

OREGON TECH & CHEMEKETA COMMUNITY COLLEGE

Dual Enrollment Process Guide

Benefits	<ul style="list-style-type: none"> • BS Dental Hygiene, CCC Salem campus • Traditional benefits for transfer students • Optimized credit transfer • Advising at both institutions • Seamless pathway • Institutional record sharing 	<p>Partnership Information at OT: www.oit.edu/dual-enrollment</p> <p>Admission Requirements: www.oit.edu/admissions</p> <p>Partnership Information at Chemeketa: https://www.chemeketa.edu/admission/process/</p>
Application Process	<p>Online application only. Steps for dual enrollment:</p> <ol style="list-style-type: none"> 1. Students must be currently admitted at either college. 2. Fill out the OT dual application (www.oit.edu/apply). <p>Students can be dually enrolled with multiple colleges at a time, but can only use credits from OT and one dual partner to count toward enrollment for financial aid.</p>	
Re-enrolling Process	<p>Students who have not attended OT in 4 or more terms must fill out OT's re-enrolling form (https://www.oit.edu/admissions/returning-student). Submit transcripts for other colleges attended after leaving OT. Chemeketa Community College transcripts will automatically be sent to OT.</p>	
Deadlines & App. Fee	<p>Completed applications are due 3 weeks before the term starts. Cost is \$50, payable to OT. No cost if student is already admitted to OT.</p>	
Financial Aid	<ul style="list-style-type: none"> • OFAX will be used for transmission of enrollment and grade information. • Students cannot have financial aid that pays out from more than one institution. • The "home" institution (the college that pays the financial aid) shall be determined by the student's immediate degree objective. For example, if the student's immediate degree objective is a bachelor's degree, then OT will be designated as the home institution. Should the student be pursuing either an Associate of Arts or Science degree prior to completing a bachelor's degree, Chemeketa will be designated as the home institution. Once a student has earned an AAS or AAOT, then OT will become the home institution. • Students must take at least 6 credits from their home institution to qualify for or receive financial aid. 	
Disability Services	<ul style="list-style-type: none"> • Register with disability services at either institution where accommodations are needed. Each institution is responsible for providing accommodations in courses for its campus. • Chemeketa DS will process the Dental Hygiene students, and consult with OT on appropriate accommodations. Students must sign a release to OT. Chemeketa will arrange all accommodations and bill OT for accommodations provided in OT classes. Through one process, students will be registered for DS at both schools. 	
Articulations	<ol style="list-style-type: none"> 1. Apprenticeship Statewide Consortium Programs - BAS in Technology & Management 2. Apprenticeship Statewide Consortium Programs—Operations Management 3. Engineering Transfer Program to Civil Engineering <p>For updated articulations: www.oit.edu/articulations</p>	

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Chemeketa Community College

Admissions	General Inquiries	admissions@chemeketa.edu	503.399.5000
Advising & Counseling	General Inquiries	advising@chemeketa.edu	503.399.5120
Enrollment Services	General Inquiries	Web submission	503.399.5001
Financial Aid	General Inquiries	financialaid.@chememeta.edu	503.399.5018
Registrar	General Inquiries	registrar@chemeketa.edu	503.399.5001

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