial Aid and Scholarships</li> </ul>	Partnership Information at OT: <a href="http://www.oit.edu/dual-enrollment">www.oit.edu/dual-enrollment</a> Admission Requirements: <a href="http://www.oit.edu/admissions">www.oit.edu/admissions</a> Partnership Information at Clackamas: <a href="#">Degree Partnerships</a>
Application Process	Online application only. Steps for dual enrollment: 1. Students must be currently admitted at either college. 2. Fill out the OT dual application ( <a href="http://www.oit.edu/apply">www.oit.edu/apply</a> ). Students can be dually enrolled with multiple colleges at a time, but can only use credits from OT and one dual partner to count toward enrollment for financial aid.	
Re-enrolling Process	Students who have not attended OT in 4 or more terms must fill out OT's re-enrolling form ( <a href="https://www.oit.edu/admissions/returning-student">https://www.oit.edu/admissions/returning-student</a> ). Submit transcripts for other colleges attended after leaving OT. Clackamas Community College transcripts will automatically be sent to OT.	
Deadlines & App. Fee	Completed applications are due 3 weeks before the term starts. Cost is \$50, payable to OT. No cost if student is already admitted to OT.	
Financial Aid	<ul style="list-style-type: none"> <li>OFAX will be used for transmission of enrollment and grade information.</li> <li>Students cannot have financial aid that pays out from more than one institution.</li> <li>The "home" institution (the college that pays the financial aid) shall be determined by the student's immediate degree objective. For example, if the student's immediate degree objective is a bachelor's degree, then OT will be designated as the home institution. Should the student be pursuing either an Associate of Arts or Science degree prior to completing a bachelor's degree, Clackamas will be designated as the home institution. Once a student has earned an AAS or AAOT, then OT will become the home institution.</li> <li>Students must take at least 6 credits from their home institution to qualify for or receive financial aid.</li> </ul>	
Disability Services	<ul style="list-style-type: none"> <li>Register with disability services at either institution where accommodations are needed. Each institution is responsible for providing accommodations in courses for its campus.</li> <li>Clackamas and OT will consult on appropriate accommodations. Students must sign a release to OT.</li> </ul>	
Articulations	1. Electronics Syst. Tech. or Microelec. -- Electronics Engineering Technology 2. ASOT Business (PGE) -- Operations Management 3. Computer Applications -- Operations Management 4. Computer Applications Specialist -- Information Technology/Health Informatics 5. Electronics Syst. Tech. or Microelec. -- Electronics Engineering Technology	

	6. Web Design -- Operations Management 7. AGS -- Information Technology/Health Informatics 8. Computer Support Specialist -- Information Technology/Health Informatics 9. Networking Technology -- Information Technology/Health Informatics 10. Web Design -- Information Technology/Health Informatics 11. Computer Science -- Software Engineering Technology 12. Manufacturing Engineering Technology -- Mechanical Engineering Technology For updated articulations: <a href="http://www.oit.edu/articulations">www.oit.edu/articulations</a>
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## CONTACTS

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Financial Aid	General Inquiries	<a href="mailto:dollars@oit.edu">dollars@oit.edu</a>	541.885.1280

<b>Oregon Tech, Portland-Metro</b>			
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<b>Clackamas Community College</b>			
Admissions	General Inquiries	<a href="mailto:welcome@clackamas.edu">welcome@clackamas.edu</a>	503.594.3284
Advising	Wilsonville Campus	<a href="mailto:advisingwilsonville@clackamas.edu">advisingwilsonville@clackamas.edu</a>	503.594.0959
Disability Resource Center	General Inquiries	<a href="mailto:drc@clackamas.edu">drc@clackamas.edu</a>	503.594.3181
Enrollment Services Center	General Inquiries	<a href="mailto:registrar@clackamas.edu">registrar@clackamas.edu</a>	503.594.6100
Financial Aid	General Inquiries	<a href="mailto:finaid@clackamas.edu">finaid@clackamas.edu</a>	503.594.6100
Transcripts	Academic Support	<a href="mailto:transcript@clackamas.edu">transcript@clackamas.edu</a>	503.594.6074